## Mt. San Antonio College Request for Variance or Credit for Equivalent Course

		PLEAS	SE PRINT!			
Name:	First				Middle	
	nt ID # Telephone # ()					
Address: Street City State Zip Code						
	l Address:					
<u>_</u>						
☐ Certificate Variance (indicate certificate)						
Prerequisite Variance (indicate desired course)						
NOTE: Official transcripts must be provided to the Admissions and Records Office before this form can be processed.						
Completed course (Course Name (s), # and Title)	# of units	Completed at: (Name of College)	During the term of:	Grade earned:	Proposed equivalent Mt. SAC course(s): (Course Name (s), # and Title)	
Example: ENGL 101 Freshmen Composition	4	Fullerton College	Fall 2009	A	ENGL 1A Freshman Composition	
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I have attached the following documentation in support of this request:  Note that required documentation varies by area.  Additional materials may be required.					☐ Unofficial Transcript ☐ Course catalog description ☐ Course syllabus ☐ Sample work from course	
FOR OFFICE USE ONLY  Approved, one-time Approved, all students for four years Denied						
Rationale for Denial:						
Signature, Department Chair:					Date:	
Official Transcript Grade Verification by:					Date:	
Signature, Division Dean:					Date:	
Forwarded to A & R on		Date	by			
Entered into MAP on			by			

Division Office Updated 5/29/11 Form Owner: A&R Distribution: Student Admissions