



Textbook & Instructional Materials Committee Meeting

Notes, June 2 2022

(3:00 PM – 4:30PM, Zoom)

x	<i>(Faculty) Kristina Allende</i>	x	<i>(Co-chair) Allie Frickert</i>	x	<i>(Co-chair) Romelia Salinas</i>
<i>On sabbatical</i>	<i>(Faculty) Ellen Caldwell</i>	x	<i>(Faculty) Jenny Leung</i>		<i>(Student Services) Gabi Quiroz</i>
x	<i>(Faculty) Monika Chavez</i>		<i>(Bookstore) Suzanne Luetjen</i>	x	<i>(Student rep) Susan Ramuco- Elicerio</i>
	<i>Vacant</i>	x	<i>(EOPS)Julie Marquez</i>		

Item	Leader	Action Needed (discussion, decision, etc.)
Review minutes	RS	Meeting notes from 5.5.22 are approved.
SPEAC report	MC	
Review FAQ sheet for possible revisions	MC	Zero cost FAQ was presented, SPEAC would like us to define instructional materials clearly without leaving room for interpretation. Here is the definition from the California Ed Code: "Instructional materials" means all materials that are designed for use by pupils and their teachers as a learning resource and help pupils to acquire facts, skills, or opinions or to develop cognitive processes. Instructional materials may be printed or nonprinted, and may include textbooks, technology-based materials, other educational materials, and tests. Should we revise to all-inclusive cost? This would simplify the definition of "zero cost". Revisions were approved.

Review and finalize committee draft recommendations for First Day access for SPEAC	AF	Compiling TIMC recommendations and concerns- Inclusive Access document. Editing taking place on screen by AF.
Review and finalize committee goals	AF	Compiling TIMC recommendations and concerns- Inclusive Access document. Editing taking place on screen by AF.
Update on Instruction status for icon implementation	RS	