

**Mt. San Antonio College Retention and Persistence Committee - Agenda**

**Date: April 11, 2023**

**Attending:**

X	Katie Datko (Co-Chair)	X	Lesley Johnson				
X	Ned Weidner (Co-Chair)		Jasmine McLeod				
X	Elizabeth Casian		Marcell Gilmore				
X	Julie Cortez		Jimmy Tamayo				
	LaTasha Hagler	X	Michelle Dougherty				
X	Gizelle Ponzillo		Vanilla Bonilla			X	Jannet Ortiz (Recorder)

**Regrets:**

	<b>Topic</b>	<b>Discussion</b>	<b>Outcome</b>
1.	<ul style="list-style-type: none"> <li><b>Welcome and Review</b> Agenda Topics</li> <li><b>Review and Approve</b> 11/22/22 meeting minutes</li> </ul>		11/22/22 meeting minutes were reviewed and approved.
2.	<ul style="list-style-type: none"> <li><b>External Committee</b> Updates: Relevant topics or items from related committees germane.</li> </ul>	<p>SPEAC update – proposal to work group between committees for drop survey – may not be efficient as there is overlap in membership between different committees. Once we have a drop survey to share, it will be shared with other committees for input and feedback.</p> <p>DEISA Council is newly formed and met two weeks ago for the first time. Talked about purpose and function of the counsel – to oversee DEISA efforts across campus and facilitate conversation between different groups. R&amp;P is listed under the committees that work towards equity. DEISA counsel is looking into adding an infinity sign at the end of acronym to encompass other -isms.</p> <p>Question: Who does R&amp;P report their minutes to? R&amp;P reports to SPEAC, and DEISA counsel reports to PAC.</p>	

		<p>Question: Is the focus of DEISA counsel for faculty and staff?</p> <p>Yes, but there are also representatives from students, deans and VPs, instruction – the focus is the entire campus. The DEISA counsel will also be taking on the campus climate survey which was previously under a different committee.</p> <p>Assessment and Matriculation Committee will be sending out a survey regarding AQ – one for students and one for professors. Were students placed correctly in their math/English courses? How does this affect persistence and retention?</p>	
3.	<ul style="list-style-type: none"> <li>• <b>Drop Survey Discussion</b> <ul style="list-style-type: none"> <li>○ Review of data/processes from other CCCs           <ul style="list-style-type: none"> <li>▪ <a href="#">El Camino</a></li> <li>▪ <a href="#">Saddleback College</a></li> </ul> </li> <li>○ Relevant Questions</li> <li>○ Process</li> <li>○ Collaborations with other Committees</li> <li>○ Data Use/Campus-Wide Reporting</li> </ul> </li> </ul>	<p>Recommendations on how committee would like to proceed on drop survey?</p> <p>Survey should be brief. Focus should be – why are students dropping? Potential question: Why are you withdrawing from this class? Provide a drop-down menu with options.</p> <p>What are the options we want to provide that students can select to answer the question of why they are withdrawing from their class.</p> <p>Are students dropping just one class, all of their classes? How do we find this data? Research/IT may be able to assist with gathering this information.</p> <p>Another suggestion – instead of drop-down menu, students could enter a short-answer. Although short-answer questions complicate data gathering for research.</p> <p>Suggestion – if we offer an “Other” option, make a note to students to enter additional information.</p> <p>Question: is there a long-term data collection goal or is the goal to see the results in real time and prepare interventions and remediation.</p> <p>Immediate remediation options are already available, like early alert. Sometimes students need to drop. The</p>	<p>Purpose and function of drop survey is to gather consistent data on why students drop – whether personal or academic and find ways to connect students to the resources they need.</p> <p>Committee will work on thinking of general options for reasons why students drop – similar to El Camino - or have an open ended question? How do we frame the initial question? Come up with list of possible questions.</p> <p>Committee began a google document to start brainstorming survey questions and response options. Committee will continue to work on google doc before next meeting.</p>

long-term data will provide evidence on why students drop and it may facilitate implementing changes.

Student Equity Committee had come up with a hold idea.

It would be useful to have targeted intervention for students that are on the 3<sup>rd</sup> or 4<sup>th</sup> attempt of the same course. Can we use this survey to help students be more successful at their repeated attempts?

This particular idea may be a different approach.

Sometimes students have life circumstances that contribute to the dropping of courses. Sometimes dropping is the best option for students at the time they withdraw.

How does placing a hold engage professors? If a campus representative contacts students with information for resources and the faculty member suggested students drop – there may be some confusion.

We can add a survey answer option that students dropped due to faculty recommendation.

Should intervention efforts be the focus of student equity committees if students need help right away? Some students do look for help, but most students do not. What types of training and support are faculty getting in regards to the resources available for Mt. SAC students? Faculty are the #1 reason students seek tutoring. Is faculty being supported in their efforts?

Another survey answer option: I'm failing and I am not sure what resources are available to me?

The survey can help us find gaps that we can target.

Reviewed Saddleback College PowerPoint.

Feedback: "My life is too stressful at this time" is too broad of an option.

		<p>El Camino answers are more general – some committee members prefer the answers provided on their survey. Saddleback has more specific options – some committee members prefer more specific. Committee is leaning more towards the El Camino format. Is the best approach to provide options that Mt. SAC can provide interventions for?</p>	
4.	<ul style="list-style-type: none"> <li>• <b>Future Meetings:</b> Monthly or bi-monthly.</li> </ul>		
5.	<ul style="list-style-type: none"> <li>• <b>Other</b></li> </ul>		
<b>Issue Bin/Future Agenda:</b>			

Future Meetings: Spring 2023 – April 25, May 9, May 23