



October 16, 2018

1. Cabinet reviewed and discussed the following information items:
 - a. Through a \$4.9 million grant, the U.S. Education Department will test using free, open textbooks through a pilot program led by UC Davis. ([See the attached announcement.](#)) Included in the 12 college pilot are the four colleges in the Los Rios CCD and the three colleges in the Contra Costa CCD. The project will begin by creating open textbooks focused on high-enrollment courses, such as chemistry, as well as CTE fields, which are among the more expensive books that students must purchase.
 - b. The Administrative Services' Quarterly Informational Announcement ([attached](#)) has just been released:
 - Wireless upgrades are complete for Buildings 7, 11, 80, 30, 28, and 67.
 - The transition from Windows 7 to Windows 10 is now complete.
 - The design and implementation of the first phase of the International Student Online Application is complete.
 - "Ask Joe Mountie," in beta testing, will take questions in plain language and then give a 'best answer.'
 - Banner 9 is going live October 15, 2018.
 - Online Appropriation Transfer Training with Banner 9 is scheduled for October 16 and December 18.
 - Banner Requisition Training is scheduled for October 17 and December 12.
 - Audio Visual Services is supervising installations in nine different areas.
 - Broadcast Services Department produced the first-ever open captioned webcast of the opening faculty meeting.
 - Risk Management entered into an MOU with the City of Walnut on a combined Hazard Mitigation plan.
 - The Environmental Impact Report (EIR) for the Education and Facilities Master Plan (EFMP) is underway, and CEQA certification of the EFMP EIR and final approval of the EFMP is anticipated to occur in spring 2019.
 - The number of active small facilities projects has been reduced from nearly 200 to just over 130.
 - The Maintenance team completed over 2,300 unique work orders in the second quarter of 2018.
 - c. The report, *Impact of Performance Funding Policies on Credential Completion* ([attached](#)) draws conclusions:
 - Finding #1 — On average, performance funding policies that allocate at least 5 percent of base funding to outcomes produce increases in short-term certificate completions.
 - Finding #2 — On average, performance-funding policies that allocate over 25 percent of base funding to outcomes and are active for two or more years produce increases in short-term certificates and declines in associate degrees.

Note that our new CCC Student Centered Funding Formula allocates 40% of base funding to outcomes.
 - d. The annual report on distance learning ([attached](#)) was presented at the September Board meeting.
 - e. *Matching Support to Student Need* ([attached](#)) was this fall's President's Foundation Presentation.
2. Chancellor Oakley sent a recent email ([attached](#)) to all CEOs on "Vision for Success Goals in Local Plans" which is a requirement of the Student Success Funding Formula. The email says in part:
 - "The only requirement is that college districts integrate the *Vision for Success* goals into college district strategic plans, educational master plans, etc., and that confirmation of the integration be transmitted to the Chancellor's Office by May 31, 2019."
 - "As Bill Scroggins and others have responded, the goal is that your districts work within existing planning processes to integrate the Vision for Success goals."
3. For the first time, this fall CSU has dropped no-credit classes that slowed students down in their march toward graduation. ([See attached article.](#)) How? CSU has replaced the remedial classes with college-level courses—for credit—that are still supposed to help lagging students catch up. Will graduation rates increase? Progress is being made, but much more is needed as shown in this chart.

Year of Entry	4-year grad rate 1st-time freshmen	6-year grad rate 1st-time freshmen	2-year grad rate transfers	4-year grad rate transfers
2015	19.2	57.0	30.5	72.9
2018	25.4	61.1	37.6	77.0
2025 goal	40	70	45	85

4. Doug Jenson, Associate Vice President of Administrative Services, provided Cabinet with a Pension Plans Report ([attached](#)) with data for all community college districts. The data show that Mt. SAC is doing well in regularly paying our CalSTRS and CalPERS Pension Employer Contribution—in fact, a bit higher than average. And we are one of only ten community college districts who have a trust fund for this purpose.

College	Year-over-Year Increase in \$\$ and % STRS/PRS Pension Payments								Have Plan?	Trust?	Set Aside Funds?
	2016-17		2018-19		2019-20		2020-21				
Mt. SAC	2,966,719	22.51%	2,862,811	14.25%	2,927,956	12.76%	2,323,093	8.98%	Yes	Yes	X
Ave	1,488,112	21.19%	1,342,693	14.09%	1,407,091	12.58%	1,117,346	8.43%	69	10	24

5. Cabinet continued work on the Student Centered Funding Formula completing the Research Agenda ([attached](#)). Discussion of following up on these questions will begin at Cabinet next week.
6. Cabinet took a tour to view progress in the stadium. See the photo below.



7. Cabinet approved ([attached](#)) nine positions with Requests to Hire new employees.
8. Cabinet reviewed the latest update ([attached](#)) on vacant positions under active search.
9. Items for future agendas (items for the next Cabinet meeting are shown in BOLD):
- Update on Multiple Measures Placement Workgroup (Audrey, Gregory & Team, 12/11)
 - New Resource Allocation Phase 10 SSFF Continued (**All, 10/23**)
 - Revisions to AP 5200 Student Health Services (Audrey, 12/4)
 - Revisions to AP 5020—Non-resident Tuition (Mike, 12/4)
 - Clarification of Redevelopment Property Tax Trust Funds to Mt. SAC for 2018-18 (Mike, 12/4)
 - Academic Support Center Alignment (**Gregory, 10/23**)
 - Follow up on *EAB Navigate* and *ProVerify* software (Audrey, Gregory, Mike, Dale 10/30)
 - Student Centered Funding Formula—Continued Follow Up (**All, Each Meeting**)
 - Crosswalk of Strategic Plan Goals to Chancellor’s Vision for Success Goals (Gregory & Barbara, 10/30)
2. Quarterly Reports to Cabinet
- Emergency Response Plan Quarterly Report (Mike Williams & Melonee Cruse, 11/13)
 - Building 26A 2nd Floor Classroom Pilot Project (Gary, 12/11)
 - Faculty Position Control Quarterly Report (Gregory & Rosa, 1/15)
 - Timely Employee Evaluations & Quarterly Cabinet Review (All, 12/18)

- e. Construction Project/Scheduled Maintenance Quarterly Report (Gary, 12/11)
- f. IT Projects Quarterly Report (Dale, 11/20)
- g. Grants Quarterly Update (Gregory & Adrienne, 12/18)
- h. Dual Enrollment Offerings at Local High Schools (Joumana & Francisco, 11/13)
- i. International Student Update (Audrey & Darren, 12/18)
- j. Student Support System Work Group (Dale, Barbara, Joumana, Madelyn, Tom, Francisco, Eric, 12/4)