

**Attending:**

X	Dr. Lisa Rodriguez (Co-Chair) Assistant Director, POD and Title V Project Manager	X	Diana Felix Faculty Coordinator (Student Development)		Tom Mauch VP Student Services or Designee	X	Romelia Salinas, Dean, Library and Learning Resources	X	Title V Student Ambassadors
X	Kelly Fowler (Co-Chair) Vice President of Instruction	X	Oli Mohammadi, Ph.D. Faculty Coordinator, Online Equity	X	Dr. Patty Quinones Director, RIE	X	Dr. Mica Stewart Faculty Coordinator: Equity and Professional Development	X	Guests: Patience Klein Arlene Reyes Graciela Padilla Esteban Aguilar Crystal Ordunez
X	Lisa Amos Faculty Coordinator : Financial Literacy		Dan Garcia Faculty Data Coach	X	Sara Mestas Guided Pathways Professional Development Coordinator	X	Cathy Stute Title V Grant Senior Research Analyst (RIE)		
	Dr. Tania Anders Faculty Professional Development Coordinator	X	Lianne Greenlee POD Director	X	Kate Morales Information Technology	X	Dr. Cara Tan Faculty Data Coach		
X	Dr. Meghan Chen Associate Vice President, Instruction	X	Mike Hood Faculty Data Coach		Donna Necke Continuing Education Faculty		Dr. Koji Uesugi Student Services Dean		
X	Dr. Gina Coburn Instructional Designer POD		Chris Jackson Faculty Data Coach	X	Dr. Loni Nguyen Faculty Data Coach & Outcomes Coordinator		Chisa Uyeki Academic Senate President or designee		
	Rosario Esparza Student Services Manager (Financial Aid)	X	Dr. Tiffany Kuo Faculty Coordinator for Title V Data Coaches		Dr. Anabel Perez Counseling Faculty Representative		Dr. Audrey Yamagata Noji VP Student Services or Designee		
	(Vacant) Professional Learning Academy Coordinator	X	Dr. Eric Lara SEAP Liaison, Student Services	X	Adrienne Price Director, Grants		Laura Espinoza Rodriguez Data Coach		Recorder: L. Jackson

Topic		Time	Update/Discussion	Outcome/Action
1.	<b>Welcome (Kelly Fowler &amp; Lisa Rodriguez)</b>	1:30pm	<p>Land acknowledgements are a stepping stone to honoring broken treaty relationships. Practicing land acknowledgements can help us begin a process of reconciling how the majority of our existence (in America) is a continual displacement of American Indian/Indigenous/Native/First Nation people and what role we play in restorative justice. Today we gather here and acknowledge that this land was originally called Tovaangar (Los Angeles Basin) and Mt. SAC is situated on Gabriellino/Tonga/Kihze (pronounced Keech) land.</p> <p>We are committed to uplifting the name of these lands and community members from these Nations who reside alongside us.</p>	

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2.	<b>Approval of the Agenda</b>	1:35pm	<ul style="list-style-type: none"> <li>• Agenda approved as submitted</li> </ul>	
3.	<b>Approval of the October 1<sup>st</sup>, 2021 (Minutes)</b>	1: 40pm	<ul style="list-style-type: none"> <li>• Minutes approved as submitted</li> </ul>	
4.	<b>Announcements (Call for)</b>	1:45pm	<ul style="list-style-type: none"> <li>• Save the Date – Power of Our Data is scheduled for <u>April 8</u>. <ul style="list-style-type: none"> <li>○ Planning for Fall Flex to commence soon.</li> <li>○ Faculty resources for engagement with DEISA to be announced soon. M. Thomas to provide more information.</li> </ul> </li> <li>• L. Rodriguez welcomed and introduced Patience Klein and Katie Datko. Patience works with the Mountie Management Center and handles a lot of the operational functions, while Katie is the new Director of Distance Learning and Institution Technology</li> <li>• L. Greenlee and L. Rodriguez to present at Presidents' Cabinet on Tuesday. Link to presentation was in the chat. <ul style="list-style-type: none"> <li>○ We are looking to expand partnership with Association of College and University Educators (ACUE).</li> <li>○ Board of Trustees approved a new sub-contract with Inclusive Teaching for Equitable Learning (ITEL). It's a micro certificate for faculty. It's 20-hour certificate and will be facilitated by Dr. Mica Stewart.</li> <li>○ This certificate may be opened to classified staff that support students and those outside of the Title V Grant. Cathy Stute to assist with this as well.</li> </ul> </li> <li>• A. Price and N. Kam were thanked for their assistance with reviewing the Title V budget. <ul style="list-style-type: none"> <li>○ There is sufficient funding to maintain the current level of service. There will be enough money to keep the projects going through the end of the grant.</li> </ul> </li> </ul>	
5.	<b>Project Reports</b> Dr. Lisa Rodriguez Instructional Designer Report, Dr. Gina Coburn	1:50 pm	<ul style="list-style-type: none"> <li>• L. Rodriguez shared a video created by Dr. Gina Coburn and some of the instructional designers. If you would like a copy of the video, please contact L. Rodriguez for the link. <ul style="list-style-type: none"> <li>○ In the interest of time, only a small portion of the 12-minute video was shown.</li> <li>○ Dr. Coburn is also working with the ACCESS Dean on a revamp and redesign in addition to other Title V projects to create a campus hub presence.</li> <li>○ Other how-to videos are being created as well as other media creations for MMMC.</li> </ul> </li> </ul>	

Topic	Time	Update/Discussion	Outcome/Action
<p><b>Faculty Reports:</b></p> <ol style="list-style-type: none"> <li>1. OER Course Reports (Monika Chavez &amp; Esteban Aguilar)</li> <li>2. Effective Teaching Practices &amp; Money Management &amp; ACUE (Lisa Amos)</li> <li>3. Student Development (Diana Felix and students)</li> <li>4. Data Coaching (Tiffany Kuo &amp; Cathy Stute)</li> <li>5. Equity in Professional Development for Teaching: (Mica Stewart)</li> </ol>	<p>2:00pm</p>	<ul style="list-style-type: none"> <li>• Esteban Aguilar and Monika Chavez shared a presentation and provided an overview the course reports project. <ul style="list-style-type: none"> <li>○ This workgroup was established to help promote OER and other projects and initiatives on campus.</li> <li>○ Library Initiative for Equitable and Affordable Learning (LIEAL). The mission is to promote student success and foster educational equity by seeking to reduce barriers to learning materials.</li> <li>○ Goals include the following: <ol style="list-style-type: none"> <li>1. Support student access to learning materials</li> <li>2. Prepare library faculty and staff to provide support to the library’s affordability initiative.</li> <li>3. Promote the adoption of affordable learning strategies across campus.</li> <li>4. Promote the initiative as a campus resource for affordable learning material issues.</li> </ol> </li> <li>○ Course Reports are a list of open, educational resources (OER) that can be used in a course. It also lists what the gaps are and the discrepancy between the OER and what is listed in the course outline of record. Click <a href="#">here</a> to view a sample.</li> <li>○ There are currently 9 courses going through OER. The potential student savings is approximately \$62k per year and \$200k if adopted by other faculty teaching the same courses.</li> </ul> </li> <li>• L. Amos shared a PowerPoint and provided an update on two projects with the Title V Grant which include MMMC and ACUE. <ul style="list-style-type: none"> <li>○ Highlights from the past year and goals for spring 22 were shared.</li> <li>○ Goal is to help students stay in college and move towards their career goals by providing them with resources to help them manage their money and also connect them with additional Mt. SAC support services.</li> <li>○ February 22 will mark the one-year anniversary for MMMC. Face-to-face contact will resume in Spring. They will continue to have a virtual presence.</li> <li>○ Primarily serve credit students, but noncredit students, employees and community members are served as well.</li> <li>○ MMMC webpage is being refreshed/revised to provide for more functionality and will be modeled after the EOPS page.</li> </ul> </li> </ul>	

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<p><b>Future Meetings: Quarterly: TBD</b></p>			