



## President's Cabinet Action Notes

Bill Scroggins, *President & CEO* • Irene Malmgren, *VP of Instruction* • Audrey Yamagata-Noji, *VP of Student Services*  
Mike Gregoryk, *VP of Administrative Services* • James Czaja, *VP of Human Resources*



**April 28, 2015**

1. Cabinet was joined by Karen Saldana, Director, Safety, Health Benefits & Risk Management; Cynthia Hoover, Director, Human Resources Operations & Employee Services; Rich Lee, Payroll Manager; and Raelene Walker of American Fidelity Assurance Company to discuss continuing implementation of the Affordable Care Act (ACA) at Mt. SAC. In particular, we are looking to American Fidelity to assist with IRS reporting and to look forward in projecting ACA eligibility for part time and seasonal employees with variable start dates. Ms. Walker demonstrated the WorxTime utility ([see attached slides](#)) and showed screen shots of how the system works ([attached](#)).
2. Bill shared initial contacts to set up the Pomona Promise Initiative<sup>1</sup> and conversations with Richard Martinez, Superintendent of Pomona USD; Soraya Coley, President of Cal Poly Pomona; Devorah Lieberman, President of University of La Verne; and Stephanie Campbell, Executive Director of Bright Prospect. The next meeting is scheduled for May 4<sup>th</sup> and will include Peggy Kelly of Cal Poly, Marisol Morales of ULV, Fernando Meza of Pomona USD, and Chris Sweeten of Mt. SAC.
3. Irene and Audrey provided an update on Dual Enrollment. Our team (Joumana McGowan, George Bradshaw, Grace Hansen, Jim Jenkins, Matt Judd, and Marie Tyra) are working with several school districts. Irene shared a diagram of dual enrollment options ([attached](#)) that are available as the team works with those districts. The Chancellor's Office has recently updated its legal advice on Dual Enrollment ([attached](#)) based on the most recent legislation, SB 338 ([attached](#)) passed in 2003. We are waiting with cautious optimism for the outcome of AB 288 ([link](#)) which would considerably expand partnership opportunities for dual enrollment. AB 288 passed out of the Assembly Higher Ed Committee on April 7 after being amended. It is currently in the Assembly Education Committee where additional amendments are under consideration.
4. Bill shared an article from TecEDge ([attached](#)) regarding the Online Education Initiative which has been charged with creating an online education portal and constructing a state-funded learning management system. (Mt. SAC uses MoodleRooms to manage our online course system.) The Chancellor's Office is negotiating a contract for implementing their chosen software, Canvas ([link](#)). Colleges are asked to begin their process of considering the move to this new online platform. The above attachment includes links to information needed to make this evaluation.

---

<sup>1</sup> See Cabinet Notes from October 7, 2014; January 27, 2015; and April 7, 2015

5. Bill shared notes from the April Consultation Council meeting ([attached](#)). Cabinet discussed:
  - The new funding likely to be included in the May Revise,
  - The recent agreement with the Department of Finance on the new growth funding formula to begin in 2015-16,
  - The possible allocation formula for the Governor's proposed \$125 Ongoing Operations Fund,
  - Status of current legislation,
  - Needed state legislation to enact federal action requiring in-state tuition for all veterans, and
  - A discussion in the Consultation Council to possibly include special program students in the current "blanket exemption" granted to emancipated foster youth so that they do not have to maintain a 2.0 GPA to qualify for the BOG fee waiver.
  
6. Bill shared material from vendors who exhibited at the American Association of Community College's national conference in San Antonio:
  - American Student Assistance helps students and families make informed decisions about borrowing for college ([attached](#)).
  - Chmura Economics and Analytics provides labor market information ([attached](#)).
  - Complio provides software that tracks immunization records, background checks, and other compliance data ([attached](#)).
  - Inceptia provides a financial literacy education system with assessment, certification, and curricula which can be delivered online ([attached](#)). Bill noted that the U.S. Department of Education is urging colleges to implement student financial literacy programs. ([See the attached letter.](#))
  - Starfish ([attached](#)) is an educational planning system similar to the DegreeWorks program (which Mt. SAC has used to develop the Mountie Academic Plan or "MAP" system). Starfish has been chosen by the Chancellor's Office to implement educational planning and degree audit functions statewide.
  
7. Audrey shared a list ([attached](#)) of ten (yes, count 'em, 10!!) Student Services end-of-year ceremonies for May and June.
  
8. James shared a draft of the "Temporary Classification Changes and/or Temporary Increases in Hours" guidelines document. Cabinet discussed the importance of adding guidelines on substitutes, a section on which is now in the document ([attached](#)).
  
9. James shared the latest update ([attached](#)) on vacant positions undergoing active recruiting.
  
10. Items for future agendas (items for the **next** Cabinet meeting are shown in **BOLD**):
  - a. Emergency Response Plan Implementation (Karen Saldana, Fall 2015)
  - b. International Student Initiative-Support and Services (Audrey, 5/12)
  - c. Classroom Utilization Project (Mike & Irene, 5/19)
  - d. Dual Enrollment Offerings at Local High Schools (Irene & Audrey, Update, 5/26)
  - e. Pomona College Promise (Bill, Fall 2015)
  - f. Cal Poly Partnership on Lanterman Property (**Bill & Mike, 5/5**)
  - g. Faculty Position Control Report (Irene, 6/23)
  - h. Administrative Processing of Employee Evaluation Documents (Bill, 5/12)