



## President's Cabinet Action Notes

Bill Scroggins, *President & CEO* • Irene Malmgren, *VP of Instruction* • Audrey Yamagata-Noji, *VP of Student Services*  
Mike Gregoryk, *VP of Administrative Services* • James Czaja, *VP of Human Resources*



**June 23, 2015**

**There will be no Cabinet on June 30<sup>th</sup>.**

1. Cabinet was joined by our Behavior Wellness Team<sup>i</sup> to hear a presentation by Steven Healy ([link](#)) on Title IX and Clery Act compliance. Training, reporting, and compliance activities in the area of sexual violence have expanded considerably under new federal and state laws and regulations, and the college is considering additional consultation assistance in this area.
2. Cabinet reviewed the final state 2015-16 budget for community colleges ([attached](#)). The final budget differs just slightly from the Governor's May Revise:
  - Student Equity augmentation dropped from \$115 M to \$85 M
  - EOPS augmentation which was not in the May Revise gained \$33.68 M
  - New Full-time Faculty Funding dropped from \$75 M to \$62.32 M
  - CalGrant B Financial Aid augmentation which was not in the May Revise gained \$39 M
  - One-time Mandates funding dropped from \$627.8 M to \$604 M
  - One-time startup funds for the CCC BA pilot, not in the May Revise, is funded at \$6 M
3. James presented the current list ([attached](#)) of job descriptions yet to be resolved with CSEA 262. Discussions will continue this afternoon with the goal of completing these as an addendum for approval at tomorrow's Board meeting.
4. Cabinet reviewed the list of Board Information Reports ([attached](#)) and made changes for 2015-16.
5. Bill presented the latest draft ([attached](#)) of the recommendation on Funding CTE Programs from the BOG Taskforce on Workforce, Job Creation, and a Stronger Economy.
6. California Baptist University has contacted Mt. SAC ([see email](#)) about a new program called the "Fast Track to Success" ([see attached flyer](#)). Cal Baptist is offering a 30% discount to Mt. SAC graduates as incentive to enroll for their online bachelor's degree. **Audrey will follow up.**
7. The Chancellor's Office announced an initial list of funding priorities for 2016-17 ([attached](#)):
  - 3% increase in access (growth in FTES)
  - \$100 M to fund the statutory COLA of 1.6%
  - \$250 M increase in base allocation funding for general operating expenses
  - Additional funding for professional development
  - Funding to implement the recommendations of the Strong Workforce Task Force
  - Increase in ongoing funding for Basic Skills
  - Categorical program restoration-still \$60-\$70M in categorical funding not yet restored
  - Additional funding for full-time faculty hiring
  - Non-Prop 98- The Chancellor's Office is under resourced to do the work required related to the many initiatives approved in recent years.

8. The Chancellor's Office has distributed an Advisory for GASB 68 – Accounting and Financial Reporting for Pensions ([attached](#)). [The Government Accounting Standards Board ([link](#)) is the independent organization that establishes and improves standards of accounting and financial reporting for U.S. state and local government.] GASB 68 issues:
  - Previous to GASB 68, accounting reporting for pension expenses included just the District required employer contribution to STRS and PERS.
  - Now Districts must also report pension liability for their share of the STRS and PERS payments those pension plans are obligated to make upon retirement of covered District employees.
  - The District's balance sheet and audit report will now include this additional obligation.
  - CalSTRS and CalPERS will provide the dollar amount of these new liabilities to Districts for a fee.
9. Cabinet approved the CourseLeaf Service and Software Agreement ([attached](#)) for approval at the next Board of Trustees meeting. CourseLeaf ([link](#)) is a catalog management system that will enable Mt. SAC to produce an online catalog. See for example the online catalogs for Cal Lutheran ([link](#)) and Azusa Pacific ([link](#)).
10. Cabinet approved the job description ([attached](#)) for a Director of Education for Older Adults and Adults with Disabilities Programs. This will be a one-year interim position that will enable the college to assess the need for management level leadership to expand and modify noncredit offerings in these two areas.
11. Cabinet reviewed the FTES growth history for Mt. SAC since 1988-99 ([attached](#)) and discussed expected growth for this year and next year. For 2014-15 we will earn at minimum the state funded 2.75% growth with about 1,000 FTES over cap. This will put us in a good position to earn overcap funding for 2014-15 and get a jump on Mt. SAC's 2015-16 state funded growth of 3.4%.
12. Bill commended Audrey's recent report to President's Advisory Council ([attached](#)) regarding our International Students Program.
  - Unduplicated enrollment has increased from 270 in 2005-6 to 660 in 2014-15.
  - Yield of admitted to enrolled has increased steady from 75% to 80%.
  - Percentage of students from China has increased with others steady or declining.
  - Percentage of male students has overtaken and surpassed that of female students.
  - Business related majors remain a dominant choice for international students.
  - Overall academic performance of international students remains outstanding.
  - A student survey shows 96% plan to transfer, 50% participate in clubs, and high use of services including over 80% using the library, counseling, and the International Student Center.
  - Challenges reported in the survey include difficulty of classes (57%), help with writing (52%), and inability to get classes (48%).
  - A companion employee survey on international students produced a variety of responses.
  - Focus groups allowed international students to share their experiences at Mt. SAC.
13. Construction of the Student Success Center is proceeding rapidly toward its opening next spring. A dramatic flyover video ([link](#)) shows current progress.
14. Cabinet reviewed the TechEDge eNews Update ([attached](#)) on system technology initiatives.

15. James shared the most recent update on vacant position searches ([attached](#)).

16. Items for future agendas (items for the **next** Cabinet meeting are shown in **BOLD**:

- a. Emergency Response Plan Implementation (Karen Saldana, Fall 2015)
- b. International Student Initiative (Audrey, Fall 2015)
- c. Classroom Utilization Project (**Mike & Irene, 7/7**)
- d. Dual Enrollment Offerings at Local High Schools (Irene & Audrey, Fall 2015)
- e. Pomona College Promise (Bill, Fall 2015)
- f. Faculty Position Control Report (**Irene, 7/7**)
- g. Update on Print and Copy Cost Savings (**Mike & Dale, 7/7**)
- h. Staffing Work Experience (Irene & Audrey, 7/21)
- i. Moving Positions/Projects from Basic Skills to Student Equity Funding (All, 7/21)
- j. Timely Employee Evaluations & Quarterly Cabinet Review (Fall 2015)

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<sup>i</sup> Dave Wilson, Chief of Public Safety; Carolyn Keys, Dean of Students; Karen Saldana, Director of Safety, Health Benefits & Risk Management; and Marti Whitford, Student Health Center Director. (Lorraine Jones, EEO Director, also a member of the team, is out on leave.)