



## Student Preparation, Equity and Achievement Council

Online via Zoom

March 15, 2021 – Minutes

### Members [22]

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|--|---|--|---|
| <input checked="" type="checkbox"/> Audrey Yamagata-Noji, Co-Chair | <input checked="" type="checkbox"/> Lance Heard, Co-Chair | <input type="checkbox"/> Donna Necke                         | <input type="checkbox"/> Tammy Knott-Silva                  |
| <input checked="" type="checkbox"/> Madelyn Arballo                | <input checked="" type="checkbox"/> Francisco Dorame      | <input checked="" type="checkbox"/> Sarah Nichols            | <input checked="" type="checkbox"/> Chisa Uyeki             |
| <input checked="" type="checkbox"/> David Beydler                  | <input checked="" type="checkbox"/> John Kuchta           | <input checked="" type="checkbox"/> Bruce Nixon              | <input checked="" type="checkbox"/> Jeanne Marie Velickovic |
| <input checked="" type="checkbox"/> George Bradshaw                | <input checked="" type="checkbox"/> Sara Mestas           | <input checked="" type="checkbox"/> Briseida Ramirez-Catalan | <input type="checkbox"/>                                    |
| <input checked="" type="checkbox"/> Monika Chavez                  | <input checked="" type="checkbox"/> Matt Munro            | <input checked="" type="checkbox"/> Lani Ruh                 | <input type="checkbox"/>                                    |
| <input checked="" type="checkbox"/> Guadalupe De La Cruz           | <input checked="" type="checkbox"/> Michelle Nava         | <input type="checkbox"/> Mark Josephson                      | <input type="checkbox"/>                                    |

**Student Representatives:**

**Guests:** Eric Lara

Item No.	Agenda Item	Discussion	Outcome
1.0	<b>Review Today's Agenda and Minutes:</b> <a href="#">March 1, 2021</a>		Minutes moved, seconded and approved by the Council.  Accreditation Standard IV.A.7
2.0	<b>Committee Meeting Minutes for Review and Approval</b>		
a.	Student Equity – <a href="#">November 23</a> minutes received for acceptance	The committee discussed the Bettina Love event scheduled for Thursday, March 18. The event allows for up to 500 attendees. Currently, 200 attendees have been confirmed. Native American Student Initiative: looking at a curriculum to have a Native American Studies Degree (Dr. Borella). Chisa would like everyone to be on the same page related to the campus-wide work on Ethnic Studies. We could have multiple degrees in any department. We will make sure everyone is in the loop so that there is not duplication of efforts.	Chisa will make sure that the Native American Studies Degree is coordinated with the Ethnic Studies degree work being undertaken as part of the new CSU GE Ethnic Studies requirement.  November's 23 minutes accepted by the Council.  Accreditation Standard IV.A.7
b.	Assessment and Matriculation – <a href="#">February 24</a> minutes received for acceptance	During this meeting, the committee discussed the ESL adoption plan and how the access to transfer-level	Agendize for next meeting: survey results and discussion on work on outcomes of



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		<p>courses has been marketed on the Assessment Center web page and the catalog. They also discussed whether to reach out to the AQ1 completers (pre-AQ2 students). There were technical issues with updating results and it was decided not to update their math placements automatically. The plan is to contact these students so they know about their ability to enroll in transfer-level English and math. David asked if this Council would like to review the AQ survey results. Audrey suggested that we should review the AQ survey results and the research agenda, as well. David and George will lead.</p>	<p>our placement process/enrollment into transfer-level courses.</p> <p>February 24 minutes accepted by the Council.</p> <p>Accreditation Standard IV.A.7</p>
c.	<p>Retention and Persistence – <a href="#">December 8</a> minutes received for acceptance</p>	<p>The committee reviewed the noncredit AIME (Academic Intervention for Math and English) program. Students who participate are more likely to succeed in math and English. Jeanne Marie shared that the committee members discussed strategies on how to promote the program more, since it has been a challenge.</p> <p>The Retention and Persistence Committee needs to fill a Student Services manager appointment.</p> <p>Jeanne Marie says that Francisco will be invited to a future meeting committee meeting to discuss EAB Navigate.</p>	<p>December 8 minutes accepted by the Council.</p> <p>Accreditation Standard IV.A.7</p>
	<p>Action Items</p>		
3.0	<p>Student Equity Committee Purpose and Function Statement</p> <ul style="list-style-type: none"> <li>• <a href="#">Student Equity Committee Purpose &amp; Function statement</a></li> </ul>	<p>Based on the Council’s feedback from the March 1 meeting, the purpose and function statement was brought back to the Student Equity Committee for revisions.</p> <p>The committee decided to strike function #2:  <del>Monitor submission, implementation, updates, evaluation, and overall compliance of the</del></p>	<p>The Council moves, seconds approves Student Equity Committee’s purpose and function.</p> <p>The Purpose and Function statement will move forward to the Academic Senate.</p>



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		<p style="text-align: center;"><i>annual Mt. San Antonio College Student Equity and Achievement Program (SEAP) Work Plan</i></p> <p>And replaced it with:  <u><b>Support campus student equity efforts in compliance with the Mt. San Antonio College Student Equity and Achievement (SEAP) Work Plan.</b></u></p> <p>Eric shared that the Student Equity Committee members would like to know what their role is, in regards to the work plan.          Audrey reiterated that the work plan is an internal process. The work plan came up as a suggestion as a way to better track what we were doing, as we split the budgets. The way we were tracking things was based on the original Student Equity Plan format from the state Chancellor's office, which was inconsistent and difficult to track progress. The thought was to have something that paralleled both the plan, the recent updated plan to the State, as well as the individual departments that were receiving funds.</p>	<p>Accreditation Standard IV.A.2</p>
<p>4.0</p>	<p>AP/BP 4240 Academic Renewal - Address the time to request Academic Renewal for Mt. SAC students. Regional institutions (i.e. LBCC, Rio Hondo) have 12 months/1 year Academic Renewal time request versus Mt. SAC we have a 2 year completion before Academic Renewal can be requested. We are seeking to discuss this topic to and get approval to decrease the timeline to request Academic Renewal at Mt. SAC and mirror that of other regional campuses. (Francisco, Lupita, George &amp; Chisa)</p>	<p>Lupita gave the Council and overview of AP/BP 4240 and why it is being worked on.          The workgroup convened last Monday to review title 5 regulations in regards to this policy, as well as what other campuses are doing.          Recommended changes:</p> <ul style="list-style-type: none"> <li>• Change the 2-year wait period to eliminating the time altogether. Francisco shared that in consulting Title 5 regulations, there is no set time period.</li> </ul>	<p>The workgroup will make the recommended revisions and bring AP/BP 4240 back to the April 5 meeting.</p> <p>Accreditation Standard I.B.7          Accreditation Standard I.C.5          Accreditation Standard I.C.8</p>



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	<ul style="list-style-type: none"> <li>• <a href="#">AP 4240 Academic Renewal (clean copy)</a></li> <li>• <a href="#">AP 4240 Academic Renewal (markup/revised)</a></li> <li>• <a href="#">BP 4240 Academic Renewal without Course Repetition</a></li> </ul>	<ul style="list-style-type: none"> <li>• Consensus to change the language in the AP and not just in the catalog.</li> <li>• New addition: “Students may use an equivalent course from an accredited college or university to replace a Mt. San Antonio College course in which a substandard grade was recorded, if earned subsequent to the substandard grade at Mt. San Antonio College.” Matt raised issue as to who will determine whether the course is equivalent to a Mt. SAC course.</li> <li>• Transcript will always show all grades – including the substandard grades, despite the renewal.</li> <li>• Bullet each item of units on number 2</li> <li>• Course work to be “disregarded” changed to coursework to be “renewed.”</li> <li>• “The student must have been successful in 18 units with a GPA of 3.0 ...”</li> <li>• Bullet and change wording on the GPA and units completed (3.0 for 18; 2.5 for 24, 2.0 for 30).</li> <li>• The process must be conducted through Counseling – change #8 to say “must” not “should”</li> <li>• Will re-word the last section related to work from other colleges. Question is whether it belongs in this AP – check to see if it fits under AP 4051 “Course Equivalencies and Variance.”</li> </ul> <p>The deadline for catalog changes is May 2021. It would also have to go through Academic Senate.</p>	<p>Accreditation Standard I.C.10 Accreditation Standard IV.A.7</p>
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	5-Minute Break		
	Presentations/Informational Items		
5.0	SEAP Budget approval Process (Audrey)	<p>Audrey gave an overview of the process to request SEAP carryover funds.</p> <p>Chisa stated that the Council needed to approve the process and make a recommendation to the Senate. Chisa shared the dilemma of approving the process is challenging because of lack of input.</p> <p>Madelyn explained that 3 administrators and 3 faculty review all of their mini-grant requests. The members of this group were recruited from SPEAC. We are still following the same framework as the original Student Equity Plan.</p>	<p>SEAP budget carryover process moved, seconded and approved by the Council.</p> <p>The process will be forwarded to Academic Senate for approval.</p> <p>Send out current student equity plan, executive summary, current structure and PowerPoint.</p> <p>Accreditation Standard I.B.6 Accreditation Standard II.A.7 Accreditation Standard II.C.7 Accreditation Standard IV.A.5</p>
6.0	Guided Pathways Scale of Adoption Assessment SOAA (Sara Mestas) <ul style="list-style-type: none"> <li>• <a href="#">Mt. SAC SOAA 2020-21 Draft</a></li> </ul>		Held over to the next meeting
7.0	Student Equity Plan discussion (Audrey & Eric Lara) <ul style="list-style-type: none"> <li>• <a href="#">CCC Equity Plan Review – A Focus on Racial Equity</a></li> <li>• <a href="#">SEA College Level Brief Mt. San Antonio College</a></li> </ul>		Held over to the next meeting
	<b>Future Presentations/discussions</b>		
	Launch of SCFF Dashboard Phase 1 (Daniel Beremun to present at April 5 meeting) <ul style="list-style-type: none"> <li>• <a href="#">Brief Phase 1 SCFF Dashboard</a></li> <li>• <a href="#">SCFF Dashboard presentation</a></li> <li>• <a href="#">2019-2020 SCFF Outcomes Summary Evaluation</a></li> </ul>		
	<a href="#">See attached</a>		



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	<b>Next meeting dates:</b> April 5, April 19, May 3, May 17, June 7		
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