



**March 28, 2023**

Tami sat in for Madelyn

Meghan sat in for Kelly

1. Cabinet reviewed and commented on the following information items:
  - a. [AB 1370](#) (Ta) is related to changes in the California Community Colleges Economic and Workforce Development Program. This program provides \$22.9M in annual funding to CCCs. As noted in the [Fact Sheet](#), while there are some positives in the bill—it permanently extends the Strong Workforce Program—it is a remarkably uninformed bill. As of now, it does not look like this bill will have any legs.
  - b. [AB 2683](#) Postsecondary Education: Sexual Violence and Harassment: Training and Resources is another unfunded mandate. The Bill requires that community colleges provide annual training of students on sexual violence and sexual harassment. Sokha is looking into the legislation, its requirements, and the timeline. The training must be part of regular student orientation but can be delivered online, by video, or in person. In fact, to accommodate differing needs, the training needs to be in multiple delivery systems. While these requirements are in the bill, the College does not have to establish any particular level of student outcomes or understanding. It was also recommended that the training be produced in different languages.
  - c. The Chancellor's Office published [Top 10 Reasons to Champion Community College Bachelor's Degrees](#):
    - 1) They help advance the State's vision for higher education.
    - 2) They are affordable and keep students out of debt.
    - 3) They graduate students into high-paying, high-skill jobs.
    - 4) They are unique and do not duplicate or compete with California's four-year universities.
    - 5) They are helping California address the effects of climate change.
    - 6) They are training the next generation to address California's top issues.
    - 7) They have strong support from elected policymakers.
    - 8) They reduce equity gaps.
    - 9) They keep California competitive amidst a growing national trend of community colleges offering bachelor's degrees.
    - 10) They help keep college graduates in California.
2. The Canvas Shell Workgroup provided [Recommendations for Review and Input](#). The meeting went well, and they walked through the legal opinion together. Kelly reports that the group may need to ask for some clarification on some of the aspects of the legal opinion. There was discussion about the implementation timeline with the Workgroup. The team is looking at settings on Canvas to ensure that CRN students are organized in a way not to violate FERPA. They are also looking at training and training materials that will be organized through the Distance Learning Committee.
3. The Chancellor's Office presented the [Dual Admission UC & CSU Pilot Program](#) at the Spring 5C meeting. This program is an alternative for high school students who apply for, but are not accepted to, Cal State or UC, and would automatically redirect such students to a California community college with an admission guarantee if the students meet specified requirements. There are differences in each systems transfer requirements, so there will need to be some details worked out. The information as we know it is that the community college would get some format lists after the referral process was completed. The student would then be eligible for a guaranteed transfer in which they would have to specify to which CSU or UC campus they would transfer, what their major focus would be, and the course requirements to be met in 3 years to obtain the guarantee.

4. Related to the passage of AB 2683, Human Resources is [requesting funding](#) for additional positions related to the implementation of AB 2683. Cabinet approved a [Block Grant Request](#) for funding for a Human Resources Analyst.
5. Cabinet reviewed and approved the following job descriptions:
  - [Dean, Continuing Education and Workforce Development](#) (Revised)
  - [Dean, Continuing Education Programs and Services](#) (New)
  - [Director, Systems and Operations](#) (New)
  - [Vice President, School of Continuing Education](#) (Revised)
  - [Associate Vice President, School of Continuing Education](#) (New)
  - [Coordinator, Help Desk](#) (Revised)
6. There was discussion about some permanent positions funded with Guided Pathways that have been notified of a reduction in funding. [Meghan to bring back a report to Cabinet on Guided Pathways funding priorities.](#)
7. Cabinet approved an [Immediate Need Request](#) from Student Life for the implementation of a Smoke Free Campus for \$20,000 one-time and \$5,000 ongoing.
8. Cabinet was joined by Lisa Rodriguez, Acting Director of Professional and Organizational Development; and Lizette Henderson, Acting Assistant Director of Professional and Organizational Development, for a quarterly update on [Title V](#). Highlights:
  - Lizette and Lisa represented the College at a HACU networking event. The team took some Mt. SAC swag to represent the College. HACU has appointed a new director and chief of staff.
  - Title V had a large carryover due to COVID in 2019-2022. Year 3, 2022-23, the grant expended \$712,542, which reflected carryover funds prioritized first, and current year allocation.
  - The majority of the nine objectives are on target or exceeded performance goals.
9. Morris reported:
  - The purchasing deadlines are coming up and emails have been sent out notifying the campus.
  - There are revenue shortfalls related to Parking. There are some alternate funds identified this year, but there is a shortfall from pre-pandemic numbers.
10. Tom reported:
  - Treat Yo'Self Week with Financial Aid with basic needs, as well as financial aid resources is taking place March 27-30.
  - ASL Day is scheduled on April 15 with a performance by Queen FOREVERRRR.
  - Child Development Spring 2023 Career Fair is scheduled on April 6.
  - Vocational Career Programs Day is scheduled for April 1 expecting 400 plus students.
  - Associated Students elections will be on April 3-6 on campus.
  - First Peoples Program has its first part-time employee.
  - There was a good meeting with MMI that discussed where the program is going and how to build the program.
  - The BP/AP 3900 Workgroup has reviewed the attorney's comments and would like some follow up.
  - He recommended that the Behavior and Wellness Committee provide an update at PC.
11. Tami reported:
  - A couple of faculty and their short-term Voc Director have been working with Supervisor Solis's and the Assessor's office to write curriculum for a program.
  - College for Kids is fully back in person. There still will be an online component.

## 12. Meghan reported:

- Enrollment is up by 7.3% and FTES are up by 10% at this point in Spring 2023 vs. Spring 2022. The Instructional Leadership Team continues to watch enrollment and add second 8-week classes.
- Accreditation Core Team is focused on sharing the draft reports with the campus and getting campus-wide feedback.
- Meghan led the First Year Experience (FYE) follow-up convening with 27 professors, administrators, and classified professionals as part of the reconnect and re-engagement efforts. The cross-campus group (Instruction, Student Services, SCE, IT, and Marketing) wants to meet monthly going forward to collaborate on ways we engage/re-engage students in their “first year.”
- Upcoming open Office Hours for April, May, and June: April 6, 3:30 – 4:30 pm (in-person); April 13, 7:30 – 8:30 am ([virtual](#)); April 20, 4 – 5 pm (in-person); April 21, 2 – 3 pm ([virtual](#)); May 2, 5 – 6 pm ([virtual](#)); May 8, 12:30 – 1:30 pm (in-person); May 11, 4 – 5 pm ([virtual](#)); June 8, 7:30 – 8:30 am ([virtual](#)) and 4:30 – 5:30 pm (in-person)
- The Mt. SAC Speech and Debate Team won the first-place community college sweepstakes award at the 2023 International Forensics Association Championship held March 13-14 in Tokyo Japan. Mt. SAC placed fourth at the tournament among all 28 colleges and universities in attendance including many of the top four-year university programs. Mt. SAC has previously won the international championship title in 2015 (Barcelona) and 2008 (London). A big thank you to the forensics team of coaches: Professor Lopez, Professor Thuy Pham, Professor Jedi Curva, and Professor Danny Cantrell.
- President Scroggins was awarded the CCCIO Visionary Award. This award acknowledges leaders who served as a catalyst to their original and effective ideas, services, and/or programs, and led significant contributions and change yielding a positive difference in student success metrics, campus culture, operations, and/or other outcomes that considerably advanced the institution. The award will be announced on Friday, 3/31/23, at the CIO Fall Conference. Meghan Chen will accept the award on Dr. Scroggins’ behalf and will read his acceptance remarks.

## 13. Sokha reported:

- They are reviewing at AVP job descriptions, and there will be updates to them.
- HR is working on various BPs and APs.

## 14. Items for future agendas (items for the next Cabinet meeting are shown in **BOLD**):

- a. Return and Recover Initiative:
  1. Student Retention and Enrollment Outreach (Leads: Tannia Robles, Laura Sherwood, Denise Bailey, Pedro Suarez, and Sylvia Ruano 4/25)
  2. Center for Black Cultural and Student Success, MMI, Arise, and El Centro (Leads: Clarence Banks, Gio Rodriguez, and Aida Cuenza, 4/25)
  3. Student Center Coordination (Leads: Kevin Owen, Koji Uesugi, and John Vitullo, 4/25)
  4. Technology Loan Program (Leads: Michael Carr, Romelia Salinas, Tami Pearson, and Eric Lara, 4/25)
- b. Multiple Measures Placement Workgroup (Madelyn, George, Ned, Elizabeth, Maria, and Jimmy, TBD)
- c. Student-Centered Funding Formula—Continued Follow-Up:
  1. Noncredit Support of SCFF & Multiple Measures (Tami and Shannon, 5/2)
  2. EAB Navigate Schedule Building & Data Analytics (Student Support Workgroup—Francisco, 6/6)

## 15. Quarterly Reports to Cabinet:

- Emergency Response Plan Quarterly Report (Shannon and Sayeed, 4/18)
- Room Utilization/Capacity-Load Ratio Project (Gary, Meghan, Brandin, and Kevin, 5/2)
- Faculty Position Control Quarterly Report (Rosa and Meghan, 4/11)
- Construction Project/Scheduled Maintenance Quarterly Report (Gary, 5/23)
- IT Projects Quarterly Report (Anthony, 5/23)

- Grants Quarterly Update (Adrienne, 4/18)
- International Student Quarterly Report (Chris, George, and Paty, 5/2)
- Academic Support Coordination Project Quarterly Report (Romelia, 4/11)
- Guided Pathways Quarterly Report (Meghan, Elmer Rodriguez, and Michelle Nava, TBD)
- Dual Enrollment Quarterly Report (Meghan, Marlyn, and Lina, 6/20)
- Title V Quarterly Report (Lisa and Lizette, 6/27)
- Accreditation Core Group Update (Lianne, Barbara, Allie, Patty, Michelle, and Laura, 6/20)
- Financial Aid Update (Manuel, 4/11)
- [MESA Program Implementation](#) (Pending, TBD)
- [Research on Enrollment: Wait Lists, Evening Student Loss](#) (Quinones, TBD)
- [Apple Resources: App Design, Apple eBooks Online](#) (Pending, TBD)
- Student Equity Plan (Pending, TBD)