



MT. SAN ANTONIO COLLEGE

REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, July 28, 2010

6:00 p.m. Closed Session

6:30 p.m. Public Session

Founders Hall, 1100 N. Grand Avenue
Walnut, CA 91789

Welcome to a meeting of the Mt. San Antonio College Board of Trustees. If you wish to address the Board for any reason, please fill out one of the cards available on the table and give it to the Board Secretary. Those requesting to speak on an agenda item will be called upon at the time the item is under consideration. Anyone wishing to speak to items not on the agenda will be called upon under the "Communication" section. *Comments are limited to no more than three minutes per person.*

AGENDA

From time-to-time writings that are public records which are related to open session items on an agenda for a regular meeting may be distributed to Trustees after the posting of the agenda. Whenever this occurs, such writings will be available for public inspection in the Office of the President located in Founders Hall between the hours of 7:30 a.m. and 4:30 p.m.

CALL TO ORDER (6:00 p.m.)

PUBLIC COMMUNICATION

At this time, the Board of Trustees will listen to communication from the public on any Closed Session agenda item. Comments are limited to no more than three minutes per person.

CLOSED SESSION

- **Employment/Appointment of College President**
- **Public Employee Performance – President/CEO, Discussion of Goals, Pursuant to Government Code 54957**

The Board reserves the right to modify the order of business in the manner it deems appropriate.

Closed session shall not extend past the designated time, but should the business considered in closed session require additional time, the Board shall reserve time after the public meeting to continue discussion.

CLOSED SESSION (continued)

- **Anticipated Litigation - Conference with Legal Counsel Pursuant to Government Code Section 54956.9(b)(1) - Upon Advice of Legal Counsel (two cases)**
- **Conference with Legal Counsel - Settlement Agreement with Los Angeles Air Conditioning, Inc. (Case No. 0710-1)**

PUBLIC SESSION (6:30 p.m. Flag Salute)

INTRODUCTIONS AND RECOGNITION

- **Introduction of the following newly appointed staff:**

Classified

April Garcia, Laboratory Technician II, Biological Sciences
Caitlin Rodriguez, Secretary, Facilities Planning & Management

- **Recognition**

- Awarding of Certificates of Service to the following retiring staff:

Madhu Bhatnagar, Database Administrator – 24 years of service
Jeff Parker, Director, Public Safety – 8 years of service

APPROVAL OF MINUTES

Approval of minutes of the regular meeting of June 16, 2010. (See backup packet pages 1 through 10.)

REPORTING OF ACTION TAKEN IN CLOSED SESSION

PUBLIC COMMUNICATION

At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda. Under provisions of the Brown Act, the Board is prohibited from discussing or taking action on oral requests that are not part of the agenda. Comments are limited to no more than three minutes per person.

REPORTS

The Board requests that constituent group reports and other scheduled reports be limited to no more than five minutes.

1. Associated Students Report
2. Senates
 - A. Academic Senate
 - B. Classified Senate
3. Employee Groups
 - A. Faculty Association
 - B. CSEA Units
 - C. Other Unrepresented Groups
4. President – John S. Nixon, President/CEO
5. Informational Report – Emergency Preparedness, prepared by Karen Saldana, Director of Safety & Risk Management (See backup packet page 11.)

CONSENT CALENDAR

All matters listed under *Consent Calendar* are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests a specific item be removed from the Consent Calendar for discussion and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar.

PRESIDENT'S OFFICE

1. Consideration of approval of expenses related to the Accreditation site visit in October. (See backup packet page 12.)

HUMAN RESOURCES

2. Consideration of approval of Personnel Transactions, dated July 28, 2010. (See backup packet pages 13 through 42.)

INSTRUCTION and STUDENT SERVICES

3. Consideration of approval of activities and acceptance of funds for the Enrollment Growth and Retention for Associate Degree Nursing Programs grant. (See backup packet pages 43 and 44.)
4. Consideration of approval of activities and acceptance of funds for the Family and Consumer Sciences Discipline/Industry Collaborative grant. (See backup packet page 45.)

5. Consideration of approval of an amendment to the Teacher Preparation Pipeline grant. (See backup packet page 46.)
6. Consideration of approval of activities and acceptance of funds for the Basic Skills grant. (See backup packet page 47.)
7. Consideration of approval of a contract and acceptance of funds for the Child Development Center. (See backup packet page 48.)
8. Consideration of approval of expenditures for the Child Development Center. (See backup packet page 49.)
9. Consideration of ratification of track and field travel to Des Moines, Iowa, for the USA Junior National Championships held June 24–25, 2010. (See backup packet page 50.)
10. Consideration of approval of additions and changes to the Continuing Education program. (See backup packet pages 51 and 52.)
11. Consideration of approval to accept funds and approve activities for the Aid Success Project. (See backup packet page 53.)
12. Consideration of approval of the Cooperative Work Experience Education Plan. (See backup packet page 54.)

ADMINISTRATIVE SERVICES

13. Consideration of approval of the Appropriation Transfers and Budget Revisions Summary. (See backup packet pages 55 through 75.)
14. Consideration of approval of a two-year agreement with Vicenti, Lloyd & Stutzman LLP to provide Auditing and Tax Preparation Services for the Mt. SAC Foundation, which includes the 2009-10 and 2010-11 annual audits. (See backup packet page 76.)
15. Consideration of approval of an agreement with Fagen Friedman & Fulfrost LLP to provide legal services on an as-needed basis to assist with interpretation of existing agreements and other similar services, for the period July 1, 2010, through June 30, 2011. (See backup packet page 77.)
16. Consideration of approval of an agreement with Dolinka Group, LLC for Redevelopment Assistance – Phase II and Phase III. (See backup packet pages 78 and 79.)
17. Consideration of approval to renew the Aviation Insurance Policy with Falcon Insurance Agency of California, Inc., for the period July 1, 2010, through July 1, 2011. (See backup packet page 80.)
18. Consideration of approval to reject a Claim Against the District by Su Chen Chen and instruct Administrative Services personnel to notify the claimant of the rejection in accordance with Government Code Sections 910 through 915.4. (See backup packet page 81.)

19. Consideration of approval of agreements to provide Professional Design and Consulting Services with P2S Engineering for the Child Development Center and Utility Master Plan projects; with the City of Walnut for the Grand/Temple Intersection Improvements project; with Bovis Lend Lease for the Construction Claims Support Services project; with GNA-Brook Fire Protection for the Annual Fire Sprinkler Inspection project; with First Fire Systems for the Annual Fire Alarm Monitoring project; with Southland Industries for the Annual McQuay Chiller Maintenance project; with Getinge Signature Services for the Annual Sterilizer and Steam Generator Maintenance project; and with Schindler Elevator Corporation for the Annual Elevator Maintenance/Service project. (See backup packet pages 82 through 84.)

20. Consideration of approval to rescind and approve the following Bid:
 - Bid No. 2833 Child Development Center – DSG Mechanical Corporation (Mechanical/HVAC Contractor) – Rescind. (See backup packet page 85.)
 - Bid No. 2833 Child Development Center – Comfort Conditioning Co., Inc. (Mechanical/HVAC Contractor) – Award. (See backup packet page 85.)

21. Consideration of approval of the following Change Orders:
 - Bid No. 2665 Classroom Remodel – PW Construction (General Contractor) – Change Order Nos. 14, 15, and 16. (See backup packet pages 86 through 90.)
 - Bid No. 2779 Agricultural Sciences Complex (Main Building) – American Electric (Electrical Contractor) – Change Order No. 2. (See backup packet page 91.)
 - Bid No. 2777 Agricultural Sciences Complex (Main Building) – Continental Plumbing (Plumbing Contractor) – Change Order No. 11. (See backup packet page 92.)
 - Bid No. 2776 Agricultural Sciences Complex (Main Building) – Daart Engineering (Fire Sprinklers Contractor) – Change Order No. 3. (See backup packet page 92.)
 - Bid No. 2781 Agricultural Sciences Complex (Main Building) – Lozano Caseworks (Laboratory Casework Contractor) – Change Order No. 2. (See backup packet pages 92 and 93.)
 - Bid No. 2782 Agricultural Sciences Complex (Construction & Site Work of Equine Tack and Raptor Building, plus Site Work for Animal Care and Greenhouse) – Harik Construction, Inc. (General Construction Contractor) – Change Order No. 9. (See backup packet page 94.)
 - Bid No. 2825 Art Center Landscape Project – Green Giant Landscape

(Landscape Contractor) – Change Order No. 2. (See backup packet page 95.)

- Bid No. 2841 Demolition and Abatement of Several Row Buildings – American Wrecking (Demolition Contractor) – Change Order No. 2. (See backup packet page 96.)
- Bid No. 2846 Design Technology Center – KAR Construction (Caissons & Concrete Contractor) – Change Order No. 3. (See backup packet page 97.)
- Bid No. 2849 Design Technology Center – RC Construction (General Contractor) – Change Order No. 1. (See backup packet page 97.)
- Bid No. 2853 Design Technology Center – Brewster Electric (Electrical Contractor) – Change Order No. 2. (See backup packet page 98.)
- Bid No. 2855 Administration Building Remodel – Angeles Contractor Inc. (General Contractor) – Change Order No. 1. (See backup packet page 99.)
- Bid No. 2859 Administration Building Remodel – Rancho Pacific Electric, Inc. (Electrical Contractor) – Change Order No. 1. (See backup packet page 100.)

22. Consideration of approval of the following Contract Amendments:

- Contract Demolition and Abatement of Several Row Buildings – HMC Architects (Professional Design and Consulting Services Consultant) – Amendment No. 1. (See backup packet page 101.)
- Contract Agricultural Sciences Complex – AC Martin Partners, Inc. (Professional Design and Consulting Services Consultant) – Amendment Nos. 7, 8, 9, and 10. (See backup packet pages 101 through 103.)

23. Consideration of approval of the following Completion Notice:

- Bid No. 2783 Agricultural Sciences Complex (Construction of Greenhouse Building) – Nu Age Development, Inc. (Contractor)

24. Consideration of approval of the following Proposed Gifts and Donations to the College:

- William and Floy Hawkins – One large Fossil Ammonite and a Suite of Fossil Echinoderms (3), valued by donor at \$500, to be used by the Natural Sciences Division.

ACTION ITEMS

All items listed under "Action" will be discussed and acted on separately by the Board of Trustees.

1. Consideration of approval of proposed Board Policy 4700 – Classroom Visitors and Other Attendees. (See backup packet pages 104 and 105.)
2. Review the presidential search firm proposals and select the firms to be interviewed at the August 2, 2010, Special Board of Trustees meeting. (See backup packet page 106.)

BOARD COMMUNICATION

At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.

ADJOURNMENT

Future Board Meetings: August 2, 2010 (Special Board Meeting)
August 25, 2010
September 15, 2010
October 9, 2010 (Special Board Meeting)
October 27, 2010

Upcoming Events:

August 4, 2010	Summer Bridge Program Talent Show – 8:30-10:00 a.m., Clarke Theater
August 5, 2010	Summer Bridge Program Closing Ceremony – 1:30-3:30 p.m., Clarke Theater
August 5, 2010	Citizens Oversight Committee Meeting – 6:00 p.m., Founders Hall
August 8, 2010	2010 Summer Session Ends
August 18, 2010	Opening Meeting for Classified Staff – 9:30 a.m., Clarke Theater
August 20, 2010	Flex Day Activities – Spring Opening Meeting – 8:00 a.m., Clarke Theater
August 20, 2010	Welcome Back BBQ – 10:30 a.m.-2:00 p.m., Founders Hall
August 21, 2010	Football Pancake Breakfast & Scrimmage - 7:00 a.m., Hilmer Lodge Stadium
August 23, 2010	First Day of Fall Semester

Upcoming Sports Events:

August 20, 2010	Men's Soccer vs. Yavapai (AZ) Scrimmage – 1:00 p.m., Soccer Field
	Men's Soccer vs. Cal Poly Pomona Scrimmage – 7:00 p.m., Soccer Field
August 27, 2010	Men's Soccer vs. West Valley College – 7:00 p.m., Soccer Field
August 28, 2010	Men's Soccer vs. Evergreen College – 5:00 p.m., Soccer Field
August 31, 2010	Women's Soccer vs. Santiago Canyon – 6:00 p.m., Soccer Field

It is the intention of Mt. San Antonio College to comply with the Americans with Disabilities Act in all respects. Any person with a disability may request that this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Diana Casteel, Executive Assistant to the President and Board of Trustees, 1100 North Grand Avenue, Walnut, CA 91789, (909) 594-5611, extension 4250, 7:30 a.m. to 4:30 p.m., Monday-Friday, at least 48 hours prior to the meeting.