



March 15, 2022

Cabinet will be on hiatus next week

1. Cabinet reviewed and commented on the following information items:
 - a. Notification of approval for [Mt. SAC's request for \\$500K](#) in Federal "earmark" funding was received by our lobbying firm, Nossaman. This is amazing news and will support our SCE short-term apprenticeship program. Many thanks to the team for all of their hard work getting this passed!
 - b. A draft of the [Equitable Placement and Completion: English and Math Validation of Practices and Improvement Plan](#) required by the Chancellor's Office for AB 705, has been completed so that we are compliant with this requirement.
 - c. An article from The Chronicle of Higher Education, [A National Campus Climate Survey and Higher Ed in Spending Bill](#), is a well-written piece that notes colleges were featured prominently in the \$1.5 Trillion Federal spending bill. Included in this spending plan is a requirement for the Department of Education to develop an online survey tool measuring college students' experience with sexual assault and harassment. This campus climate survey will be required every two years of colleges that receive Federal funding. Further, the bill calls for the creation of a task force on sexual violence in education that is culturally inclusive. Almost 24 higher education projects in California were earmarked for funding, including Mt. SAC as noted above.
 - d. The Board Study Session on Saturday, March 12 was one of the most productive study sessions in quite a while. The difficult topics were presented well:
 - [OPEB Actuarial Report](#)
 - [Budget Challenges and Opportunities](#)
 - [Return and Recovery](#)
 - [Measure GO Expanded Quarterly Update](#)
 - [Accreditation Training](#)
 - [Board Self-Evaluation](#)
 - e. The Accreditation Steering Committee is reaching out to Weaving Teams to begin their work. One such team for Standards IA1-4 (Mission), IVA1-7 (Decision Making Roles and Responsibilities), IVB1-6 (Chief Executive Officer), IVC1-13 (Governing Board) was [assigned to the President's Advisory Council](#).
2. President's Advisory Council has been working on the [Diversity, Equity, Inclusion, Social Justice, and Anti-Racism \(DEISA\) Council Purpose and Function Statement](#). This first draft of the P&F is in the hands of constituent groups for feedback and will be on the next couple of PAC agendas to refine.
3. The [Enrollment Comparison Report](#) for Spring 2020 to Spring 2022 is a special report to compare pre-COVID Spring enrollment with current Spring enrollment. **Morris and Kelly will check that the DE contact hours-to-FTES calculation in this and similar reports are using the correct attendance accounting method.**
4. A Bill Summary from Assemblymember Miguel Santiago's office, [AB 1752: CCC Part-Time Faculty Pay Parity](#), is another bill that is out-of-the-blue. This bill would require that part-time faculty be compensated at least the same ratio to full-time faculty for comparable duties. We already have a solution for part-time faculty parity, the State just has to fund it.
5. The Chancellor's Office published Memoranda and Funding Information for [Equal Employment Opportunity \(EEO\) and Culturally Competent Professional Development](#). The information surrounds the submission of Equal Employment Opportunity Plans, Allocation of 2021-22 Equal Employment

Opportunity Funds for Best Practices, and Allocation of 2021-22 Culturally Competent Faculty Professional Development. Sokha is serving on the Chancellor's Office task force on this issue. There will be grant monies available through a highly competitive process in support of hiring diverse faculty.

6. Cabinet reviewed and approved the CCLC recommended revisions to the following Board Policies, which will be forwarded to PAC for review:
 - [BP 2310 – Regular Meetings of the Board](#)
 - [BP 2355 – Decorum](#)
 - [BP 2720 – Communication Among Board Members](#)
 - [BP 2725 – Board Member Compensation](#)
7. Cabinet approved the [Request to Fill Log](#) for the following positions:
 - [Administrative Specialist III](#) (Library & Learning Resources)
 - [Lead Broadcast Engineer](#)
 - [Registration Specialist](#) (ESL)
 - [Systems Analyst Programmer](#) (Information Technology)
8. The following positions were approved to proceed with recruitment. Hiring timeline for each is in parentheses.
 - [Director, El Centro](#) (New, Immediate)
 - [Director, Center for Black Culture and Student Success](#) (Reclassification, April 13)
 - [Manager, Plant Engineering and Energy Services](#) (Reclassification, July 1)
 - [Assistant Director, Capital Construction Programs](#) (New, July 1)
 - [Director, Promise Plus](#) (New, Immediate) – This position recruitment was placed on hold
 - [Chief Fiscal Services Officer](#) (New, Immediate)
 - [Associate Vice President, Administrative Services](#) (July 1)
 - [Associate Dean, Dual Enrollment](#) (Reclassification, July 1)
 - [Director, Dual Enrollment](#) (Reclassification, July 1)
 - [Laboratory Technician, Child Development Observation](#) (New, Immediate)
 - [Administrative Specialist III](#) (Human Resources) (Reclassification, July 1)
 - [Senior Systems Analyst/Programmer](#) (Reclassification, Immediate)
9. Cabinet approved New Resource Allocations for [Instruction](#) (one-time for \$13,663 and ongoing for \$97,266) related to a shift of duties for upcoming accreditation work and a new Child Observation Lab Technician, [Human Resources](#) (one-time for \$16,091) related to a shift of duties for upcoming accreditation work, and [Administrative Services](#) (ongoing for \$14,346) related to the upgrade of a vacant position.
10. Cabinet approved the School of Continuing Education to [repurpose position funding](#) from three vacant classified positions to fund two classified reclassifications, an increase in classified FTE, and a new classified position. Process details will follow.
11. Morris reported:
 - The focus of COVID implementation team has been on compliance of exempted students. We continue to message students about compliance.
 - There has been continued discussion about State funding related to the pandemic monies.

12. Audrey reported:

- Summer programs recruitment went well. There were lots of families here on Saturday interacting with staff, with over 300 students attending.
- Questica training was conducted with the Student Services managers.
- There was a well-attended Minority Male Initiative virtual meeting.
- The student planner is almost ready for printing.

13. Kelly reported:

- Instruction has been busy on accreditation with the Committee Chair training on Friday. There is another session scheduled for Thursday at 9:00 a.m. The general communication forum on Friday afternoon was also well-attended, with another scheduled for April 8.
- Continuing the work on scheduling targets for FTES, efficiency, and a building predictor for the Fall and Summer schedule/block scheduling.

14. Madelyn reported:

- Three vacant classified SCE positions will be eliminated and the funding will be shifted to other classified positions that are needed for other SCE, including short-term vocational programs. Madelyn will provide the memo to move the funding to other positions and elimination of the unfunded positions.
- WASC Kickoff will be on March 25.
- The partnership with SCE and ACCESS is expanding and it has been fantastic in creating a bridge for the adults with disabilities program and providing AIME classes for ACCESS students.

15. Items for future agendas (items for the next Cabinet meeting are shown in BOLD)

- a. Return and Recover Initiative:
 1. Reconnect and Reengage (Leads: Tannia Robles, Shannon Rider, Matt Judd, Assistant Director, Academic Technology, 4/26)
 2. Center for Black Cultural and Student Success, MMI, Arise, and El Centro (Leads: Clarence Banks, Anabel Perez, and Aida Cuenza, 4/26)
 3. Student Center Coordination (Leads: Kevin Owen, Koji Uesugi, and John Vitullo, 4/26)
 4. Laptop Loaner Program (Leads: Michael Carr, Romelia Salinas, Tami Pearson, and Eric Lara, 4/26)
- b. Multiple Measures Placement Workgroup (Madelyn, George, Ned, Elizabeth, Maria, and Jimmy, 5/17)
- c. Student Centered Funding Formula—Continued Follow Up:
 1. Noncredit Support of SCFF & Multiple Measures (Madelyn, Tami, and Shannon, 4/5)
 2. EAB Navigate Schedule Building & Data Analytics (Student Support Workgroup—Francisco, 5/3)

16. Quarterly Reports to Cabinet:

- a. Emergency Response Plan Quarterly Report (Duetta and Sayeed, 4/19)
- b. Room Utilization/Capacity-Load Ratio Project (Gary, Meghan, Brandin, and Kevin, 5/3)
- c. Faculty Position Control Quarterly Report (Rosa and Meghan, 4/12)
- d. Construction Project/Scheduled Maintenance Quarterly Report (Gary, 5/17)
- e. IT Projects Quarterly Report (Anthony, 5/17)
- f. Grants Quarterly Update (Adrienne, 4/19)
- g. International Student Quarterly Report (Chris, George, and Paty 5/3)
- h. Academic Support Coordination Project Quarterly Report (Madelyn and Romelia, 5/24)
- i. Guided Pathways Quarterly Report (Meghan, Shiloh, and Sara, 6/14)
- j. Dual Enrollment Quarterly Report (Meghan, Marlyn, and Lina, 5/24)
- k. Title V Quarterly Report (Lianne and Lisa, 5/10)
- l. AB 30 (Dual Enrollment, A&R, and IT, 5/3)