

## Attending:

X	Dr. Richard Mahon, Vice President, Instruction, Co-chair	x	Diana Felix Title V Faculty Coordinator, Student Development		Tom Mauch Associate Vice President, Student Services	x	Dr. Anabel Perez, Counseling (Bridge)	x	Dr. Kogi Uesugi, Dean, Student Services
X	Dr. Lisa Rodriguez, Assistant Director, Professional & Organizational Development (POD), Co-chair	x	Dan Garcia (Faculty Data Coach)	x	Dr. Joumana McGowan Associate Vice President, Instruction	x	Adrienne Price, Director, Grants	x	Chisa Uyeki, President, Academic Senate
X	Lisa Amos (Title V Faculty Coordinator, Financial Literacy)	x	Lianne Greenlee Director, Professional & Organizational Development (POD)	x	Barbara McNeice-Stallard Director, Research & Institutional Effectiveness		Sophia Ruiz, Student Trustee	x	Ned Weidner (Faculty Data Coach)
X	Dr. Tania Anders (Faculty Professional Development Coordinator)	x	Mike Hood (Faculty Data Coach)	x	Sara Mestas, Co-Chair, Guided Pathways		Dr. Michelle Sampat SEAP Representative		Dr. Audrey Yamagata- Noji, Vice President, Student Services
X	Dr. Meghan Chen Dean, Library & Learning Resources	x	Chris Jackson (Faculty Data Coach)	x	Kate Morales Coordinator, Information Technology Services	x	Dr. Mica Stewart (Faculty Coordinator, Equity Certification and Professional Development)		Student Representative (Vacant)
X	Rosario Esparza, Manager, Financial Aid & Special Programs	x	Dr. Tiffany Kuo (Faculty Coordinator, Data Coaching)		Donna Necke Faculty Representative, Noncredit	x	Cathy Stute, Title V Senior Research Analyst, Research & Institutional Effectiveness		Student Representative (Vacant)
X	Sun Ezzell (Faculty Professional Learning Team Coordinator, POD)	x	Dr. Eric Lara, SEAP Representative Associate Dean, Student Success & Equity	x	Loni Nguyen (Faculty Data Coach)	x	Cara Tan (Faculty Data Coach)		GUEST(s): Samantha Adams (intern)

## AGENDA

Item/Comments		Time	Discussion/Outcome
1.	<b>Welcome</b>	9:30	
2.	<b>Approval of the Agenda</b>	9:30	Cara Tan 1 <sup>st</sup> moved to approve, Lisa Amos 2 <sup>nd</sup>
3.	<b>Approval of the Minutes (May 15, 2020)</b>	9:35	BMS changed to Barbara McNeice-Stallard; Minutes will be resent to all members; Sarah Mestas moved to approve, Cara Tan 2 <sup>nd</sup> ; 2 abstentions: Tania Anders, Sun Ezzell; voted approved

4.	<b>Welcome &amp; Announcements</b> Lisa • Richard • Chisa • Members	9:35	<ul style="list-style-type: none"> <li>• Introductions &amp; welcome to new all</li> <li>• Welcome to Sophia Ruiz as Student Trustee and new member of this committee. This meeting will be recorded so that she and other members unable to attend can access the report</li> <li>• Two additional students partners are being invited</li> </ul>
5.	Administrative Procedures Manual (Lisa)	9:50	Sent to all members via OneDrive. This manual outlines the financial management of the grant as related to federal guidelines. Administrative Procedures.
6.	Project Management Reporting Update (Lisa)	10:00	<ul style="list-style-type: none"> <li>• Dr. Gina Garcia has been invited to be an external evaluator and will do workshops for our community. It is anticipated that she will begin work in December</li> <li>• Project Budgets will be provided to each project Coordinator.</li> <li>• Sept 30<sup>th</sup> is the close of the first annual year of this report</li> <li>• Annual Performance report draft will be shared with committee after initial review by Richard Mahon. Once input is received the report will be finalized. Due date is February 1<sup>st</sup></li> <li>• Title V Staffing: Cathy Stute Faculty Coordinators and Data Coaches.</li> <li>• Overview of projects in progress and those that can be initiated online. This was visually represented to the committee</li> </ul>
7.	<u>Projects updates:</u> Goals & Data (Lisa, Cathy, Team)	10:25	<ul style="list-style-type: none"> <li>• Lisa Rodriguez Reviewed each grant goal and current</li> <li>• Cathy Stute shared some initial data from summer CORA cohort. This data relates to Goal #4 &amp; Objective #7.</li> <li>• Tiffany Kuo provided an update on Data Coaching which has a goal to create a community of conscious equity-minded educators.             <ul style="list-style-type: none"> <li>○ Fall 2020- will be meetings to plan and implement the project. Canvas course shell created. Assessment of equity-related work. Team will be trained on use of the data and do a Power of Our Data workshop. Determine subsequent goals.</li> <li>○ Spring 2021 begin working with CORA trained faculty.</li> <li>○ Fall 2021 continue work with CORA members.</li> <li>○ Spring 2022 scale project to all faculty.</li> </ul> </li> </ul>

8.	Input from the Group	10:40	<ul style="list-style-type: none"> <li>• Title V will be on the Board Study Session agenda for the October 10, 2020 – Lisa Rodriguez, Tiffany Kuo, Mica Stewart, and Lianne Greenlee will present on behalf of the Steering Committee. The focus will be on sharing the organizational impact of the Title V projects and how these institutional efforts support students.</li> <li>• Discussion of how we are looking for opportunities to impact students. Opportunities for intersectional work with Guided Pathways, Online Education Initiative (OEI), and other collaborations on campus.</li> <li>• October 30<sup>th</sup> there will be a virtual event on Student Equity to bring together discussions and topics that are occurring across campus to see how all of this work supports our students.</li> <li>• Suggested future standing agenda item includes sharing out on projects by Coordinators. This element of today was very informative and much appreciated.</li> <li>• Barbara shared the upcoming vision for the Power of Our Data Conference that was postponed. The program was well developed and ready to present in a focus on sharing out findings and understanding impact of work. New vision for moving forward will be co-created and will include past team as well as Tiffany Kuo and possibly other data coaches. Presents an opportunity to build on what was designed and bring it into this new</li> <li>• Koji shared that we are part of a national study in collaboration with HOPE. The focus is broad and looking at impact of COVID-19 as well as racial and social justice issues. It includes a survey of students that will be provided to students in Spring 2021. There will be data from this research can inform the work of this committee</li> <li>• Loni shared the Outcomes Committee is unveiling TILT (Transparency in Learning and Teaching) with an October launch. Project focuses on equity and narrowing the achievement gaps. Collaboration with Title V and GPS in the future re Outcomes.</li> </ul>
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**Future Meetings: Quarterly, Fridays 9:00pm - 10:30pm – via Zoom (Jan. 15; March 12; June 4)**

