

Minutes for April 14, 2020

**12:30 to 1:30 p.m., Zoom Meeting**

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| **VOICES** | | | |
|  | Loralyn Isomura – Appointed by CSEA 262 | X | Ralph Jagodka – Appointed by Faculty Association |
| X | Gabby Sesma – Appointed by Classified Senate | X | Ruben Flores – Appointed by CSEA 651(Co-chair) |
| X | Lianne Greenlee – POD Director | X | Melissa Cone – Appointed by Confidentials (Co-chair) |
|  | Vacant – Appointed by Academic Senate | X | Desiree Marquez – Appointed by Management Steering |
| X | Julie Laverty – Appointed by the President |  |  |
|  |  |  | Guest: |

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| **ITEM** | **DISCUSSION** | **OUTCOME** |
| Minutes | Review March minutes | Ralph motioned to approve, Lianne seconded, minutes approved by acclamation. |
| Way to Go, Joe! | Warehouse team selection | Skill craft division was selected.  Carpentry, masonary, electrical team.  Ruben and Desiree will work together to create a photo that can be shared with the campus announcement. |
| Shout Out | Shout outs ready for distribution – **Postponed until campus is reopened**  Next Schedule Email Announcement to go out in July: “Stay cool this summer” | Virtual shout out email – Gabby will put together some ideas  “Give a Tribute during Turbulent Times”  Lianne will give access to Desiree and provide the certificate template. Shout out will be distributed by email. |
| Membership Changes | Vacancy – Academic Senate | Still on hold. |
| Projects/Events Timeline | Night Shift Thank You’s   * Tootsie Rolls Ordered   Celebration of Excellence - Friday, May 29 from 10am-3pm in Founders Hall:   * Invite List * Postponed Email to Invitees? * Decorations (Julie) * TBD – Event time, treats, | Night shift thank you’s will be tentatively postpone until Fall and discussed at a future date once we know more about when classes will resume in person.  **Celebration of Excellence**  No celebration this year, invite them all next year. |
| Website Updates | February Shout Out Recipients  Monthly Update to add minutes | Melissa will make these updates to the website before our next meeting. |
| Night Shift Thank You’s | Need list employees/faculty with shift differential   * Status of employee list (Lianne) * Faculty list (Melissa)   Tootsie roll thank you gifts   * Order status (Lianne)   Name labels   * Labels will have recipients’ names, location, and “from VOICES”   Distribution plan   * Postpone? | Postponed for the time being due to COVID19. |
| Future Event(s) | College Champion Awards   * Nominations normally due June 15-30 * Update Nominations Form with Due Date * Update Campus Announcement flyer * Update VOICES web page * Set Campus Announcement dates and send to Elda who will send out announcement |  |
| 2019-20 Meeting Dates & Times | Confirmed 2nd Tuesday of each month, 12:30-1:30pm, 6-144 (POD Innovation Room)  Outlook invites sent to committee |  |
| **Next Meeting** | **TENTATIVELY: Tuesday, May 12, 2020 – 12:30-1:30 pm – 4-2460** | |

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| TOPICS FOR FUTURE MEETINGS | |
|  | Website |
|  | Repository |
|  | Award listing – descriptions of each award to be added |