



Student Preparation, Equity and Achievement Council
 Online via Zoom
 June 6, 2022 – Minutes

Members [23]

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|--|---|---|--|
| <input checked="" type="checkbox"/> Audrey Yamagata-Noji, Co-Chair | <input checked="" type="checkbox"/> Roger Ellis, Co-Chair | <input checked="" type="checkbox"/> Sara Mestas | <input checked="" type="checkbox"/> Patricia Quiñones |
| <input checked="" type="checkbox"/> Esteban Aguilar | <input checked="" type="checkbox"/> Eva Figueroa Morales | <input checked="" type="checkbox"/> Michelle Nava | <input checked="" type="checkbox"/> Briseida Ramirez-Catalan |
| <input type="checkbox"/> | <input type="checkbox"/> Kelly Fowler | <input checked="" type="checkbox"/> Donna Necke | <input checked="" type="checkbox"/> Lani Ruh |
| <input checked="" type="checkbox"/> George Bradshaw | <input type="checkbox"/> John Kuchta | <input checked="" type="checkbox"/> Bruce Nixon | <input checked="" type="checkbox"/> Chisa Uyeki |
| <input checked="" type="checkbox"/> Monika Chavez | <input type="checkbox"/> Mark Lowentrout | <input type="checkbox"/> | |
| <input checked="" type="checkbox"/> Francisco Dorame | <input type="checkbox"/> | <input type="checkbox"/> Joshua Suchoza | <input type="checkbox"/> Student Representative |
| Student Representatives: | <input type="checkbox"/> Martin Chau | | |

Guests:

Item No.	Agenda Item	Discussion	Outcome
1.0	Review Today's Agenda and Minutes: May 16, 2022 minutes	13 members in attendance. Council will continue to meet virtually in the fall.	Minutes moved, seconded and approved by the Council Accreditation Standard IV.7
2.0	Committee Meeting Minutes for Review and Approval		
a.	Student Equity – minutes received for acceptance		
b.	Assessment and Matriculation –minutes received for acceptance		
c.	Retention and Persistence –no minutes received for acceptance		
d.	Textbook and Materials –no minutes received for acceptance		
	Action Items		
3.0	2021-22 Committee Goals & Progress Report – Council will report accomplishments due to the President's office by June 10	Goal #2 Added bullet: <ul style="list-style-type: none"> <u>The Council will keep this goal for the 2022-23 academic year.</u> 	The Council moved, seconded and approved the 2021-22 Committee Goals & Progress Report. This will be



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	<p>The budget is divided into 3 areas. We want to ensure that there was a review process for funding. There is not a budget section in the Student Equity Plan. This is a separate report that is submitted to the State, but not into the plan.</p> <p>Instruction did a mini-grant process. All programs are to have a SEAP work plan. There is an Internal document to request services. Our allocation had remained the same for about 7 years. The 2021-22 year, the legislature approved an increase of SEAP funds, but we never got allocation of current fiscal year. There hasn't been a lot of work because we haven't received allocation for the current year</p> <p>Goal #3 Add bullets:</p> <ul style="list-style-type: none"> • <u>Representatives from each reporting committee reported regular updates to the Council.</u> • <u>Recommendations received by the Student Equity Committee on the Native American Initiatives.</u> • <u>There has been a greater integration with the Retention and Persistence Committee and Textbook and Instructional Materials Committee.</u> <p>Goal #4 Added bullets:</p> <ul style="list-style-type: none"> • <u>BP 4250- Probation, Dismissal, and Readmission: The Council reviewed and accepted revisions made by a workgroup. Status: Forwarded to Academic Senate June 2022.</u> • <u>AP 4250 –Probation: The Council reviewed and accepted revisions made by a workgroup. Status: Forwarded to Academic Senate June 2022.</u> <p>Goal #5 Added bullets:</p>	<p>forwarded to the President's office and Academic Senate simultaneously.</p> <p>Accreditation Standard IV.A.2</p>
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June 6, 2022 – Minutes

		<ul style="list-style-type: none"> • <u>The Council had a joint meeting with the reporting committees and other key campus leaders to review where the College is with assessment and placement.</u> • <u>The Council reviewed the AB 705 plan due May 2022 (extended deadline). The AB 705 Report has passed through Academic Senate and AMAC.</u> 	
4.0	Student Equity Committee 2021-22 Committee Goals & Progress Report (Bruce)	Bruce went through the Student Equity Committee's outcomes and shared with the Council that the committee had a very busy year. The report shows that there were some real tangible things, especially the work with Native American Initiatives. Bruce also shared that the Student Equity Committee will be hosting a luncheon to welcome the new professional expert that was hired.	<p>The Council accepts the Student Equity Committee's 2021-22 Goals and Progress Report. This will be forwarded to the President's office and Academic Senate simultaneously.</p> <p>Accreditation Standard IV.A.2</p>
5.0	Assessment and Matriculation Committee 2021-22 Committee Goals & Progress Report (George)	George reviewed the Assessment and Matriculation Committee's 2021-22 Goals and Progress report. The committee continues to review and recommend requests and updates related to AB 705 and AB 1705.	<p>The Council accepts the Assessment and Matriculation Committee's 2021-22 Goals and Progress Report. This will be forwarded to the President's office and Academic Senate simultaneously.</p> <p>Accreditation Standard IV.A.2</p>
6.0	Retention and Persistence Committee 2021-22 Committee Goals & Progress Report (Patty)	Patty shared that the most significant accomplishment was that they started drafting recommendations for supporting male students of color, as it relates to retention and persistence. This is the goal that will continue to next academic year. They started drafting a 5-year longitudinal study, which took it to a few meetings to obtain feedback. The goal to work with POD will also continue next academic year.	<p>The Council accepts the Retention and Persistence Committee's 2021-22 Goals and Progress Report. This will be forwarded to the President's office and Academic Senate simultaneously.</p> <p>Accreditation Standard IV.A.2</p>
7.0	Textbook & Materials Committee 2021-22 Committee Goals & Progress Report (Monika)	Monika shared that the committee did not get to the 4 th goal this year. The committee will work on this goal in the next academic year.	<p>The Council accepts the Retention and Persistence Committee's 2021-22 Goals and Progress Report' This will be entered in the correct template and forwarded to the</p>



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June 6, 2022 – Minutes

			<p>President's office and Academic Senate simultaneously</p> <p>Accreditation Standard IV.A.2</p>
8.0	Zero Cost FAQs (Monika)	<p>Monika shared with the Council that we previously designated instructional material costs and non-instructional material costs. If there were a cost included in a class, then it would not qualify as zero cost. If lower than \$40, it would be considered low cost. Other colleges will separate instructional and no instructional costs. The spirit of the law is informing students that there is a cost.</p>	<p>Informational Item</p> <p>Accreditation Standard I.C.2</p> <p>Accreditation Standard I.C.6</p> <p>Accreditation Standard II.A.7</p>
9.0	TIMC Recommendations and Concerns – Inclusive Access (Monika)	<p>Inclusive Access is where a publisher will provide a discount on electronic textbooks, providing that the class commit to the opt-out process. The opt-out process is where everyone will get access to the textbook on the first day, but then will get charged for the book. This can have issues because of cost transparency. Textbook publishers can also increase the prices. Publishers want to get rid of the used textbook market. When guaranteeing the e-text, it allows them to raise the prices a little bit more. Many publishers are not printing physical texts because it is more expensive. Inclusive access: some colleges are doing this on a campus-wide level. The college pays a flat fee, and then has access to all textbooks. This does not necessarily work for sequence courses. Another logistical complication is that we are unsure on who would be responsible for monitoring/collecting collections for books that are not returned. Some recommendations should include feedback and surveys, which should be done before the contract. TIMC recommends doing opt-in and not opt-out. Students should make that conscious decision about purchasing something rather than the decision to opt-out. Concerns from the Academic Senate for California Community Colleges: 9 questions that should be considered to ensure a positive student experience with any implementation of this practice:</p>	<p>The Council moved, seconded, and approved the TIMC Recommendations and Concerns. This will be forward to Academic Senate.</p> <p>Accreditation Standard I.C.2</p> <p>Accreditation Standard I.C.6</p> <p>Accreditation Standard II.A.7</p>



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June 6, 2022 – Minutes

1. Does the inclusive access program enhance academic freedom by offering affordable content from a variety of sources including open educational resources (OER)?
2. Does the inclusive access program provide permanent access to core content after the subscription period ends?
3. Does the inclusive access program have data agreements that protect students and provide data sharing transparency with the participating school?
4. Does the inclusive access program capture student data for advertising or marketing purposes?
5. Does the inclusive access program include reasonably priced print options for the 10 percent of students who still need or prefer it to digital material?
6. Does the inclusive access program offer fair pricing for online homework or other courseware components if offered separately?
7. Does the inclusive access program keep OER content free, or does it charge for it?
8. Does the inclusive access program have a clearly stated and generous opt-out period?
9. Is the inclusive access program fee clearly delineated as part of the course listing alongside other similar fees such as lab fees and tuition?

Recommendation moving forward is to have a workgroup. What is the percentage of reading material would this affect? Monika says that you would have to enter into inclusive access. Susan from the bookstore is part of TIMC and is trying to get it here at the bookstore.

There are very specific circumstances where this may be beneficial. Unless they are within these guidelines, within the TIMC recommendations, it would not be beneficial for the students on our campus. There is an appeal as to what the solutions are to reduce



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		costs. Chisa recommends that it would be appropriate for this to go through senate.	
	5 Minute Break		
10.0	<p>AP/BP 4250 Probation and Dismissal Workgroup update (Francisco, George, Chisa)</p> <ul style="list-style-type: none"> • AP 4250 draft • BP 4250 draft 	<p>Francisco shared that a workgroup reviewed AP/BP 4250. Julie Perez Garcia, Francisco, George, Chisa and Roger are on this workgroup.</p> <p>The workgroup referenced Title V for guidance to updated language. They were able to make some edits/modifications and wanted to ensure that our alignment was with Title V.</p> <p>BP 4250</p> <p>Made marks on academic probation and made modifications to the language regarding that.</p> <p>George reviewed the Dismissal component. Also going to make modifications to our processes here at Mt.SAC.</p> <p>The difference between what we do and what they do is that language shows that there is a “primary term,” which was not completely clear. “Primary term” is replaced with intersessions. Is dismissal always imminent or is subject to dismissal?</p> <p>There is first level of dismissal; the 2nd level of dismissal is subject. When a student sits out for 2 primary terms, they are then allowed to come back. After a year, the student has to reapply. Regardless of the issue of probation and dismissal, after a year, the student needs to reapply.</p> <p>We are limited to dismissing for more than one semester. "dismissed" should replace "subject to dismissal" in both "Dismissal" paragraphs</p> <p>AP 4250 does not have reinstatement and dismissal. Would need to come back as a group, AP 4255 has dismissal and reinstatement language.</p> <p>Before being dismissed, they are notified of the availability of college support services.</p> <p>“Restriction on Enrollment” needs to be edited because it is older language. Francisco says that this is the language in Title V.</p> <p>Recommendations:</p>	<p>Sara and Eva will be added to the workgroup. AP/BP 4250 will be worked on through the summer and be brought back for Council review in the Fall.</p> <p>Accreditation Standard I.B.7 Accreditation Standard I.C.5 Accreditation Standard I.C.8 Accreditation Standard I.C.10 Accreditation Standard IV.A.7</p>



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		<p>Strike “their” in the first paragraph. Add “affected” after “each” in first section Add “status” after “probation or progress probation” Add “referred to a probation workshop” after “academic probation or progress probation” The section at the bottom of the document is not relevant with the rest of the document. Eva recommends that using active voice can make it clearer. Add Sara and Eva to workgroup and continue working on this until August.</p>	
	Discussion/Informational Items		
11.0	Vaccine & Testing Policies update COVID Impact on Decline in Male Enrollment at Community Colleges (Patty)		Maridelle will resend this out to the Council for reference.
12.0	Discuss Future Agenda Items for 2022-23		
	Future Agenda Items		
	AB 963 (Andi Sims)		
	Next meeting dates: September 19		