

President's Cabinet Action Notes **April 16, 2024**

1. Cabinet reviewed and commented on the following standing items:
 - a. Marketing and Public Affairs provided the following updates to Cabinet:
 - Jill will be attending Covina City Council meeting tonight to introduce Dr. Garcia.
 - The presentation from the Bond consultant at the Board Meeting brought forward some key terms that voters respond to, and the Marketing Department has reviewed our website and marketing materials to be sure that these keywords are included.
 - Commencement activities are under way with Marketing.
 - The mascot options are still being edited with additional feedback from the workgroup before going out to the campus for vote and feedback
 - b. The [Request to Fill Log](#) was approved for the [Acting Associate Dean, Dual Enrollment](#).
 - c. Cabinet received the following diversity, equity, inclusion, social justice, anti-racism, and accessibility updates:
 - A series of Commencement flyers are being distributed to departments for promotion of the upcoming Commencement ceremony on Friday, June 14.
 - May is sexual assault awareness month, and Human Resources is hosting a student event tomorrow to raise awareness about sexual violence and provide information on resources available to survivors.
 - Student Services is hosting Spring Info Day, which is focused on high school seniors and juniors and their parents. The day will provide information to prospective students through campus tours, a resource fair, parent sessions, and program information.
 - Earth Week 2024 is planned with a week's worth of fun, informative, and action-oriented events, with a Keynote and Panel session on April 23rd with Nalleli Cobo, a prominent advocate for environmental justice.
 - The Instruction Leadership Team provided a spotlight presentation at the CIO conference, Breaking Barriers, Building Bridges: DEISA+ Initiatives in Instructional Leadership and Enrollment Management. The session focused on applicable approaches to supporting and leading DEISA+ efforts and action at Mt. SAC. The team explored how Mt. SAC put DEISA+ principles into action, moving beyond discussions to implementation. By focusing on tangible actions, we saw how these DEISA+ initiatives created positive ripples throughout the campus community.
 - d. Cabinet received the following enrollment updates:
 - Credit enrollment for Spring 2024 is up a total of 56.54 FTES from the established targets, with most areas exceeding the targets set. The cumulative total fill rates for second 8-week courses are at 91%, with 645.66 FTES.
 - Summer 2024 is trending consistent with Summer 2023, however, headcount, enrollment, and FTES are lower when compared to the same time last year.

- School of Continuing Education noncredit enrollment is approximately 100 FTES ahead of the same time last year with 89% CDCP and 11% non-CDCP. Tutoring is up the highest it has ever been, stabilizing at almost 400 FTES.
2. Cabinet reviewed the [proposed budget](#) for the [Grant Proposal Approval Summary Form](#) reviewed at the last meeting for the Humanities Initiatives at Community Colleges. The proposal was approved to move forward.
 3. Cabinet reviewed the [Academic Senate RSI Recommendations](#). The Academic Senate will be invited to the next Cabinet meeting for further discussion and evaluation of the potential fiscal impact of the recommendations.
 4. Student Success Programs Fair was held on March 19, 2024, and provided some very positive [survey](#) results. The survey saw high participation with 99% student satisfaction for those who completed the survey. Additionally, 95% of the students reported that they were either extremely likely or somewhat likely to visit one of the programs or academic services.
 5. Madelyn attended a Vision 2030 task group meeting. There was representation from the Chancellor's Office, noncredit practitioners from different representation points, WestEd, and other state agencies. The goal was to identify noncredit metrics for the 2030 Vision Plan. One challenge is that data elements that are not already regulated cannot be created.
 6. Cabinet was provided the WASC accreditation visit timeline.
 7. Dual Enrollment will transition from Instruction to Student Services, effective July 1, 2024. The location will remain in Building 6. Updated organizational charts will come to Cabinet to memorialize the change, and then to Board for information.