

President's Cabinet Action Notes **May 7, 2024**

1. Cabinet reviewed and commented on the following standing items:
 - a. Marketing and Public Affairs provided the following updates to Cabinet:
 - Next week is the Chancellor's Office Climate Convening. Jill will emcee the event and is writing a story for the Newsroom.
 - Jill is working on Newsroom stories for the First People's Native Center end-of-year celebration and various commencement stories, which she is pitching to the local media.
 - Robert Taylor, the Superintendent for Walnut Valley Unified School District, toured the Student Center to determine if they will hold a possible event on campus.
 - Yen reported that 5,250 people responded to the mascot selection survey, with 1,000 people providing a qualitative response. The preferred mascot is the version with the longer snout and the lighter caramel color. Key findings from the qualitative responses were that people were confused about the designs (in that they are for a costumed mascot character), provided design feedback, had a disagreement with the selected mascot, did not desire to change the mascot, requested to change the moniker, and provided feedback requesting a different process. The committee voted 6-2 to move forward with the recommendation of popular vote.
 - b. Cabinet approved the following positions:
 - Pre-approval
 - [Coordinator, Project/Program](#) (Rising Scholars) (Restricted Funds)
 - [Project/Program Specialist](#) (Rising Scholars) (47.5%) (Restricted Funds)
 - Request to Fill Log
 - [Administrative Specialist IV](#) (ACCESS)
 - c. Cabinet approved an [Emergency Funding Request](#) from Marketing for \$195,000 one-time funds for marketing services.
 - d. Cabinet received the following diversity, equity, inclusion, social justice, anti-racism, and accessibility updates:
 - The School of Continuing Education provided two presentations at the Noncredit Institute on Equitable Outcomes for Continuing Ed students. Topics included: mirrored classes and a panel about SCE student services.
 - The WASC accreditation report out went well. Out of 14 rankings, 13 were perfect scores. Congratulations to the SCE team!
 - The Community College League of California Annual Trustees Conference in La Jolla was very well represented by the Trustees and Martha. Madelyn, Tami, Trustee Baca, and Martha provided a presentation on Building a Skilled Workforce: Noncredit and Continuing Education Initiatives. Trustee Peter Hidalgo participated on a panel discussion with Chancellor Christian. Moreover, Martha participated on a panel presentation related to Navigating Remote Work Policies. All presentations were well-received.

- May is Asian Pacific American Heritage Month, and a robust calendar of events is scheduled this month.
- e. Cabinet received the following enrollment updates:
- Noncredit enrollment is approximately 130 FTES above last year at this time. Week-to-week, the numbers are strong. The School of Continuing Education is seeing consistent increase in face-to-face enrollment. The areas that continue to experience increase are the following: Short-term Vocational; ESL; and high school programs.
 - Summer 2024 credit enrollment is down approximately 1.60% FTES in comparison to Summer 2023.
 - The FTE targets for Spring 2024 for most instructional divisions are being met, with a total increase of 33.26 in comparison to Spring 2023.
2. Adrienne Price presented the following Grant Proposal Approval Summary Forms:
- [Child Development Training Consortium](#) – The grant application was approved to move forward.
 - [Nursing Enrollment Retention](#) – The grant application was approved to move forward.
3. Cabinet reviewed an initial draft of a facility use competitive grant process that will be established to assist our local K-12 school districts with utilizing our facilities for events at a reduced cost.
4. Cabinet memorialized a discussion that took place during the November 7, 2023, Cabinet meeting. On November 7, 2023, Cabinet approved the reorganization of the Consumer Science and Design Technologies Department (Business Division), which will be effective July 1, 2024.
5. Cabinet received information regarding [AB 760](#) – Affirmed Name and Gender Identification, which is new legislation that requires community colleges to have a process in which students, faculty, and staff can request to use affirmed name, gender, or both name and gender in records where legal names are not required by law. Cabinet also discussed various legal requirements in relation to the ability of a person to use the restroom that corresponds with their gender identity: [Civil Code 51](#), [Education Code Section 221.5](#), [California Code of Regulations, Title 2, Section 11028](#).
6. A Commencement update was provided.
7. Cabinet approved a revised Student Services [Organizational Chart](#). The Chart will be presented to the Board of Trustees as an informational item.