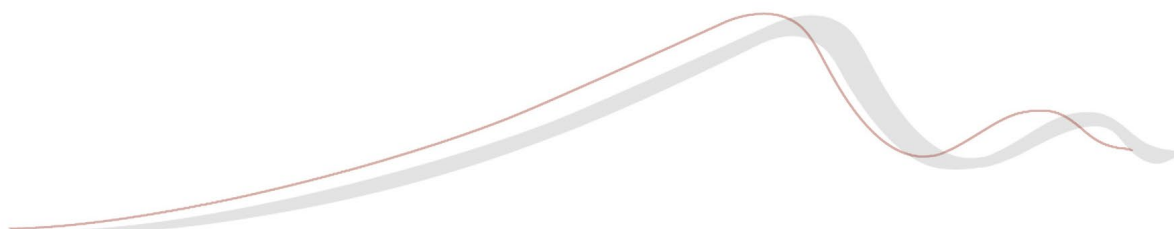


President's Cabinet Action Notes **September 5, 2023**

1. Cabinet reviewed and commented on the following standing items:
 - a. Public Affairs and Marketing provided updates to Cabinet:
 - Marketing continues to update the revamped Mt. SAC webpage in response to campus and student feedback.
 - Public Affairs is working on posting two Newsroom articles, one on the Wildland Fire Program and one on the Chamber Singers success in Austria.
 - b. Cabinet approved the following new positions to proceed with recruitment:
 - [Director, Mathematics, Engineering, Science, Achievement \(MESA\) Program](#) (restricted funds)
 - [Testing Center Clerk](#) (School of Continuing Education) and resulting [Immediate Need Request](#) (one-time)
 - c. Cabinet approved the following Change of Status for increase in FTE from 10 months to 12 months:
 - [Career Specialist](#) (Arts)
 - d. Cabinet approved the [Request to Fill Log](#) for the following positions:
 - [Communications Specialist](#) (Kinesiology, Athletics, and Dance)
 - [Custodian I](#)
 - [Fiscal Specialist](#)
 - [Learning Lab Assistant](#) (Academic Support and Achievement Center)
 - [Project/Program Specialist](#) (Education for Older Adults and Adults with Disabilities)
 - [Special Project Manager, Competency-Based Education](#) (Restricted Funds)
 - e. Cabinet received the following Diversity, Equity, Inclusion, Social Justice, Anti-Racism, and Accessibility update:
 - Melba provided the Center for Black Culture and Student Success brochure and events.
 - f. Cabinet received the following enrollment updates:
 - Compared to Fall 2022, credit FTES have increased by 1,113.87 (this reflects a 12.4% increase). The modality breakdown for Fall 2023 based on enrollment: 56% face-to-face, 39% online, and 5% hybrid. Still to be determined is enrollment for late start classes and positive attendance.
 - Student Services, Instruction, and School of Continuing Education continue to collaborate to implement processes to aid in student retention. This Fall, EAB Early Alert has expanded campuswide, providing all faculty with the opportunity to participate. In Spring 2023, EAB Early Alert was only available for faculty teaching mathematics and English.



2. A Memo from the Chancellor's Office, [Implementation Guidance for Work Experience Education Regulations Revisions](#), provides guidance on regulatory changes related to work experience. These changes became effective August 26, 2023, and impact both credit and noncredit. Colleges have until February 22, 2024, to change their policies and procedures to reflect the regulatory requirements, which expand the accessibility of work experience opportunities, as well as align to modern practice. As the plan is in effect very quickly, we will need to begin to work to revise our Board Policies and Administrative Procedures to align with the changes. All curriculum related to work experience must also be revised. We have until September 2024 to modify the policy and procedure. Kelly and Madelyn will work on an overview outline of an Implementation Plan to present to Cabinet on September 19th.