

**Mt. San Antonio College
Health and Safety Committee
Group Memory of July 9, 2019**

Committee Members:

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| <input checked="" type="checkbox"/> Mike Williams | <input checked="" type="checkbox"/> Melonee Cruse | <input type="checkbox"/> Peter Gonzales | <input checked="" type="checkbox"/> Ray Monsack |
| <input type="checkbox"/> Patricia Swint (Keenan) | <input checked="" type="checkbox"/> Marti Whitford | <input checked="" type="checkbox"/> Carlos Duarte | <input type="checkbox"/> Tatianna Alonso/Student Rep |
| <input checked="" type="checkbox"/> Donna Lee | <input type="checkbox"/> Sheila Wright | <input checked="" type="checkbox"/> Timothy Engle | <input checked="" type="checkbox"/> Duetta Langevin (Chair) |
| <input checked="" type="checkbox"/> Joanne Franco | <input checked="" type="checkbox"/> Joe Jennum | <input checked="" type="checkbox"/> Ken McAlpin | <input checked="" type="checkbox"/> Gabriel Aragon |
| <input checked="" type="checkbox"/> Toni Consolo (ASCIP) | <input checked="" type="checkbox"/> Bill Asher | <input checked="" type="checkbox"/> Sandi Horn | <input checked="" type="checkbox"/> Andie Solorzano (Notes) |

ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
1. Welcome/Introductions	Introduced Suzanne Vasquez to the committee. Suzanne is the new Administrative Specialist I for the Risk department.	
2. Agenda Review	Reviewed	
3. Review Group Memory – June 11, 2019	Reviewed and Approved	Andie will post on the website
4. WC Claims – June – Andie	The WC claims for June were reviewed with the committee. Duetta reviewed the numbers provided by Keenan & Associates for our renewal for 2019/2020 which reflects three years of history.	
5. Hazard Reports	None to report Duetta did want to mention that SoCal gas is on campus replacing a line which is routine for them.	

Health and Safety Committee
Group Memory

<p>6. Emergency Management Updates – Melonee</p>	<p>Melonee invited Chris Schroeder from IT presented to the committee information on how the new RAVE system was going to work. RAVE is the new emergency alert system for the college and replacing Black Board Connect. This new system is in effort to align our notification system. There will be a soft launch on August 13, 2019 and then a re-launch at the end of August. This system is an opt-out system. This is part of phase I and there will be other phases to be rolled out after the initial. Chris was also able to show a quick example of the system works on the projector for the group.</p> <p>The active shooter training for student services has been scheduled for August 22, 2019. It will be paid through ASCIP.</p> <p>Melonee reminded everyone about the email she sent out with a checklist on being prepared in an earthquake with the recent earthquakes in CA.</p> <p>Emergency Preparedness Month is in October and the next meeting is on Monday, July 15, 2019.</p> <p>Melonee is working on a reunification plan with the Child Development Center so parents can be re-united with children in an emergency situation.</p>	
<p>7. Campus Camera Update</p>	<p>This is roll out is back on the books and there is a meeting today, July 9, 2019. Mike Williams did review the plan. The college is on phase I with \$100,000 to connect our current cameras together with a software.</p>	<p>IIIB</p>

Health and Safety Committee
Group Memory

	An RFP has been issued and is due at the end of August. The cameras are to focus on Safety and on parking lots. It would have license plate readers and the footage would be accessible for one month. Facial recognition system is not in place.	
8. AED Report – Marti	Marti reviewed the AED report with the committee. It is also posted on the Risk website. The program is run by Dr. Peek. Marti is having a hard time getting faculty trained on the AED’s that were requested for vans on field trips.	Duetta needs to follow up with Matt Judd on this and Matt’s needs to make is a directive.
9. Updates – Lactation PODS, Radio Meeting, Radio Meeting	Duetta is working with Mika to attend September’s meeting to discuss the lactation PODS and answer questions.	The meeting in regards to the Radio’s is taking place today, July 9, 2019.
10. Roundtable	Mike Williams would like to discuss Skateboarding and getting the message out on campus as most don’t know it’s prohibited. Due to limited time I will add this on to the next meeting agenda.	
11. Future Action Items: Identification Badges-AP7121 TB Exposure Standard Operating Procedures Service Animals	<u>Service Animals</u> Duetta handed out the following to the committee: <ul style="list-style-type: none"> • AP 3440 Service Animals (NEW) • Handout titled Part 36 Nondiscrimination of the Basis of Disability in Public Accommodations and Commercial Facilities • Animals in the Classroom & Campus – Best Practices from the P&C Bridge website with Keenan & Associates • U.S. Department of Justice, ADA Requirements regarding Service Animals 	Add Stop the Bleed Kits to Future Action Items. Duetta is to set up a meeting with Sokha and Grace regarding Service Animals.

Health and Safety Committee
Group Memory

	<p>The committee a lengthy discussion on the topic and over all the question of how to approach this situation when it arise still remains. Who is contacted with these concerns and issues HR or Access? Duetta will talk to Sokha Song in HR and Grace Hansen in Access to get direction on how to handle Service Animals on campus. After discussion next steps on how to educate faculty and staff.</p>	
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FUTURE MEETING DATES (9:00 – 10:30 a.m.)

August 6, 2019

September 10, 2019

October 1, 2019

November 5, 2019

December 3, 2019