New Portal Training

General Training
6/24, 6/25, and 6/26

MT. SAC
Mt. San Antonio College

Agenda

1. History – Why are we making a change?

2. Demo

3. Poll (www.mtsac.edu/portalpoll)

End of Life –Luminis Portal and Ellucian Mobile will be sunset in June 2024

Why is this happening?

Ellucian is proud of its heritage solutions (e.g., the Luminis Portal and MountieApp).

To better meet institutional needs, they are excited to release a new portal, *Ellucian Experience*.

What does this mean?

Ellucian has already placed its heritage solutions into maintenance support, which will not extend beyond the product sunset window.

Key Date

The new Portal will launch on **Monday, June 24**.

Luminis Portal

Categories

Faculty Cards

Faculty Self Service

🔗 Select Term
🔗 Select a CRN
🔗 Faculty Detail Schedule
🔗 Week at a Glance
🔗 Summary Class List
🔗 Print Your Class Rosters
🔗 Faculty Drop Roster
🔗 Final Grades

Faculty Schedule

View Schedule

Faculty Grade Assignment

Submit Grades

EAB Navigate

NAVIGATE

Navigate allows advisors and academic support staff to access key student data, target proactive interventions, and manage student appointments and interaction.

Launch Navigate

Canvas Faculty Resources

Elearning resources to help you!

- The OEI Course Exchange
- Faculty Resources
- Professional Learning Network
- Online Course Standards for the OEI
- Local resources to help you prepare online materials for courses.

Canvas Faculty Support

Elearning resources to help you!

- The OEI Course Exchange
- Faculty Resources
- Professional Learning Network
- Online Course Standards for the OEI
- Local resources to help you prepare online materials for courses.

Advisor

Advisor Menu

Announcements (Faculty)

ASAC Exam Jam

EXAM JAM

19 hours ago

Faculty Annoucement 1

200 x 200

4 months ago

All Campus 1

4 months ago

Employee Cards

Employee Self Service

Payment Information ⟩

Employee ⟩

Administrative Forms

- ✉ Behavioral and Wellness Referral
- ✉ Email Account Request
- 🔗 IT User Agreement
- ✉ Mt. SAC Administrative Forms
- ✉ OnBase Imaging System Request
- ✉ Student Misconduct Report
- ✉ Unlawful Discrimination Complaint Form

Workforce Time Reporting

💙workforce

Mt. SAC's Timekeeping System

[Enter Time]

POD Professional Learning

POD CONNECT

In-person & online professional learning resources.

[POD Connect for available training]

IT Help Desk

Phone: (909) 274-4357
Email: helpdesk@mtsac.edu

[Enter Help Desk Ticket]

Spring & Fall support hours:
Monday-Thursday 8:00am - 10:00pm
Friday 8:00 am to 7:00 pm

Chrome River

CHROMERIVER

Online Conference & Travel Pre-Approval and Reimbursement system for Mt. SAC.

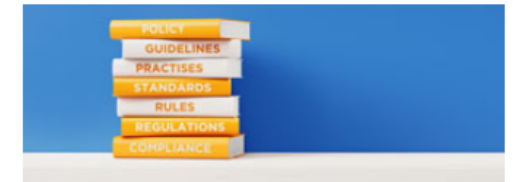[Chrome River]

[Fiscal Services FAQs]

Employee Parking

MTSAC
VIRTUAL
PARKING PERMIT

[Purchase Permit]

[Search Ticket]

[Account Registration Process]

Board of Trustees

POLICY GUIDELINES PRACTISES STANDARDS RULES REGULATIONS COMPLIANCE

- Mt. SAC Board of Trustees
- Board Agendas & Minutes
- Board Policies & Administrative Procedures

Admissions & Records Cards

Student Self Service

Registration ⟩

Student Records ⟩

Student Account ⟩

Personal Information ⟩

Mountie Academic Plan ⟩

Admissions & Records Forms

✓ Duplicate Associate Degree Request

✓ Level Transfer

✓ Request for Priority Registration-Studen...

✓ Reinstatement to Class

✓ Request for Late Add

✓ Section Transfer

✓ Security Block

✓ Transcript Evaluation

Graduation and Certificate...

Graduation & Certificate Application

Registration Checklist

Launch Checklist

Manage My Refunds

BankMobile

All students are required to make a refund selection once during their time at Mt. SAC.

Make or Alter a Refund Selection

Required Consumer Information Disclosure

Department of Education Regulations Governing Financial Aid (Title IV) Disbursements

View Contract Disclosure - Tier One (T1)

Mountie Mail (A&R)

Launch Mountie Mail

Financial Aid Cards

Welcome to Financial Aid

- Mt. SAC Financial Aid
- About the Financial Aid Process
- Financial Aid Programs
- Determining Financial Need
- Financial Aid Forms

Financial Aid Requirements

- Look Up Financial Aid Status

Financial Aid

About Mt. SAC

At Mt. SAC, students can get the full-college experience without the full college debt. We give our richly diverse students the support and excellent education they need to succeed in new careers, gain admission into top-tier universities, or advance in their current line of work. We have nearly 400 degree and certificate

Financial Aid Requirements

View overall status, holds, academic progress, cost of attendance, financial aid awards, and messages.

Financial Aid Main Menu

Financial Aid News Alert

The Financial Aid Office is here to help!

- **Virtual (Zoom) Assistance**
  Monday to Thursday, 8:00 am – 5:00 pm
  Closed Friday, 2:00 pm – 3:30 pm for training & staff meetings

- **On-Campus Assistance**
  Monday to Thursday, 8:00 am – 7:00 pm
  Closed Tuesday, 3:00 pm – 4:30 pm for training & staff meetings

- **Phone Assistance**
  Monday to Thursday, 8:00 am – 5:00 pm

Financial Aid Related Links

Remember to file your FAFSA! If you currently receive financial aid and you plan to attend college during the following academic year, remember to renew your FAFSA at www.fafsa.gov

- Recent changes make it quicker and easier to fill out the FAFSA. This video offers tips to help students get started.
- Learn about financial aid through short video answers on Financial Aid TV.
- Mt. SAC Scholarship Program. Get help with researching, applying for and winning

Student Cards

Productivity Cards

Feedback: mtsac.edu/portalfeedback

Web & Portal Feedback

Did you find a broken link, webpage, or portal card that is not working quite right? If so, please let us know by completing this form. Note: If you are having problems logging into your Portal, please use this link instead: https://helpdesk.mtsac.edu/.

Are you able to log into your Portal *

For Portal login issues, please contact the Help Desk (https://helpdesk.mtsac.edu) instead.

○ Yes   ○ No

Feedback *

Please describe your issue or suggestion.

Name (Optional)

Email *

Phone Number (Optional)

☐ Send me a copy of my responses

Submit

Resources

New Portal Login: www.mtsac.edu/portal

Feedback: www.mtsac.edu/portalfeedback

Card Inventory: www.mtsac.edu/cards