



December 17, 2019

Sokha Song sat in for Abe Ali

1. Cabinet reviewed and commented on the following information items:
 - a. The Administrative Services Quarterly Report is now available. ([See attached.](#))
 - b. A recent article, "For Community Colleges Free College Has Its Costs" ([attached](#)) makes several points:
 - Community colleges are seeing an influx of students who may need more guidance than their higher-income peers.
 - Some higher ed experts say promise programs underscore that need without necessarily providing the additional resources to cover it.
 - 13 states across the country have one [a Free College program]. Another seven states have some legislative activity on the topic.
 - "They need more support for emergency grants, child care & transportation." Martha Kanter, exec director of College Promise Campaign.
 - 50% indicated in response to a separate question that their program had financial sustainability concerns.
 - Equity concerns: students from low-income families can use a Pell Grant to cover tuition and need help affording other aspects of college.
 - c. The Full and Fair Funding Coalition announced ([see attached](#)) that it was pulling its initiative ([link](#)) from November 2020 ballot to avoid conflict with the split roll property tax initiative ([link](#)).
2. Cabinet was joined by Barbara McNeice-Stallard, Director of Research and Institutional Effectiveness, to present an update ([attached](#)) on Implementing SCFF Research Agenda & Data Reporting/Analytics.
3. Joining Barbara was Antonio Bangloy, Director of Enterprise Applications Systems, for an update on using math and English performance data from high school transcripts (rather than have students self report) for AB 705 placement recommendations through Mt. SAC's Assessment Questionnaire system ([link](#)). [Attached](#) is a list of the data metrics in use for the Mt. SAC AQ. The Cabinet discussion focused on the K-12 data now being made available to the Chancellor's Office (Antonio is connecting with John Hadad Hadad, Product Manager, CCC Common Assessment Initiative) Also of concern is the continuing challenge to obtain that same transcript data through Cal-Pass Plus ([link](#))—for which there are no outcomes yet.
4. Cabinet was joined by Dale Vickers, Chief Technology Officer; Ron Bean; Director, Academic Technology & Infrastructure; Antonio Bangloy, Director of Enterprise Applications Systems; and Chris Schroeder, Director, Infrastructure and Data Security, to present the IT Projects Quarterly Report ([attached](#)).
5. 7. Adrienne Price, Grant Director, presented the Grants Quarterly Update ([attached](#)).
6. Audrey shared the Mt. SAC 2018-19 Student Equity and Achievement report to the Chancellor ([attached](#)).
7. Cabinet approved two Immediate Need Requests.
 - \$194.46 one-time to cover expenses related to the expansion of dual enrollment. ([See attached.](#))
 - \$20,400 one-time for student worker hours to assist the lab technician in Physics. ([See attached.](#))
8. Cabinet received the following job descriptions to review for acceptance at the January 7th Cabinet.
 - Assistant Director Behavioral Health Services Job Description DRAFT ([attached](#))
 - Coordinator Events Job Description DRAFT ([attached](#))
 - Coordinator Ticketing and Patron Services Job Description DRAFT ([attached](#))
 - Media Production Specialist Job Description DRAFT ([attached](#))
9. Cabinet approved four new Requests to Fill ([attached](#)).

10. Items for future agendas (items for the next Cabinet meeting are shown in BOLD):

a. Review and Consider for Approval (**All, 1/7/20**)

- Associate Dean of Student Engagement proposed new job description ([attached](#))
- Assistant Director Behavioral Health Services Job Description DRAFT ([attached](#))
- Coordinator Events Job Description DRAFT ([attached](#))
- Coordinator Ticketing and Patron Services Job Description DRAFT ([attached](#))
- Media Production Specialist Job Description DRAFT ([attached](#))

b. SEAP Allocation Model (Audrey, Madelyn, Rosa 1/21)

c. Multiple Measures Placement Workgroup (Audrey, Joumana & Team, 2/25)

d. Management Workgroup for SEAP funds (Audrey, Madelyn et al, 3/3)

e. Student Centered Funding Formula—Continued Follow Up

A. Student Support Cohort System Workgroup (Dale, Antonio, Barbara, 2/25)

B. Noncredit Support of SCFF & Multiple Measures (Madelyn, 1/14)

C. Implementing SCFF Research Agenda and Data Reporting/Analytics (Barbara, 3/17)

D. CalPASS-PLUS follow up for K-12 full participation (Barbara, Bill, 3/17)

E. Auto Award/Near Completion (Audrey, George, Francisco, Dale, 3/3)

F. EAB Navigate Schedule Building & Data Analytics (Student Support Workgroup--Francisco, 2/18)

f. Follow-up on AP 3435 and 3540 (1/21)

- 1) AP 3435 Discrimination and Harassment Investigations ([attached](#)). An updated draft will be brought to Cabinet by HR.
- 2) AP 3540 Sexual Misconduct-Dating Violence-Domestic Violence-Stalking ([attached](#)). Update due to Cabinet by HR

11. Quarterly Reports to Cabinet

a. Emergency Response Plan Quarterly Report (Duetta, 1/14)

b. Room Utilization/Capacity-Load Ratio Project (Gary, Mika, Joumana, Kevin Owen, 1/14)

c. Faculty Position Control Quarterly Report (Joumana & Rosa, 1/14)

d. Construction Project/Scheduled Maintenance Quarterly Report (Gary, 2/18)

e. IT Projects Quarterly Report (Dale, 3/17)

f. Grants Quarterly Update (Adrienne, 3/17)

g. Dual Enrollment at Local High Schools Quarterly Report (Joumana, Joel & Francisco, 1/28)

h. International Student Quarterly Update (Audrey & Darren, 1/21)

i. Academic Support Coordination Project Quarterly Report (Madelyn, Meghan, 3/10)