



MT. SAN ANTONIO COLLEGE

REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, October 27, 2010

6:00 p.m. Closed Session

6:30 p.m. Public Session

Founders Hall, 1100 N. Grand Avenue
Walnut, CA 91789

Welcome to a meeting of the Mt. San Antonio College Board of Trustees. If you wish to address the Board for any reason, please fill out one of the cards available on the table and give it to the Board Secretary. Those requesting to speak on an agenda item will be called upon at the time the item is under consideration. Anyone wishing to speak to items not on the agenda will be called upon under the "Communication" section. *Comments are limited to no more than three minutes per person.*

AGENDA

From time-to-time writings that are public records which are related to open session items on an agenda for a regular meeting may be distributed to Trustees after the posting of the agenda. Whenever this occurs, such writings will be available for public inspection in the Office of the President located in Founders Hall between the hours of 7:30 a.m. and 4:30 p.m.

CALL TO ORDER (6:00 p.m.)

PUBLIC COMMUNICATION

At this time, the Board of Trustees will listen to communication from the public on any Closed Session agenda item. Comments are limited to no more than three minutes per person.

CLOSED SESSION

- **Employment/Appointment of College President**
- **Conference with Legal Counsel – Existing Litigation**, per Government Code section 54956.9(a) – PW Construction, Inc. vs. Mt. San Antonio Community College District

The Board reserves the right to modify the order of business in the manner it deems appropriate.

Closed session shall not extend past the designated time, but should the business considered in closed session require additional time, the Board shall reserve time after the public meeting to continue discussion.

CLOSED SESSION (continued)

- **Public Employee Discipline/Dismissal/Release**, per California Government Code Section 54957 (One position)
- **Conference with Labor Negotiator Annette Loria, Vice President, Human Resources, per California Government Code Section 54957.6**
CSEA Chapters 262 and 651

PUBLIC SESSION (6:30 p.m. Flag Salute)

INTRODUCTIONS AND RECOGNITION

- **Introduction of Accreditation visiting team members.**
- **Introduction of the following newly appointed staff:**

Classified Staff

Kim Garcia, Secretary, Humanities & Social Sciences Division

Serina Gutierrez, Financial Aid Specialist, Financial Aid

Jenny Hua, Admissions & Records Clerk I, Admissions & Records

Tamieka Hunter, Project/Program Coordinator, Counseling

Irene Inouye, Assistant Curriculum Specialist, Instructional Services

Charlie Lee, Admissions & Records Systems Analyst, Admissions & Records

Leticia Lopez de Garcia, Receptionist/Clerical Assistant, Humanities & Social Sciences Division

Nicholas Smith, Senior Toolkeeper, Air Conditioning & Refrigeration

Joshua Tercero, Laboratory Technician, Theater, Arts

Management Staff

Terri Long, Dean, Instructional Services

Paulo Madrigal, Director, Community & Career Education, Continuing Education

- **Recognition**
 - Presentation of Awards Related to the Two Year Community College Blood Drive and the Cal Poly/Mt. SAC "Out for Blood" Competition (Dean Sue Long)
 - Awarding of Certificate of Service to the following retiring staff member:
Linda Group, Benefits Specialist, 28½ years of service

APPROVAL OF MINUTES

Approval of minutes of the regular meeting of September 15, 2010, and the special meeting of October 9, 2010. (See backup packet pages 1 through 10.)

REPORTING OF ACTION TAKEN IN CLOSED SESSION

PUBLIC COMMUNICATION

At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda. Under provisions of the Brown Act, the Board is prohibited from discussing or taking action on oral requests that are not part of the agenda. Comments are limited to no more than three minutes per person.

REPORTS

The Board requests that constituent group reports and other scheduled reports be limited to no more than five minutes.

1. Associated Students Report
2. Senates
 - A. Academic Senate
 - B. Classified Senate
3. Employee Groups
 - A. Faculty Association
 - B. CSEA Units
 - C. Other Unrepresented Groups
4. President – John S. Nixon, President/CEO
 - Report: Tracking Student Success
5. Informational Report – Writing Center, prepared by David Charbonneau, Director, Reading & Writing Assistance Center (See backup packet page 11.)

CONSENT CALENDAR

All matters listed under **Consent Calendar** are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests a specific item be removed from the Consent Calendar for discussion and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar.

HUMAN RESOURCES

1. Consideration of approval of Personnel Transactions, dated October 27, 2010. (See backup packet pages 12 through 30.)

INSTRUCTION and STUDENT SERVICES

2. Consideration of approval for the Jazz Ensemble to participate in the Reno Jazz Festival April 8-10, 2011. (See backup packet page 31.)
3. Consideration of approval of a contract for the Child Development Infant/Toddler Resource grant. (See backup packet page 32.)
4. Consideration of approval of a contract amendment for the Eligible Public Training Provider List. (See backup packet page 33.)
5. Consideration of approval of activities for the Hispanic-Serving Institutions Education Grant – Mt. SAC Agriculture Pathways Program grant. (See backup packet page 34.)
6. Consideration of approval of activities and a contract for the Family and Consumer Sciences Discipline/Industry Collaborative grant. (See backup packet page 35.)
7. Consideration of approval of activities for the Health Care Sector and Other High Growth and Emerging Industries – Building Automation grant. (See backup packet page 36.)
8. Consideration of approval of activities for the Scholarships in Science, Technology, Engineering, and Mathematics grant. (See backup packet page 37.)
9. Consideration of approval to accept funds for the Child Development Training Consortium grant. (See backup packet page 38.)
10. Consideration of approval to accept funds and approve activities and contracts for the Title V – Developing Hispanic-Serving Institutions grant. (See backup packet pages 39 and 40.)
11. Consideration of approval to accept funds and approve activities for the Talent Expansion in Science and Technology – An Urban Partnership grant. (See backup packet page 41.)

12. Consideration of approval to accept funds and approve activities for the Career Advancement Academy grant. (See backup packet page 42.)
13. Consideration of approval to accept funds and approve activities for the Pilot Program for Course Material Rental grant. (See backup packet page 43.)
14. Consideration of approval of additions and changes to the Continuing Education program. (See backup packet pages 44 and 45.)

ADMINISTRATIVE SERVICES

15. Consideration of approval of the Appropriation Transfers and Budget Revisions Summary. (See backup packet pages 46 through 56.)
16. Consideration of approval of a contract for Forensic Accounting and Financial Investigation Services with VLS Fraud Solutions, a Division of Vicenti, Lloyd & Stutzman, LLP. (See backup packet pages 57 and 58.)
17. Consideration of approval of an amended agreement with Dolinka Group, LLC for Redevelopment Assistance – Phase III. (See backup packet pages 59 and 60.)
18. Consideration of approval of Resolution No. 10-03 – Additional Interest and Penalties on Delinquent Property Tax Revenues. (See backup packet pages 61 through 64.)
19. Consideration of approval of an amendment to Resolution No. 05-13 – Adoption of Edwards Systems Technology Addressable Fire Alarm System as the Standard for Use in Public Works Improvements. (See backup packet page 65.)
20. Consideration of approval of a Sole-Source Agreement with Aircuity OptiNet System as the standard system for Indoor Air Quality Management. (See backup packet pages 66 through 68.)
21. Consideration of approval of the initial capital expenditure for the implementation and ongoing maintenance of the Aircuity OptiNet System in the Science Laboratory and Agricultural Sciences Complex. (See backup packet page 69.)
22. Consideration of approval of an agreement with Mobile Mini LLC to lease containers (including containers already on campus) for construction projects, through June 30, 2013. (See backup packet page 70.)
23. Consideration of approval of a Renewal Agreement with The Liquidation Company for the period November 4, 2010, through November 3, 2013. (See backup packet page 71.)
24. Consideration of approval of a contract with PeopleAdmin, Inc. for online employment application and tracking software upgrade. (See backup packet page 72.)

25. Consideration of approval of a contract with Professional Account Management to provide the College with Registered Owner and Vehicle Information through the Department of Motor Vehicles and for the mailing of citation notices and collection of out-of-state fees. (See backup packet page 73.)
26. Consideration of approval of an Agreement to provide Professional Design and Consulting Services with Marlene Imirzian & Associates Architects for the Continuing Education project. (See backup packet page 74.)
27. Consideration of approval of the following Change Orders:
 - Bid No. 2665 Classroom Remodel – PW Construction (General Contractor) – Change Order Nos. 14, 15, and 16. (See backup packet pages 75 through 80.)
 - Bid No. 2775 Agricultural Sciences Complex (Main Building) – Harbor Construction (General Contractor) – Change Order No. 8. (See backup packet pages 81 and 82.)
 - Bid No. 2773 Agricultural Sciences Complex (Main Building) – K.A.R. Construction (General Contractor) – Change Order No. 5. (See backup packet pages 82 and 83.)
 - Bid No. 2780 Agricultural Sciences Complex (Main Building) – Pierre Sprinkler & Landscape, Inc. (Landscape Contractor) – Change Order No. 1. (See backup packet pages 83 and 84.)
 - Bid No. 2853 Design Technology Center – Brewster Electric (Electrical Contractor) – Change Order No. 3. (See backup packet pages 85 and 86.)
 - Bid No. 2846 Design Technology Center – K.A.R. Construction (Caissons and Concrete Contractor) – Change Order No. 4. (See backup packet pages 86 and 87.)
 - Bid No. 2859 Administration Building Remodel – Rancho Pacific Electric, Inc. (Electrical Contractor) – Change Order No. 3. (See backup packet pages 88 and 89.)
 - Bid No. 2854 Administration Building Remodel – Janus Corporation (Hazardous Materials Abatement Contractor) – Change Order No. 2. (See backup packet page 89.)
28. Consideration of approval of the following Contract Amendments:
 - Contract Administration Building Remodel – Marlene Imirzian & Associates Architects (Professional Design and Consulting Services Consultant) – Amendment No. 9. (See backup packet pages 90 and 91.)

- Contract San Jose Hills Pedestrian Improvements – RKA Consulting Group (Professional Design and Consulting Services Consultant) – Amendment No. 1. (See backup packet pages 90 and 91.)

29. Consideration of approval of the following Proposed Gifts and Donations to the College:

- Clifton Morris – Preview Plans – Construction Manual for RV-6 – RV-6A Aircraft, valued by donor at \$50, to be used by the Technology & Health Division.
- Alfred F. Pere – Two hydraulic aircraft jacks, valued by donor at \$200, to be used by the Technology & Health Division.
- Alfred F. Pere – 1982 Piper Tomahawk airplane, valued by donor at \$43,000, to be used by the Technology & Health Division.

ACTION ITEMS

All items listed under "Action" will be discussed and acted on separately by the Board of Trustees.

1. Consideration of approval of presidential search brochure for distribution by Don Averill, PPL Consultant. (See backup packet pages 92 through 96.)
2. Consideration of approval of the following Bid Placeholder:
 - Bid No. 2881 Purchase of Media Equipment and Control Systems. (See backup packet page 97.)

DISCUSSION ITEMS

All items listed for "Discussion" will be discussed by the Board of Trustees but not acted on for approval. After discussion, the Board will determine whether an item returns the following month for action or further discussion.

1. Receive for first reading and discussion proposed revisions to Board Policy 2720 – Communications Among Board Members. (See backup packet pages 98 and 99.)

BOARD COMMUNICATION

At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.

ADJOURNMENT

Future Board Meetings: November 17, 2010 (Third Wednesday)
December 15, 2010 (Third Wednesday)
January 26, 2011

Upcoming Events:

October 25-28, 2010	Accrediting Commission Site Visit Exit Report – 1:30 p.m., October 28, 2010, Feddersen Recital Hall
October 29 and 30, 2010	Fall Choral Concert – 8:00 p.m., Feddersen Recital Hall
November 4, 2010	Citizens Oversight Committee – 6:00 p.m., Founders Hall
November 5, 6, 7, 2010	Repertory Dance Concert – 8:00 p.m. on November 5 and 6; 3:00 p.m. on November 7, Clarke Theater
November 9, 2010	Mt. SAC Foundation Fall Retired Faculty & Staff Forum – 11:30 a.m. – 2:30 p.m., Founders Hall
November 9, 2010	Osher Scholarship Reception – 5:30-8:00 p.m., Founders Hall
November 10, 2010	Mt. SAC Foundation Board Retreat – 3:00-6:00 p.m., LTC, Room 160
November 12, 2010	Veteran's Day Holiday (Campus Closed)
November 13, 2010	Fall Vocal Jazz Concert – 8:00 p.m., Clarke Theater
November 14, 2010	Fall Chamber Winds Concert – 4:00 p.m., Feddersen Recital Hall
November 17, 2010	Fall Percussion Concert – 7:30 p.m., Feddersen Recital Hall
November 18, 2010	Registration Begins for Winter 2010 Intersession, Spring 2011 Semester, and Continuing Education Classes
November 19, 2010	Fall Jazz Band Concert – 8:00 p.m., Clarke Theater
November 21, 2010	Fall Wind Ensemble Concert – 4:00 p.m., Clarke Theater
November 25-28, 2010	Thanksgiving Recess (Campus Closed)
November 29, 2010	Annual Joint Board Dinner – 5:30-7:30 p.m., Founders Hall
December 2, 2010	Associated Students Holiday Tea – 12:00-1:30 p.m., Student Life Center
December 2, 2010	Auxiliary Services Holiday Tea – 2:00-3:00 p.m., Sac Book Rac
December 8, 2010	Administration Holiday Tea – 10:00-11:30 a.m., Founders Hall

Upcoming Sports Events:

October 29, 2010	SCC Championships, Cross Country – 10:00 a.m., Cross Country Course Women’s Volleyball vs. L.A. Harbor – 6:00 p.m., Gym
November 2, 2010	Women’s Soccer vs. Pasadena – 1:00 p.m., Soccer Field Men’s Soccer vs. Pasadena – 4:00 p.m., Soccer Field
November 3, 2010	Women’s Volleyball vs. Cerritos – 6:00 p.m., Gym
November 6, 2010	Football vs. Fullerton – 1:00 p.m., Hilmer Lodge Stadium
November 9, 2010	Women’s Soccer vs. Long Beach – 1:00 p.m., Soccer Field Men’s Soccer vs. Long Beach – 4:00 p.m., Soccer Field
November 10, 2010	Women’s Volleyball vs. El Camino – 6:00 p.m., Gym
November 12, 2010	Women’s Soccer vs. L.A. Harbor – 4:00 p.m., Soccer Field Men’s Soccer vs. L.A. Harbor – 6:00 p.m. Soccer Field
November 13, 2010	Football vs. Pasadena – 6:00 p.m., Hilmer Lodge Stadium
November 17, 2010	Wrestling vs. Santa Ana – 7:00 p.m., Gym
November 19, 2010	Women’s Basketball vs. Cerritos – 5:30 p.m., Gym

It is the intention of Mt. San Antonio College to comply with the Americans with Disabilities Act in all respects. Any person with a disability may request that this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Diana Casteel, Executive Assistant to the President and Board of Trustees, 1100 North Grand Avenue, Walnut, CA 91789, (909) 594-5611, extension 4250, 7:30 a.m. to 4:30 p.m., Monday-Friday, at least 48 hours prior to the meeting.

BOARD OF TRUSTEES

**BACKUP INFORMATION PACKET
FOR
REGULAR MEETING**

October 27, 2010





MT. SAN ANTONIO COLLEGE

REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, September 15, 2010

MINUTES

CALL TO ORDER

The regular meeting of the Board of Trustees of Mt. San Antonio College was called to order at 6:00 p.m. on Wednesday, September 15, 2010. Trustees Baca, Bader, Chen Haggerty, Chyr, and Hall were present.

STAFF PRESENT

John S. Nixon, President/CEO; Virginia Burley, Vice President, Instruction; Michael D. Gregoryk, Vice President, Administrative Services; Audrey Yamagata-Noji, Vice President, Student Services; and Annette Loria, Vice President, Human Resources.

1. PUBLIC COMMUNICATION

None.

2. CLOSED SESSION

The Board adjourned to Closed Session to discuss the following items:

- Employment/Appointment of College President
- Conference with Legal Counsel – Anticipated Litigation pursuant to Section 54956.9(c) (one case)

3. PUBLIC SESSION

The public meeting reconvened at 6:37 p.m.

4. INTRODUCTIONS/RECOGNITION

- The following newly appointed staff were introduced to the Board:

Classified

Justin Ott, Grounds Equipment Operator, Grounds

Management

Jourmana McGowan, Dean, Business

5. APPROVAL OF MINUTES

It was moved by Trustee Chen Haggerty, seconded by Trustee Bader, to approve the minutes of the regular meeting of August 25, 2010. Motion unanimously carried.

6. ACTION TAKEN IN CLOSED SESSION

None.

7. PUBLIC COMMUNICATION

None.

8. REPORTS

A. Xavier Padilla, Associated Students President, reported the following:

- Associated Students' Visibility Week was held August 31-September 2 and was a great success.
- The Mt. SAC History Department and Associated Students are sponsoring a Constitution Day Celebration on Thursday, September 16, 1:00-4:00 p.m., in the Student Life Center.
- As of tomorrow, the students will have a full Senate. President Padilla was very happy to report that 21 students applied for 13 open positions in the student senate.
- Upcoming Events:
 - Join-A-Club Days – September 21-23, 2010
 - Associated Students Fall Leadership Conference – September 24-26, 2010 (Lake Arrowhead)

B. Eric Kaljumagi, Academic Senate President, reported the following:

- The full Senate is scheduled to meet tomorrow. President Kaljumagi reviewed items that will be considered by the Senate.
- The Academic Senate has 112 positions on collegewide committees. Only seven positions remain unfilled. The Senate is currently seeking applicants for the position of Outcomes Coordinator, currently filled by Joan Sholars. Professor Sholars will be stepping down at the end of the semester.
- The Academic Senate, in conjunction with the Instruction Office, has begun the process of hiring faculty for 2011-12. Currently, only replacement positions are being considered.

C. Donna Lee, Classified Senate President, reported the following:

- Next month, the Classified Senate will begin discussing professional development offerings for classified staff.
- The Classified Senate is organizing a variety of fund-raisers for the fall semester. All proceeds will be used to support classified staff professional growth.
- This December, the Classified Senate will continue the tradition it began last year of helping a classified employee in need by putting together a gift basket filled with items and gift cards to help them celebrate the holiday season.

D. Jennifer Galbraith, Faculty Association President, reported the following:

- The Representative Council agreed to continue with the Kaiser Insurance plan for adjunct faculty with a 15-month renewal. The 15-month renewal is effective October 1, 2010, until December 31, 2011. This allows for all of the District's health insurance policies to be on the same January renewal date. It also allows for a more efficient timeline for approval of plans from the Faculty Association.
- This summer the District and the Faculty Association signed a Memorandum of Understanding regarding Appendix E - Reassigned Time for Special Assignments.
- The Faculty Association will be sending a delegation to the CCA (California Community Colleges Association) Fall Conference in South San Francisco from October 8-10.

E. President Nixon's report included the following:

- President Nixon said that he and Trustees Baca, Bader, and Hall attended the September 11 football game and participated in the pre-game activities which included a celebration of the team's national championship and a moment of silence in memory of September 11, 2001.
- Dr. Nixon said that, at the request of the College's Citizens Oversight Committee Vice Chair, Tony Torng, he was the keynote speaker at the Chinese Institute of Engineers-USA's annual conference last Saturday. Along with the scientists and engineers in attendance, approximately 50-60 Mt. SAC engineering or engineering-related students attended. This provided a wonderful opportunity for students to connect with members of the business community.
- The College continues to prepare for the October 25-28 accreditation site visit. Dr. Brian King, President of Cabrillo College, is serving as the team chair. He conducted his pre-visit on August 30, and that was successful. More information on the visit will be sent out to the campus community within the next couple of weeks.

9. INFORMATIONAL REPORT

Board members were provided with a written update on the Banner Project, prepared by Vic Belinski, Chief Technology Officer.

The Banner Project Implementation Teams worked diligently throughout 2007 and 2008 to bring many of the core Banner modules live. Banner Student, along with the Luminis

Portal, went live for students enrolling in the summer 2009 term. In March 2009, all Mt. SAC payroll processing was brought in-house. Mt. SAC was granted fiscal accountability in July 2009, and began in-house processing of commercial warrants.

Additional systems which complement Banner are in the process of review and implementation including the Mountie Academic Plan (DegreeWorks - automated degree audit) and facilities management.

Use of the portal and web self-service modules has grown extensively since Banner went 'live'. Students access the portal for registration, fee payment, and final grades. The portal is also their home base for direct access to online instruction tools such as Blackboard and Course Studio. Faculty use the portal to access and print rosters, appropriately drop students, and input final grades. Staff use the portal to approve purchase requisitions, analyze budgets, and view personal information such as their payroll checks, available leave balances, and health benefits. Overall, the portal has become the primary College communication tool, supplying targeted messages, portal announcements, email access, and online group meeting space.

In a collegial fashion, Mt. SAC continues to leverage technology and system enhancements in Banner, both those supplied by SunGard HE and those developed in-house. A major upgrade to Banner 8 and Oracle 11g took place over Memorial Day weekend this year. Based on the new capabilities in Banner 8, class wait-lists were implemented for summer 2010. The recently adopted drop-for-nonpayment policy was implemented in Banner utilizing custom work completed by IT programming staff. New portal capabilities, channels, and communication tools are continually made available to students, faculty, and staff.

10. CONSENT AGENDA

Trustee Hall asked that the following corrections/amendments be made to the agenda:

- Consent item #1 - Personnel Transactions. On page 15 of the backup packet, under 39 Month Reinstatement(s), please add the words "with pay" to the entry so that it reads: Roldan-Aragon, Alyce, Clerical Assistant, Adult Basic Education, Effective 05/24/10, with pay.
- Consent item #10 – Approval of Change Orders. Please pull from the agenda information related to Bid Nos. 2665 and 2722, backup packet pages 40 through 45.

It was moved by Trustee Baca, seconded by Trustee Chyr, to approve or ratify the following items:

HUMAN RESOURCES

1. Approval of Personnel Transactions, dated September 15, 2010, as corrected.
2. Approval of Contract for Investigative Services with Norm Traub & Associates.

INSTRUCTION and STUDENT SERVICES

3. Approval of expenditures of Professional and Organizational Development funds for costs associated with various special events and meetings for the 2010-11 academic year.
4. Approval of an interactive training session on Managing Multiple Projects, Objectives, and Deadlines facilitated by SkillPath Seminars.
5. Approval for Forensics students and faculty to attend the L.E. Norton Forensics Invitational at Bradley University, in Peoria, IL, November 4-8, 2010.
6. Approval of activities and acceptance of funds for the Student Support Services grant.
7. Approval of additions and changes to the Continuing Education program.

ADMINISTRATIVE SERVICES

8. Approval of Resolution No. 10-02 – Appropriations Limit for 2010-11.
9. Approval of an agreement to provide Professional Design and Consulting Services with The Clock Man for the Humanities Building Clock Repair project.
10. Approval of the following Change Orders, as amended (note that Bid No. 2665 – Classroom Remodel, and Bid No. 2722 – Math and Science Building, were pulled from the agenda):
 - Bid No. 2779 Agricultural Sciences Complex (Main Building) – American Electric (Electrical Contractor) – Change Order No. 4.
 - Bid No. 2777 Agricultural Sciences Complex (Main Building) – Continental Plumbing (Plumbing Contractor) – Change Order No. 11.
 - Bid No. 2772 Agricultural Sciences Complex (Main Building) – Griffith Company (General Contractor) – Change Order No. 4.
 - Bid No. 2775 Agricultural Sciences Complex (Main Building) – Harbor Construction (General Contractor) – Change Order No. 7.
 - Bid No. 2859 Administration Building Remodel – Rancho Pacific Electric, Inc. (Electrical Contractor) – Change Order No. 2.
 - Bid No. 2855 Administration Building Remodel – Angeles Contractor Inc. (General Contractor) – Change Order No. 3.
 - Bid No. 2857 Administration Building Remodel – Emphyrean Plumbing (Plumbing Contractor) – Change Order No. 1.
 - Bid No. 2874 Modifications to Upper Practice Field – CS Legacy Construction (General Contractor) – Change Order No. 1.

- Bid No. 2875 Parking Lot S Landscape – Martinez Landscape (Landscape Contractor) – Change Order No. 2.

11. Approval of the following Contract Amendments:

- Contract Design Technology Center – HMC Architects (Professional Design and Consulting Services Consultant) – Amendment Nos. 6 and 7.

12. Approval of the following Proposed Gifts and Donations to the College:

- Rainbow Garden Nursery – 1991 Ford F450 Dump Truck, valued by donor at \$6,000, to be used by the Natural Sciences Division.
- Rainbow Garden Nursery – 1992 Ford F350 Truck, valued by donor at \$5,000, to be used by the Natural Sciences Division.

Motion unanimously carried. Student Trustee concurred.

11. PUBLIC HEARING ON PROPOSED BUDGET

In accordance with Title 5 of the California Code of Regulations, Section 58301, the 2010-11 Proposed Budget was made available to the public from September 10, 2010, through September 15, 2010, and a Public Hearing was scheduled for 6:30 p.m., on Wednesday, September 15, 2010. Trustee Hall opened the Public Hearing at 7:29 p.m. There were no statements made relative to the proposed Budget. The Public Hearing was closed at 7:30 p.m.

12. ADOPTION OF THE 2010-11 BUDGET

Vice President Gregoryk commended the College community for its frugality during the 2009-10 year. While the adopted budget projected a budget deficit of \$5,113,158, the College actually ended the year with a one-time surplus of \$6,745,088. Cost savings were the result of the hiring freeze, decreased use of short-term hourly and overtime, retiree health and welfare premium holiday, etc. However, an unexpected cost savings of \$1,449,081 was realized from balances from unspent department budgets.

Vice President Gregoryk reviewed the proposed 2010-11 budget. He noted that included in the adopted budget are ongoing general fund revenues of \$141,281,810. Ongoing expenditures are estimated at \$142,791,678, leaving a projected ongoing budget deficit of \$1,509,868. Also budgeted are one-time expenditures totaling \$4,721,823, including \$2,368,402 million in carry-over obligations from 2009-10, and \$2,243,364 for one-time support of categorical programs that are experiencing extreme reductions in State funding.

Mr. Gregoryk said he doesn't anticipate having a State budget prior to the November election. As a result, districts must have sufficient cash flow to cover lack of apportionment payments. Mt. SAC may be able to make it through October before it has to borrow funds, but it will be close.

It was moved by Trustee Chen Haggerty, seconded by Trustee Bader, to approve the 2010-11 adopted budget. Motion carried unanimously. Student Trustee concurred.

13. BOARD COMMUNICATION

- All Board members shared the following comments:
 - New staff members were welcomed to the College.
 - Dean Jennum was thanked for providing Board members with the Mt. SAC Football hats and VIP passes to sports events.
 - September 30 is Mt. SAC Day at the L.A. County Fair.
 - Trustees mentioned the many events they have attended, including: Meals on Wheels dinner, Chinese Institute of Engineers-USA's annual conference, and the Walnut Mayoral swearing-in ceremony.
- Student Trustee Martinez said he was pleased to see the *Diamond Bar Windmill* carry the story of his appointment to the Board. He also thanked the Financial Aid office for all their work in getting checks out to students.
- Trustee Chen Haggerty said she participated in the Emergency Notification test, and it seemed to work well.
- Trustee Bader said she enjoyed the Banner Update and thinks the DegreeWorks program sounds wonderful.
- Trustee Chyr saluted the work of the Information Technology Team. The University of La Verne also uses Banner, so Trustee Chyr is familiar with the amount of work it requires.
- Trustee Baca, a member of the Board of Governors (BOG), gave a brief report of the September 13-14 BOG meeting. The BOG discussed regulatory changes on facilities utilization and space standards. Patrick Perry, Vice Chancellor, Technology, Research, and Information Systems, provided a report to the Board of Governors noting that community colleges lost 140,000 students between 2008-09 and 2009-10. A greater number of first-time students are being blocked out of the system.
- Trustee Hall said he has seen two national rankings on college football teams and in one, Mt. SAC is number one; it is number two in the other. Trustee Hall said he had a chance to review the Citizens Oversight Committee's Annual Report to the Community and thought it was very well done. The report is available on the College's website.

Dr. Hall shared some upcoming events, including the Accreditation site visit scheduled for October 25-28.

14. ADJOURNMENT

The meeting adjourned at 8:26 p.m.

JSN:dc



MT. SAN ANTONIO COLLEGE

SPECIAL MEETING OF THE BOARD OF TRUSTEES

Saturday, October 9, 2010

MINUTES

CALL TO ORDER

The special meeting of the Board of Trustees of Mt. San Antonio College was called to order at 11:10 a.m. on Monday, October 9, 2010. Trustees Baca, Bader, Chyr, Hall, and Student Trustee Martinez were present. Trustee Chen Haggerty arrived at 11:20 a.m.

STAFF PRESENT

John S. Nixon, President/CEO; Virginia Burley, Vice President, Instruction; Michael D. Gregoryk, Vice President, Administrative Services; Audrey Yamagata-Noji, Vice President, Student Services; and Annette Loria, Vice President, Human Resources.

1. PUBLIC COMMUNICATION

None.

2. HUMAN RESOURCES

It was moved by Trustee Baca, seconded by Trustee Chyr, to approve the Personnel Transactions, dated October 9, 2010. Motion unanimously carried. Student Trustee concurred.

3. ACCREDITATION

President Nixon and the Board members discussed the upcoming accreditation site visit, scheduled for October 25-28, 2010. Dr. Nixon shared a listing of visiting team members.

Barbara McNeice-Stallard, Director of Research & Institutional Effectiveness, said that, during the visit, the College will demonstrate, in an evidence-based way, the work we do. Ms. McNeice-Stallard reviewed the timeline of the visit noting that Board members should attend the exit report scheduled for Thursday, 1:30 p.m., in the Feddersen Recital Hall. In January, the Accrediting Commission will review reports from all fall site visits, and the College should receive notification of the Commission's action in early February.

Dr. Ginny Burley said the College's self study is an excellent report. Preparation of the self study was completed by teams for each standard. The draft report was posted on

the web so it was available to everyone. The College community was invited to review the report and offer input.

Dr. Burley reviewed two standards that the College feels it does not completely meet. The first is II.A.2.i *The institution awards degrees and certificates based on student achievement of a program's stated learning outcomes.* Dr. Burley said the College is making significant progress in awarding degrees and certificates based on student learning outcomes. In order to meet this standard, Dr. Burley said the College will develop a plan for creating student learning outcomes for all degrees and certificates and monitor the progress and allow for improvements. Dr. Nixon pointed out that colleges have until 2012 to come into compliance on any standard or substandard that cites compliance with student learning outcomes. There was continued discussion about the development and assessment of student learning outcomes across campus.

The second standard that the College feels it only partially meets is IV.a.1 *Institutional leaders create an environment for empowerment, innovation, and institutional excellence. They encourage staff, faculty, administrators, and students, no matter what their official titles, to take initiative in improving the practices, programs, and services in which they are involved. When ideas for improvement have policy or significant institution-wide implications, systematic participative processes are used to assure effective discussion, planning, and implementation.* Classified staff have voiced concerns that they believe they were not appropriately included in the development of the self study. Through CSEA, concerns have been brought forward about whether the College encourages classified staff to have a strong voice on campus. Since classified staff had every opportunity to give input into the self study and they didn't, this brought up a more fundamental issue that classified staff feel marginalized because they have so little representation on governance committees. Classified staff are interested in establishing parity with faculty and want to be involved in planning at the unit level. The College is establishing a committee, patterned after the Academic Mutual Agreement Council (AMAC), which will include officers of the two classified unions and several administrators. That committee will meet regularly to discuss issues related to College governance. We are also reviewing membership of all college committees and councils to the end of assuring appropriate representation of classified staff. Dr. Nixon noted that, where appropriate, the College can assure an opportunity for participation; however, it cannot ensure participation.

The Board adjourned for a lunch recess at 12:30 p.m. The meeting reconvened at 12:55 p.m.

4. PRESIDENTIAL SEARCH

Dr. Don Averill, Consultant with PPL, Inc., reported that the presidential search committee held its first meeting on September 30. At that time, the committee began work on the announcement. They hope to complete the document on Monday. The proposed announcement will be given to the Board for approval at its October 27 meeting. Dr. Averill reviewed the search timeline. It is anticipated that the committee will conduct its interviews in early February. A public forum for candidates is tentatively scheduled for March 8, and the Board will conduct its final interviews on March 10 and 11. Board members asked for a listing of the committee membership.

Dr. Averill said that PPL will conduct preliminary background checks on the candidates selected by the committee to be interviewed. When the committee selects its three to

five candidates to forward to the Board, PPL will conduct extensive background checks on those candidates. This state and federal search will include a crime search, litigation issues search, and the candidate's credit rating.

Dr. Averill reminded Board members that, in August, they reviewed a proposed survey to be distributed campuswide and to selected community representatives in order for the Board to receive input into the qualities others would like the new president to possess. Copies of the completed survey were shared with Board members. Dr. Averill noted that the survey was sent out campuswide, to members of the College Foundation Board, to members of the Citizens Oversight Committee, and to district K-12 superintendents. Two hundred seventy surveys were completed. Dr. Averill reviewed the survey results, including the nine-page list of identified challenges for the new president.

Dr. Averill reviewed the tools PPL will be using as they look at recruiting candidates for this position. This will be a nationwide search, and he expects a good pool of candidates.

5. COLLEGE STRATEGIC OBJECTIVES

Board members had previously been given copies of the "Final Report – Mt. SAC Strategic Plan – Strategic Objectives 2009 to 2010." The report summarized the College's 2009-10 Strategic Objectives noting the accomplishments of each as well as recommendations for the 2010-11 Strategic Objectives. The Institutional Effectiveness Committee and President's Advisory Council are working to determine if the current College Goals need to be revised.

6. CLOSED SESSION

The Board adjourned to Closed Session at 1:37 p.m. to discuss the following items:

- Conference with Labor Negotiator Annette Loria, Vice President, Human Resources, per California Government Code Section 54957.6
Faculty Association, CSEA Chapters 262 and 651
- Public Employee Discipline/Dismissal/Release, per California Government Code Section 54957 (One position).

The meeting reconvened to regular session at 2:34 p.m.

7. ACTION TAKEN IN CLOSED SESSION

None.

8. ADJOURNMENT

The meeting adjourned at 2:35 p.m.

Mt. SAC Writing Center Board of Trustees Annual Report

Background:

The College has provided lab-based instruction supporting English and AmLa classes for nearly fifteen years. In the 2007-08 academic year, a new facility was opened and a new Director with manager status was hired to facilitate the development of the Writing and Reading Assistance Center (WRAC) into a fully integrated Writing Center. Since moving into its new state-of-the-art facilities in the Humanities and Social Sciences Building, the Writing Center has achieved this goal by

- providing conversational tutoring in writing from trained staff and peer tutors;
- providing instructor-led workshops targeting developmental writing issues;
- developing a supplemental instruction program supporting students in English 67;
- providing “just in time” tutoring in its computer lab for students working on writing assignments;
- initiating and maintaining an Early Alert Program for at-risk students in English courses;
- developing web-based resources for faculty and students, including a library of instructional materials for common issues in rhetoric and mechanics; and
- leading Professional Development workshops on issues such as plagiarism, assignment design, and effective instructor evaluation of student writing.

Program Overview:

Tutoring: By all standard metrics, the Writing Center has developed a highly successful tutoring service whose mainstay is its trained, dedicated corps of peer tutors supervised by experienced writing teachers. Since beginning to tutor in the fall of 2007, the Writing Center’s tutoring has grown by 1,000%; on average, the Center now tutors over 1,800 students each term for over 5,000 contact hours. Just as important, this tutoring is having a positive affect on the academic success rates of students. Data collected by RIE shows that students in English 67, 68, and 1A who attended tutoring have success rates over 17% higher than students in these courses who did not use the services of the Writing Center. Student satisfaction with the Writing Center has also been high. In annual surveys, 95% of students reported increased confidence in their writing as a result of tutorial sessions and 98% reported they would recommend the Writing Center to fellow students (the great majority of these choosing “strongly recommend”).

Workshops: The Writing Center has seen its workshop program grow exponentially since its last report in the spring of 2008: from 39 workshops with 226 attendees that spring to 71 workshops with 1,059 students last fall. A number of faculty have made a point of giving extra credit to students for attendance at the workshops, and survey results show that over 99% of students attending found that they had learned a significant amount of material about the workshop’s topic. In the winter term, the Writing Center will also begin to track SLOs in some workshops through pre- and post-testing.

Technology (the Computer Lab): The Writing Center’s computer lab continues to be one of the most utilized computer labs on campus with 4,108 students logging 28,881 hours in the spring semester alone. Recently, instructional equipment funds allowed the Center to replace desktop PCs that were over four years old with new, faster computers. The Center continues to offer tutoring within the lab as well, which also contributes to the high usage rates of the lab.

Tutors in the Classroom: Supported by a Basic Skills grant, the Writing Center is offering 10 sections of “Tutors in the Classroom” (a supplemental instruction program) in English 67 this semester. Last spring, students who consistently took advantage of the services of the tutor in the classroom had success rates of almost 82%, which is 13% higher than the overall average for students in English 67.

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: October 27, 2010

CONSENT

SUBJECT: Personnel Transactions

CLASSIFIED EMPLOYMENT

Permanent New Hire(s)

Name: Dial, Brenda
Position: Receptionist/Clerical Assistant New: No
Department: Professional & Organizational Development
Sal Range/Step: A-59, Step 1 Salary: \$1,426.72/month
% of Position: 47.5% # Mos.: 12
Effective: 11/01/10
Remarks: Replaces Max Hernandez

Name: Escalera, Patrick
Position: Heavy Grounds Equipment Operator New: No
Department: Grounds
Sal Range/Step: B-46, Step 1 Salary: \$3,257.14/month
% of Position: 100% # Mos.: 12
Effective: 11/01/10
Remarks: Replaces Ruben Avila

Name: Landry, April
Position: Senior Buyer New: No
Department: Purchasing
Sal Range/Step: A-88, Step 3 Salary: \$4,419.26/month
% of Position: 100% # Mos.: 12
Effective: 10/28/10
Remarks: Replaces James Wolters

Name: Pratt, Terrence
Position: Financial Aid Specialist New: No
Department: Financial Aid
Sal Range/Step: A-81, Step 1 Salary: \$3,738.70/month
% of Position: 100% # Mos.: 12
Effective: 10/28/10
Remarks: Replaces Catherine Dillard

Prepared by: Human Resources Staff

Reviewed by: Annette Loria

Recommended by: John S. Nixon

Agenda Item: Consent #1

SUBJECT: Personnel Transactions

DATE: October 27, 2010

CLASSIFIED EMPLOYMENT

Permanent New Hire(s) (continued)

Name: Santiago, Christine
 Position: Clerical Specialist New: No
 Department: Financial Aid
 Sal Range/Step: A-69, Step 1 Salary: \$3,317.89/month
 % of Position: 100% # Mos.: 12
 Effective: 11/16/10
 Remarks: Replaces Melonnie Winters

Name: Zamora, Steven
 Position: Grounds Equipment Operator New: No
 Department: Grounds
 Sal Range/Step: B-39, Step 1 Salary: \$3,032.24/month
 % of Position: 100% # Mos.: 12
 Effective: 11/01/10
 Remarks: Replaces Edward Vuljak

Change in Assignment(s)

Name: Smith, William Cason
 Position: KSAK Operations Coordinator New: No
 Department: Technical Services
 Sal Range/Step: A-95, Step 6,+L1 Salary: \$5,622.01/month
 % of Position: 100% # Mos.: 12
 Effective: 12/11/10
 Remarks: Changed from Arts Division to Technical Services

Resignation(s)

Davis, Sandra, Clerical Specialist, Technology & Health Division, effective 10/14/10
 Fitzmaurice, Guillermo, Technician, Audio Visual Repair, Information Technology, effective 10/27/10
 Martinez, Louie, Custodian, Custodial Services, effective 10/15/10
 Wilkerson, Marilynn, Custodian, Custodial Services, effective 10/14/10

Retirement (s)

Jernigan, Gloria Jean, Learning Lab Assistant II, Learning Assistance Center, effective 12/31/10

SUBJECT: Personnel Transactions

DATE: October 27, 2010

CLASSIFIED EMPLOYMENT

Personal/Professional Growth Benefit(s)

Three Semester/Four Quarter Units or more, Upper Division Work or Graduate Work - \$500

Macayaon, Ligaya
Mestas, Sara
Padilla, Sandra
Williams, Michelle (Spring 2010)
Williams, Michelle (Summer 2010)

Bachelor's Degree - \$1,000

Padilla, Sandra

Master's or Higher - \$1,500

Macayaon, Ligaya

TEMPORARY EMPLOYMENT

Substitute Employee(s)

Per employment list (See page 10.)

Hourly Non-Academic Employee(s)

Per employment list (See page 10.)

Professional Experts Employee(s)

Per employment list (See pages 11 through 13.)

New rate and title effective 10/28/10

Fire Technology Equipment Aide I, II, III \$10.87/hour \$11.32/hour \$12.48/hour

Student Employee(s)

Per employment list (See pages 13 through 19.)

ACADEMIC EMPLOYMENT

Approval of Payment for Work Experience Instructor/Coordinator – Summer 2010

Payment for the following faculty members at 0.1 LHE per student enrolled in the Work Experience courses, according to the District Faculty Agreement, Article X, Work Hours.

<u>Instructor(s)</u>	<u>Number of Student(s)</u>	<u>Amount</u>
Shum, Mee	4	\$ 500.33

SUBJECT: Personnel Transactions

DATE: October 27, 2010

ACADEMIC EMPLOYMENT

Approval of Payment for Work Experience Instructor/Coordinator – Fall 2010

Payment for the following faculty members at 0.1 LHE per student enrolled in the Work Experience courses, according to the District Faculty Agreement, Article X, Work Hours.

<u>Instructor(s)</u>	<u>Number of Student(s)</u>	<u>Amount</u>
Ito, Bill	18	\$2,175.34
Mc Intyre, Claudine	14	\$1,751.15
Paulin, Andrew	11	\$1,329.37
Ramirez, Jesus	17	\$2,126.39

Salary Advancement for Full-Time Faculty Column Crossover, 2010-11

Coursework and/or Degree earned

Name: Uranga, Jaime
 Position: Professor
 Department: Electronics & Computer Technology
 Salary/Range: Column II, Step 5 Salary: \$70,560.00/annual
 Contract status: Third contract/Third year # Mos.: 10
 % of Position: 100%
 Effective: 10/01/10
 Remarks: Column crossover from Column I

Salary Advancement for Part-Time Faculty Column Crossover, 2010-11

Coursework and/or Degree earned

Name: Lowe, Christina
 Position: Adjunct
 Department: Adult Basic Education
 Salary/Range: Column II, Step 1 Salary: \$49.04/hour
 Effective: 08/23/10
 Remarks: Column crossover from Column I

Banking Leave of Absence with Pay

<u>Faculty Name</u>	<u>Department</u>	<u>Number of LHEs</u>	<u>Semester</u>
Bray-Ali, Julie	Earth Sciences & Astronomy	6	Spring 2011
Bro, Glenda	American Language	2	Fall 2010
Chen, Gou-Ling	Nursing	15	Spring 2011
Lawson, Alan	Business	15	Spring 2011
Leung, Jenny	Chemistry	5	Spring 2011
Metter, Jean	Cons. Sci. and Design Tech.	2.66	Spring 2011

SUBJECT: Personnel Transactions**DATE:** October 27, 2010**ACADEMIC EMPLOYMENT****Student Intern(s)**

Gordon, Gary, ASPIRE, California State University, Fullerton, effective 09/07/10 – 12/22/10
 Johnson, Shannah, ASPIRE, California State University, Fullerton, effective 09/08/10 – 12/22/10

Correction of Date - Approval of Independent Contractor(s)

PROVIDER	AREA/DEPT.	SERVICE / ASSIGNMENT	DATE(S)	AMOUNT
Locklin, Gerry	English, Literature & Journalism	Literary Reading / Writer's Day	10/18/10	Not to exceed \$100

Approval of Independent Contractor(s)

PROVIDER	AREA/DEPT.	SERVICE / ASSIGNMENT	DATE(S)	AMOUNT
Aides Service Center / DBA: APLA	Biology	Lecturer / BIOL 15/H Classes	10/18/10 & 10/19/10	Not to exceed \$50
Ambient Solutions	R-TV/CEA	Alterations & refinements for Audio8ball Studio	Fall 2010	Not to exceed \$1,500
Ambient Solutions	R-TV/CEA	Design and layout of second campus internet station for Audio8ball Studio	Fall 2010	Not to exceed \$3,000
Baker-Wilkerson, Andrea	Music	Vocalist at Jazz Day	11/03/10 & Spring 2011	Not to exceed \$400
Banda, Ramon	Music	Drummer at Jazz Day	11/03/10 & Spring 2011	Not to exceed \$400
Barnes, Steve	Music	Accompanist/Performer at Vocal Jazz Concert	Rehearsals: 10/25/10, 10/27/10, 11/03/10, 11/10/10 & 11/11/10 Performance: 11/13/10	Not to exceed \$1,050
Beaupre, Jon	Perkins / Radio	Guest Speaker	10/28/10 – 06/30/11	Not to exceed \$100
Blanchard, Dr. Vena	Biology	Lecturer	11/01/10 & 11/02/10	Not to exceed \$50

SUBJECT: Personnel Transactions

DATE: October 27, 2010

ACADEMIC EMPLOYMENT

Approval of Independent Contractor(s) (continued)

PROVIDER	AREA/DEPT.	SERVICE / ASSIGNMENT	DATE(S)	AMOUNT
Brooks, Marva	Family & Consumer Sciences	Plan Fashion Professional Development Workshop	07/01/10 – 06/30/11	Not to exceed \$750
Campodonico, Tony	Music	Pianist at Jazz Day	11/03/10 & Spring 2011	Not to exceed \$400
Cunnigan, Dixie	Family & Consumer Sciences	Plan Fashion Professional Development Workshop; manage hostesses at Fashion Symposium	07/01/10 – 06/30/11	Not to exceed \$1,250
DiSanto, Darryl	Perkins / Agriculture, Landscape	Guest Speaker / Animal Science Class	10/14/10 & 10/15/10	Not to exceed \$300
Esperanza, Mike	Dance	Choreographer for 2010 Repertory Concert	11/05/10 – 11/07/10	Not to exceed \$500
Fischer, Betty	Family & Consumer Sciences	Plan culinary arts program showcase	07/01/10 – 06/30/11	Not to exceed \$1,500
Fragomen, Del Rey, Bernsen & Loewy, LLP		Legal Services	10/15/10 – 06/30/11	Not to exceed \$10,000
Graham, Loretta	Family & Consumer Sciences	Plan Interior Design Professional Development Workshop	07/01/10 – 06/30/11	Not to exceed \$1,500
Habberfield, Debra	Family & Consumer Sciences	Find keynote speaker for Fashion Symposium	07/01/10 – 06/30/11	Not to exceed \$500
House of Ruth	Biology	Lecturer / BIOL 15/H Classes	9/13/10 & 9/14/10	Not to exceed \$50
House of Ruth	Biology	Lecturer / BIOL 5 Classes	11/8/10 & 11/9/10	Not to exceed \$35
James & James Sound Recorders	Music	Recording Music Dept. Concerts / 2010 & 2011 Concerts	10/08/10, 11/14/10, 11/19/10, 11/21/10, 04/29/11, 05/05/11, 05/06/11, 05/13/11 & 05/27/11	Not to exceed \$1,550
Kahr, Michael	Art Gallery	Performer at Art Gallery exhibition / Joachim Hiller Retrospective Exhibition	09/30/10	Not to exceed \$400
Kaminski, Katy	Family & Consumer Sciences	Organize Denim Deconstruction Contest	07/01/10 – 06/30/11	Not to exceed \$500

SUBJECT: Personnel Transactions**DATE:** October 27, 2010**ACADEMIC EMPLOYMENT****Approval of Independent Contractor(s)** (continued)

PROVIDER	AREA/DEPT.	SERVICE / ASSIGNMENT	DATE(S)	AMOUNT
LeVay, Simon DBA: GLIDE	Biology	Lecturer / BIOL 15/H Classes	11/15/10 & 11/16/10	Not to exceed \$50
Madsen, Chris	Perkins / Radio	Guest Speaker	10/28/10 – 06/30/11	Not to exceed \$100
Marks, David	Music	Performer / Accompanist at Fall Vocal Jazz Concert	Rehearsals: 10/28/10, 11/04/10, 11/09/10 & 11/11/10 Performance: 11/13/10	Not to exceed \$600
Marks, David	Music	Performer / Accompanist at Spring Thing	Rehearsals: 03/22/11, 03/24/11 & 03/25/11 Performance: 03/26/11	Not to exceed \$600
Marks, David	Music	Performer / Accompanist at Reno Jazz Festival	Rehearsals: 03/31/11 & 04/05/11 Performances: 04/07/11 & 04/08/11	Not to exceed \$400
Marks, David	Music	Performer / Accompanist at Spring Vocal Jazz Concert	Rehearsals: 05/19/11, 05/26/11, 06/02/11, 06/09/11 & 06/10/11 Performance: 06/11/11	Not to exceed \$700
Mayhew, Susan	Art Gallery	Floral arrangement / Joachim Hiller Retrospective Exhibition	09/30/10	Not to exceed \$300
Minor, Ron	Music	Accompanist / Performer & Music Faculty Showcase	10/16/10	Not to exceed \$200
Mizer, Lori DBA: Magnolia Bird Farm	Perkins / Agriculture, Landscape	Guest Speaker at Animal Handling & Restraint Class	10/19/10 – 10/22/10	Not to exceed \$300
Morin, Paul	Music	Bass Player at Jazz Day	11/03/10 & Spring 2011	Not to exceed \$400
Paglia, Alexa	Dance	Choreographer at 2010 Repertory Concert	11/05/10 – 11/07/10	Not to exceed \$500
Piscopo, Maria	Perkins / Photography	Guest Speaker	10/27/10 – 06/30/11	Not to exceed \$500
Pitchess, Chris DBA: Making Connections	Family & Consumer Sciences	Research, develop, and write 18 editions of FCS Flash! newsletter	07/01/10 – 06/30/11	Not to exceed \$30,000
Politano, Matthew	Music	Accompanist / Performer at Music Faculty Showcase	10/16/10	Not to exceed \$100

SUBJECT: Personnel Transactions

DATE: October 27, 2010

ACADEMIC EMPLOYMENT

Approval of Independent Contractor(s) (continued)

PROVIDER	AREA/DEPT.	SERVICE / ASSIGNMENT	DATE(S)	AMOUNT
Politano, Matthew	Music	Master Classes / Jazz Band / Lab Band Rehearsals & Performance	10/05/10, 10/21/10, 10/19/10, 10/26/10, 11/02/10, 11/09/10, 11/16/10, 11/23/10 & 11/30/10	Not to exceed \$720
Press Association	R-TV/CEA	Provide wire & audio service at Radio Station	07/01/10 – 06/30/11	Not to exceed \$8,200
Project Sister	Biology	Lecturer / BIOL 15 Classes	11/16/10 & 11/17/10	Not to exceed \$50
Ramos, Ruben	Music	Performer / Accompanist at Fall Vocal Jazz Concert	Rehearsals: 10/28/10, 11/04/10, 11/09/10 & 11/11/10 Performance: 11/13/10	Not to exceed \$600
Ramos, Ruben	Music	Performer / Accompanist at Spring Thing	Rehearsals: 03/22/11, 03/24/11 & 03/25/11 Performance: 03/26/11	Not to exceed \$600
Ramos, Ruben	Music	Performer / Accompanist at Reno Jazz Festival	Rehearsals: 03/31/11 & 04/05/11 Performances: 04/07/11 & 04/08/11	Not to exceed \$400
Ramos, Ruben	Music	Performer / Accompanist at Spring Vocal Jazz Concert	Rehearsal: 05/19/11, 05/26/11, 06/02/11, 06/09/11 & 06/10/11 Performance: 06/11/11	Not to exceed \$700
Romero, Andrea Gomez	Perkins / Photography	Guest Speaker / Commercial Photography Class	11/08/10	Not to exceed \$200
Romero, Angela	Music	Performer / Accompanist at Music Faculty Showcase	10/16/10	Not to exceed \$250
Secord, Debra	Family & Consumer Sciences	Provide program showcase for Gerontology Program	07/01/10 – 06/30/11	Not to exceed \$1,000
Seits, Brittany	Music	Performer / Accompanist at Music Faculty Showcase	10/16/10	Not to exceed \$150
Sloan, Carol Berg	Perkins / Nutrition	Guest Speaker / Nutrition Forum	10/28/10	Not to exceed \$150

SUBJECT: Personnel Transactions**DATE:** October 27, 2010**ACADEMIC EMPLOYMENT****Approval of Independent Contractor(s) (continued)**

PROVIDER	AREA/DEPT.	SERVICE / ASSIGNMENT	DATE(S)	AMOUNT
Suffredini, Ron	Music	Accompanist / Performer at Vocal Jazz Concert	Rehearsals: 10/25/10, 10/27/10, 11/03/10, 11/10/10 & 11/11/10 Performance: 11/13/10	Not to exceed \$1,050
Temple, Michelle	Music	Harpist at Wassail Dinner & Concert	12/02/10, 12/03/10 & 12/04/10	Not to exceed \$900
Vaughan, John	Dance	Choreographer at 2010 Repertory Concert	11/05/10 – 11/07/10	Not to exceed \$500

Employees – Not Independent Contractor(s)

PROVIDER	AREA/DEPT.	SERVICE / ASSIGNMENT	DATE(S)	AMOUNT
Altmire, Matthew	Music	Percussion Coach at Chamber Winds Program	10/25/10, 10/27/10, 11/01/10, 11/03/10, 11/10/10, 11/17/10 & 11/22/10	Not to exceed \$43.15/hr.
Curle, Tim	Music	Accompanist / Performer at Jazz Band / Lab Band Rehearsals & Performance	10/05/10, 10/21/10, 10/19/10, 10/26/10, 11/02/10, 11/09/10, 11/16/10, 11/23/10 & 11/30/10	Not to exceed \$40.28/hr.
Kantenwein, Karin	Music	Flute Coach at Chamber Winds Program	10/29/10, 11/05/10, 11/12/10, 11/14/10 & 11/19/10	Not to exceed \$40.28/hr.
McGillicuddy, Ryan	Music	Accompanist / Performer at Music Faculty Showcase	10/16/10	Not to exceed \$40.28/hr.
Ogden, Beckette	Theater	Maintain Costume Shop / Theater Productions	10/15/10, 12/02/10, 04/22/11, & 06/09/11	Not to exceed \$43.15/hr.
Stuntz, Lori	Music	Brass Coach at Chamber Winds Program	10/29/10, 11/05/10, 11/12/10, 11/14/10 & 11/19/10	Not to exceed \$43.15/hr.
Worsley, Margaret	Music	Clarinet Coach at Chamber Winds Program	10/29/10, 11/05/10, 11/12/10, 11/14/10 & 11/19/10	Not to exceed \$40.28/hr.

SUBJECT: Personnel Transactions**DATE:** October 27, 2010**TEMPORARY EMPLOYMENT****Substitute Employee(s)**

NAME	TITLE	DEPARTMENT	PAY RATE	HIRE DATE
Homsji, Jamil	Grounds Equipment Oper.	Grounds	17.49	09/28/10-12/31/10
Wong, Martin	Tutorial Services Asst. I	Adult Basic Education	15.08	09/07/10-12/31/10
Yao, Hawk	Benefits Specialist	Human Resources	23.13	09/20/10-12/31/10

Hourly Non-Academic Employee(s)

NAME	TITLE	DEPARTMENT	PAY RATE	HIRE DATE
Akop, Michael	Cashier II	Bursar's Office	9.00	11/01/10-03/31/11
Amaya, Celia	Study Skills Assistant I	Teacher Prep. Institute	10.27	10/28/10-12/21/10
Andreo, Rena	Clerk Typist II	Adult Basic Education	10.05	11/01/10-02/25/11
Aranda, Alberto	Fire Tech. Equipment Aide I	Fire Technology	10.87	10/28/10-06/30/11
Barnett, Jacquelyn	Study Skills Assistant I	Teacher Prep. Institute	10.27	10/28/10-12/21/10
Broberg, Robert	Study Skills Assistant III	Tutorial Services	12.48	10/28/10-06/30/11
Brown, Bobbi	Administrative Aide	CalWORKs	12.76	10/28/10-06/30/11
Brown, Jennifer	Study Skills Assistant III	Tutorial Services	12.48	09/13/10-06/30/11
Chapman, Mark	Tech. Aide III, Event Svcs.	Technical Services	15.11	08/23/10-06/30/11
Cote, Roberta	Study Skills Assistant III	Tutorial Services	12.48	10/28/10-06/30/11
Davies, Cheyenne	Study Skills Assistant III	Tutorial Services	12.48	10/28/10-06/30/11
Dunn, Cindy	Study Skills Assistant I	Teacher Prep. Institute	10.27	10/28/10-12/21/10
Firestone, Angelina	Clerk Typist III	Adult Basic Education	10.87	10/01/10-12/31/10
Francis, Amanda	Study Skills Assistant I	Teacher Prep. Institute	10.27	10/28/10-12/21/10
Hanlon, Lisa	Cashier III	Bursar's Office	10.00	11/01/10-03/31/11
Huber, Peggy	Tutor II	The Writing Center	9.25	10/28/10-06/30/11
Kouassi, Koffi Rene	Student Intern	Student Services	15.00	10/28/10-06/30/11
Lennear, Claudia	Study Skills Assistant I	Teacher Prep. Institute	10.27	10/28/10-12/21/10
Lising, Jacquelyn	Study Skills Assistant III	Tutorial Services	12.48	10/28/10-06/30/11
Lising, Jacquelyn	Study Skills Assistant II	The Writing Center	11.32	10/27/10-06/30/11
Martinez, Lyle	Cashier I	Bursar's Office	8.00	11/01/10-03/31/11
Morales, Samantha	Study Skills Assistant II	Adult Basic Education	11.32	11/01/10-02/28/11
Ontiveros, Alma	Tutor IV	Upward Bound	11.75	10/01/10-02/27/11
Perrine, Nicole	Study Skills Assistant I	DSPS	10.27	10/01/10-06/30/11
Ramirez, Priscilla	Cashier III	Bursar's Office	10.00	11/01/10-03/31/11
Ramirez, Raina	Model	Fine Arts	21.00	10/28/10-06/30/11
Rocha, Lauren	Study Skills Assistant III	The Writing Center	12.48	09/16/10-06/19/11
Rodriguez, Adrian	Lab. Assistant-HCRC	HCRC	13.27	09/13/10-06/30/11
Sam, Kwong	Study Skills Assistant III	Tutorial Services	12.48	10/28/10-06/30/11
Torres, Paz	Model	Fine Arts	21.00	09/16/10-06/30/11
Walters, Nathaniel	Tech. Aide III, Event Svcs.	Technical Services	15.11	08/23/10-06/30/11
Wang, Shiw	Study Skills Assistant I	Teacher Prep. Institute	10.27	10/28/10-12/17/10
Williams, Marcus	Outreach Specialist	Student Services	12.50	10/01/10-06/30/11
Young, Eric	Study Skills Assistant I	Teacher Prep Institute	10.27	10/28/10-12/17/10

SUBJECT: Personnel Transactions**DATE:** October 27, 2010**TEMPORARY EMPLOYMENT****Professional Expert Employee(s)**

NAME	TITLE	DEPARTMENT	PAY RATE	HIRE DATE
Acosta, Albert	Lecturer-Fire Technology	Fire Technology	37.26	09/23/10-06/30/11
Alba, Jennifer	Interpreter I	DSPS	18.00	08/23/10-12/12/10
Alexander, Janelle	Tutorial Specialist I	The Writing Center	17.00	09/07/10-11/08/10
Alonzo, Jason	Lecturer-Fire Technology	Physical Education	37.26	08/23/10-06/24/11
Alvarez, Andreianna	Project Supervisor	HCRC	16.64	08/25/10-06/30/11
Balangue, Amanda	Proctor, EMT	Medical Services	12.48	09/09/10-06/30/11
Bales, Glen	Lecturer-Fire Technology	Fire Technology	37.26	10/04/10-06/30/11
Barbagallo, Tanina	Project Administrator	Continuing Education	60.00	09/13/10-06/30/11
Barr, Thomas	Proctor, EMT	Medical Services	12.48	09/09/10-06/30/11
Biller, Valerie	Theatrical Rigger II	Technical Services	16.50	08/23/10-06/30/11
Blake, Amelia	Athletic Injury Specialist I	Physical Education	22.00	08/16/10-06/01/11
Block, Stephani	Proctor, EMT	Medical Services	12.48	09/09/10-06/30/11
Boehle, Louis	Aquatics Assistant VII	Continuing Education	16.00	08/01/10-06/30/11
Bollier, James	Sports Publicist	Physical Education	16.00	08/23/10-06/24/11
Bryant, Christian	Sound Engineer II	Technical Services	20.00	09/23/10-06/30/11
Bukoski, Deven	Sports Publicist	Physical Education	16.00	08/23/10-06/24/11
Cardona, Fernando	Lecturer-Fire Technology	Fire Technology	37.26	10/12/10-06/30/11
Castro, Lysandra	Proctor, EMT	Medical Services	12.48	09/09/10-06/30/11
Cavanaugh, Sean	Proctor, EMT	Medical Services	12.48	09/09/10-06/30/11
Cole, Chad	Paramedic Specialist	Medical Services	15.60	10/11/10-06/30/11
Contreras, Alma	Program Supervisor I	Adult Basic Education	12.48	08/31/10-06/30/11
Corcuera, Raul	Not-For-Credit Instructor I	Basic Skills	35.00	09/06/10-12/02/10
Crawford, Lamont	Proctor, EMT	Medical Services	12.48	09/09/10-06/30/11
Daum, Emily	Project/Program Aide	Grants	19.76	09/15/10-10/29/10
Dickerson, Brett	Lecturer-Fire Technology	Fire Technology	37.26	09/27/10-06/30/11
Diskin, Christopher	Aquatics Assistant III	Physical Education	12.00	08/23/10-06/24/11
Distelrath, Jason	Interpreter V	Sign Language	45.00	08/16/10-06/20/11
Dorough, Darlene	Interpreter III	Sign Language	30.00	08/16/10-06/20/11
Enfinger, William	Technical Expert II	Nursing	45.00	09/13/10-06/30/11
English, Wendi	Technical Expert I	HCRC	35.00	07/01/10-06/30/11
English, Wendi	Technical Expert I	Continuing Education	35.00	07/01/10-12/31/10
Ewing, Lynn	Technical Expert II	Nursing	45.00	10/04/10-12/17/10
Flores, Claudia	Project/Program Aide	ESL	19.76	09/01/10-06/30/11
Fujimori, Alyssa	Project Expert/Specialist	Teacher Prep. Institute	25.00	09/02/10-12/23/10
Gaivan, Yvonne	Registered Nurse I	Student Health Services	28.94	10/14/10-06/30/11
Guerrero, Jerry	Theatrical Rigger II	Technical Services	16.50	08/23/10-06/30/11
Haroutunian, Todd	Proctor, EMT	Medical Services	12.48	09/09/10-06/30/11
Harrington, Maria	Technical Expert II	Nursing	45.00	10/04/10-12/17/10
Hauw, Winston	Technical Expert II	Nursing	45.00	10/04/10-12/17/10
Heon, Todd	Lecturer-Fire Technology	Fire Technology	37.26	10/12/10-06/30/11
Herrera, Mario	Proctor, EMT	Medical Services	12.48	09/06/10-06/30/11
Huber, Peggy	Interpreter V	Sign Language	45.00	08/16/10-06/20/11
Icaro, Rubirosa	Project Expert/Specialist	Adult Basic Education	25.00	10/01/10-10/31/10
Kilmurray, Kevin	Proctor, EMT	Medical Services	12.48	09/09/10-06/30/11

SUBJECT: Personnel Transactions

DATE: October 27, 2010

TEMPORARY EMPLOYMENT

Professional Expert Employee(s) (continued)

NAME	TITLE	DEPARTMENT	PAY RATE	HIRE DATE
Kim, Johnston	Project Expert/Specialist	Respiratory Technology	25.00	10/06/10-06/16/11
Kim, Stacy	Proctor, EMT	Medical Services	12.48	09/09/10-06/30/11
La Curan, Dana	Proctor, EMT	Medical Services	12.48	09/09/10-06/30/11
Landorf, Rick	Lecturer-Fire Technology	Fire Technology	37.26	10/12/10-06/30/11
Lane, Stephen	Lab. Assistant-Earth Sci.	Earth Sciences	13.27	09/17/10-02/27/11
Lazar, Trevor	Lecturer-Fire Technology	Physical Education	37.26	09/09/10-06/30/11
Leon, Merline	Interpreter IV	DSPS	38.00	08/23/10-12/12/10
Li, Jinbai	Tutorial Specialist IV	Tutorial Services	23.22	08/30/10-02/20/11
Liu, Fay	CDC Teacher III	Child Development Ctr.	9.75	08/23/10-06/30/11
Llevares, Rex	Project Expert/Specialist	VTEA	25.00	10/06/10-06/16/11
Luber, Michael	Technical Expert II	Nursing	45.00	10/04/10-12/17/10
Marquez, LeighAnn	Proctor, EMT	Medical Services	12.48	09/09/10-06/30/11
Martens, Robert	Lecturer-Fire Technology	Fire Technology	37.26	10/12/10-06/30/11
Martinez, Giovann	Proctor, EMT	Medical Services	12.48	09/09/10-06/30/11
Maxwell, Ian	Lecturer-Fire Technology	Physical Education	37.26	08/23/10-06/24/11
McCormick, Carol	Technical Expert II	Nursing	45.00	10/04/10-12/17/10
McCullough, Brandon	Proctor, EMT	Medical Services	12.48	09/09/10-06/30/11
McKinley, Jonathan	Lecturer-Fire Technology	Physical Education	37.26	09/16/10-06/30/11
Mensen, Eric	Sound Engineer II	Technical Services	20.00	10/01/10-06/30/11
Miranda, Anthony	Tech Rigger II	Technical Services	16.50	08/30/10-06/30/11
Morris, Jabari	Lecturer-Fire Technology	Physical Education	37.26	08/23/10-06/24/11
Norman, Gregory	Paramedic Specialist	Medical Services	15.60	10/11/10-06/30/11
Nguyen, Lisa	Project Expert/Specialist	Adult Basic Education	25.00	09/23/10-12/31/10
Offutt, Bret	Lecturer-Fire Technology	Fire Technology	37.26	10/07/10-06/30/11
Ogunremi, Faozat	Technical Expert II	Nursing	45.00	10/04/10-12/17/10
Ortiz Zunga, Jose	Lab. Assistant-FAA	Aircraft Maintenance	15.00	08/23/10-06/30/11
Padilla, Horacio	Interpreter IV	Continuing Education	38.00	09/01/10-06/30/11
Padilla, Horacio	Interpreter IV	Sign Language	38.00	09/15/10-06/20/11
Parravicini, Pablo	Proctor, EMT	Medical Services	12.48	09/09/10-06/30/11
Perez, Vivien	CDC Teacher I	Child Development Ctr.	8.75	08/27/10-06/30/11
Petta, Dominic	Lecturer-Fire Technology	Physical Education	37.26	09/16/10-06/30/11
Quezada, Dulce	CDC Teacher I	Child Development Ctr.	8.75	10/06/10-06/30/11
Rabon, Shameka	CDC Teacher I	Child Development Ctr.	8.75	09/29/10-06/30/11
Ritchie, Kenneth	Project Administrator	Adult Basic Education	60.00	08/24/10-06/30/11
Robiatti, Angelica	Teaching Aide	Adult Basic Education	13.27	10/11/10-11/30/10
Robles, Dolores	Technical Expert I	Family & Consumer Sci.	35.00	10/01/10-06/30/11
Rodriguez, Daniela	Program Aide	CalWORKs	19.76	08/27/10-06/30/11
Rosas, Yesenia	Program Aide	CalWORKs	19.76	08/27/10-06/30/11
Ross, Kyle	Lecturer-Fire Technology	Physical Education	37.26	08/23/10-06/24/11
Sanchez, Amanda	CDC Assistant	Child Development Ctr.	8.00	08/20/10-06/30/11
Schmidt, Kristen	Tutorial Specialist I	The Writing Center	17.00	10/28/10-06/30/11
Seymour, Ronald	Lecturer-Fire Technology	Fire Technology	37.26	09/15/10-06/30/11
Smith, Kimberly	Technical Expert II	Nursing	45.00	09/27/10-12/17/10
Stanley, Michael	Lecturer-Fire Technology	Physical Education	37.26	08/23/10-06/24/11

SUBJECT: Personnel Transactions**DATE:** October 27, 2010**TEMPORARY EMPLOYMENT****Professional Expert Employee(s)** (continued)

NAME	TITLE	DEPARTMENT	PAY RATE	HIRE DATE
Stover, Sheri	Technical Expert II	Nursing	45.00	10/04/10-12/17/10
Tan, Marileth	Technical Expert II	Nursing	45.00	08/27/10-12/17/10
Temple, Laura	Interpreter IV	Continuing Education	38.00	09/18/10-06/30/11
Tercero, Joshua	Sound Engineer I	Technical Services	14.50	08/09/10-09/15/10
Tsay, Jeffrey	Proctor, EMT	Medical Services	12.48	09/09/10-06/30/11
Valderrama, Mario	Lecturer-Fire Technology	Physical Education	37.26	08/23/10-06/24/11
Van Leeuwen, Aaron	Proctor, EMT	Medical Services	12.48	09/09/10-06/30/11
Vega, Maria	Technical Expert II	Nursing	45.00	10/04/10-12/17/10
Villaseñor, Daniel	Program Aide	Fire Science	19.76	09/29/10-06/30/11
Vu, Anne	Technical Expert II	Continuing Education	45.00	09/01/10-06/30/11
Walker Mortensen, Ann	Interpreter III	Sign Language	30.00	08/16/10-06/20/11
Walter, Kenneth	Lecturer-Fire Technology	Physical Education	37.26	08/23/10-06/24/11
Ward, Marianna	Technical Expert II	Nursing	45.00	10/04/10-12/17/10
Weeks, Cameron	Lecturer-Fire Technology	Physical Education	37.26	08/23/10-06/24/11
White, Shelby	Project Expert/Specialist	Continuing Education	25.00	09/13/10-06/30/11
Wilson, Jeremy	Proctor, EMT	Medical Services	12.48	09/09/10-06/30/11
Zappia, Stephanie	Paramedic Specialist	Medical Services	15.60	10/11/10-06/30/11

Student Employees

NAME	TITLE	DEPARTMENT	PAY RATE	HIRE DATE
Adams, Kristine	Student Assistant I	DSPS	8.00	09/02/10-12/31/10
Aguirre, Azusena	Student Assistant II	Bridge Program	8.75	08/23/10-02/25/11
Alamillo, Brittany	Student Assistant I	DSPS	8.00	09/23/10-12/31/10
Alamo, Priscilla	Student Assistant I	DSPS	8.00	09/02/10-12/31/10
Anders, Carissa	Student Assistant II	Tutorial Services	8.75	09/07/10-02/20/11
Arce, Adriana	Student Assistant II	Bridge Program	8.75	08/21/10-02/25/11
Arellano, Oscar	Student Assistant III	Financial Aid	10.00	09/22/10-12/21/10
Arias, Manuel	Student Assistant III	Teacher Prep. Institute	10.00	10/11/10-02/27/11
Atkins, James	Student Assistant III	Music	10.00	09/03/10-02/25/11
Avalos, Teresa	Student Assistant I	DSPS	8.00	09/24/10-12/21/10
Avila, Erika	Student Assistant I	DSPS	8.00	09/16/10-12/31/10
Bailey, Alan	Student Assistant IV	Radio	11.25	07/07/10-08/20/10
Bailey, Alan	Student Assistant IV	Radio	11.25	09/07/10-02/24/11
Bailey, Maryann	Student Assistant I	DSPS	8.00	09/02/10-12/31/10
Barnes, Amanda	Student Assistant II	Natural Sciences Division	8.75	08/24/10-12/11/10
Barrios, Norman	Student Assistant III	Bridge Program	10.00	08/23/10-02/25/11
Becker, Jacob	Student Assistant I	ESL	8.00	09/07/10-02/27/11
Billinger, Nikia	Student Assistant I	DSPS	8.00	09/02/10-12/31/10
Boada, Patrick	Student Assistant III	Tutorial Services	10.00	09/13/10-02/20/11
Boretz, Jamie	Student Assistant I	DSPS	8.00	09/16/10-12/31/10
Boyko, Kaitlin	Student Assistant I	DSPS	8.00	09/23/10-12/31/10
Brones, Jasmine	Student Assistant I	DSPS	8.00	09/30/10-12/21/10
Bullock, Lauren	Student Assistant V	Agricultural Sciences	12.50	09/01/10-02/20/11

SUBJECT: Personnel Transactions**DATE:** October 27, 2010**TEMPORARY EMPLOYMENT****Student Employees** (continued)

NAME	TITLE	DEPARTMENT	PAY RATE	HIRE DATE
Burboa, Maria	Student Assistant I	DSPS	8.00	09/23/10-12/31/10
Burgos, Deanna	Student Assistant II	Technical Services	8.75	08/28/10-02/27/11
Bushnell, Brianna	Student Assistant IV	Upward Bound	11.25	09/08/10-12/31/10
Cai, Liqin	Student Assistant I	ESL	8.00	09/01/10-02/27/11
Caigoy, Joseph	Student Assistant III	Music	10.00	08/23/10-02/25/11
Cain, Erenaline	Student Assistant II	Agricultural Sciences	8.75	09/01/10-02/27/11
Castaneda, Cristina	Student Assistant I	DSPS	8.00	09/16/10-01/31/11
Catingub, Nolan	Student Assistant V	Technical Services	12.50	08/30/10-02/27/11
Celaya, Victor	Student Assistant I	ESL	8.00	08/23/10-02/27/11
Chavarin, Yvonne	Student Assistant II	Biological Sciences	8.75	09/07/10-02/20/11
Chen, Ming	Student Assistant I	DSPS	8.00	09/16/10-12/31/10
Choi, Min Woo	Student Assistant II	Biological Sciences	8.75	09/01/10-12/16/10
Chu, Benjamin	Student Assistant II	DSPS	8.75	09/23/10-02/25/11
Chung, Sue Zan	Student Assistant II	Admissions & Records	8.75	08/23/10-01/09/11
Clark, Deborah	Student Assistant III	Adult Basic Education	10.00	09/29/10-02/27/11
Conrad, Mark	Student Assistant IV	CIS	11.25	08/06/10-08/20/10
Conrad, Mark	Student Assistant IV	CIS	11.25	09/07/10-02/24/11
Corona, Jose	Student Assistant III	Music	10.00	10/01/10-12/10/10
Cordova, Miriam	Student Assistant III	Bursar's Office	10.00	11/01/10-03/31/11
Coronado, Leila	Student Assistant V	Tutorial Services	12.50	09/10/10-02/20/11
Cote, Roberta	Student Assistant V	Tutorial Services	12.50	09/08/10-02/20/11
Crawford, Jennifer	Student Assistant I	DSPS	8.00	09/02/10-12/31/10
Cueva, Marlene	Student Assistant I	DSPS	8.00	09/02/10-12/31/10
Cui, Herman	Student Assistant III	Tutorial Services	10.00	09/20/10-02/20/11
Cunningham, Ashley	Student Assistant I	DSPS	8.00	09/30/10-12/21/10
Davies, Cheyenne	Student Assistant V	Tutorial Services	12.50	09/09/10-10/27/10
De Horta, Jorge	Student Assistant I	Technical Services	8.00	09/09/10-02/27/11
Del Cid, Gustavo	Student Assistant I	DSPS	8.00	08/27/10-12/31/10
Deskin, Shannon	Student Assistant I	Agricultural Sciences	8.00	08/23/10-02/27/11
DeWolfe, Jeannie	Student Assistant I	ESL	8.00	08/23/10-12/12/10
Diaz Gonzalez, Edgar	Student Assistant I	DSPS	8.00	09/03/10-12/31/10
Dinsmore, Mary	Student Assistant III	Teacher Prep. Institute	10.00	09/07/10-12/21/10
Divens, Dianne	Student Assistant IV	Business Division	11.25	09/17/10-02/27/11
Duenas, Andrea	Student Assistant I	DSPS	8.00	09/16/10-12/31/10
Duncan, Jordan	Student Assistant I	DSPS	8.00	09/30/10-12/21/10
Easlon, Charles	Student Assistant V	Tutorial Services	12.50	09/13/10-02/22/11
Echavarria, Jessica	Student Assistant I	DSPS	8.00	09/30/10-12/21/10
Echavarria, Jessica	Student Assistant II	Bridge Program	8.75	08/23/10-02/25/11
Eiman, Joann	Student Assistant II	Natural Sciences Division	8.75	09/01/10-12/12/10
Erickson, Joshua	Student Assistant I	DSPS	8.00	09/16/10-12/31/10
Esquivel, Mariana	Student Assistant I	DSPS	8.00	09/03/10-12/31/10
Estrada, Emisabel	Student Assistant I	DSPS	8.00	09/23/10-12/31/10
Estrada, Isaac	Student Assistant II	Tutorial Services	8.75	09/30/10-02/20/11
Fallon, Madison	Student Assistant IV	Tutorial Services	11.25	08/30/10-02/20/11

SUBJECT: Personnel Transactions**DATE:** October 27, 2010**TEMPORARY EMPLOYMENT****Student Employees** (continued)

NAME	TITLE	DEPARTMENT	PAY RATE	HIRE DATE
Fejleh, Yaman	Student Assistant I	DSPS	8.00	09/16/10-12/31/10
Felix, Gloria	Student Assistant I	DSPS	8.00	08/27/10-12/31/10
Ferrara, Deanna	Student Assistant V	Technical Services	12.50	12/13/10-02/27/11
Flores, Christina	Student Assistant III	Radio	10.00	09/07/10-02/24/11
Flores, Cintia	Student Assistant II	Bridge Program	8.75	08/23/10-02/25/11
Flores, Sean	Student Assistant I	History	8.00	09/13/10-12/13/10
Flores-Arias, Rodrigo	Student Assistant I	ESL	8.00	08/23/10-02/27/11
Floyd, Donnell	Student Assistant I	DSPS	8.00	09/23/10-12/31/10
Gabriel, Jose	Student Assistant III	Music	10.00	09/23/10-02/25/11
Garcia Estrada, Griselda	Student Assistant I	ESL	8.00	08/23/10-02/27/11
Garcia, Daniela	Student Assistant I	DSPS	8.00	09/02/10-12/31/10
Garcia, David	Student Assistant I	ESL	8.00	09/13/10-02/27/11
Garcia, Henry	Student Assistant III	Bridge Program	10.00	08/23/10-02/25/11
Garcia, Mayra	Student Assistant II	Biological Sciences	8.75	08/30/10-02/25/11
Garcia, Rebecca	Student Assistant I	DSPS	8.00	09/30/10-12/21/10
Gile, Melinda	Student Assistant III	Natural Sciences	10.00	08/23/10-02/25/11
Gilek, Jourdan	Student Assistant I	DSPS	8.00	09/02/10-12/31/10
Gilek, Juliet	Student Assistant III	Teacher Prep. Institute	10.00	09/07/10-12/21/10
Gomez, Stephanie	Student Assistant I	DSPS	8.00	09/16/10-12/31/10
Gonzalez, Melizza	Student Assistant I	DSPS	8.00	09/02/10-12/31/10
Guerrero, Alexander	Student Assistant I	DSPS	8.00	09/02/10-12/31/10
Guevara, Irma	Student Assistant III	Tutorial Services	10.00	08/25/10-02/20/11
Guirguis, Marina	Student Assistant I	DSPS	8.00	09/02/10-12/31/10
Hall, Abigail	Student Assistant III	Financial Aid	10.00	08/26/10-12/22/10
Handayani, Visiuny	Student Assistant I	DSPS	8.00	09/30/10-12/21/10
Hernandez, Brittney	Student Assistant I	DSPS	8.00	09/16/10-12/31/10
Hernandez, Christina	Student Assistant I	ESL	8.00	08/23/10-12/12/10
Hernandez, Lucia	Student Assistant I	DSPS	8.00	09/29/10-12/21/10
Herrera, Angel	Student Assistant I	ESL	8.00	08/23/10-02/27/11
Herrera, Jonathan	Student Assistant I	DSPS	8.00	09/16/10-12/31/10
Hollenbeck, Geoff	Student Assistant III	Agricultural Sciences	10.00	09/03/10-02/27/11
Hollis, Christopher	Student Assistant II	Agricultural Sciences	8.75	09/14/10-02/27/11
Huerta, Anthony	Student Assistant III	Agricultural Sciences	10.00	08/23/10-02/27/11
Huerta, Anthony	Student Assistant III	Landscape	10.00	09/07/10-02/24/11
Ibarra, Monica	Student Assistant I	DSPS	8.00	08/30/10-12/31/10
Inouye, Christina	Student Assistant IV	Business Division	11.25	09/17/10-02/27/11
Jaso, Stephanie	Student Assistant I	DSPS	8.00	09/24/10-12/21/10
Jeffry, Fnu	Student Assistant III	Tutorial Services	10.00	09/14/10-02/20/11
Johnson, Heather	Student Assistant V	Agricultural Sciences	12.50	01/03/11-02/20/11
Jolivette, Amanda	Student Assistant III	Music	10.00	09/03/10-02/25/11
Jou, Yu Ching	Student Assistant II	Biological Sciences	8.75	09/01/10-02/20/11
Juarez, Bryan	Student Assistant IV	Fine Arts	11.25	09/02/10-02/18/11
Kaplan, Avi	Student Assistant III	Music	10.00	08/23/10-02/25/11
Karr, Aimee	Student Assistant III	Technical Services	10.00	12/13/10-02/27/11

SUBJECT: Personnel Transactions**DATE:** October 27, 2010**TEMPORARY EMPLOYMENT****Student Employees** (continued)

NAME	TITLE	DEPARTMENT	PAY RATE	HIRE DATE
Keltz, Shawna	Student Assistant I	DSPS	8.00	09/23/10-12/31/10
Klam, Seyha	Student Assistant IV	High School Outreach	11.25	09/17/10-02/18/11
Lai, Anthony	Student Assistant II	Tutorial Services	8.75	09/20/10-02/20/11
Lamar, Jessica	Student Assistant I	DSPS	8.00	10/08/10-12/21/10
Lanz, Heather	Student Assistant V	Advertising/Design	12.50	10/01/10-12/09/10
Larios, Edgar	Student Assistant III	ESL	10.00	08/23/10-02/21/11
LaVann, Cjaron	Student Assistant I	DSPS	8.00	09/23/10-12/31/10
Le, Ada	Student Assistant I	ESL	8.00	08/23/10-02/27/11
Le, Anna	Student Assistant I	DSPS	8.00	09/03/10-12/31/10
Le, Sinead	Student Assistant I	DSPS	8.00	09/03/10-12/31/10
Le, Vivian	Student Assistant IV	Tutorial Services	11.25	08/24/10-02/20/11
Lee, Christopher	Student Assistant II	Technical Services	8.75	09/01/10-02/27/11
Lee, Peter	Student Assistant I	DSPS	8.00	09/02/10-12/31/10
Lee, ShaRonne	Student Assistant I	DSPS	8.00	09/02/10-12/31/10
Lessmueller, Amanda	Student Assistant I	DSPS	8.00	09/16/10-12/31/10
Lessmueller, Amanda	Student Assistant V	Medical Services	12.50	06/16/10-02/27/11
Leung, Jonathan	Student Assistant V	Technical Services	12.50	08/09/10-02/27/11
Leyva, Alicia	Student Assistant III	Agricultural Sciences	10.00	08/23/10-02/27/11
Lin, Zar	Student Assistant II	EOPS/CARE/CalWORKs	8.75	09/13/10-12/21/10
Lira, Alondra	Student Assistant IV	Bridge Program	11.25	08/21/10-02/25/11
Liu, Joyce	Student Assistant II	Tutorial Services	8.75	09/07/10-02/20/11
Llanos, Jennifer	Student Assistant I	DSPS	8.00	09/02/10-12/31/10
Lolowang, Rudolf	Student Assistant II	DSPS	8.75	09/16/10-02/25/11
Lopez, Francisco	Student Assistant II	Bridge Program	8.75	09/08/10-02/25/11
Lopez, Marisol	Student Assistant II	Bridge Program	8.75	08/23/10-02/25/11
Lopez, Melissa	Student Assistant II	Bridge Program	8.75	08/21/10-02/25/11
Lopez, Steven	Student Assistant II	Bridge Program	8.75	08/21/10-02/25/11
Lovich, Juliane	Student Assistant II	Technical Services	8.75	08/28/10-02/27/11
Lozano, Vanessa	Student Assistant I	DSPS	8.00	09/02/10-12/31/10
Macedo, Emmanuel	Student Assistant I	DSPS	8.00	09/30/10-12/21/10
Magallanes, Angelica	Student Assistant II	Bridge Program	8.75	08/23/10-02/25/11
Mages, Daniel	Student Assistant II	Technical Services	8.75	09/01/10-02/27/11
Mai, Richard	Student Assistant I	DSPS	8.00	09/30/10-12/21/10
Maldonado, Marina	Student Assistant I	DSPS	8.00	10/08/10-12/21/10
Mamaril, Adrian	Student Assistant II	Technical Services	8.75	09/01/10-02/27/11
Manahan, Justinne	Student Assistant II	Tutorial Services	8.75	08/30/10-02/20/11
Martinez, Gilma	Student Assistant I	DSPS	8.00	09/30/10-12/21/10
Martinez, Kylie	Student Assistant I	Academic Senate	8.00	09/23/10-02/27/11
Mazon, Jacqueline	Student Assistant I	DSPS	8.00	09/30/10-12/21/10
McGhee, John	Student Assistant IV	The Writing Center	11.25	08/21/10-09/30/10
McHaskell, Danielle	Student Assistant I	DSPS	8.00	09/23/10-12/31/10
McMillan, David	Student Assistant III	Adult Basic Education	10.00	09/01/10-02/27/11
Mejia, Erica	Student Assistant I	DSPS	8.00	09/16/10-12/31/10
Melone, Michael	Student Assistant I	ESL	8.00	08/23/10-02/27/11

SUBJECT: Personnel Transactions**DATE:** October 27, 2010**TEMPORARY EMPLOYMENT****Student Employees** (continued)

NAME	TITLE	DEPARTMENT	PAY RATE	HIRE DATE
Mendoza, Christopher	Student Assistant V	Technical Services	12.50	09/01/10-02/27/11
Montoya, Kathleen	Student Assistant I	DSPS	8.00	09/29/10-12/21/10
Moss, Tracy	Student Assistant I	DSPS	8.00	10/05/10-12/21/10
Muñoz, Rachel	Student Assistant III	Bridge Program	10.00	08/23/10-02/25/11
Muro, Brenda	Student Assistant I	DSPS	8.00	09/02/10-12/31/10
Muscat, Joshua	Student Assistant I	Agricultural Sciences	8.00	09/01/10-02/27/11
Myers, Lana	Student Assistant I	DSPS	8.00	09/16/10-12/31/10
Nakata, David	Student Assistant IV	Fine Arts	11.25	08/23/10-02/20/11
Nakatani, Adam	Student Assistant V	Tutorial Services	12.50	08/31/10-02/20/11
Naranjo, Elizabeth	Student Assistant I	DSPS	8.00	09/23/10-12/31/10
Nazaroff, Jonathon	Student Assistant III	Tutorial Services	10.00	08/30/10-02/20/11
Nealey, Stephanie	Student Assistant III	Music	10.00	08/23/10-02/25/11
Nguyen, Joelle	Student Assistant II	Admissions & Records	8.75	08/30/10-01/09/11
Noboa, Christian	Student Assistant V	Medical Services	12.50	09/09/10-02/27/11
Ocampo, Marisa	Student Assistant I	Bursar's Office	8.00	11/01/10-02/27/11
Orantes, Erik	Student Assistant III	Technical Services	10.00	08/28/10-02/27/11
Ortega, Dominic	Student Assistant I	Agricultural Sciences	8.00	09/01/10-02/27/11
Osifeso, Dawn	Student Assistant II	Technical Services	8.75	09/01/10-02/27/11
Osorio, Pedro	Student Assistant V	Agricultural Sciences	12.50	08/23/10-02/27/11
Palomares, Susana	Student Assistant IV	Counseling	11.25	08/23/10-12/21/10
Pantoja, Eric	Student Assistant II	Tutorial Services	8.75	09/01/10-02/20/11
Partida, Leticia	Student Assistant IV	Learning Assistance	11.25	09/27/10-02/20/11
Pawlak, Mary	Student Assistant III	Agricultural Services	10.00	09/08/10-02/27/11
Pelayo, Erik	Student Assistant II	Tutorial Services	8.75	09/07/10-02/20/11
Peralta, Sean	Student Assistant III	ESL	10.00	08/23/10-02/27/11
Perez, Jacob	Student Assistant IV	Bridge Program	11.25	08/23/10-02/25/11
Perez, Jesus	Student Assistant I	DSPS	8.00	09/02/10-12/31/10
Peterson, Anika	Student Assistant I	DSPS	8.00	09/03/10-12/31/10
Pham, Peter	Student Assistant IV	Journalism	11.25	09/01/10-12/15/10
Pimentel, Karissa	Student Assistant IV	Teacher Prep. Institute	11.25	09/07/10-12/21/10
Pineda, John	Student Assistant I	DSPS	8.00	09/02/10-12/31/10
Plumley, Tiana	Student Assistant II	Biological Sciences	8.75	08/30/10-02/25/11
Poveda, Vanessa	Student Assistant II	Theater	8.75	08/30/10-02/25/11
Prado, Bianca	Student Assistant I	DSPS	8.00	09/23/10-12/31/10
Prohoroff, Adam	Student Assistant III	Tutorial Services	10.00	08/23/10-02/20/11
Puga, Juan	Student Assistant II	Bridge Program	8.75	08/23/10-02/25/11
Pulido, Alejandra	Student Assistant I	ESL	8.00	08/23/10-02/27/11
Quintana, Jessica	Student Assistant II	Arts	8.75	09/01/10-02/17/11
Quintana, Krystal	Student Assistant I	ESL	8.00	09/13/10-02/27/11
Quiroz, Rosario	Student Assistant I	ESL	8.00	08/23/10-02/27/11
Qureshi, Maryam	Student Assistant III	Technical Services	10.00	08/28/10-02/27/11
Ramos, Carmen	Student Assistant I	DSPS	8.00	09/23/10-12/31/10
Ramos, Perla	Student Assistant I	DSPS	8.00	09/16/10-12/31/10
Razo, Monica	Student Assistant III	HSS Division	10.00	08/21/10-01/02/11

SUBJECT: Personnel Transactions**DATE:** October 27, 2010**TEMPORARY EMPLOYMENT****Student Employees** (continued)

NAME	TITLE	DEPARTMENT	PAY RATE	HIRE DATE
Rea, Renee	Student Assistant III	Agricultural Sciences	10.00	08/01/10-08/22/10
Renfrew, Brian	Student Assistant V	Tutorial Services	12.50	09/03/10-02/20/11
Rishton, Jeremiah	Student Assistant I	DSPS	8.00	09/23/10-12/31/10
Rodriguez, Joyce	Student Assistant III	Teacher Prep. Institute	10.00	09/07/10-12/21/10
Rodriguez, Marco	Student Assistant IV	Fine Arts	11.25	09/08/10-02/25/11
Rodriguez, Yesenia	Student Assistant I	DSPS	8.00	09/02/10-12/31/10
Romo, Elena	Student Assistant I	DSPS	8.00	09/02/10-12/31/10
Rosales, Crystal	Student Assistant II	Bridge Program	8.75	09/13/10-02/25/11
Ruiz, Briana	Student Assistant III	Natural Sciences Division	10.00	08/23/10-02/25/11
Rusich, Brittany	Student Assistant I	ESL	8.00	08/23/10-12/12/10
Russell, Amelia	Student Assistant III	Arch. & Eng. Design	10.00	09/29/10-12/10/10
Sanchez, Neira	Student Assistant I	DSPS	8.00	09/02/10-12/31/10
Sarhkhani, Kevin	Student Assistant II	Technical Services	8.75	09/01/10-02/27/11
Sauceda, Katrina	Student Assistant II	DSPS	8.75	09/09/10-02/25/11
Saucedo, Eulalia	Student Assistant I	Earth Sciences	8.00	08/23/10-02/25/11
Saucedo, Martina	Student Assistant I	DSPS	8.00	09/16/10-12/31/10
Serna, Albert	Student Assistant IV	Journalism	11.25	10/05/10-12/15/10
Serrano, Ruby	Student Assistant IV	Business Division	11.25	09/17/10-02/27/11
Servin, Jose	Student Assistant II	Technical Services	8.75	08/28/10-02/27/11
Sese, Niccolo	Student Assistant I	A/C, Weld. & Water Tech.	8.00	09/20/10-02/27/11
Sevier, Sonya	Student Assistant III	VTEA	10.00	09/14/10-12/11/10
Shelton, Rachel	Student Assistant I	Agricultural Sciences	8.00	08/27/10-02/27/11
Shroff, Kaushal	Student Assistant IV	Tutorial Services	11.25	08/30/10-02/20/11
Silva, Felice	Student Assistant I	DSPS	8.00	09/02/10-12/31/10
Silva, Felice	Student Assistant III	Tutorial Services	10.00	08/30/10-02/20/11
Silvera, Ryan	Student Assistant IV	Adult Basic Education	11.25	09/15/10-06/30/11
Silvestre, Sarah	Student Assistant II	Biology	8.75	08/24/10-12/14/10
Sitacarini, Stephanie	Student Assistant IV	High School Outreach	11.25	09/17/10-02/18/11
Smith, Jordan	Student Assistant I	ESL	8.00	09/22/10-02/27/11
Soliman, Katherine	Student Assistant II	The Writing Center	8.75	09/01/10-12/12/10
Sommers, Christina	Student Assistant III	Natural Sciences	10.00	08/24/10-02/25/11
Sotelo, Manuel	Student Assistant III	Tutorial Services	10.00	09/01/10-02/20/11
Srulevitch, Philip	Student Assistant III	Bursar's Office	10.00	11/01/10-02/27/11
Stocker, Michael	Student Assistant I	Agricultural Sciences	8.00	08/23/10-02/27/11
Stockhausen, Lloyd	Student Assistant III	Financial Aid	10.00	08/09/10-12/21/10
Tang, Stephanie	Student Assistant I	DSPS	8.00	09/23/10-12/31/10
Taylor, Yashika	Student Assistant IV	ASPIRE Program	11.25	09/20/10-02/20/11
Tenney, Danielle	Student Assistant I	ESL	8.00	08/23/10-02/27/11
Theophilus, Jason	Student Assistant IV	Teacher Prep. Institute	11.25	09/07/10-12/21/10
Thompson, Chelsea	Student Assistant V	VTEA	12.50	10/01/10-12/09/10
Thompson, Geary	Student Assistant I	ESL	8.00	08/24/10-02/27/11
Trujillo, Ruben	Student Assistant I	ESL	8.00	08/23/10-02/27/11
Tsukmoto, Makiko	Student Assistant III	Tutorial Services	10.00	08/23/10-06/30/11
Tung, Emily	Student Assistant II	Biological Sciences	8.75	09/01/10-12/15/10

SUBJECT: Personnel Transactions**DATE:** October 27, 2010**TEMPORARY EMPLOYMENT****Student Employees** (continued)

NAME	TITLE	DEPARTMENT	PAY RATE	HIRE DATE
Ulrich-Soloman, Eric	Student Assistant III	Career & Transfer Svcs.	10.00	08/23/10-12/17/10
Urena, Ignacio	Student Assistant III	Interior Design	10.00	09/15/10-02/27/11
Valadez, Laura	Student Assistant II	Bridge Program	8.75	08/23/10-02/25/11
Vazquez, Lizbette	Student Assistant II	EOPS/CARE/CalWORKs	8.75	08/30/10-12/21/10
Verduzco, David	Student Assistant II	Technical Services	8.75	09/01/10-02/27/11
Virgen, Karina	Student Assistant IV	ESL	11.25	07/01/10-08/23/10
Vizcaino, Annette	Student Assistant I	DSPS	8.00	09/23/10-12/31/10
Vukovich, Summer	Student Assistant I	DSPS	8.00	09/23/10-12/31/10
Wailase, Salote	Student Assistant II	Admissions & Records	8.75	08/23/10-01/09/11
Wailase, Salote	Student Assistant IV	High School Outreach	11.25	09/17/10-02/18/11
Wang, Joe	Student Assistant II	Tutorial Services	8.75	09/17/10-02/20/11
Ward, Taylor	Student Assistant V	Tutorial Services	12.50	08/30/10-02/20/11
Wendt, James	Student Assistant I	Technical Services	8.00	09/20/10-02/27/11
Western, Melinda	Student Assistant III	Grounds	10.00	09/14/10-12/11/10
Wilkins, Sara	Student Assistant III	Teacher Prep. Institute	10.00	09/07/10-12/21/10
Williams, Amalia	Student Assistant I	DSPS	8.00	09/29/10-12/21/10
Williams, Amalia	Student Assistant III	Grounds	10.00	09/07/10-02/24/11
Woodcock, Jennifer	Student Assistant II	The Writing Center	8.75	09/01/10-12/12/10
Yao, Peng	Student Assistant I	ESL	8.00	08/23/10-02/27/11
Ybarra, Johnny	Student Assistant I	DSPS	8.00	08/27/10-12/31/10
Ying, Anita	Student Assistant V	Arch. & Eng. Design	12.50	09/27/10-12/10/10
Young, Michael	Student Assistant I	Technical Services	8.00	09/10/10-02/27/11
Yujuico, Kimberly	Student Assistant I	Bursar's Office	8.00	11/01/10-02/27/11
Zaldivar, Leo	Student Assistant II	Technical Services	8.75	08/28/10-02/27/11
Zangenberg, Elizabeth	Student Assistant I	Comm. & Entertainment Arts	8.00	08/23/10-12/10/10
Zangenberg, Elizabeth	Student Assistant I	Photography	8.00	10/04/10-12/12/10
Zarazua, Erick	Student Assistant III	Chemistry	10.00	08/23/10-08/31/10
Zarazua, Erick	Student Assistant IV	Chemistry	11.25	09/01/10-12/10/10

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: October 27, 2010

CONSENT

SUBJECT: Jazz Band Competition at Reno Jazz Festival

BACKGROUND

The Mt. San Antonio College Jazz Ensemble requests permission to participate in a competition tour scheduled for April 8 – 10, 2011. The Ensemble will be competing at the Reno Jazz Festival, hosted by the University of Nevada, Reno. Faculty attending are Jeff Ellwood, Jazz Band Director, and Timothy Curle, Assistant to the Jazz Band Director.

It is anticipated that the following students will participate:

Aldrich, Patrick
Alli, Ephrin
Alli, Ethan
Corona, Jose
Devuyst, Vanessa
Enriquez, Michael
Escalara, Paul
Green, Shane

Guajardo, Michael
Harris, River
Ingstad, Scott
Jarquin, Marcie
Macullaum, Robert
Montgomery, Jonathan
Martinez, Kyle
Martinez, Miguel

Perez, Ivan
Roth, Aaron
Rugley, Lawrence
Salazar, Robert
Toledo, Ian
VanHofwegen, Mark

ANALYSIS AND FISCAL IMPACT

The estimated cost for this competition tour is \$4,750.

Funding Source

General Fund.

RECOMMENDATION

It is recommended that the Board of Trustees approves participation in the Jazz Ensemble competition tour.

Prepared by: Sue Long

Reviewed by: Virginia R. Burley

Recommended by: John S. Nixon

Agenda Item: Consent #2

BOARD OF TRUSTEES MT. SAN ANTONIO COLLEGE	
DATE: <u>October 27, 2010</u>	CONSENT
SUBJECT: <u>Contract Approval – Child Development Infant/Toddler Resource Grant</u>	

BACKGROUND

The Mt. San Antonio College Child Development Center has received a contract from the California Department of Education, Child Development Division (Contract # CCAP-0042) to provide equipment and materials for the Child Development Infant/Toddler program.

ANALYSIS AND FISCAL IMPACT

The grant provides funds to purchase equipment and materials to be used for infants/toddlers enrolled in the College Child Development Center. The amount awarded is \$1,200 for the contract period of July 1, 2010, through June 30, 2011. Project activities will be carried out with funds from this grant and matching funds from the Child Development Center budget. Additional District funds are not required.

Funding Source

California Department of Education, Child Development Division.

RECOMMENDATION

It is recommended that the Board of Trustees approves the contract for the Infant and Toddler Resource Grant.

Prepared by: Jourmana McGowan/Janette Henry

Reviewed by: Virginia Burley

Recommended by: John S. Nixon

Agenda Item: Consent #3

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: October 27, 2010

CONSENT

SUBJECT: Contract Amendment: Eligible Public Training Provider List

BACKGROUND

Mt. San Antonio College is approved to provide classroom training for individual Workforce Investment Act (WIA) referrals. The approval process requires an application to be placed on the Eligible Training Provider List of the Employment Development Department. Evaluation of eligibility is carried out by the South Bay Workforce Investment Board, which also provides the contract agreement for the submitted Mt. SAC courses. Upon approval, the courses are placed on the State provider list, called I-TRAIN. The current contract period is for July 2009 through March 2012.

The South Bay Workforce Investment Board has approved Mt. SAC's request to add its Building Automation grant courses to I-TRAIN.

ANALYSIS AND FISCAL IMPACT

Revenue may be generated by WIA funding exceeding costs of the program.

Funding Source

Courses are funded through Workforce Investment Act Individual Training Accounts.

RECOMMENDATION

It is recommended that the Board of Trustees approves the amendment to the contract agreement for the Eligible Public Training Provider List.

Prepared by: Madelyn Arballo/Donna Burns

Reviewed by: Virginia R. Burley

Recommended by: John S. Nixon

Agenda Item: Consent #4

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: October 27, 2010

CONSENT

SUBJECT: Activities: Hispanic-Serving Institutions Education Grant – Mt. SAC
Agriculture Pathways Program

BACKGROUND

Mt. San Antonio College currently has a Hispanic-Serving Institutions Education grant titled "Mt. SAC Agriculture Pathways Program," funded by the U.S. Department of Agriculture. The College partners with the 48th District Agricultural Association. The project's anticipated outcomes include the following:

- increase the number of K-8 teachers using agricultural sciences curriculum in the classroom;
- increase the number of K-12 students who are aware of agricultural sciences careers and educational requirements;
- increase the number of students in grades 6-12 who indicate an interest in an education/career in agricultural sciences;
- increase the number of students who pursue a College education program in agricultural sciences; and
- increase the number of students completing/transferring to programs in the agricultural sciences.

ANALYSIS AND FISCAL IMPACT

1. The College may pay for non-college employees to participate in grant-related travel and conference activities.
2. Activities will be carried out with grant funds. The project will not impact the college budget.

Funding Source

U.S. Department of Agriculture.

RECOMMENDATION

It is recommended that the Board of Trustees approves the activities, as defined above.

Prepared by: Adrienne J. Price

Reviewed by: Virginia R. Burley

Recommended by: John S. Nixon

Agenda Item: Consent #5

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: October 27, 2010

CONSENT

SUBJECT: Activity and Contract: Family and Consumer Sciences Discipline/Industry Collaborative Grant

BACKGROUND

Mt. San Antonio College currently has a grant titled "Family and Consumer Sciences Discipline/Industry Collaborative," funded by the California Community Colleges Chancellor's Office. The project is designed to improve vocational and technical education statewide by implementing a comprehensive plan integrating the objectives of the Carl D. Perkins Career and Technical Education Act State Plan priorities. As part of the grant activities, permission is requested to sponsor an event at which food will be served and enter into contract with the California Market Center.

ANALYSIS AND FISCAL IMPACT

1. The grant will sponsor a Fashion Symposium for an estimated 700 students and faculty members from around the state. This event will include various fashion and merchandising student competitions and a live fashion show. The Fashion Symposium enables students to meet and interact with industry leaders and to participate in various presentations regarding up-to-date information in the field. The event will take place in April 2011 at the California Market Center in Los Angeles. Permission is requested to enter into contract with the California Market Center for facilities, parking, and catering, not to exceed \$11,000.
2. Activities will be carried out with grant funds. The project will not impact the College budget.

Funding Source

California Community Colleges Chancellor's Office.

RECOMMENDATION

It is recommended that the Board of Trustees approves the Fashion Symposium activities and contract, as defined above.

Prepared by: Adrienne J. Price

Reviewed by: Virginia R. Burley

Recommended by: John S. Nixon

Agenda Item: Consent #6

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: October 27, 2010

CONSENT

SUBJECT: Activities: Health Care Sector and Other High Growth and Emerging Industries – Building Automation Grant

BACKGROUND

Mt. San Antonio College currently has a Health Care Sector and Other High Growth and Emerging Industries grant funded by the U.S. Department of Labor. Mt. SAC leads this project, in collaboration with Rio Hondo College, Chaffey College, LA Works, Los Angeles Urban League-Pomona, and a variety of employers. The project focuses on Building Automation Systems (BAS), an emerging “green” sub-sector within the broader industry of Heating/Air Conditioning and Refrigeration. This project will implement a 37.5-unit certificate program, supplemented by intensive case management and support services, to move displaced, unemployed, and low-wage incumbent workers into these high-growth, high-wage occupations.

ANALYSIS AND FISCAL IMPACT

1. The College may pay for College employees to participate in grant-related international travel and conference activities.
2. The College may pay for students to participate in grant-related out-of-state and/or international travel and conference activities.
3. Activities will be carried out with grant funds. The project will not impact the College budget.

Funding Source

U.S. Department of Labor.

RECOMMENDATION

It is recommended that the Board of Trustees approves the activities, as defined above.

Prepared by: Adrienne J. Price

Reviewed by: Virginia R. Burley

Recommended by: John S. Nixon

Agenda Item: Consent #7

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: October 27, 2010

CONSENT

SUBJECT: Activities: Scholarships in Science, Technology, Engineering, and
Mathematics Grant

BACKGROUND

Mt. San Antonio College currently has a grant titled "Scholarships in Science, Technology, Engineering, and Mathematics," funded by the National Science Foundation. The purpose of the grant is to provide scholarships for academically talented but financially needy students, enabling them to enter the workforce following the completion of an associate degree and/or to successfully transfer to a baccalaureate degree-granting institution in science, technology, engineering, and mathematics disciplines.

ANALYSIS AND FISCAL IMPACT

1. The College may pay for students and non-College employees to participate in grant-related travel and conference activities.
2. Activities will be carried out with grant funds. The project will not impact the College budget.

Funding Source

National Science Foundation.

RECOMMENDATION

It is recommended that the Board of Trustees approves the activities for the Scholarships in Science, Technology, Engineering, and Mathematics grant.

Prepared by: Adrienne J. Price

Reviewed by: Virginia R. Burley

Recommended by: John S. Nixon

Agenda Item: Consent #8

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: October 27, 2010

CONSENT

SUBJECT: Acceptance of Funds: Child Development Training Consortium Grant

BACKGROUND

Mt. San Antonio College received an award notification for a sub-grant titled "Child Development Training Consortium," funded by the California Department of Education and passed through Yosemite Community College District. The purpose of the project is to address critical shortages in the number of licensed childcare center workers in California. The primary objective of the grant is to offer classes that meet the needs of the California Department of Education Child Development Division (CDD) and employees in CDD-funded programs. The College is eligible to generate up to 400 units of college credit by enrolling students in courses required by the California Commission on Teacher Credentialing to obtain a new or renew a currently held Child Development Permit.

ANALYSIS AND FISCAL IMPACT

1. This sub-grant award totals \$10,000.
2. The performance period for the sub-grant is September 1, 2010, through June 30, 2011.
3. Activities will be carried out with grant funds. The project will not impact the College budget.

Funding Source

California Department of Education through Yosemite Community College District.

RECOMMENDATION

It is recommended that the Board of Trustees accepts the Child Development Training Consortium grant funds.

Prepared by: Adrienne J. Price

Reviewed by: Virginia R. Burley

Recommended by: John S. Nixon

Agenda Item: Consent #9

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: October 27, 2010

CONSENT

SUBJECT: Acceptance of Funds and Activities/Contracts: Title V – Developing
Hispanic-Serving Institutions Grant

BACKGROUND

Mt. San Antonio College received an award notification for continued funding of a Title V – Developing Hispanic-Serving Institutions grant titled “Addressing Acute Student Needs at Mt. San Antonio College,” funded by the U.S. Department of Education. The overarching purpose of the grant is to improve student success through increased support of writing and critical literacy, learning communities, and expanded student services. The grant focuses on five integrated components critical to improving the success of Hispanic and other at-risk populations as they move through Mt. SAC’s educational pipeline: improve writing skills and success in developmental and gateway courses; improve critical literacy skills and success in developmental and gateway courses; expand learning communities in developmental English and reading; improve student services access and intensity; and develop and use Web integration and student tracking capabilities.

ANALYSIS AND FISCAL IMPACT

1. This grant award covers Year Five funding (\$570,951) of a five-year award. The total grant award is \$2,858,623.
2. The performance period for this grant is October 1, 2006, through September 30, 2011. Year Five funds are available from October 1, 2010, through September 30, 2011.
3. As part of the grant activities, project staff will conduct training events, staff development activities, advisory committee meetings, and other professional meetings. Permission is requested to purchase food and/or catering services for these meetings, not to exceed \$2,000 per event. Permission is requested to purchase promotional items for these meetings, not to exceed \$500 per event.
4. The College will enter into contract with Lighthouse Consulting, for a fee not to exceed \$5,000 for the period of October 1, 2010, through September 30, 2011. The service to be performed is evaluation of grant activities and preparation of an evaluation report.

Prepared by: Adrienne J. Price

Reviewed by: Virginia R. Burley

Recommended by: John S. Nixon

Agenda Item: Consent #10

SUBJECT: Acceptance of Funds and Activities/Contracts: Title V – Developing Hispanic-Serving Institutions Grant

DATE: October 27, 2010

5. The College will continue a contract with Dowden Associates, Inc., for a fee not to exceed \$15,000 for the period of October 1, 2010, through September 30, 2011. The service to be performed is assistance in project implementation, including improved practices to college-wide assessment, program review processes, accreditation standards, and maximize potential for institutionalization at grant's end.
6. Activities will be carried out with grant funds. The project will not impact the College budget.

Funding Source

U.S. Department of Education.

RECOMMENDATION

It is recommended that the Board of Trustees accepts the grant funds and approves the activities, as defined above.

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: October 27, 2010

CONSENT

SUBJECT: Acceptance of Funds and Activities: Talent Expansion in Science and Technology – An Urban Partnership Grant

BACKGROUND

Mt. San Antonio College received an amendment for a sub-grant titled "TEST UP: Talent Expansion in Science and Technology – An Urban Partnership," funded by the National Science Foundation and passed through California State University, Fullerton (CSUF) Auxiliary Services Corporation. The purpose of the collaborative project – including CSUF, Santa Ana College, and Mt. San Antonio College – is to produce additional and better-prepared community college students who transfer to CSUF in the science, technology, engineering, and mathematics disciplines.

As part of the grant activities, permission is requested to: (a) purchase food for grant-related meetings that occur throughout the year, not to exceed \$2,000 per event; and (b) purchase promotional items for meetings and events that occur throughout the year, not to exceed \$500 per event.

ANALYSIS AND FISCAL IMPACT

1. This grant award covers Year Three funding (\$127,447) of a projected five-year award. Continued grant funding is contingent upon annual performance reviews. The total grant award is projected to be \$657,487.
2. Grant funds for this award are available from July 1, 2008, through June 30, 2012.
3. As part of the grant activities, project staff will conduct outreach activities and other grant-related meetings. Permission is requested to purchase food and/or catering services for these meetings, not to exceed \$2,000 per event. Permission is requested to purchase promotional items for these meetings, not to exceed \$500 per event.
4. Activities will be carried out with grant funds. The project will not impact the College budget.

Funding Source

National Science Foundation through California State University, Fullerton, Auxiliary Services Corporation.

RECOMMENDATION

It is recommended that the Board of Trustees accepts the grant funds and approves the activities as defined above.

Prepared by: Adrienne J. Price

Reviewed by: Virginia R. Burley

Recommended by: John S. Nixon

Agenda item: Consent #11

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: October 27, 2010

CONSENT

SUBJECT: Acceptance of Funds and Activities: Career Advancement Academy Grant

BACKGROUND

Mt. San Antonio College received an award notification for an augmentation to an existing sub-grant titled "Career Advancement Academy," funded by the California Community Colleges Chancellor's Office and passed through the Los Angeles Community College District. The purpose of the project is to establish pipelines for undereducated, underemployed youth and young adults who will have the opportunity to increase their performance levels in reading, writing, and mathematics and obtain career technical training skills that will lead to careers and additional higher education opportunities.

ANALYSIS AND FISCAL IMPACT

1. The grant award augments the current grant by adding \$25,000 to the existing award.
2. The performance period is amended to October 1, 2009, through June 30, 2011.
3. As part of the grant activities, project staff may conduct orientation sessions, training activities, meetings with external partners, and other grant-related meetings. Permission is requested to purchase and serve food at these meetings, not to exceed \$2,000 per event.
4. Activities will be carried out with grant funds. The project will not impact the College budget.

Funding Source

California Community Colleges Chancellor's Office through Los Angeles Community College District.

RECOMMENDATION

It is recommended that the Board of Trustees accepts the grant funds and approves the activities as defined above.

Prepared by: Adrienne J. Price

Reviewed by: Virginia R. Burley

Recommended by: John S. Nixon

Agenda Item: Consent #12

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: October 27, 2010

CONSENT

SUBJECT: Acceptance of Funds and Activities: Pilot Program for Course Material
Rental Grant

BACKGROUND

Mt. San Antonio College received an award notification for a grant titled "Pilot Program for Course Material Rental," funded by the U.S. Department of Education. The grant's performance measures include the following: (a) disseminate best practices and successful models to at least 20 college/university bookstores, (b) create a self-sustaining textbook rental program with at least 40 titles and 10,000 units, (c) serve at least 5,000 students through the textbook rental program, and (d) save full-time students participating in the rental program an average of \$200 each semester.

ANALYSIS AND FISCAL IMPACT

1. This grant award covers Year One funding (\$577,272) of a projected two-year award. Continued grant funding is contingent upon annual performance reviews. The total grant award is projected to be \$983,469.
2. The performance period for this grant is November 1, 2010, through October 31, 2012. Year One funds are available from November 1, 2010, through October 31, 2011.
3. As part of the grant activities, project staff will conduct student orientation events, advisory committee meetings, and other professional meetings. Permission is requested to purchase food and/or catering services for these meetings, not to exceed \$2,000 per event.
4. The funding agency has approved the expenditure of grant funds to support the following: non-instructional salaries for project coordination, training, student assistants, marketing and web site maintenance, clerks, and research/assessment, employee benefits, travel and professional development, textbooks, non-instructional supplies and materials, consultant services for project evaluation, printing, food services/catering, and indirect costs.
5. Activities will be carried out with grant funds. The project will not impact the College budget.

Funding Source

U.S. Department of Education.

RECOMMENDATION

It is recommended that the Board of Trustees accepts the grant funds and approves the activities for the Pilot Program for Course Material Rental grant.

Prepared by: Adrienne J. Price

Reviewed by: Virginia R. Burley

Recommended by: John S. Nixon

Agenda Item: Consent #13

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**
DATE: October 27, 2010
CONSENT
SUBJECT: Additions/Changes to the Continuing Education Program
BACKGROUND

Continuing Education presents a wide variety of programs and courses each semester. Additions and/or changes to the program are listed below.

ANALYSIS AND FISCAL IMPACT
Adult Education Programs:

Program	Instructor	Costs
<u>In-Home Support Services</u> Class Instruction, Fall 2010	McClelland, Jana Isaac, Cindy	65 hours @ \$45/hour, not to exceed \$3,000 50 hours @ \$45/hour, not to exceed \$2,400
CPR Instruction CPR and First Aid Instruction	Malone, Kristine English, Wendi	11 hours @ \$45/hour, not to exceed \$540 20 hours @ \$45/hour, not to exceed \$960
<u>Home Health Aide</u> Class Instruction, Fall 2010	McClelland, Jana Christiansen, Jolanda	42 hours @ \$45/hour, not to exceed \$1,890 21 hours @ \$45/hour, not to exceed \$945

Funding Source: Career Advancement Academy Grant

ESL – Non-teaching faculty assignment – Creative Techniques in the Language Classroom August 15 – December 12, 2010	Morrison, Amy Pedroza, Amparo	\$40.28/hour \$40.28/hour
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Funding Source: 231 Grant

Community Services Program – New Classes/Programs:

Course Title/Program	Presenter	Remuneration		Fee
		40%	Other	
Martial Arts Training and Conditioning	Del Castillo, Steve	X		\$50
Innovative Ways to Support Your Child's Math Education: Advanced Fractions for Parents Algebra Concepts for Parents	Kaplan, Robert	X		\$55 \$55
Master Swimming (2-week session)	Boehle, Louis		50%	\$30

Funding Source: All instructors/presenters are paid based on student registration fees collected or grant funds.

 Prepared by: Donna Burns

 Reviewed by: Virginia R. Burley

 Recommended by: John S. Nixon

 Agenda Item: Consent #14

SUBJECT: Additions/Changes to the Continuing Education Program

DATE: October 27, 2010

Community Services Class Changes:

From:	Wellness Center – Mt. SAC Staff 1-Year Membership \$70	To:	Same \$75
From:	Phlebotomy Technician 1 / Externship Staff TBA	To:	Same Salcido, Rita – 21 hours @ \$47.38/hour Chitjian, Janice – 21 hours @ \$47.38/hour

Approval of New Contracts:

Agency	Amount	Expenses	Details
Contract #1011-002 Montclair Fire Department 8901 Monte Vista, Montclair CA 91763 Fitness Evaluation, Exercise Training & Lecture November 1, 2010 – June 30, 2011	\$2,480	\$1,762	Staff - \$1,462 Mileage - \$200 Supplies - \$100

Approval of Contract Extension:

Agency	Details
San Francisco Community College – California Early Childhood Mentor Program Contract Extension September 1, 2010 – June 30, 2011 (Original Board Approval Date: November 16, 2005) <u>Funding Source:</u> California State Department of Education through the San Francisco Community College District	No cost to the District

Approval of Agreement:

Community Services Fee Program Student Insurance Community Services Fee-Based Program (excluding Motorcycle Safety and Driver's Education Courses)	Cost
Policy Coverage: July 1, 2010 – July 1, 2011 <u>Providing Agency:</u> Student Insurance, 11661 San Vicente Blvd., Los Angeles, CA 90049 <u>Broker:</u> The Maksin Group, Two Aquarium Drive, Suite 200, Camden, NJ 08103 <u>Underwritten by:</u> National Union Fire Insurance Company of Pittsburgh, PA	\$1,250

RECOMMENDATION

It is recommended that the Board of Trustees approves the additions and ratifies the changes, as presented.

BOARD OF TRUSTEES MT. SAN ANTONIO COLLEGE	
DATE: <u>October 27, 2010</u>	CONSENT
SUBJECT: <u>Appropriation Transfers and Budget Revisions Summary</u>	

BACKGROUND

While all departments attempt to project their expenditures accurately, situations occur that make it necessary to submit appropriation transfers and budget revisions. Many times, an amount is budgeted, but the specific areas of expenditures are not determined until a later date. In these cases, the funds are then revised to the specific accounts.

ANALYSIS AND FISCAL IMPACT

Pursuant to the California Code of Regulations, Title 5, Sections 58307 and 58308, transfers of funds from the reserve for contingencies to any expenditure classification or between expenditure classifications and budget revisions can be made at any time with approval of the Board of Trustees. Any transfer from the reserve for contingencies to any expenditure classification must be approved by a two-thirds vote of the members of the Board of Trustees.

Funding Source

**APPROPRIATION TRANSFERS
For the period 09/16/10 - 10/12/10**

6711	From: 11000 - 313500 - 431000 - 040100 To: 11000 - 313500 - 641200 - 040100 To provide funds for equipment.	Instr Supplies/Materials-Biological Sciences New Equip.-\$200-999-Biological Sciences	\$ 214 214
6712	From: 11000 - 313500 - 431000 - 040100 To: 11000 - 313500 - 641200 - 040100 To provide funds for equipment.	Instr Supplies/Materials-Biological Sciences New Equip.-\$200-999-Biological Sciences	425 425
6713	From: 11000 - 313500 - 431000 - 040100 To: 11000 - 313500 - 641200 - 040100 To provide funds for equipment.	Instr Supplies/Materials-Biological Sciences New Equip.-\$200-999-Biological Sciences	700 700
6715	From: 11000 - 320000 - 641300 - 613000 To: 11000 - 320000 - 451500 - 612000 To provide funds for computer parts.	New Equip.-\$1,000-4,999-Library/Learning Resources Supplies-Computer Parts-Library/Learning Resources	5,000 5,000

Prepared by: Linda M. Baldwin Reviewed by: Michael D. Gregoryk
 Recommended by: John S. Nixon Agenda Item: Consent #15

SUBJECT: Appropriation Transfers and Budget Revisions Summary**DATE:** October 27, 2010

6716	From:	11000 - 343000 - 231000 - 220600	Short-Term, Nonacad Salaries-Geographic Info Sys-GIS	\$ 1,185
		11000 - 343000 - 431000 - 220600	Instr Supplies/Materials-Geographic Info Sys-GIS	1,559
	To:	11000 - 343000 - 584000 - 220600	Computer/Tech Related Serv-Geographic Info Sys-GIS	2,744
		To provide funds for computer / technology related services.		
6717	From:	11000 - 343000 - 431000 - 220600	Instr Supplies/Materials-Geographic Info Sys-GIS	2,051
	To:	11000 - 343000 - 584000 - 220600	Computer/Tech Related Serv-Geographic Info Sys-GIS	368
		11000 - 345000 - 584000 - 200100	Computer/Tech Related Serv-Psychology, Education	1,683
		To provide funds for computer / technology related services.		
6719	From:	11000 - 351520 - 584000 - 095600	Computer/Technlgy Related Serv-Manufacturing Tech	3,622
	To:	11000 - 351520 - 441000 - 095600	Software-Under \$200-Manufacturing Technology	3,622
		To provide funds for software.		
6720	From:	11000 - 352000 - 451000 - 095000	Supplies-Aeronautics	220
	To:	11000 - 352000 - 641500 - 095000	New Equip. IT-\$200-999-Aeronautics	220
		To provide funds for equipment.		
6722	From:	11000 - 352500 - 644400 - 095300	Software-Over \$5,000-Architechture, Eng Design Tech	9,055
	To:	11000 - 352500 - 441000 - 095300	Software-Under \$200-Architechture, Eng Design Tech	9,055
		To provide funds for software.		
6723	From:	11000 - 353000 - 431000 - 093400	Instr Supplies/Materials-Electronics, Computer Tech	1,190
	To:	11000 - 353000 - 641600 - 093400	New Equip. IT-\$1,000-4,999-Electronics, Comp Tech	1,190
		To provide funds for equipment.		
6724	From:	11000 - 353000 - 431000 - 093400	Instr Supplies/Materials-Electronics, Computer Tech	75
	To:	11000 - 353000 - 521000 - 093400	Travel and Conferences-Electronics, Computer Tech	75
		To provide funds for travel and conference.		
6725	From:	11000 - 355000 - 431000 - 213300	Instr Supplies/Materials-Fire Technology	1,250
	To:	11000 - 355000 - 556000 - 213300	Waste Disposal-Fire Technology	1,250
		To provide funds for the waste disposal.		
6726	From:	11000 - 356500 - 564500 - 122500	Maintenance Agreements-Radiologic Technology	2,500
	To:	11000 - 356500 - 452800 - 122500	Supplies-Repair Parts-Radiologic Technology	2,500
		To provide funds for repair parts.		
6727	From:	11000 - 357020 - 431000 - 129900	Instr Supplies/Materials-Service Learning	525
	To:	11000 - 357020 - 641200 - 129900	New Equip.-\$200-999-Service Learning	525
		To provide funds for equipment.		

SUBJECT: Appropriation Transfers and Budget Revisions Summary**DATE:** October 27, 2010

6728	From: 11000 - 363000 - 564000 - 083500	Repairs-Physical Education-General	\$ 357
	To: 11000 - 363000 - 452800 - 083500	Supplies-Repair Parts-Physical Education-General	357
	To provide funds for repair parts.		
6730	From: 11000 - 370000 - 451000 - 601000	Supplies-Arts Division	800
	To: 11000 - 370000 - 563000 - 601000	Equipment Rental and Leases-Arts Division	800
	To provide funds for the rental of a water cooler.		
6732	From: 11000 - 371040 - 431000 - 060400	Instr Supplies/Materials-Radio, Television	723
	To: 11000 - 371040 - 641500 - 060400	New Equip. IT-\$200-999-Radio, Television	723
	To provide funds for equipment.		
6733	From: 11000 - 372020 - 451000 - 100400	Supplies-Music-Instrumental	4,160
	To: 11000 - 372020 - 641300 - 100400	New Equip. -\$1,000-4,999-Music-Instrumental	4,160
	To provide funds for equipment.		
6734	From: 11000 - 375000 - 431000 - 101100	Instr Supplies/Materials-Photography	2,785
	11000 - 376000 - 431000 - 103000	Instr Supplies/Materials-Computer Graphics	2,485
	To: 11000 - 375000 - 644200 - 101100	Software-\$200-999-Photography	5,270
	To provide funds for software.		
6735	From: 11000 - 410530 - 451000 - 493020	Supplies-AE Language Learning Center	725
	To: 11000 - 410530 - 641500 - 493020	New Equip. IT-\$200-999-AE Language Learning Center	725
	To provide funds for equipment.		
6736	From: 11000 - 500000 - 451000 - 660000	Supplies-VP Student Services	610
	To: 11000 - 500000 - 563000 - 660000	Equipment Rental and Leases-VP Student Services	610
	To provide funds for equipment rental and leases.		
6738	From: 11000 - 510000 - 564500 - 631000	Maintenance Agreements-Counseling and Guidance	2,900
	To: 11000 - 510000 - 641400 - 631000	New Equip.-Over \$5K-Counseling and Guidance	2,900
	To provide funds for equipment.		
6741	From: 11000 - 600000 - 451000 - 660000	Supplies-VP Administrative Services	890
	To: 11000 - 600000 - 641500 - 660000	New Equip. IT-\$200-999-VP Administrative Services	890
	To provide funds for equipment.		
6743	From: 11000 - 621000 - 564000 - 651000	Repairs-Maintenance	2,000
	To: 11000 - 621000 - 641200 - 651000	New Equip. -\$200-999-Maintenance	2,000
	To provide funds for equipment.		

SUBJECT: Appropriation Transfers and Budget Revisions Summary**DATE:** October 27, 2010

6747	From: 11000 - 622200 - 451000 - 655000	Supplies-Grounds-Irrigation	\$ 930
	To: 11000 - 622200 - 564500 - 655000	Maintenance Agreements-Grounds-Irrigation	930
	To provide funds for maintenance agreement for the weather station.		
6749	From: 11000 - 650200 - 451000 - 677000	Supplies-Rideshare Program	2,000
	To: 11000 - 650200 - 589000 - 677000	Other Services-Rideshare Program	2,000
	To provide funds for bus passes.		
6757	From: 13110 - 100100 - 641400 - 601000	New Equip.-Over \$5K-College Improvements	900
	To: 13110 - 372000 - 513000 - 100400	Performing Artists-Music	900
	To provide funds for performing artists.		
6761	From: 17800 - 370000 - 441000 - 000000	Software-Under \$200-Arts Division	9,800
	17800 - 376000 - 431000 - 103000	Instr Supplies/Materials-Computer Graphics	7,412
	To: 17800 - 376000 - 644200 - 103000	Software-\$200-999-Computer Graphics	17,212
	To provide funds for software.		
6762	From: 17800 - 370000 - 441000 - 000000	Software-Under \$200-Arts Division	804
	To: 17800 - 376000 - 644200 - 103000	Software-\$200-999-Computer Graphics	804
	To provide funds for software.		
6768	From: 17800 - 372000 - 431000 - 100400	Instr Supplies/Materials-Music	1,155
	To: 17800 - 372000 - 644200 - 100400	Software-\$200-999-Music	1,155
	To provide funds for software.		
6772	From: 11000 - 621000 - 556000 - 651000	Waste Disposal-Maintenance	14,000
	To: 11000 - 621200 - 451000 - 651000	Supplies-Maintenance-HVAC	11,000
	11000 - 621500 - 451000 - 651000	Supplies-Maintenance-Plumbing	3,000
	To provide funds for supplies.		
6775	From: 11000 - 500000 - 451000 - 660000	Supplies-VP Student Services	520
	To: 11000 - 500000 - 589000 - 660000	Other Services-VP Student Services	520
	To provide funds for staff name badges.		
6786	From: 11000 - 312500 - 564000 - 190500	Repairs-Chemistry	127
	To: 11000 - 661000 - 451500 - 678000	Supplies-Computer Parts/Supplies-Information Tech	127
	To provide funds for computer repair parts.		
6790	From: 11000 - 620110 - 561000 - 659000	Contracted Services-Energy Maintenance Projects	16,245
	To: 11000 - 620110 - 451000 - 659000	Supplies-Energy Maintenance Projects	15,000
	11000 - 620110 - 641600 - 659000	New Equip. IT-\$1,000-4,999-Energy Maintenance Proj	1,245
	To reallocate the Energy Maintenance budget due to the cancellation of the Chevron contract.		

SUBJECT: Appropriation Transfers and Budget Revisions Summary**DATE:** October 27, 2010

6791	From:	17635 - 380370 - 641200 - 490000	New Equip.-\$200-999-CTECC Project	\$ 594
		17635 - 380370 - 641300 - 490000	New Equip.-\$1,000-4,999-CTECC Project	10,000
	To:	17635 - 380370 - 141000 - 490000	Hrly Noninstr Salaries-CTECC Project	8,000
		17635 - 380370 - 311000 - 490000	STRS-CTE Community Collaborative Project	307
		17635 - 380370 - 335000 - 490000	Medicare-CTE Community Collaborative Project	116
		17635 - 380370 - 351000 - 490000	SUI-CTE Community Collaborative Project	58
		17635 - 380370 - 361000 - 490000	W/C-CTE Community Collaborative Project	113
		17635 - 380370 - 584000 - 490000	Computer/Technlgy Related Serv-CTECC Project	2,000
		To provide funds for hourly non-instructional salaries, benefits, and computer / technology related services.		
6794	From:	11000 - 312500 - 451000 - 190500	Supplies-Chemistry	18
		11000 - 312500 - 644200 - 190500	Software-\$200-999-Chemistry	660
	To:	11000 - 312500 - 584000 - 190500	Computer/Technlgy Related Serv-Chemistry	678
		To provide funds for computer / technology related services.		
6796	From:	11000 - 371040 - 431000 - 060400	Instr Supplies/Materials-Radio, Television	1,203
	To:	11000 - 371040 - 641200 - 060400	New Equip.-\$200-999-Radio, Television	1,203
		To provide funds for equipment.		
6798	From:	13341 - 340100 - 431500 - 150100	Instr Supplies-Material Fees-Writing Center	1,037
	To:	13341 - 340100 - 641500 - 150100	New Equip. IT-\$200-999-Writing Center	1,037
		To provide funds for printers.		
6801	From:	17326 - 380200 - 132300 - 493000	Hrly Instr Sal-Adult Ed Sum/Win-CAHSEE Prep Program	1,900
		17326 - 380200 - 311000 - 493000	STRS-CAHSEE Prep Program	2,540
		17326 - 380200 - 641500 - 493000	New Equip. IT-\$200-999-CAHSEE Prep Program	800
		17326 - 380200 - 765000 - 732000	Transportation Vouchers-CAHSEE Prep Program	1,566
	To:	17326 - 380200 - 232000 - 493000	Professional Expert Salaries-CAHSEE Prep Program	6,806
		To provide funds for professional expert salaries.		
6802	From:	17079 - 380280 - 232000 - 079900	Professional Expert Salaries-RISSC	131
	To:	17079 - 380280 - 471000 - 079900	Food Supplies-RISSC	11
		17079 - 380280 - 584000 - 079900	Computer/Technlgy Related Serv-RISSC	120
		To provide funds for computer / technology related services and food supplies.		
6803	From:	11000 - 323000 - 451000 - 615000	Supplies-Distance Learning	1,500
	To:	11000 - 323000 - 641200 - 615000	New Equip.-\$200-999-Distance Learning	1,500
		To provide funds for equipment.		
6805	From:	17069 - 380450 - 589000 - 094600	Other Services-High Growth and Emerging Industries	1,500
	To:	17069 - 380450 - 765000 - 732000	Transportation Vouchers-High Growth and Emerging Ind	1,500
		To provide funds for transportation vouchers.		

SUBJECT: Appropriation Transfers and Budget Revisions Summary**DATE:** October 27, 2010

6808	From:	17160 - 380210 - 141000 - 701000	Hrly Noninstr Salaries-Teacher Preparation Pipeline	\$ 23,343
		17160 - 380210 - 311000 - 701000	STRS-Teacher Preparation Pipeline	870
		17160 - 380210 - 335000 - 701000	Medicare-Teacher Preparation Pipeline	338
		17160 - 380210 - 351000 - 701000	SUI-Teacher Preparation Pipeline	168
		17160 - 380210 - 361000 - 701000	W/C-Teacher Preparation Pipeline	329
		17160 - 380210 - 381000 - 701000	Alternative Retirement Plan-Teacher Prep Pipeline	1,785
		17160 - 380210 - 391000 - 701000	Retiree Benefits-Teacher Preparation Pipeline	399
		17160 - 380210 - 522000 - 701000	Mileage-Teacher Preparation Pipeline	315
		17160 - 380210 - 561000 - 701000	Contracted Services-Teacher Preparation Pipeline	1,705
		17160 - 380210 - 641600 - 701000	New Equip. IT-\$1,000-4,999-Teacher Prep Pipeline	100
	To:	17160 - 380210 - 232000 - 701000	Professional Expert Salaries-Teacher Prep Pipeline	4,850
		17160 - 380210 - 261000 - 701000	Hrly Instr Aide Sal-Other-Teacher Preparation Pipeline	24,040
		17160 - 380210 - 471000 - 701000	Food Supplies-Teacher Preparation Pipeline	462
		To provide funds for professional expert and hourly instructional aide salaries and food supplies.		
6821	From:	11000 - 621200 - 451000 - 651000	Supplies-Maintenance-HVAC	1,451
	To:	11000 - 621200 - 641200 - 651000	New Equip.-\$200-999-Maintenance-HVAC	1,451
		To provide funds for air conditioning window units.		
6822	From:	17800 - 301010 - 431000 - 000000	Instr Supplies/Materials-Natural Sciences Division	5,415
	To:	17800 - 301010 - 584000 - 170100	Computer/Technlgy Related Serv-Natural Sciences Div	5,415
		To provide funds for computer / technology related services.		
6823	From:	17800 - 301010 - 431000 - 000000	Instr Supplies/Materials-Natural Sciences Division	2,820
	To:	17800 - 301010 - 644300 - 010200	Software-\$1,000-4,999-Natural Sciences Division	2,820
		To provide funds for software.		
6826	From:	34000 - 314660 - 453400 - 693000	Supplies-Animal Feed (Hay)-Farm Operations-Sheep	1,200
	To:	34000 - 314610 - 589000 - 693000	Other Services-Farm Operations	1,200
		To provide funds for the delivery of hay feed.		
6827	From:	34000 - 314620 - 453500 - 693000	Supplies-Animal Feed (Grain)-Farm Operations-Beef	750
		34000 - 314660 - 453500 - 693000	Supplies-Animal Feed (Grain)-Farm Operations-Sheep	750
	To:	34000 - 314610 - 564500 - 693000	Maintenance Agreements-Farm Operations	1,500
		To provide funds for the maintenance agreement for the fly guard system.		
6829	From:	11000 - 336000 - 431000 - 130100	Instr Supplies/Materials-Consumer Science/Design	1,200
	To:	11000 - 336000 - 641200 - 130100	New Equip.-\$200-999-Consumer Science/Design	1,200
		To provide funds for equipment.		
6831	From:	17069 - 380450 - 589000 - 094600	Other Services-High Growth and Emerging Industries	680
	To:	17069 - 380450 - 767000 - 732000	Parking Fees-High Growth and Emerging Industries	680
		To provide funds for parking fees.		

SUBJECT: Appropriation Transfers and Budget Revisions Summary**DATE: October 27, 2010**

6832	From: 17800 - 347000 - 584000 - 110100	Computer/Technlgy Related Serv-Foreign Languages	\$ 152
	To: 17800 - 347000 - 633000 - 110100	Library Books/Media Instr Divisions-Foreign Languages	152
	To provide funds for Chinese books, DVDs, and CDs.		
6834	From: 17800 - 301010 - 431000 - 000000	Instr Supplies/Materials-Natural Sciences Division	748
	17800 - 313010 - 431000 - 170100	Instr Supplies/Materials-Mathematics	1,170
	To: 17800 - 313010 - 584000 - 170100	Computer/Technlgy Related Serv-Mathematics	1,918
	To provide funds for computer / technology related services.		
6835	From: 17800 - 313010 - 431000 - 170100	Instr Supplies/Materials-Mathematics	2,611
	To: 17800 - 313010 - 584000 - 170100	Computer/Technlgy Related Serv-Mathematics	2,611
	To provide funds for computer / technology related services.		
6847	From: 11000 - 363000 - 564000 - 083500	Repairs-Physical Education-General	125
	To: 11000 - 363000 - 452800 - 083500	Supplies-Repair Parts-Physical Education-General	125
	To provide funds for repair parts.		
6848	From: 13110 - 100100 - 641400 - 601000	New Equip.-Over \$5K-College Improvements	400
	To: 13110 - 372000 - 561000 - 100400	Contracted Services-Music	400
	To provide funds for contracted services for the Joachim Hiller Retrospective exhibit.		
6854	From: 11000 - 351500 - 564000 - 095000	Repairs-Aircraft, Manufacturing Tech	200
	To: 11000 - 351500 - 441000 - 095000	Software-Under \$200-Aircraft, Manufacturing Tech	200
	To provide funds for software.		
6858	From: 11990 - 900640 - 641300 - 000000	New Equip.-\$1,000-4,999-Instr Equipment-Budget Holdin	7,000
	To: 11000 - 350000 - 242000 - 601000	Professional Expert Sal Instr-Tech and Health Division	3,000
	11000 - 350000 - 564000 - 601000	Repairs-Tech and Health Division	4,000
	To provide funds for the repair of four simulator mannequins.		
6859	From: 11000 - 620110 - 561000 - 659000	Contracted Services-Energy Maintenance Projects	1,113
	To: 11000 - 620110 - 641600 - 659000	New Equip. IT-\$1,000-4,999-Energy Maintenance Proj	1,113
	To provide funds for a laptop computer.		
6860	From: 11000 - 373000 - 451000 - 100700	Supplies-Theater	4,200
	11000 - 373000 - 562000 - 100700	Facility Rental and Leases-Theater	3,500
	To: 11000 - 373000 - 231000 - 100700	Short-Term, Nonacad Salaries-Theater	7,700
	To provide funds for short-term hourly salaries.		
6863	From: 11000 - 330000 - 643400 - 601000	Equip Lease Purch-Over \$5,000-Business Division	4,200
	To: 11000 - 330000 - 563000 - 601000	Equipment Rental and Leases-Business Division	4,200
	To provide funds for equipment rental and leases.		

SUBJECT: Appropriation Transfers and Budget Revisions Summary**DATE:** October 27, 2010

6864	From:	11000 - 357000 - 431000 - 125000	Instr Supplies/Materials-Medical Services	\$ 1,130
	To:	11000 - 357000 - 641200 - 125000	New Equip.-\$200-999-Medical Services	1,130
		To provide funds for equipment.		
6870	From:	11000 - 351500 - 431000 - 095000	Instr Supplies/Materials-Aircraft, Manufacturing Tech	3,146
	To:	11000 - 351500 - 211000 - 095000	Classified Salaries-Unit A-Aircraft, Manufacturing Tech	1,475
		11000 - 351520 - 211000 - 095600	Classified Salaries-Unit A-Manufacturing Technology	1,475
		11000 - 960000 - 335000 - 000000	Medicare-Health and Welfare	44
		11000 - 960000 - 351000 - 000000	SUI-Health and Welfare	20
		11000 - 960000 - 361000 - 000000	W/C-Health and Welfare	42
		11000 - 960000 - 381000 - 000000	Alternative Retirement Plan-Health and Welfare	90
		To provide funds for salaries and benefits due to a temporary increase in hours for the Senior Tool Keeper position.		
6871	From:	11000 - 330000 - 241000 - 070100	Hrly Instr Aide Sal-Dir Instr-Business Division	2,348
	To:	11000 - 960000 - 321000 - 000000	PERS-Health and Welfare	1,451
		11000 - 960000 - 331000 - 000000	OASDI-Health and Welfare	840
		11000 - 960000 - 361000 - 000000	W/C-Health and Welfare	57
		To provide funds for benefits due to a temporary increase in salaries for two Clerical Specialist positions.		
6873	From:	71020 - 521580 - 471000 - 696000	Food Supplies-AS ICC Hospitality	1,000
	To:	71020 - 521580 - 589200 - 696000	Services for Catering/Prom Items-AS ICC Hospitality	1,000
		To provide funds for catering services for the Inter-Club Council (ICC) information workshop.		

SUBJECT: Appropriation Transfers and Budget Revisions Summary**DATE:** October 27, 2010

BUDGET REVISIONS
For the period 09/16/10 - 10/12/10

Flight Training			
6704	Revenue:	13352 - 352000 - 889000 - 095000	Other Local Revenues \$ 34,418
	Expenditures:	13352 - 352000 - 242000 - 095000	Professional Expert Sal Instr 20,632
		13352 - 352000 - 335000 - 095000	Medicare 309
		13352 - 352000 - 351000 - 095000	SUI 149
		13352 - 352000 - 361000 - 095000	W/C 291
		13352 - 352000 - 381000 - 095000	Alternative Retirement Plan 619
		13352 - 352000 - 562000 - 095000	Facility Rental and Leases 12,418
Metropolitan Water District, contract #0910-004			
6705	Revenue:	13500 - 470300 - 883100 - 701000	Local Revenue 43,200
	Expenditures:	13500 - 470300 - 237000 - 701000	Lecturers 13,227
		13500 - 470300 - 335000 - 701000	Medicare 198
		13500 - 470300 - 351000 - 701000	SUI 95
		13500 - 470300 - 361000 - 701000	W/C 187
		13500 - 470300 - 381000 - 701000	Alternative Retirement Plan 397
		13500 - 470300 - 589000 - 701000	Other Services 27,262
		13500 - 470300 - 591000 - 701000	Indirect Costs 1,834
Pomona Unified School District			
6706	Revenue:	13500 - 470300 - 883100 - 701000	Local Revenue 32,000
	Expenditures:	13500 - 470300 - 237000 - 701000	Lecturers 15,040
		13500 - 470300 - 335000 - 701000	Medicare 225
		13500 - 470300 - 351000 - 701000	SUI 108
		13500 - 470300 - 361000 - 701000	W/C 212
		13500 - 470300 - 381000 - 701000	Alternative Retirement Plan 451
		13500 - 470300 - 589000 - 701000	Other Services 13,879
		13500 - 470300 - 591000 - 701000	Indirect Costs 2,085
Aircraft Maintenance			
6830	Revenue:	13737 - 351510 - 887700 - 095000	Local Revenue 1,200
	Expenditures:	13737 - 351510 - 141000 - 095000	Hrly Noninstr Salaries 1,072
		13737 - 351510 - 311000 - 095000	STRS 88
		13737 - 351510 - 335000 - 095000	Medicare 17
		13737 - 351510 - 351000 - 095000	SUI 8
		13737 - 351510 - 361000 - 095000	W/C 15

SUBJECT: Appropriation Transfers and Budget Revisions Summary**DATE: October 27, 2010**

6701	Revenue:	17010 - 300250 - 882000 - 170100	Local Revenue	\$	25,000
	Expenditures:	17010 - 300250 - 141000 - 170100	Hrly Noninstr Salaries		2,682
		17010 - 300250 - 311000 - 170100	STRS		221
		17010 - 300250 - 335000 - 170100	Medicare		40
		17010 - 300250 - 351000 - 170100	SUI		19
		17010 - 300250 - 361000 - 170100	W/C		38
		17010 - 300250 - 451000 - 170100	Supplies		7,500
		17010 - 300250 - 521000 - 170100	Travel and Conferences		5,000
		17010 - 300250 - 641600 - 170100	New Equip. IT-\$1,000-4,999		9,500

2010-11 Family & Consumer Sciences

6804	Revenue:	17131 - 380110 - 817000 - 130100	Federal Revenue		300,000
	Expenditures:	17131 - 380110 - 232000 - 130100	Professional Expert Salaries		83,206
		17131 - 380110 - 335000 - 130100	Medicare		1,207
		17131 - 380110 - 351000 - 130100	SUI		599
		17131 - 380110 - 361000 - 130100	W/C		1,173
		17131 - 380110 - 381000 - 130100	Alternative Retirement Plan		2,496
		17131 - 380110 - 451000 - 130100	Supplies		1,843
		17131 - 380110 - 471000 - 130100	Food Supplies		200
		17131 - 380110 - 511000 - 130100	Consultants		96,000
		17131 - 380110 - 521000 - 130100	Travel and Conferences		4,000
		17131 - 380110 - 522000 - 130100	Mileage		1,000
		17131 - 380110 - 529000 - 130100	Travel and Conferences, Other		5,800
		17131 - 380110 - 561000 - 130100	Contracted Services		54,600
		17131 - 380110 - 562000 - 130100	Facility Rental and Leases		20,000
		17131 - 380110 - 583000 - 130100	Advertisement, Non-Legal		2,022
		17131 - 380110 - 585000 - 130100	Postage		1,200
		17131 - 380110 - 589200 - 130100	Services for Catering/Prom Items		11,116
		17131 - 380110 - 591000 - 130100	Indirect Costs		11,538
		17131 - 380110 - 641600 - 130100	New Equip. IT-\$1,000-4,999		2,000

WIA Individual Referral

6806	Revenue:	17428 - 481000 - 883900 - 000000	Local Revenue		11,672
	Expenditures:	17428 - 481000 - 762000 - 732000	Enrollment Fees and Tuition		3,552
		17428 - 481000 - 764000 - 732000	Book Vouchers		4,200
		17428 - 481000 - 767000 - 732000	Parking Fees		480
		17428 - 481000 - 768000 - 732000	Supplies for Students		1,960
		17428 - 481000 - 769000 - 732000	Other Student Aid		1,480

Energy Projects-District

6845	Revenue:	41055 - 700151 - 889000 - 710000	Other Local Revenues		247,572
	Expenditures:	41055 - 700151 - 622000 - 710000	Addition to Bldgs under 150K		247,572

SUBJECT: Appropriation Transfers and Budget Revisions Summary

DATE: October 27, 2010

Energy Projects-District

6853	Revenue:	41055 - 700151 - 889000 - 710000	Other Local Revenues	\$	11,261
	Expenditures:	41055 - 700151 - 622000 - 710000	Addition to Bldgs under 150K		11,261

RECOMMENDATION

It is recommended that the Board of Trustees approves the appropriation transfers within the Unrestricted General Fund (\$25,531), Restricted General Fund (\$54,540), Farm Operations Fund (\$2,700), and Associated Students Trust Fund (\$1,000) pursuant to the California Code of Regulations, Title 5, Section 58307.

Further authorization is requested to approve the budget revisions and allow expenditures within the Unrestricted General Fund (\$110,818), Restricted General Fund (\$336,672), and Capital Outlay Projects No. 1 Fund (\$258,833) pursuant to the California Code of Regulations, Title 5, Section 58308.

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: October 27, 2010

CONSENT

SUBJECT: Contract for Forensic Accounting and Financial Investigation Services –
VLS Fraud Solutions, a Division of Vicenti, Lloyd & Stutzman, LLP

BACKGROUND

The Fiscal Services Department requires the services of a firm that specializes in investigating forensic accounting and financial issues, one that can operate as an independent third party separate from the District's legal counsel. The office of VLS Fraud Solutions, a Division of Vicenti, Lloyd & Stutzman, LLP, can provide such investigative services.

ANALYSIS AND FISCAL IMPACT

Under Government Code Section 53060, the Board of Trustees is authorized to contract with any persons who furnish special services and advice in legal matters as long as such persons are trained, experienced, and competent. VLS Fraud Solutions has experience working in the public sector, with particular emphasis on forensic accounting and financial issues.

The intent is to use the services of VLS Fraud Solutions on an as-needed basis as determined by the Associate Vice President, Fiscal Services. The scope of work is to conduct investigations and provide the College with written reports of its findings. In its role as an independent third party, VLS Fraud Solutions will not perform litigation services of any kind.

The proposed hourly rates are as follows:

Partner/Director, CPA, CFE	\$350
Manager/Investigators	\$175 - \$240
Senior Associates	\$125 - \$175
Associates	\$ 95 - \$120
Administrative	\$ 85 - \$100

Expenses will also be charged for any travel and out-of-pocket expenses incurred directly related to an engagement. Mileage will be billed at the approved IRS rate.

It is in the District's best interest to enter into a contract for forensic accounting and financial investigation services with VLS Fraud Solutions, a division of Vicenti, Lloyd & Stutzman, LLP.

Prepared by: Linda M. Baldwin

Reviewed by: Michael D. Gregoryk

Recommended by: John S. Nixon

Agenda Item: Consent #16

SUBJECT: Contract for Forensic Accounting and Financial Investigation Services – VLS
Fraud Solutions, a Division of Vicenti, Lloyd & Stutzman, LLP

DATE: October 27, 2010

Funding Source

Unrestricted General Fund.

RECOMMENDATION

It is recommended that the Board of Trustees approves the award of a contract for forensic accounting and financial investigation services with VLS Fraud Solutions, a division of Vicenti, Lloyd & Stutzman, LLP.

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: October 27, 2010

CONSENT

SUBJECT: Amendment to Agreement with Dolinka Group, LLC for Redevelopment Assistance

BACKGROUND

On December 16, 2009, the Board of Trustees approved an agreement with Dolinka Group, LLC for redevelopment assistance. This agreement was for Phase I of the project to gather, analyze, and document relevant redevelopment agency data using their proprietary software tools to provide the College with a complete study identifying eligible projects and amounts due. On July 28, 2010, the Board of Trustees approved Phases II and III. Since then, additional services are needed; therefore, Phase III is being amended.

ANALYSIS AND FISCAL IMPACT

Dolinka Group, LLC will provide the following additional services and reports:

- Gather and review Agency documentation inclusive of, but not be limited to, Assembly Bill 1389 reports, historical payment records, and pass-through payment calculations;
- Perform sensitivity analyses inclusive of, but not be limited to, comparisons, future tax increment projections, and trend analysis;
- Collaborate with legal counsel retained by the District on developing negotiation tactics and strategies;
- Correspond with the Agency and the negotiation team of the Agency to attain a resolution of the discrepancies and payment methodology (upon the approval of the District);
- Attend in-person meetings and conduct conference calls with the District and/or legal counsel; and
- Other services requested by the District.

Services will be billed on a time-and-materials basis expended with an additional maximum amount, not to be exceeded, of \$20,000 (plus expenses). [Note: At such time invoices in the amount of \$15,000 (plus expenses) have been submitted, Dolinka Group and the District shall examine the amount of work still needed to be completed and determine if the initial maximum amount should be increased or work by Dolinka Group needs to be ceased.]

Prepared by: Michael D. Gregoryk

Recommended by: John S. Nixon

Agenda Item: Consent #17

SUBJECT: Amendment to Agreement with Dolinka Group, LLC for Redevelopment Assistance

DATE: October 27, 2010

Reimbursement expenses shall consist of:

- Cost of clerical assistance at \$50 per hour;
- Transportation costs, including mileage for the use of personal automobiles at the prevailing IRS standard rate, rental vehicles, travel, lodging, and regularly scheduled commercial airline ticket costs;
- Third-party photographic reproduction and data purchases; and
- Cost of photocopies, facsimile, postage, overnight deliveries, conference call hosting, and phone calls at 5% of Consulting Services billed.

Funding Source

Capital Outlay Fund-Redevelopment Agency Funds.

RECOMMENDATION

It is recommended that the Board of Trustees approves the add-on agreement with Dolinka Group, LLC.

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: October 27, 2010

CONSENT

SUBJECT: Resolution No. 10-03 - Additional Interest and Penalties on Delinquent
Property Tax Revenues

BACKGROUND

On March 28, 2007, the Board of Trustees approved Resolution No. 06-06, "Approving Assignment of Delinquent Tax Receivables to the California Statewide Tax Authority." Under a new law, Government Code Section 6516.6, school districts can form a Joint Powers Agency (JPA). Such a JPA has been formed in Los Angeles County. This JPA essentially assumes the role of the County in delinquent tax collections. This JPA has developed a plan in conjunction with Plymouth Financial Company, Inc. (Plymouth), a nationwide leader in the financing of property taxes. As a result of joining the JPA, Mt. San Antonio College has received revenue over and above what we would have received without being a member.

At this time, the Board is being asked to approve a Resolution to continue participation in the JPA for an additional three years.

ANALYSIS AND FISCAL IMPACT

Since joining the JPA in 2002-03, the College has received additional interest and penalties on delinquent property tax revenues totaling \$535,216.

Funding Source

Not applicable.

RECOMMENDATION

It is recommended that the Board of Trustees approves Resolution No. 10-03, "Approving Assignment of Delinquent Tax Receivables to the California Statewide Delinquent Tax Finance Authority for the Years Ending June 30, 2011, 2012, and 2013, and Authorizing Execution and Delivery of Related Documents and Actions."

Prepared by: Linda M. Baldwin

Reviewed by: Michael D. Gregoryk

Recommended by: John S. Nixon

Agenda Item: Consent #18

RESOLUTION NO. 10-03

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE MT. SAN ANTONIO
COMMUNITY COLLEGE DISTRICT APPROVING ASSIGNMENT OF
DELINQUENT TAX RECEIVABLES TO THE CALIFORNIA STATEWIDE
DELINQUENT TAX FINANCE AUTHORITY FOR THE FISCAL YEARS
ENDING JUNE 30 IN EACH OF THE YEARS 2011 THROUGH 2013, AND
AUTHORIZING EXECUTION AND DELIVERY OF RELATED DOCUMENTS
AND ACTIONS**

WHEREAS, under Section 6516.6 of the Government Code of the State of California (the "Law"), a school district, community college district or other educational agency is authorized to sell and assign to a joint powers authority any or all of its right, title, and interest in and to the enforcement and collection of delinquent and uncollected property taxes, assessments, and other receivables that have been levied by or on behalf of the school agency for collection on the secured, unsecured, or supplemental property tax rolls in accordance with such terms and conditions as are set forth in an agreement with the joint powers authority; and

WHEREAS, the California Statewide Delinquent Tax Finance Authority (the "Authority") has been formed as a joint powers authority for the purpose of purchasing delinquent ad valorem property taxes in accordance with the Law upon terms and conditions which are acceptable to school agencies; and

WHEREAS, under the Law the amount of property tax receipts to be reported in a fiscal year for a school agency for revenue limit purposes is equal to 100% of the school agency's allocable share of the taxes distributed to it for the fiscal year, and any additional amounts will not be reported and will be provided directly to the school agency; and

WHEREAS, the Authority has requested the District to sell its delinquent ad valorem property tax receivables (the "Tax Receivables") to the Authority for the fiscal years ending June 30 in each of the years 2011 through 2013 (the "Covered Fiscal Years") at a purchase price equal to 108.5% of the amount of Tax Receivables which have been levied; and

WHEREAS, the Authority has made arrangements to issue and sell a certificate of participation for each fiscal year, representing a participation interest in all of the Tax Receivables received from the District and from other participating school agencies in the County of Los Angeles for such fiscal year, which certificate of participation will be sold to a designee of Plymouth Park Tax Services, LLC, a Delaware limited liability company ("Plymouth"); and

WHEREAS, the Board wishes at this time to approve the foregoing financing plan and authorize the execution and delivery of all related documents and actions;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Mt. San Antonio Community College District as follows:

Section 1. Approval of Financing Plan; Sale of Tax Receivables to Authority. The Board hereby approves the financing plan presented to the Board at the meeting at which this Resolution is adopted, and as generally described in the recitals of this Resolution. The Board hereby approves and authorizes the sale of the Tax Receivables to Authority for each of the Covered Fiscal Years.

Section 2. Approval of Financing Documents. In order to implement the financing plan approved under Section 1, the Board hereby approves each of the following agreements, to be entered into for each of the Covered Fiscal Years:

- Future Tax Receivables Sales Agreement to be entered into among the Authority, Plymouth, and the District, under which the District agrees to sell its Tax Receivables to the Authority in each Covered Fiscal Year, in substantially the form on file with the Secretary.
- Purchase and Sale Agreement to be entered into between the Authority and the District with respect to the Tax Receivables, in substantially the form used on previous financings between the Authority and the District.

Each of the foregoing agreements is approved in substantially the respective forms on file with the Clerk of the Board, together with any changes therein or modifications thereof as may be approved by the Vice President, Administrative Services, and the execution and delivery of each agreement by the District shall be conclusive evidence of the approval of all changes and modifications to said agreement. The Board hereby authorizes the delivery and performance of each of the foregoing agreements.

Section 3. Official Actions. The Vice President, Administrative Services, is hereby authorized and directed, for and in the name and on behalf of the District, to do any and all things and take any and all actions, including execution and delivery of any and all assignments, certificates, requisitions, agreements, notices, consents, instruments of conveyance, warrants and other documents, which they, or any of them, may deem necessary or advisable in order to consummate the sale of the Tax Receivables to the Authority for each Covered Fiscal Year. Whenever in this resolution any officer of the District is authorized to execute or countersign any document or take any action, such execution, countersigning or action may be taken on behalf of such officer by any person designated by such officer to act on his or her behalf if such officer is absent or unavailable.

Section 4. Effective Date. This resolution shall take effect from and after the date of approval and adoption thereof.

PASSED AND ADOPTED this 27th day of October 2010 by the following vote:

AYES:

NOES:

ABSENT:

David K. Hall
President of the Board of Trustees

ATTEST:

John S. Nixon
College President/CEO and Secretary, Governing Board

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: October 27, 2010

CONSENT

SUBJECT: Amendment to Resolution No. 05-13 – Adoption of Edwards Systems
Technology Addressable Fire Alarm System as the Standard for Use in
Public Works Improvements

BACKGROUND

It is appropriate from time to time to analyze and update certain resolutions to ensure the College is optimizing technological improvements. In March 2006, the Board adopted Resolution No. 05-13, which adopted Edwards Systems Technology Addressable Fire Alarm System as the standard for use in public works improvements. Since that time, GE, the manufacturer of the Edward System Technology (EST), has expanded its system capabilities to include a Building Emergency Communication System (EST3-sixty) to support the goals of Prevention-Mitigation and Response. The EST3-sixty will allow authorized staff to provide specific direction to building occupants through the fire alarm system.

GE's EST3-sixty has obtained the only UL listed/approved system for Building Emergency Communication, which integrates with new and existing addressable Fire Alarm systems.

ANALYSIS AND FISCAL IMPACT

The College has secured Government Code pricing that guarantees the lowest pricing for materials. Nine local contractors are certified to install this system, ensuring competitive bid pricing for installation costs.

Funding Source

Not applicable.

RECOMMENDATION

It is recommended that the Board of Trustees approves the amendment to Resolution No. 05-13, as described herein.

Prepared by: Gary L. Nellesen/Thomas G. Meikle

Reviewed by: Michael D. Gregoryk

Recommended by: John S. Nixon

Agenda Item: Consent #19

BOARD OF TRUSTEES MT. SAN ANTONIO COLLEGE	
DATE: <u>October 27, 2010</u>	CONSENT
SUBJECT: <u>Aircuity OptiNet System Sole-Source Agreement</u>	

BACKGROUND

With the construction of the Design Technology Center, Child Development Center, and remodel of the Administration Building, the College has committed to Leadership in Energy and Environmental Design (LEED®). A key element of LEED® is indoor environmental air quality. Americans spend on average 90% of their time indoors, where the EPA reports that levels of pollutants may run two to five times – and occasionally more than 100 times - higher than outdoor levels.

Monitoring air quality and adjusting indoor air through increased ventilation and using higher ratios of filtered outside air, increasing ventilation rates, managing moisture, and controlling the level of contaminants can provide optimal air quality for building occupants. This can best be achieved through installation of automatic sensors and controls to maintain proper temperature, humidity, and rates of outdoor air introduced to occupied spaces. Sensors calibrated to measure specific contaminants can alert building maintenance staff to potential indoor air quality problems such as carbon dioxide buildup or the presence of volatile organic compounds, while effectively balancing energy and indoor air quality. An added benefit is improved energy efficiency and savings.

A number of higher educational institutions are taking an approach with a new technology that is reducing their carbon footprint, saving energy, and improving the environment within their facilities. The step involves a new approach to managing an age-old system found in all buildings: the ventilation system. These systems traditionally are designed to provide air throughout the building based on expected, or design, conditions as opposed to actual conditions. Quite often, design conditions are not present, resulting in ventilation being provided when it is not needed.

The most effective approach being used to solve this problem is the advanced technology from Aircuity® that analyzes the air within the space for contaminants. The OptiNet system provides a means to measure the variables of concern without installing a large number of discrete sensors in every space. OptiNet takes air samples from each space and delivers them via an advanced air sampling system to centrally located laboratory-grade instruments to analyze and determine the level of ventilation required.

The OptiNet system plays a key role in recording indoor environmental quality within the buildings. Every sample taken by the OptiNet system is archived, where it can be reviewed by building management to better understand performance and usage.

Prepared by: <u>Gary L. Nellesen/Thomas G. Meikle</u>	Reviewed by: <u>Michael D. Gregoryk</u>
Recommended by: <u>John S. Nixon</u>	Agenda Item: <u>Consent #20</u>

SUBJECT: Aircuity OptiNet System Sole-Source Agreement

DATE: October 27, 2010

Within higher education, laboratories are the largest consumers of ventilation energy, have the most frequent occurrence of excess ventilation air being distributed through the building, and are typically the first buildings to be addressed.

ANALYSIS AND FISCAL IMPACT

The George Yardley Company, under California Government Code Section 4217.10-4217.18, may contract directly with the College as an energy services provider to furnish, install, and commission Aircuity OptiNet system as an energy conservation measure.

1. Aircuity® is the only supplier of a system that multiplexes a single set of sensors to monitor multiple zones. This means that, in the Science Building application, we will be employing three sets of sensors to monitor 58 locations throughout the building. This is one set of sensors for approximately 20 sensed locations that will be tested sequentially. In this application, we plan to monitor and control for CO₂ & Dewpoint, Total Volatile Organic Compounds, and Particulates. This would be equivalent to 174 common sensors with all the attendant drift and maintenance/calibration issues. Secondly, only by using a common sensor to monitor outside air, supply air, and air in the individual laboratory space can you establish a true differential reading that will give you the most accurate and economical control. Aircuity's patented technology prevents any competitors from building a similar system.
2. The George Yardley Company is uniquely qualified to undertake this project for the following reasons:
 - a. The George Yardley Company has installed many similar systems throughout California and Arizona, and is the only factory-authorized contractor, installer, and maintainer for Aircuity® in this area.
 - b. The George Yardley Company is uniquely qualified to install the Aircuity® system and to integrate it with the existing Phoenix Controls as they are the factory-authorized contractors for the Phoenix Controls system. As such, they are the experts for implementing the sequence of operations that will be necessary for this project.
3. The Aircuity® system has been installed by The George Yardley Company and sole-sourced by these and other college campuses in California:
 - a. Delta College;
 - b. Los Angeles Valley College;
 - c. CSU Monterey Bay;
 - d. University of San Diego;
 - e. UC Irvine; and
 - f. Santa Monica College

SUBJECT: Aircuity OptiNet System Sole-Source Agreement

DATE: October 27, 2010

California Government Code 4217 sections .10 - .18 allows for energy savings measures such as these to be installed as a Sole-Source Contract. Staff has evaluated the Aircuity OptiNet System for two buildings.

Funding Source

Not applicable.

RECOMMENDATION

It is recommended that the Board of Trustees approves the sole-source agreement with AirCuity and OptiNet Systems as the standard system for Indoor Air Quality Management.

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: October 27, 2010

CONSENT

SUBJECT: Aircuity OptiNet System Purchase

BACKGROUND

With the approval of the sole-source agreement with Aircuity OptiNet System as the standard for laboratory indoor air quality management, these systems can be installed in the Science Laboratory and Agricultural Sciences Complex.

ANALYSIS AND FISCAL IMPACT

California Government Code 4217 sections .10-.18 allows for energy savings measures such as these to be installed as sole-source contracts. Staff has evaluated the Aircuity OptiNet System for two buildings. Southern California Edison engineers have reviewed the design and stated energy savings and have given preliminary approval for the following incentives.

Location	Capital Costs	Calculated Utility Incentives	Net Costs	Calculated Annual Savings	Simple Payback
Science Laboratory Building	\$282,000	\$141,617	\$140,383	\$101,053	1.44 years
Agricultural Sciences Complex	\$182,000	\$88,728	\$93,272	\$54,667	1.8 years

Ongoing maintenance costs range from \$10,000 – \$15,000 per year for each building.

Funding Source

Edison on Bill Financing Program (actual energy savings).
Unrestricted General Fund for ongoing maintenance costs.

RECOMMENDATION

It is recommended that the Board of Trustees approves the initial capital expenditure for the implementation and ongoing maintenance of the Aircuity OptiNet System in the Science Laboratory and Agricultural Sciences Complex.

Prepared by: Gary L. Nellesen/Thomas G. Meikle

Reviewed by: Michael D. Gregoryk

Recommended by: John S. Nixon

Agenda Item: Consent #21

BOARD OF TRUSTEES MT. SAN ANTONIO COLLEGE	
DATE: <u>October 27, 2010</u>	CONSENT
SUBJECT: <u>Agreement with Mobile Mini LLC</u>	

BACKGROUND

During construction projects, it occasionally becomes necessary to lease secure containers for the storage of equipment and materials. Due to the District becoming fiscally accountable and the accounting rules associated with that action, Fiscal Services has requested that Board approval be obtained for contracts for leased storage containers.

ANALYSIS AND FISCAL IMPACT

Approval is requested to lease containers (including containers already on campus) for construction projects, as required, from Mobile Mini LLC, at a rate not to exceed \$2,500 each per year. This approval will be valid through June 30, 2013.

Funding Sources

Local project accounts, Local or State Scheduled Maintenance, Measure R, Measure RR, or State Capital Outlay Project funds.

RECOMMENDATION

It is recommended that the Board of Trustees approves the leases, as presented.

Prepared by: Gary L. Nellesen Reviewed by: Michael D. Gregoryk
Recommended by: John S. Nixon Agenda Item: Consent #22

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: October 27, 2010

CONSENT

SUBJECT: Renewal Agreement with The Liquidation Company

BACKGROUND

For the past several years, the College has contracted with The Liquidation Company, located in Fontana, to conduct multiple auctions throughout the year for equipment and miscellaneous items that are deemed surplus and/or salvage. Services include transporting items to the auctioneer's site, providing advertising, conducting the auction, and facilitating receipt of monies.

ANALYSIS AND FISCAL IMPACT

The current agreement expires November 3, 2010. Contracting with an auction firm has proven to be beneficial and is allowed by Education Code 81450(b). The Income generated by The Liquidation Company for the past three years was approximately \$25,414. The Liquidation Company is offering to renew its existing agreement for a three-year period at the same rate of 35% of gross sales. The term of this agreement will be from November 4, 2010, through November 3, 2013.

Funds derived from the sales are deposited into the College's Unrestricted General Fund.

Funding Source

Not applicable.

RECOMMENDATION

It is recommended that the Board of Trustees approves the Renewal Agreement with The Liquidation Company, as presented.

Prepared by: Thomas G. Meikle

Reviewed by: Michael D. Gregoryk

Recommended by: John S. Nixon

Agenda Item: Consent #23

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: October 27, 2010

CONSENT

SUBJECT: Contract for Software Upgrade with PeopleAdmin, Inc.

BACKGROUND

PeopleAdmin, Inc. provides online employment application and tracking software. Mt. SAC has used PeopleAdmin's Enterprise Applicant Tracking module since November 2007. The College's employment application process is completely online, so paper applications are no longer accepted.

ANALYSIS AND FISCAL IMPACT

PeopleAdmin has released a significant software upgrade that will greatly enhance the software's functionality and reporting tools. PeopleAdmin will assist the Human Resources office by providing the following services as part of the statement of work at a cost not to exceed \$7,500:

- onsite visit from trainer to optimize PeopleAdmin 7 configuration;
- integration of data from current system to PeopleAdmin 7;
- two system functionality sessions focused on reviewing historical data and supported functionality in PeopleAdmin 7;
- review and optimization of existing processes for use within PeopleAdmin 7; and
- up to 60 hours of setup and configuration support for PeopleAdmin 7 including system administration and reporting modules.

Funding Source

Unrestricted General Fund.

RECOMMENDATION

It is recommended that the Board of Trustees approves the contract with PeopleAdmin, Inc., as presented.

Prepared by: Victor A. Belinski

Reviewed by: Michael D. Gregoryk/Annette Loria

Recommended by: John S. Nixon

Agenda Item: Consent #24

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: October 27, 2010

CONSENT

SUBJECT: Contract with Professional Account Management – Parking Citation
Processing

BACKGROUND

The Department of Public Safety contracts with an outside vendor (Professional Account Management) to process all parking citations issued to the campus community for parking violations.

ANALYSIS AND FISCAL IMPACT

This service provides the College with Registered Owner and Vehicle Information through the Department of Motor Vehicles (DMV). This service is responsible for mailing citation notices and collection of out-of-state fees.

This is an annual contract between Mt. San Antonio College, Department of Public Safety and Professional Account Management that is not to exceed \$33,000.00.

Funding Source

Restricted Parking Fund.

RECOMMENDATION

It is recommended that the Board of Trustees approves the contract between Mt. San Antonio College and Professional Account Management.

Prepared by: Mark DiMaggio

Reviewed by: Michael D. Gregoryk

Recommended by: John S. Nixon

Agenda Item: Consent #25

BOARD OF TRUSTEES		
MT. SAN ANTONIO COLLEGE		
DATE:	<u>October 27, 2010</u>	CONSENT
SUBJECT:	<u>Professional Design and Consulting Services</u>	

BACKGROUND

In order to commence design on construction and renovation projects, it is necessary to retain the services of qualified professionals.

ANALYSIS AND FISCAL IMPACT

The following contract is presented for approval:

	Consultant:	Marlene Imirzian & Associates Architects	
	Project:	Continuing Education	
Item	Description:	Amount	
	Professional services to provide programming of the Continuing Education programs. An architectural program is required to establish the current and projected space needs of existing and projected programs to allow facilities planning for those functions. Fixed fee, not to exceed:	\$53,000.00	
	Reimbursable Expenses:	\$2,000.00	
	Contract Amount		\$55,000.00

Funding Source

Measure RR Bond funds.

RECOMMENDATION

It is recommended that the Board of Trustees approves the contract, as presented.

Prepared by: Gary L. Nellesen Reviewed by: Michael D. Gregoryk
 Recommended by: John S. Nixon Agenda Item: Consent #26

BOARD OF TRUSTEES	
MT. SAN ANTONIO COLLEGE	
DATE: <u>October 27, 2010</u>	CONSENT
SUBJECT: <u>Classroom Remodel (Change Orders)</u>	

BACKGROUND

Classroom Remodel (Change Orders).

ANALYSIS AND FISCAL IMPACT

Change Order Nos. 14, 15, and 16, were previously approved on July 28, 2010. Several disputed items with the contractor were resolved. The following changes represent the agreed upon scope of work and costs:

Bid No.	2665	Contractor:	PW Construction (General Contractor)	CO No.	14
Item	Change and Justification:		Amount	Time	
1	Added backing and blocking needed for framing of wall due to interference of existing concrete beam; typical framing details do not apply.		\$3,867.00	0 days	
2	Modified and re-established steel tube base connection to maintain structural integrity at the Chemistry building.		\$3,729.00	2 days	
3	Repaired damaged ceiling and grid in the Natural Sciences building due to the modification of the fume hood exhaust system.		\$1,206.00	0 days	
4	Raised ceilings that conflict with door heights at the Natural Sciences building.		\$752.00	0 days	
5	Installed two custom doors into existing openings in the Chemistry building.		\$2,538.00	0 days	
6	Added work to modify soffit pocket to fit roll-up door at the main corridor in the Natural Sciences building.		\$951.00	4 days	
7	Installed four new light fixtures in elevator machine room and electrical room of the Humanities South building; existing light fixtures were demolished to accommodate sprinkler lines.		\$6,312.00	0 days	
8	Added waterproofing at elevator pit in the Chemistry building to prevent water intrusion to the pit.		\$2,047.00	5 days	
9	Repaired damaged ceiling and grid in the Chemistry building due to the modification of the fume hood exhaust system.		\$1,862.00	0 days	

Prepared by: Gary L. Nellesen Reviewed by: Thomas G. Meikle/Michael D. Gregoryk
 Recommended by: John S. Nixon Agenda Item: Consent #27

SUBJECT: Classroom Remodel (Change Orders)

DATE: October 27, 2010

10	Modified structural support for two boiler flute openings in the Chemistry building; replaced metal sheeting and patch roof.	\$3,096.00	0 days
11	Skim coated existing concrete walls in the restrooms and Room 114 in the Chemistry building; surface of existing concrete wall was too rough.	\$12,299.00	5 days
12	Repaired and painted ceiling grid, and replaced all ceiling tiles in the restroom of the Humanities South building; work was not included in original scope of work.	\$10,604.00	10 days
13	Installed 16 special aluminum-door thresholds that were needed to eliminate tripping hazard.	\$4,863.00	0 days
14	Drilled holes in casework for installation of electrical counter monuments in Rooms 111 and 112 in the Chemistry building to improve access to power and data.	\$1,483.00	0 days
15	Demolished existing wall not shown on plans that was in conflict with the elevator pit wall.	\$1,368.00	0 days
16	Boxed out existing roof drain at the Humanities building in order to conceal drain.	\$649.00	0 days
17	Provided additional wall furring in Room 118 of the Chemistry building to accommodate existing plumbing lines.	\$1,666.00	0 days
18	Provided additional wall furring in Room 114 of the Chemistry building to accommodate existing electrical and plumbing lines.	\$1,500.00	0 days
19	Installed stainless steel trim at elevator opening in the Chemistry building.	\$3,467.00	5 days
20	Installed ¼" tempered translucent film transom at Door 001; opening for the transom was not shown in the original scope of work.	\$1,407.00	0 days
21	Applied skim coat to existing plaster walls in the Chemistry building to match surrounding walls.	\$323.00	0 days
22	Installed six fire-rated hollow metal frames in lieu of aluminum frames, per exit code.	\$6,676.00	0 days
23	Reframed soffit in the Chemistry building to avoid existing structural steel tubing.	\$6,464.00	0 days
24	Re-installed framing bracing members damaged by other trades.	\$1,247.00	0 days
25	Installed structural steel for mechanical screen in the Chemistry building; this work was not assigned due to a discrepancy on the drawings.	\$7,418.00	2 days
26	Provided two-month rental of scaffolding for Lecture Halls 100 and 102.	\$2,387.00	0 days

SUBJECT: Classroom Remodel (Change Orders)

DATE: October 27, 2010

27	Modified existing louver opening that was needed to accommodate new roof hatch in Room 116 of the Chemistry building.	\$2,860.00	0 days
28	Added information technology room needed to meet campus standards. The Mechanical Room was subdivided to accommodate this requirement.	\$7,679.00	0 days
29	Rerouted existing storm drain at south ramp by 60 feet to tie into existing manhole and meet new grades.	\$9,211.00	0 days
30	Framed wall around existing pipes in Elevator Room in the Chemistry building; exposed pipes are prohibited in elevator rooms, per code.	\$555.00	0 days
31	Reworked existing weep screed at stucco of the Chemistry building; not per code.	\$1,910.00	0 days
32	Contractor unable to complete glazing work per DSA requirements. Contractor compensated for framing only. Balance of work contracted to alternate contractor.	\$13,077.00	0 days
33	Add casework to Room 116E in the Humanities building.	\$7,012.00	0 days
34	Revised size of windows in the fire-rated wall in the Humanities building.	\$5,334.00	0 days
35	Revised snorkel supports in the Chemistry building.	\$4,000.00	0 days
36	Remasked numerous floors, masking removed by other PTC in the Chemistry building.	\$3,550.00	0 days
37	Made changes to the top track due to Monokote completed out of sequence in the Humanities building.	\$3,513.00	0 days
38	Field drilled grommets in epoxy countertops in the Chemistry building.	\$1,118.00	0 days
39	Drilled holes in epoxy tops for power and data receptacles in the Chemistry building.	\$1,935.00	0 days
40	Added casework to Room 135 in the Chemistry building.	\$8,885.00	0 days
	Total	\$160,820.00	33 days
	Original Contract Amount		\$9,805,000.00
	Net Change by Previous Change Orders		\$989,579.71
	Net Sum Prior to This Change Order		\$10,794,579.71
	Amount of Change Order No. 14		\$160,820.00
	New Contract Sum		\$10,955,399.71
	Percentage of Change to Contract, to Date		11.73%

SUBJECT: Classroom Remodel (Change Orders)

DATE: October 27, 2010

Bid No.	2665	Contractor:	PW Construction (General Contractor)	CO No.	15
Item	Change and Justification:		Amount	Time	
1	Credit for eliminating concrete ramp and railing at north side of the Chemistry building; College elected to proceed with the Chemistry building exterior project.		<\$11,750.00>	0 days	
2	Credit for eliminating all work in Lecture Halls, Rooms 100 and 102 of the Chemistry building; College made significant changes to the scope of work and re-bid construction under a separate contract.		<\$13,668.50>	0 days	
3	Roofing allowance for the Natural Sciences and Chemistry buildings was reduced to zero; work was performed under the College's Scheduled Maintenance.		<\$9,694.00>	0 days	
4	Exterior painting allowance for the Chemistry building was reduced to zero; work was contracted as part of the Exterior Improvements project.		<\$104,150.00>	0 days	
5	Back-charged for installation of temporary aluminum handrails on the south ramp of the Humanities South building; contractor's subcontractor failed to install handrails on time. Temporary handrails are needed for the students' safety.		<\$21,179.00>	0 days	
6	Back-charged for failure to furnish and install drafting tables for the Engineering classroom 105 in the Chemistry building; contractor failed to furnish and install drafting tables. Work was assigned to other vendor.		<\$0.00>	0 days	
7	Credit for eliminating parking lot work at Parking Lot south of the Humanities South building; concrete walkway and stripping were performed by parking lot contractor.		<\$4,692.37>	0 days	
8	Credit for outstanding punch list items.		<\$2,830.00>	0 days	
	Total		<\$167,963.87>	0 days	
	Original Contract Amount			\$9,805,000.00	
	Net Change by Previous Change Orders			\$1,150,399.71	
	Net Sum Prior to This Change Order			\$10,955,399.71	
	Amount of Change Order No. 15			<\$167,963.87>	
	New Contract Sum			\$10,787,435.84	
	Percentage of Change to Contract, to Date			10.02%	

SUBJECT: Classroom Remodel (Change Orders)**DATE:** October 27, 2010

Bid No.	2665	Contractor:	PW Construction (General Contractor)	CO No.	16
Item	Change and Justification:			Amount	Time
	Interest payment for progress payment applications due to late payments.			7,143.87	0 days
	Total			\$7,143.87	0 days
	Original Contract Amount			\$9,805,000.00	
	Net Change by Previous Change Orders			\$982,435.84	
	Net Sum Prior to This Change Order			\$10,787,435.84	
	Amount of Change Order No. 16			\$7,143.87	
	New Contract Sum			\$10,794,579.71	
	Percentage of Change to Contract, to Date			10.09%	

The following Change Orders have previously been approved by the Board of Trustees:

Classroom Remodel	Date	Amount	%	PW Construction (General Contractor)
Contract Amount	April 2006	\$9,805,000.00		
Change Order No. 1	December 2006	\$3,483.00	0.04%	Additional door reinforcements.
Change Order No. 2	January 2007	\$0.00	0.04%	Additional furring/credit for roofing (Humanities North and East buildings).
Change Order No. 3	March 2007	\$85,915.97	1.00%	Unforeseen conditions/preparation for future exterior improvements.
Change Order No. 4	May 2007	\$37,366.00	1.00%	Additional reinforcement and roof support for air-handling units.
Change Order No. 5	June 2007	\$73,635.00	2.00%	Additional furring/credit for new roof (Natural Sciences building)/roof repairs.
Change Order No. 6	August 2007	\$84,408.00	3.00%	Unforeseen conditions/locks on casework.
Change Order No. 7	September 2007	\$206,332.00	5.00%	Penthouse siding.
Change Order No. 8	September 2007	\$0.00	5.00%	Accelerate schedule for occupancy of Natural Sciences building.
Change Order No. 9	December 2007	\$63,342.00	6.00%	Ramp modifications (Natural Sciences building)/equipment installation.
Change Order No. 10	March 2008	\$297,863.00	9.00%	Additional furring in Humanities South building.

SUBJECT: Classroom Remodel (Change Orders)

DATE: October 27, 2010

Classroom Remodel	Date	Amount	%	PW Construction (General Contractor)
Change Order No. 11	April 2008	\$47,073.00	9.00%	Unforeseen conditions/add sinks for Biology Department/technology upgrades.
Change Order No.12	July 2008	\$68,063.00	10.00 %	Building Fire Code requirements (add fire rating)
Change Order No.13	November 2008	\$22,098.78	10.09 %	Change wood door to metal doors, and offset Sunscreen Allowance.

Funding Source

Measure R Bond funds.

RECOMMENDATION

It is recommended that the Board of Trustees rescinds its July 28, 2010, approval of Change Order Nos. 14, 15, and 16, and ratify the revised versions of Change Order Nos. 14, 15, and 16, as presented. These are the final Change Orders for this contract.

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: October 27, 2010

CONSENT

SUBJECT: Agricultural Sciences Complex – Main Building (Change Orders)

BACKGROUND

Agricultural Sciences Complex – Main Building (Change Orders).

ANALYSIS AND FISCAL IMPACT

The following changes are necessary in order to provide the College with an operational and complete project and to provide additional items not included in the original contract:

Bid No.	2775	Contractor:	Harbor Construction (General Contractor)	CO No.	8
Item	Change and Justification:		Amount	Time	
1	Adjust restroom concrete floors to accommodate installation of ceramic tiles. Concrete contractor is responsible for problems with flooring and will be back-charged for this work.		\$11,394.00	0 days	
2	Install bent plate at all exterior walls above finish floor.		\$4,161.00	0 days	
3	Remove installed storefront doors and hardware that did not comply with handicapped accessibility and would not work with the access control system already in place.		\$26,628.00	0 days	
4	Paint metal flashing throughout the perimeter of the building.		\$3,493.00	0 days	
5	Apply epoxy flooring in classrooms with added underground electrical boxes to cover exposed saw cuts.		\$47,873.00	0 days	
6	Add scaffold rental fees due to contractor's and sub-contractors' delays.		\$4,725.00	0 days	
7	Frame shaft walls, drywall, and build soffit around mechanical shaft after the main duct trunk was completed.		\$2,019.00	0 days	
8	Add labor and materials to move and provide backing at west wall of Room AS 128 to receive casework per users request.		\$601.00	0 days	
	Total		\$100,894.00	0 days	
	Original Contract Amount		\$3,868,000.00		
	Net Change by Previous Change Orders		\$205,476.00		
	Net Sum Prior to This Change Order		\$4,073,476.00		
	Amount of Change Order No. 8		\$100,894.00		
	New Contract Sum		\$4,174,370.00		
	Percentage of Change to Contract, to Date		7.92%		

Prepared by: Gary L. Nellesen

Reviewed by: Thomas G. Meikle/Michael D. Gregoryk

Recommended by: John S. Nixon

Agenda Item: Consent #27

SUBJECT: Agricultural Sciences Complex – Main Building (Change Orders)

DATE: October 27, 2010

The following Change Orders have previously been approved by the Board of Trustees:

Agricultural Sciences Complex	Date	Amount	%	Bid No. 2775 Harbor Construction (General Contractor)
Contract Amount		\$3,868,000		
Change Order No. 1	January 2009	\$9,166	0.24%	Increase hydraulic elevator capacity.
Change Order No. 2	April 2009	\$10,588	0.51%	Rain costs.
Change Order No. 3	June 2009	\$4,064	0.62%	Upgrade toilet partition material to Campus Standards.
Change Order No. 4	July 2009	\$58,254	2.12%	Add access control to all doors in the building.
Change Order No. 5	December 2009	\$31,104	2.93%	Add insulation at all interior walls to improve acoustics.
Change Order No. 6	March 2010	\$9,690	3.18%	Miscellaneous framing changes.
Change Order No. 7	September 2010	\$82,610	5.31%	Miscellaneous changes to structure, ceilings, and finishes.

Bid No.	2773	Contractor:	K.A.R. Construction (General Contractor)	CO No.	5
Item	Change and Justification:		Amount	Time	
1	Add labor and materials to lower grade around entire building; grade was left high by Site Improvements contractor and will be back-charged to contractor. Remove soft materials due to moisture from condensation coming from roof.		\$13,516.65	3 days	
2	Install additional KB-3 anchors throughout the perimeter of building due to code-required plumbing and electrical piping.		\$1,078.06	0 days	
3	Remove extra soil along north retaining wall to extend waterproofing material and install French drain.		\$1,633.61	0 days	
4	Repair rebar at eight locations, rebar was cut in order to gain access for full penetration welding at column bases.		\$2,226.24	2 days	
5	Saw cut and break concrete where plumbing interrupted rebar and add epoxy dowels to keep rebar continuous per plans.		\$1,413.06	1 day	

SUBJECT: Agricultural Sciences Complex – Main Building (Change Orders)

DATE: October 27, 2010

Total	\$19,867.62	6 days
Original Contract Amount	\$1,337,000.00	
Net Change by Previous Change Orders	\$33,143.93	
Net Sum Prior to This Change Order	\$1,370,143.93	
Amount of Change Order No. 5	\$19,867.62	
New Contract Sum	\$1,390,011.55	
Percentage of Change to Contract, to Date		3.96%

The following Change Orders have previously been approved by the Board of Trustees:

Agricultural Sciences Complex	Date	Amount	%	Bid No. 2773 K.A.R. Construction (General Contractor)
Contract amount		\$1,337,000.00		
Change Order No. 1	January 2009	\$2,395.02	0.18%	Modify structural rebar assembly.
Change Order No. 2	February 2009	\$11,469.97	1.04%	Modify elevator pit to accommodate larger elevator.
Change Order No. 3	June 2009	\$10,771.87	1.84%	Rain costs.
Change Order No. 4	July 2009	\$8,507.07	2.48%	Structural steel and equipment pad changes.

Bid No.	2780	Contractor:	Pierre Sprinkler & Landscape, Inc. (Landscape Contractor)	CO No.	1
Item	Change and Justification:			Amount	Time
	Install decomposed granite on northwest side of building; work was originally assigned to General Contractor. Remove existing temporary dirt ramp and grade slope on the west side of this area; ramp was needed throughout duration of project for easier access to the building by all contractors.			\$23,646.78	5 days
	Total			\$23,646.78	5 days
	Original Contract Amount			\$324,500.00	
	Net Change by Previous Change Orders			\$0.00	
	Net Sum Prior to This Change Order			\$324,500.00	
	Amount of Change Order No. 1			\$23,646.78	
	New Contract Sum			\$348,146.78	
	Percentage of Change to Contract, to Date				7.29%

SUBJECT: Agricultural Sciences Complex – Main Building (Change Orders)

DATE: October 27, 2010

Funding Source

State Capital Outlay and Measure R Bond funds.

RECOMMENDATION

It is recommended that the Board of Trustees ratifies the Change Orders, as presented.

BOARD OF TRUSTEES		
MT. SAN ANTONIO COLLEGE		
DATE:	<u>October 27, 2010</u>	CONSENT
SUBJECT:	<u>Design Technology Center (Change Orders)</u>	

BACKGROUND

Design Technology Center (Change Orders).

ANALYSIS AND FISCAL IMPACT

The following changes are necessary in order to provide the College with an operational and complete project and to provide additional items not included in the original contract:

Bid No.	2853	Contractor:	Brewster Electric (Electrical Contractor)	CO No.	3
Item	Change and Justification:		Amount	Time	
1	Add can lighting at the corridor via provided clarification of locations and dimensions.		\$1,202.70	0 days	
2	Provide power to fan coils; fan coil voltages are different from original scope.		\$0.00	0 days	
3	Provide power and spare conduit to the future new irrigation controller; existing irrigation controller could not handle capacity of the irrigation needs.		\$13,886.03	0 days	
4	Modify Staff Restroom plans and layout to avoid structural floor beam and toilet drain.		\$0.00	0 days	
5	Provide and intercept 120-volt circuit to each Air Handler Unit and create internal lighting needed for future maintenance.		\$3,363.31	0 days	
	Total		\$18,452.04	0 days	
	Original Contract Amount			\$2,491,338.00	
	Net Change by Previous Change Orders			\$214,494.89	
	Net Sum Prior to This Change Order			\$2,705,832.89	
	Amount of Change Order No. 3			\$18,452.04	
	New Contract Sum			\$2,724,284.93	
	Percentage of Change to Contract, to Date			9.35%	

Prepared by: Gary L. Nellesen Reviewed by: Thomas G. Meikle/Michael D. Gregoryk
 Recommended by: John S. Nixon Agenda Item: Consent #27

SUBJECT: Design Technology Center (Change Orders)

DATE: October 27, 2010

The following Change Orders have previously been approved by the Board of Trustees:

Design Technology Center	Date	Amount	%	Bid No. 2853 Brewster Electric (Electrical Contractor)
Contract Amount		\$2,491,338.00		
Change Order No. 1	November 2009	\$14,085.49	0.56%	Revise high voltage location feeders
Change Order No. 2	July 2010	\$200,409.40	8.00%	Add floor boxes and safety lighting system.

Bid No.	2846	Contractor:	K.A.R. Construction (Caissons and Concrete Contractor)	CO No.	4
Item	Change and Justification:		Amount	Time	
1	Credit for performing an additional control line survey; contractor is being back-charged because the anchor bolts were installed incorrectly.		<\$1,432.00>	0 days	
2	Credit to rework the embeds; contractor is being back-charged because contractor had to reinstall studs and rebar.		<\$655.00>	0 days	
3	Change the masonry brick veneer materials and colors to new campus standards.		\$8,208.89	0 days	
	Total		\$6,121.89	0 days	
	Original Contract Amount		\$1,238,000.00		
	Net Change by Previous Change Orders		\$30,995.78		
	Net Sum Prior to This Change Order		\$1,268,995.78		
	Amount of Change Order No. 4		\$6,121.89		
	New Contract Sum		\$1,275,117.67		
	Percentage of Change to Contract, to Date		3.00%		

SUBJECT: Design Technology Center (Change Orders)

DATE: October 27, 2010

The following Change Orders have previously been approved by the Board of Trustees:

Design Technology Center	Date	Amount	%	Bid No. 2846 KAR Construction (Concrete & Masonry Contractor)
Contract Amount		\$1,238,000.00		
Change Order No. 1	2/24/10	\$11,200.00	0.90%	Purchase rumble plates.
Change Order No. 2	2/16/10	\$18,616.02	1.50%	Revise exterior masonry color and pattern.
Change Order No. 3	March 2008	\$1,179.76	0.09%	Increase footing size and strengthen door jamb attachment.

Funding Source

State Capital Outlay and Measure R Bond funds.

RECOMMENDATION

It is recommended that the Board of Trustees ratifies the Change Orders, as presented.

BOARD OF TRUSTEES MT. SAN ANTONIO COLLEGE	
DATE: <u>October 27, 2010</u>	CONSENT
SUBJECT: <u>Administration Building Remodel (Change Orders)</u>	

BACKGROUND

Administration Building Remodel (Change Orders).

ANALYSIS AND FISCAL IMPACT

The following changes are necessary in order to provide the College with an operational and complete project and to provide additional items not included in the original contract:

Bid No.	2859	Contractor:	Rancho Pacific Electrical, Inc. (Electrical Contractor)	CO No.	3
Item	Change and Justification:		Amount	Time	
1	Install additional penthouse lighting to ensure adequate lighting levels for future work and maintenance on the mechanical penthouse.		\$5,962.00	2 days	
2	Relocate outlet, switch boxes, and install additional circuit; this will allow for a better layout of equipment in the hospitality area.		\$1,468.00	0 days	
3	Provide electrical modifications to accommodate staff-requested changes in Human Resources Testing Room and Instruction Vice President's Assistant's Office.		\$1,125.00	0 days	
4	Provide electrical modifications to accommodate staff-requested changes in Instruction area.		\$2,243.00	1 day	
5	Labor and material to repair unapproved conduit modifications by General Contractor; costs for this change order will be back-charged to contractor.		\$5,894.00	2 days	
6	Labor and material to repair conduit and wiring for exterior site lighting damaged by General Contractor; costs for this change order will be back-charged to contractor.		\$1,355.00	1 day	
7	Provide sand bed for data cabling to mitigate effects of water intrusion and to achieve code-required level of compaction.		\$1,579.00	0 days	
8	Repair conduit damaged by underground tree root.		\$1,971.00	0 days	
	Total		\$21,597.00	6 days	
	Original Contract Amount		\$1,667,700.00		
	Net Change by Previous Change Orders		\$124,088.00		
	Net Sum Prior to This Change Order		\$1,791,088.00		
	Amount of Change Order No. 3		\$21,597.00		
	New Contract Sum		\$1,813,385.00		
	Percentage of Change to Contract, to Date		8.74%		

Prepared by: Gary L. Nellesen Reviewed by: Thomas G. Meikle/Michael D. Gregoryk
 Recommended by: John S. Nixon Agenda Item: Consent #27

SUBJECT: Administration Building Remodel (Change Orders)

DATE: October 27, 2010

The following Change Orders have previously been approved by the Board of Trustees:

Administration Building Remodel	Date	Amount	%	Rancho Pacific Electric
Contract Amount		\$1,667,000		
Change Order No. 1	July 2010	\$103,488	6.21%	Add emergency communication system and LEED-required metering.
Change Order No. 2	September 2010	\$20,600	7.44%	Replace existing 12kv conductors.

Bid No.	2854	Contractor:	Janus Corporation (Hazardous Materials Abatement)	CO No.	2
Item	Change and Justification:			Amount	Time
1	Remove concrete stairwell wall not shown on demolition plans.			\$1,689.00	0 days
2	Labor and materials to maintain Storm Water Pollution Prevention Plan to ensure project compliance with LEED prerequisite.			\$580.00	0 days
	Total			\$2,269.00	0 days
	Original Contract Amount			\$709,243.00	
	Net Change by Previous Change Orders			\$28,138.00	
	Net Sum Prior to This Change Order			\$737,381.00	
	Amount of Change Order No. 2			\$2,269.00	
	New Contract Sum			\$739,650.00	
Percentage of Change to Contract, to Date					4.29%

The following Change Orders have previously been approved by the Board of Trustees:

Administration Building Remodel	Date	Amount	%	Janus Corporation
Contract Amount		\$709,243.00		
Change Order No. 1	August 2010	\$28,138	3.97%	Demolition for added windows.

Funding Source

State Capital Outlay and COPS funds.

RECOMMENDATION

It is recommended that the Board of Trustees ratifies the Change Orders, as presented.

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: October 27, 2010

CONSENT

SUBJECT: Professional Design and Consulting Services (Contract Amendments)

BACKGROUND

In order to commence design on construction and renovation projects, it is necessary to retain the services of qualified professionals.

ANALYSIS AND FISCAL IMPACT

The following contract amendments are presented for ratification:

#1	Consultant:	Marlene Imirzian & Associates Architects	No.	9
	Project:	Administration Building Remodel		
Item	Change and Justification:		Amount	
	Professional design services necessary to add a north entry canopy. Fixed fee, not to exceed:		\$10,300.00	
	Total		\$10,300.00	
	Original Contract Amount		\$1,278,080.00	
	Net Change by Previous Amendments		\$150,760.00	
	Net Sum Prior to This Amendment		\$1,428,840.00	
	Amount of Amendment No. 9		\$10,300.00	
	New Contract Sum		\$1,439,140.00	

#2	Consultant:	RKA Consulting Group	No.	1
	Project:	San Jose Hills Pedestrian Improvements		
Item	Change and Justification:		Amount	
	Professional design services to prepare detailed construction plans and specifications for work to create a pedestrian path from Grand Avenue along San Jose Hills Road to new student drop-off area included in this work. Prepare topographic survey for use under this project. Fixed fee, not to exceed:		\$12,500.00	
	Total		\$12,500.00	
	Original Contract Amount		\$10,800.00	
	Net Change by Previous Amendments		\$0.00	
	Net Sum Prior to This Amendment		\$10,800.00	
	Amount of Amendment No. 9		\$12,500.00	
	New Contract Sum		\$23,300.00	

Prepared by: Gary L. Nellesen

Reviewed by: Michael D. Gregoryk

Recommended by: John S. Nixon

Agenda Item: Consent #28

SUBJECT: Professional Design and Consulting Services (Contract Amendments)

DATE: October 27, 2010

Funding Sources

#1 – COPS Administration Remodel funds.

#2 – Measure RR (BAN) funds.

RECOMMENDATION

It is recommended that the Board of Trustees ratifies the Contract Amendments, as presented.

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: October 27, 2010

ACTION

SUBJECT: President/CEO Job Announcement

BACKGROUND

An important component of the College's Presidential Search Process is development of a comprehensive job announcement. Several weeks ago, a survey instrument was distributed to various internal and external College constituent groups and a document subsequently prepared with the information collected. This information was used by the Search Committee in reviewing the job announcement and identifying the Qualifications, Challenges, and Opportunities that the applicants will have to address.

ANALYSIS AND FISCAL IMPACT

A final edited version of the text for the proposed job announcement was provided to the Search Committee and the Board of Trustees for review. The College's Marketing and Human Resources Departments are collaborating with the search consultant to develop boilerplate information on the announcement. It is anticipated that the job announcement will be distributed November 1.

Funding Source

Not applicable.

RECOMMENDATION

It is recommended that the Board of Trustees approves the attached text for the President/CEO job announcement, as presented.

Prepared by: Annette Loria

Recommended by: John S. Nixon

Agenda Item: Action #1

SUBJECT: President/CEO Job Announcement

DATE: October 27, 2010

Senior Administrative Opening
For
PRESIDENT/CEO

QUALIFICATIONS

A master's degree from an accredited college or university is required. An earned doctorate is preferred.

A minimum of three years of senior leadership and organizational management experience is required. Leading candidates will have senior administrative experience in progressively responsible positions in higher education, preferably in community college education.

College faculty experience is preferred

The ideal candidate will be:

A leader who is student-centered, committed to student success, to offering outstanding learning-centered programs, and sensitive to the impacts of policy decisions on students and the campus community

An individual who supports academic and student support programs, academic competitions, student leadership development, athletics, and extracurricular activities

An ethical, honest, and trustworthy individual who appreciates the role of the Board of Trustees and who is committed to establishing a productive CEO/Trustee relationship

A collaborative leader who is experienced in and committed to participatory governance

An individual who understands the role of faculty in governance as mandated by California law and has experience working effectively with faculty led processes

A leader who demonstrates an understanding of California community colleges, the statewide educational system, and the political dynamics and realities that affect the higher education sector

An exceptional administrator committed to continuous quality and process improvement principles

A visible, effective communicator able to motivate people to meet the goals and mission of the College

SUBJECT: President/CEO Job Announcement

DATE: October 27, 2010

An individual who will work with campus leaders to resolve controversial issues and problems in a timely manner in collaboration with key constituent groups

An actively involved community leader and politically aware administrator with the ability to effectively represent the college

An individual with demonstrated support of and sensitivity to the needs of a diverse campus community

An administrator who is knowledgeable of issues, regulations, and laws related to persons with disabilities

A leader who can facilitate planning, development, and management of the College budget

CHALLENGES, ISSUES & OPPORTUNITIES

The following categories reflect current challenges, issues, and opportunities that Mt. SAC presidential candidates must address:

Governance, Leadership, and Advocacy

Encourage and facilitate open, timely, and straightforward communication across the campus and in the community

Support a climate of campus-wide engagement and promote collegiality, cohesiveness, and the core values of the institution reflective of a student-centered focus

Enhance Mt. SAC's image by cultivating and strengthening relationships between the College and surrounding communities

Serve as the strategic leader of College development, including the donor, partnership, and leadership cultivation efforts of the Mt. San Antonio College Foundation

Student Learning and Student Support Services

Promote and support teaching, learning, and student success, including the maintenance and improvement of quality instructional and support services

Support career and occupational education for workforce training and the continuing development of the requisite skills students require relative to workplace standards of performance

SUBJECT: President/CEO Job Announcement

DATE: October 27, 2010

Fulfill the needs of a growing and diverse student body by supporting faculty, staff, and students in developing and maintaining effective programs and curricula

Advocate equal access and student support programs needed for at-risk students and propose effective ways to improve the success of underprepared credit and noncredit students while maintaining academic standards

Community Services, Noncredit Education, and Economic Development

Advance the state and region's economic growth and global competitiveness through education, training, and services that contribute to continuous workforce improvement and increased productivity

Promote lifelong learning opportunities.

Pursue partnerships that mutually serve the needs of Mt. SAC students and regional economic development

Human Resources

Demonstrate effectiveness and commitment to diversity and equal employment opportunity

Demonstrate knowledge and experience in labor relations with collective bargaining units and effectiveness with conflict resolution

Support competitive salaries and benefits for all employee groups, including retirement benefits

Support professional growth and development opportunities for all employees

Planning, Finance, and Facilities

Provide leadership in maintaining fiscal stability and solvency

Provide experience and leadership in the continuing review and development of the College's strategic master plan

Strengthen the resource allocation process to emphasize the student-focus of the College and maintain quality standards for instruction in all facilities

Protect, expand, and leverage the College's fiscal resources by aggressively advocating for State and federal funding

Support and facilitate the integration of the College's planning processes

SUBJECT: President/CEO Job Announcement

DATE: October 27, 2010

In consultation with campus groups, provide oversight for the planning of campus construction and renovation projects

Support technology integration across the campus and understand the need to review, upgrade, and maintain equipment and technological systems to foster innovative teaching, learning, and administrative support

COMPENSATION

Mt. San Antonio College offers a highly competitive executive compensation package, which includes base salary, medical, dental, vision benefits, and life insurance benefits, vacation and sick leave, and opportunities for professional development. Salary and benefits are based on experience and qualifications and are negotiated with the Board of Trustees.

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: October 27, 2010

ACTION

SUBJECT: Purchase of Media Equipment and Control Systems (Bid No. 2881)
[PLACEHOLDER]

BACKGROUND

In early 2011, the College will re-occupy the new Agricultural Sciences building. The classrooms and laboratories in this building will be equipped with media presentation systems that meet the current College standard for classroom systems. During previous installations of these systems, it has been determined that the most efficient and cost-effective model for procuring these systems is for the College to purchase the required equipment directly from suppliers. The College will then supervise the installation of the equipment by contractors and College staff. This avoids contractor markup on equipment and provides the College with tight control over equipment specifications and installation procedures. This process also lets the College take advantage of statewide educational agreements offered by several manufacturers of media equipment.

Since all of these items are essentially commodity purchases, each group of items will be awarded individually to the qualified vendor with the lowest price on that item.

ANALYSIS AND FISCAL IMPACT

Due to time constraints in meeting the Board submittal deadline, a recommendation and bid summary backup will be presented to the Board of Trustees at its meeting on October 27, 2010.

Funding Source

Measure R funds.

RECOMMENDATION

A recommendation will be presented to the board of Trustees at its meeting on October 27, 2010.

Prepared by: William Eastham

Reviewed by: Michael D. Gregoryk/Thomas G. Meikle

Recommended by: John S. Nixon

Agenda Item: Action#2

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: October 27, 2010

DISCUSSION

SUBJECT: Revisions to Board Policy 2720 – Communications Among Board Members

BACKGROUND

Updating the Board Policy handbook is an ongoing process.

ANALYSIS AND FISCAL IMPACT

Board Policy 2720 – Communications Among Board Members was adopted by the Board on March 24, 2004. In its February 2010 update, the Community College League of California proposed revisions to this policy to clarify the requirements regarding the authority of Board members to receive information from staff. One sentence was added to the end of this policy to reflect changes to the Brown Act in this regard, which read: *In addition, no other person shall make serial communications to Board Members.* Alternative language for this policy was also developed for consideration. After meeting with faculty leadership, it is recommended that the Board considers the proposed alternative language.

Funding Source

Not applicable.

RECOMMENDATION

It is recommended that the Board of Trustees receives proposed revisions to Board Policy 2720 – Communications Among Board Members for first reading and discussion.

SUBJECT: Revisions to Board Policy 2720 – Communications Among Board Members

DATE: October 27, 2010

Chapter 2 – Board of Trustees

BP 2720 Communications Among Board Members

Reference:

Government Code Section 54952.2

~~Members of the Board shall not communicate among themselves by the use of any form of communication (e.g., personal intermediaries, e-mail, or other technological device) in order to reach a collective concurrence regarding any item that is within the subject matter jurisdiction of the Board.~~

A majority of the members of the Board of Trustees shall not, outside a regularly scheduled meeting, use a series of communications of any kind, directly or through intermediaries, to discuss, deliberate, or take action on any item of business that is within the subject matter jurisdiction of the Board. This policy shall not be construed as preventing an employee or official of the District from engaging in separate conversations or communications with members of the Board outside of a meeting in order to answer questions or provide information regarding a matter that is within the subject matter jurisdiction of the Board, if that person does not communicate to members of the Board the comments or position of any other member or members of the Board.

Adopted March 24, 2004