



President's Cabinet Action Notes

Bill Scroggins, *President & CEO* • Irene Malmgren, *VP of Instruction* • Audrey Yamagata-Noji, *VP of Student Services*
Mike Gregoryk, *VP of Administrative Services* • James Czaja, *VP of Human Resources*



March 8, 2016

Note: There will be no Cabinet meeting on March 15th.

1. Chancellor Harris has distributed a survey to collect suggestions for improvement to the system's Institutional Partnership Effectiveness Initiative, IEPI ([link](#)). All faculty, staff, and administrators who have been involved with IEPI are asked to complete the survey. [A link to the survey appears on the attached memo.](#) VPs will share this information with their teams and seek input for those familiar with IEPI.
2. An article in the *Long Beach Press-Telegram* ([attached](#)) features two new deans hired by Long Beach City College including our own former faculty leader Michelle Grimes-Hillman as well as former San Diego CTE faculty member Mollie Smith.
3. The U.S. Department of Education has created an online submission system for the Free Application for Federal Student Aid (FAFSA). As described in the [attached LA Times](#) article, the online system requires students to create a Federal Student Aid Identification or FSA ID ([link](#)). Specifically, the FSA ID process requires students to have an email address, enter their Social Security Number, and create a password. The problem? Many do not have email access, some do not have SSNs, and the system for recovering forgotten passwords is impenetrable. The alternative? Mail in the FAFSA and required documents—and wait.
4. Mt. SAC will be one of a handful of colleges and universities invited to attend a Pell Grant Conference hosted by Interim U.S. Secretary of Education John King in Washington D.C. on March 24th ([invitation attached](#)). Bill and Trustee Manuel Baca will attend. Purpose of the gathering is:
 - Recognizing colleges and universities that have achieved strong results or made major strides in increasing success for low-income students;
 - Highlighting promising and proven practices and enabling participants to learn from one another;
 - Issuing a call to action to deepen impact and improve practices on serving low-income students.An article in the *Washington Post* ([attached](#)) discusses some of the improvements in Pell Grants that President Obama is piloting and his proposals to Congress for ongoing increases to Pell.
5. Cabinet continued its discussion of implementation of the Strong Workforce Task Force recommendations and the \$200 million in ongoing funding for this initiative proposed by Governor Brown for the 2016-17 budget. Bill announced that a summit of LA and Orange County presidents and chancellors will be held Wednesday, April 13th ([details attached](#)) to discuss the governance structure of the LA/Orange County CTE Regional Consortium as it relates to implementing the recommendations of the Task Force and the use of the Consortium's portion of the \$200 million.
6. Cabinet was joined by Gary Nellesen, Director of Facilities and Facility Planning, to provide a quarterly report on Construction and Scheduled Maintenance Projects ([attached](#)). Cabinet provided guidance and input on priorities and implementation of the projects. Gary was complimented on the quality and quantity that he and his team consistently produce.

7. Cabinet was joined by Vic Belinski, Chief Information Officer, and his team to provide a quarterly report on Information Technology Projects (**copies not available**). Cabinet provided guidance and input on priorities and implementation of the projects. Vic and his team were complemented on the high impact and great customer services that his team provides.
8. Bill shared a letter ([attached](#)) from The Aspen Institute inviting Mt. SAC to nominate academic managers and faculty leaders to attend one of this summer's seminars which this year have the theme, "Citizenship in the American and Global Polity." Irene and Audrey will share the announcement with interested managers and faculty.
9. Bill shared an announcement ([attached](#)) that two Mt. SAC students, Hung Pham and Jacqueline Yu, have been selected for the 2016 Phi Theta Kappa All-California Academic Team Award, First Team. Due to a conflict in his schedule, Bill cannot attend the award ceremony, and Dean Jim Jenkins will represent the college.
10. Items for future agendas (items for the **next** Cabinet meeting are shown in **BOLD**):
 - a. Dual Enrollment Offerings at Local High Schools (Irene & Audrey, 4/19)
 - b. Text messaging (Mike, Yen & Vic, 3/29)
 - c. Next Steps on the Foothill Transit Center (Mike, 4/19)
 - d. Follow Up on Ergonomic Accommodations (James, 3/29)
 - e. On-Boarding New Developmental Education Students (Audrey & Irene, 3/29)
 - f. AP 3540—Sexual and Other Assaults on Campus (Carolyn Keys, 3/29)
 - g. AP 5530—Student Rights and Grievances (Audrey & Carolyn, 4/5)
 - h. BP/AP 3530—Weapons on Campus (Mike & Dave, 4/12)
 - i. AP 3710 Filming and Photography (Bill & Yen, 4/5)
 - j. Student Holds: Establishing, Communicating, Clearing (Mike, 3/22)
 - k. Update on Classroom Technology Standards (Mike, Vic, Bill Eastham, 3/29)
 - l. Phase II of Web Site Development (**Yen and Eric, 3/22**)
11. Quarterly Reports to Cabinet
 - a. Emergency Response Plan Implementation (Karen Saldana, 4/19)
 - b. Classroom Utilization Project (Mike & Irene, 4/12)
 - c. Faculty Position Control Report (Irene, 4/5)
 - d. Timely Employee Evaluations & Quarterly Cabinet Review (**All, 3/22**)
 - e. Construction Project/Scheduled Maintenance Quarterly Report (Mike & Gary, 6/7)
 - f. IT Projects Quarterly Report (Mike & Vic, 6/7)
 - g. Grants Quarterly Update (**Irene & Adrienne, 3/22**)
 - h. Expansion of Work Experience (**Irene & Audrey, 3/22**)