

Emergency Services Quarterly Update
August 07, 2018

1. Campus Emergency Training
 - a. The following Disaster Service Worker (DSW) trainings have been scheduled and will be announced by POD during CPD and FLEX days:
 - i. DSW Orientation – Sept. 12, 28, Oct 12, 16, Nov. 16 & Dec 04, 2018
 - ii. ICS 100 & NIMS 700B – Oct. 15, 2018. Also available online.
 - iii. Fire Extinguisher - Sept 20, Oct 05, 15, Nov. 07, & Dec. 04, 2018
 - b. Emergency training sessions will be offered during CPD and FLEX days.
 - c. The online version of DSW Orientation for faculty is being developed in Canvas. Expected completion date: August 27, 2018.

2. Emergency Operations Center Team
 - a. The EOC organizational chart is being updated and we are recruiting Managers to fill several open positions.
 - b. EOC training courses planned for fall term were announced in the Manager meeting August 02, 2018. Sign up in POD will be available later this month. Courses include:
 - i. ICS/SEMS/NIMS Combined Course - Sept 21, Oct 15 (pt. I) & Oct 16 (pt. II), and Nov. 02, 2018
 - ii. EOC Section/Position – Oct 25 (MGMT), Nov 01 (LOG), Nov. 08 (FIN/ADMIN), Nov. 29 (OPS), & Dec 06 (PLAN), 2018
 - iii. EOC Operations and Management – Nov. 14, 2018.
 - iv. ICP/EOC Interface Workshop – Nov. 15, 2018.

3. Emergency Preparedness Month
 - a. Emergency Preparedness Fair, Tuesday October 09, 2018
 - b. Campus Building Evacuation Drill on Thursday October 11, 2018
 - i. Meeting Building Evacuation Teams by buildings & Divisions to discuss evacuation procedures, team responsibilities and to update supplies.
 - c. Emergency Training classes (refer to flyer for dates, times, location)
 - d. Meeting with evacuation teams by building and divisions in preparation for upcoming Oct 11th evacuation drill.

4. Emergency Supplies – Acquired two additional supply containers. One is located in Sherman Park, the other on Parking Lot M.

5. Executive Policy Group Training Proposals
 - a. Two proposal for Executive Policy Group Training
 - i. West Coast Consulting
 - ii. Constant Associates

EMERGENCY



PREPAREDNESS MONTH



OCTOBER 2018

BE SMART. TAKE PART. PREPARE.

VENDOR FAIR

Learn more from
community groups
and vendors
October 9
10 a.m. to 2 p.m.
South of Mountie Café

TRAINING

**Understand emergencies
and how you can prepare**

- Special Speakers
- Hands-on Training
- Sign up in the POD calendar
at www.mtsac.edu/pod

DRILL

Get Emergency Alerts. Sign up in the Portal.

October 11
Building Evacuation Drill,
between 9-11 a.m.
and again at 7-8 p.m.



EMERGENCY PREPAREDNESS MONTH: OCTOBER 2018

OCTOBER 9
10 a.m. - 2 p.m.

Emergency Preparedness Fair
Location: Mountie Café Walkway

OCTOBER 10
10 - 11:30 a.m.

Active Shooter Training
Location: Bldg. 6, Room 160

OCTOBER 11
Between 9 - 11 a.m. and 7 - 8 p.m.

Building Evacuation Drill

OCTOBER 12
10 - 11 a.m.

Disaster Service Worker Training
Location: Bldg. 6, Room 144

OCTOBER 15
11 a.m. - 12 p.m.

Fire Extinguisher Training
Location: Bldg. 6, Room 160

OCTOBER 15
9 a.m. - 12:30 p.m.

ICS/SMS/NIMS Combo Course, Part 1
Location: Bldg. 6, Room 160

OCTOBER 15
11 a.m. - 12 p.m.

Fire Extinguisher Training
Location: TBA

OCTOBER 16
9 a.m. - 12:30 p.m.

ICS/SMS/NIMS Combo Course, Part 2
Location: Bldg. 6, Room 160

OCTOBER 16
4 - 5 p.m.

Disaster Service Worker Training
Location: Bldg. 6, Room 160

OCTOBER 17
9:30 a.m. - 12:30 p.m.

First Aid Training

OCTOBER 17
12:30 - 4 p.m.

Light Search and Rescue Training
Location: TBA

OCTOBER 18
10:18 a.m.

California Great ShakeOut

OCTOBER 18
2 - 4 p.m.

Active Shooter Training
Location: Bldg. 6, Room 144

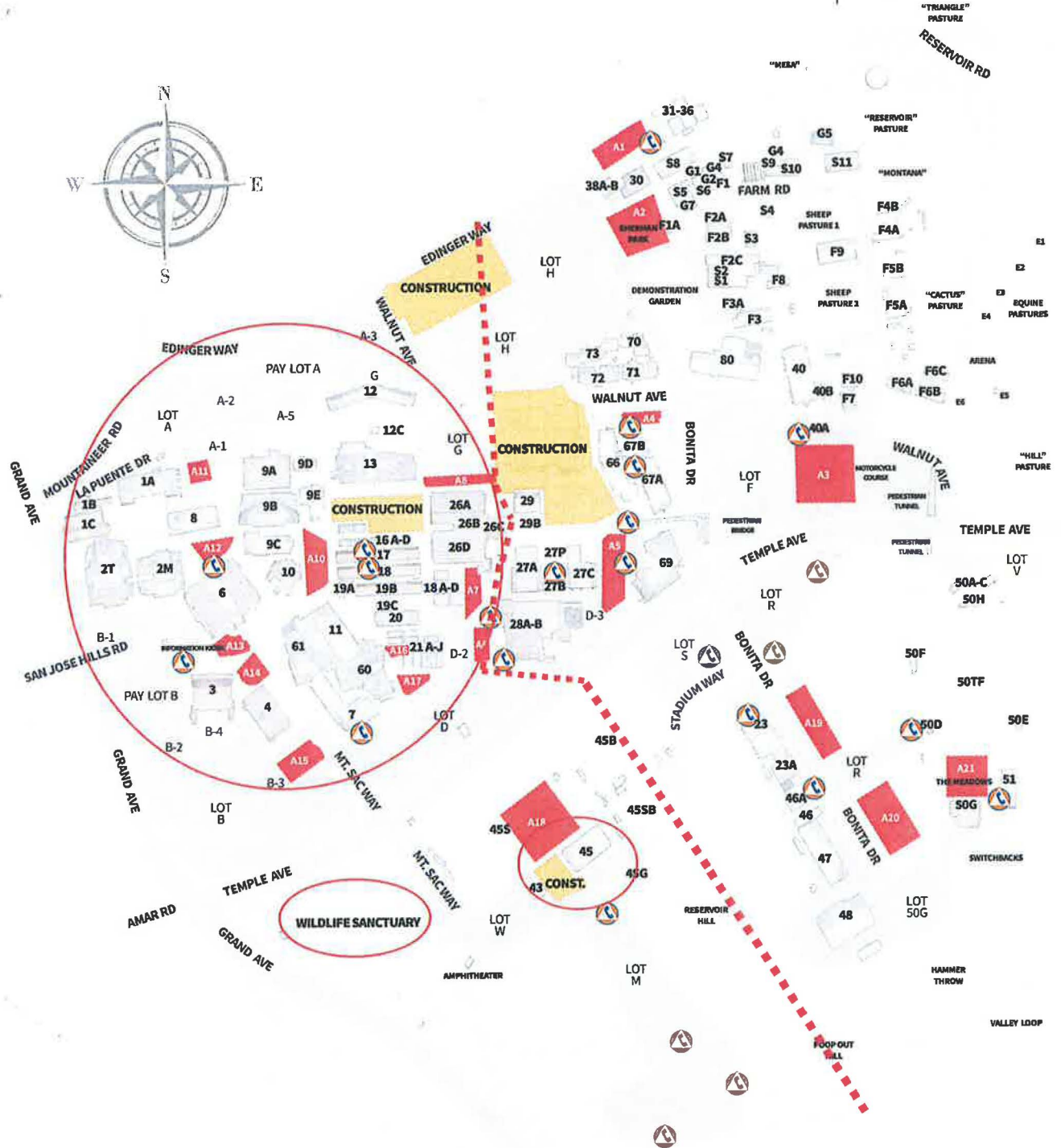
Sign up in the POD calendar at www.mtsac.edu/pod

CALENDAR OF EVENTS



Fall 2018 Building Evacuation Drill Area

Mt. San Antonio College - Assembly Areas



Updated: 2016-08-31



ASSEMBLY AREAS



EMERGENCY BLUE PHONE
(909) 274 - 4555

You can access an interactive version of this map directly by using the QR code to the right or the short URL below.

<http://goo.gl/IbROxr>





June 12, 2018

Melonee Cruse, CSP
Environmental Safety and Emergency Services Manager
Mt. San Antonio College
1100 N. Grand Avenue, Walnut CA 91789

Ms. Cruse;

As a follow up to your request for proposal, West Coast Consulting Group has prepared the following for consideration. This 2-hour discussion-based emergency preparedness workshop shall be limited to Management personnel assigned to the Emergency Response Team. The focus shall be on different scenarios, mitigating exposure to the institution in an emergency and recovery of instructional operations. The agenda shall include:

- ✓ Activation of the Emergency Operations Center (EOC),
- ✓ Roles and responsibilities of executive administration,
- ✓ S.M.A.R.T. objectives to mitigate emergencies,
- ✓ Campus closures,
- ✓ Declarations of emergency,
- ✓ Communications with the campus community, Board of Trustees & external stakeholders,
- ✓ Red Cross resources, and
- ✓ Q&A

This quote includes two (2) hours of preparation time, development of presentation, delivery of workshop and all travel expenses. Total Purchase Order Amount – Not to Exceed **\$3,750.00**. Please contact me with any questions and to schedule the workshop. Thank you.

Craig Carter, Senior Consultant
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Emergency Mitigation, Preparedness, Response and Recovery Services

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