Mt Sac Respiratory Therapy Program

Positioning for Proctored Online Examinations

Students are required to show their workspace during Proctorio exams

**What do we mean by the workspace?**

Your workspace is the area in front of you between yourself and your computer.

**Including:**

* Your hands, tabletop, and sitting area.
* Your entire face

**Do This:**

* Provide 3 to 4 feet between you and your computer's webcam to enable a larger view space
* Put your workspace and computer on the same flat surface.
* Make sure to try out different setups ahead of time to ensure you are comfortable with your seating and the placement of your workspace. Abiding by your exam requirements does not mean you have to be uncomfortable!
* Before starting your exam check your webcam feed to keep track of how well your workspace is displayed
* All work done in the workspace should be fully visible in your webcam's feed during the test.
* We know this is not easy and want you relaxed during the exam. Here are some pictures and helpful hints.
* <https://fsw.teamdynamix.com/TDClient/2031/Portal/KB/ArticleDet?ID=62414>

### Why is this important?

Exams are proctored for a reason – CoARC, our accrediting agency requires that we proctor exams. Our goal is to test your understanding and learning in the course. The requirements and expectations set for your proctored exams help assess your exam performance better.

We know that this situation is not perfect, please do the best you can. We want to work to you so that we can meet our accreditation requirements.

It is your responsibility to demonstrate to your professor that you are following the requirements and standards of your proctored exam.

Personal integrity is a core value for delivering ethical healthcare