



President's Cabinet Action Notes

Bill Scroggins, *President & CEO* • Irene Malmgren, *VP of Instruction* • Audrey Yamagata-Noji, *VP of Student Services*
Mike Gregoryk, *VP of Administrative Services* • James Czaja, *VP of Human Resources*



January 27, 2015

1. Bill reported on the Community College League's Annual Legislative Conference held in Sacramento the last two days. [Attached](#) is the California Community College 2015-16 Budget Points that attendees discussed with legislators. Also shared was the updated new Fast Facts 2015 ([attached](#)) which summarizes key points about our community college system.
2. At the conference, representatives of the SanFACC Consortium ([link](#)-Chaffey, Citrus, Glendale, Pasadena, Rio Hondo, and Mt. SAC) met and voted to approve a proposal to expand the mentor program ([see attached memo](#)). Leadership of the consortium rotates each year, and 2015 will be Mt. SAC's turn. Possible topics for future SanFACC meetings include the California Voting Rights Act, Free Speech on Campus, General Obligation Bond Planning, and New Accreditation Standards.
3. Two related projects, for the Ag Department and the Farm, are moving along.
 - The Farm Precinct Plan addresses storm drain capacity. The report of January 18 ([attached](#)) presents two options to control flooding in the farm area.
 - Secondly, consultant Eva Conrad provided a brief update ([attached](#)) on the conversations leading toward the Mt. SAC Educational Plan Addendum: The Farm. This plan addendum will be a resource to help guide the future development and support of educational programs within the Agriculture disciplines.
4. The Mt. SAC Foundation has reestablished the President's Circle ([attached](#)) and urged Foundation Board Members to commit. (See [attached](#) letter from Executive Director Bill Lambert.)
5. Cabinet discussed the transition of the Conference & Travel Fund from the President's Office to Professional & Organizational Development (POD). The \$77,000 fund transferal took some time to take place this year, so some funds were already expended. (See [attached](#) memo from Stacey Gutierrez, Manager of Professional Development & Employee Engagement.) **Bill will initiate an expenditure transfer of \$28,103 from the President's Office travel fund to replenish the POD conference and travel fund.**
6. Cabinet noted with pleasure that the Accrediting Commission has granted City College of San Francisco an additional two years to complete its work on restoring accreditation. (See the [attached](#) letter from ACCJC.)
7. Cabinet discussed proposed Title 5 regulations in the area of Disabled Student Programs and Services ([attached](#)). Most are "clean up" and well supported throughout the system.

8. Cabinet discussed efforts going on to create a “Pomona’s Promise Education & Career Readiness” initiative ([attached](#)). Cabinet agreed that this is a worthwhile endeavor in which Mt. SAC should take a major role. Audrey pointed out that Chris Sweeten from Upward Bound and Jesse Lopez from High School Outreach have been attending meetings. These initial steps for Pomona’s Promise ([link](#)) are intended to move toward a model such as the Long Beach College Promise ([link](#)) which states, “We promise the opportunity of a college education and a quality college credential to every student in the Long Beach Unified School District.” To catalyze this effort, **Bill will contact local education leaders to discuss a strategy to support Pomona’s Promise Education & Career Readiness Initiative.**
9. Bill reported on a recent meeting with University of La Verne President Devorah Lieberman ([attached](#)). Ideas for eight various potential partnerships were discussed, and identified administrators at our two institutions will follow up.
10. Audrey presented a report ([attached](#)) comparing registration outcomes for Spring 2014 and Spring 2015 for Day 1 through Day 9. Cabinet discussed the changes produced by spreading out appointments for priority and continuing students over more days. Audrey also shared a report ([attached](#)) showing courses that filled early in the registration process. Cabinet discussed means to increase available seats in these high demand courses.
11. Cabinet approved a Rate Driven Increase Request ([attached](#)) for \$332 for a service contract with National Instruments.
12. Cabinet approved an Immediate Need Request ([attached](#)) for \$211,878 to increase the High School Summer School adjunct hourly rate from \$42.98 to \$45.00.
13. Audrey shared a tentative space utilization plan for 9A, 9B, 9D, 9E, and 16E ([attached](#)). Cabinet discussed the plan including space, cost, and proximity of related units.
14. Items for future agendas (items for the **next** Cabinet meeting are shown in **BOLD**):
 - a. Emergency Response Plan Implementation (Karen Saldana, 2/17)
 - b. International Student Initiative-Support and Services (Audrey, 2/17)
 - c. Classroom Utilization Project (Mike & Irene, 2/24)
 - d. Methods to Reduce Student Accounts Receivable Debt (Mike, 2/10)
 - e. Upgrade Radio Phone Communication System (Mike, 2/10)
 - f. **Dual Enrollment Offerings at Local High Schools (Irene & Audrey, 2/10)**