



Student Preparation and Success Council
 Student Services Center, 9B – Ragan Room
 September 17, 2018 – Minutes

Members

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| <input checked="" type="checkbox"/> Audrey Yamagata-Noji, Co-Chair | <input checked="" type="checkbox"/> Lina Soto, Co-Chair | <input checked="" type="checkbox"/> Bruce Nixon | <input checked="" type="checkbox"/> Ned Weidner |
| <input checked="" type="checkbox"/> George Bradshaw | <input checked="" type="checkbox"/> LeAnn Garrett | <input checked="" type="checkbox"/> Jim Ocampo | <input checked="" type="checkbox"/> Shadiyah Omar <i>left before 3</i> |
| <input checked="" type="checkbox"/> Guadalupe De La Cruz | <input checked="" type="checkbox"/> Matt Judd <i>left before 3</i> | <input checked="" type="checkbox"/> Martin Ramey | <input type="checkbox"/> Vacant faculty |
| <input checked="" type="checkbox"/> Michelle Dougherty | <input checked="" type="checkbox"/> Tom Mauch | | <input type="checkbox"/> Vacant faculty |
| Student Representatives: | <input checked="" type="checkbox"/> Mario “Gabriel” Alfaro | <input checked="" type="checkbox"/> Richmond Tang <i>left before 3</i> | <input type="checkbox"/> Vacant faculty |

Guests:

Item No.	Agenda Item	Discussion	Outcome
1.0	Review Today's Agenda and Minutes from June 4, 2018		June 4, 2018 approved Accreditation Standard IV.A.7
2.0	Committee Meeting Minutes for Review and Approval		
a.	Basic Skills – May 10 th minutes for approval		May 10, 2018 minutes accepted Accreditation Standard IV.A.7
b.	Student Equity – no minutes received to date		
c.	SSSPAC – no minutes received to date	Jim shared that the backlog of minutes will be submitted. Evelyn Hill-Enriquez is the co-chair.	
3.0	Review Committee Purpose and Function Statements for: Student Preparation and Success Council Student Success Support Program Advisory Committee (SSSPAC)	Lina and Audrey presented that there is a discussion about amending the purpose/function/structure of SP&S Council related to Guided Pathways. The President has convened discussions with Academic Senate leadership about this.	AB 19 Promise Program: This effort will be planned under SP&S. Marty will push the message out to Academic Senate, Audrey will notify Gregory for Instruction reps and will



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	<p>Student Equity Committee Basic Skills Coordination Committee</p>	<p>Marty stated that he would like the Basic Skills Committee to continue (Michelle is the co-chair) as the Academic Senate has not dismissed the committee yet. He suggested reviewing the purpose/function statements outside of the funding consolidation issue because of the need for the work to continue.</p> <p>Council members were provided with the July 19 2018 memo from the state Chancellor's Office about the consolidation of funding and the creation of Student Equity Achievement Program (SEA Program).</p> <p>Council members were provided hand-outs related to AB 705 – the text of the bill and the July 11, 2018 memo from the state Chancellor's Office.</p> <p>Council members were provided a spreadsheet showing the Supplemental Allocation as part of the Student Centered Funding Formula.</p> <p>The Council discussed the impact of all of these initiatives along with Guided Pathways.</p> <p>The Council reviewed the 6 SP&S goals from 2017-18. These will be further discussed as part of the overall review of the future of SP&S Council.</p>	<p>also notice Student Services individuals to join the work group.</p> <p>Accreditation Standard IV.A.2</p>
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		<p>The critical work of the SP&S Council needs to be enumerated to add to the restructuring discussion.</p> <p>Michelle pointed out that #3 and #4 of their functions should continue: Ongoing assessment data and cross-disciplinary examination of practices and principles related to Basic Skills.</p> <p>SP&S Council must continue to do things like:</p> <ul style="list-style-type: none"> • Oversight and updating of APs and BPs (goal #6) • Review ramifications and legal aspects of higher education issues like sexual harassment, student discipline, students' rights, etc. • Professional development goal (#5) from Basic Skills <p>BSSOT started June 2016 – we're in our 3rd and final year. It has funded the development of corequisite work.</p> <p>Promise Program – this new effort was assigned to SP&S Council. An overview was provided and discussion ensued about possible uses of the funding. The Council is open to others to join this newly formed work group.</p>	
4.0	AP/BP 5000 Series Update	Council reviewed the BP/AP 5000 grid developed by Maridelle.	Changes to BP/AP 5020 – Nonresident Tuition were approved.



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		<p>Specific "red" sections [those needing to be worked on] were discussed:</p> <p>BP and AP 5020 (Nonresident Tuition) and BP 5030 (Fees) – will review over the summer and if all in order, send BPs for Board approval and APs for Board review (info item) – (George)</p> <p>AP 5020 (Nonresident Tuition): George provided updates after consulting with the Bursar Office. The process of refunds stated in AP 5020 is outdated and doesn't reflect the current process. "Tuition CAN be paid with cash ..." Other changes came from the CCLC recommendations. Refunds process is now listed after exemptions. The affidavit form for AB 540 students has been amended to incorporate recent legislative changes such as accepting community college enrollment toward qualifying for AB 540. Suggestion to eliminate "currently BankMobile" and ending with "the campus refund processor."</p> <p>BP 5020 (Nonresident Tuition): added the following ed codes: 68130.5 and 76140 et seq.; Title 5 Section 54045.5; 8 United States Code Section 1101(a)(15). Took out ed code 76141.</p> <p>BP 5040 (Student Records, Directory Information, and Privacy) – will review past minutes and discuss with George Bradshaw to get current status – (George)</p>	<p>They will be forwarded to PAC and then to the Board.</p> <p>BP 5030 (Fees) will be covered at the next meeting.</p> <p>BP 5040 (Records) will be covered at the next meeting</p> <p>BP 5050 (SSSP) will be forwarded to the Academic Senate.</p> <p>BP 5110 (Counseling) will be forwarded to the Academic Senate</p> <p>BP 5140 is being reviewed by a paid consultant</p> <p>Accreditation Standard I.B.7 Accreditation Standard I.C.5</p>
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		<p>BP 5050 (Matriculation) – the AP was approved in SP&S with revisions and sent to Academic Senate on 5/7/18; AP was approved. Jim to work on revising BP 5050 – will review in the fall (Jim) The Council approved the recommended changes. Will move forward to the Academic Senate.</p> <p>BP 5110 (Counseling) – the AP was approved 4/16/18 in SP&S and forwarded to Academic Senate for their agenda on 5/24/18 – need to follow up on AP 5110 from Academic Senate. BP 5110 will be brought to the fall SP&S meeting by Tom (Lina & Tom) Tom recommended changing first sentence to read: “Counseling services are an essential part of the educational mission of the College <u>and are available for all students.</u>”</p> <p>BP 5140 (Students with Disabilities) – reference 4/3/17 SP&S agenda: appears that VPSS office did not get update from ACCESS (DSPS) on updating the citations – VPSS office will do follow up (Maridelle)</p>	
5.0	Updates	SEAP (Student Equity Achievement Program) New Funding Formula AB 705	(see item 3.0)
6.0	Future Presentations/discussions		
	Review process to track BPs and APs		
	AP/BP 5420 Associated Students Finances - carried over from June 4 meeting		



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	Review concerns in using OnBase		
	Review status of Basic Skills Plan and Committee		
	Receive update report from Student Equity		
	Receive update report from SSSP		
	AB 19 Promise Program	Additional individuals interested in working on this will be invited to the next SP&S Council meeting to begin our work on this effort.	
	Next meeting dates: October 1, 2018		