

**Mt. San Antonio College
Health and Safety Committee
Group Memory of May 3, 2022**

Committee Members:

- | | | | |
|--|--|--|---|
| <input checked="" type="checkbox"/> Mike Williams | <input checked="" type="checkbox"/> Sayeed Wadud | <input checked="" type="checkbox"/> Peter Gonzales | <input checked="" type="checkbox"/> Ray Mosack |
| <input type="checkbox"/> Patricia Swint (Keenan) | <input checked="" type="checkbox"/> Joanne Bermejo | <input checked="" type="checkbox"/> Carlos Duarte | <input type="checkbox"/> Andrew Garcia/Student Rep |
| <input checked="" type="checkbox"/> Donna Lee | <input type="checkbox"/> Vacant (faculty) | <input checked="" type="checkbox"/> Timothy Engle | <input checked="" type="checkbox"/> Duetta Langevin (Chair) |
| <input type="checkbox"/> Nerissa Uiagalelei | <input checked="" type="checkbox"/> Joe Jennum | <input checked="" type="checkbox"/> Ken McAlpin | <input checked="" type="checkbox"/> Andie Solorzano (Notes) |
| <input checked="" type="checkbox"/> Gabriel Aragon | <input type="checkbox"/> Bill Asher | <input type="checkbox"/> Sandi Horn | |

ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
1. Welcome/Introductions		
2. Agenda Review	Reviewed	
3. Review Group Memory – April 1, 2022	Reviewed and approved.	Andie will post to the website.
4. WC Claims – April –Andie	Andie reviewed the Worker’s Compensation Claims with the committee for April. Shared how many opened in April and how many closed in April.	
5. Hazard Reports - Sayeed	Reviewed Hazard Reports for the following: <ul style="list-style-type: none"> • Ballard between building 66 and 78, between building 2T and 1C, between building 2M and 6 pending • Building 69 HVAC roof access and ladder – work order submitted – pending fix • Building 13 Room 1470 – empty bottles for chemicals and eye stations is obstructed • Broken windshield on golf cart of Sodexo. Garage 	IIIB

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	<p>will work with Sodexo on replacing windshield which is hard to get. Ken will follow up on it.</p> <ul style="list-style-type: none"> • Potholes on Parking Lot D – work order will be submitted 	
6. Hazard Report Updates	<p>The following Hazards have been reviewed and completed:</p> <p>Holes are closed in building 3</p>	IIIB
7. EHS Program – Sayeed	<p>Sayeed reviewed the following with the group:</p> <ul style="list-style-type: none"> • Chemical Hygiene Plan – Completed – Training upcoming • Fire Protection and Prevention Plan- final review (Sayeed reviewed with the group) • Fire Safety-Updating the Fire Extinguisher locations based on type and size • Laboratory Safety Programs- Ongoing – Training upcoming • Hazard Communication Program-Ongoing – Training upcoming • Building Safety Checklist (inspection) – New Program • Parking Lot B two issues – pending – parking spot and flow by the ticket are and the turn. • Parking Lot Gateway – pending entrance in and out • Building 26 D: Ground floor hallways missing Knockout plugs 	<p>IIIB</p> <p>Do we need a map for the fire extinguishers? Use for the building evacuation plans for the marshals and floor captains.</p> <p>Anything wrong with the extinguishers contact facilities. Work Order</p> <p>Follow up on Facilities replenishing the extinguishers in the gateway parking structure.</p>

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<p>8. Biohazard’s Waste – Sayeed</p>	<p>Weekly disposal of biohazard wastes from HR COVID tent. Being disposed in Donna’s area</p>	<p>IIIB</p>
<p>9. Emergency Management Committee Updates – Duetta</p>	<p>The Sup-group decided on a poster for classrooms and the emergency handbook for faculty and offices that Sayeed created. It will be posted on the website as well once its finalized.</p> <p>Continuing to work on the building evacuation plans. Some radios have come in and we will be replacing items in the emergency bags.</p> <p>Trainings will be available starting in May and will continue through July twice a month for Building Evacuations. We will start drills in the fall.</p> <p>Starting Friday an outside vendor to help with threat assessments on campus. This will be the first step and further trainings will come out of this assessment. Violent Assailant training will also be something that will be scheduled in the near future.</p>	<p>IIIB</p> <p>How does this work with students with special needs? There is a plan already and worked with Malia Flood.</p> <p>Possible additional training for those that have special needs.</p>
<p>10. Return to Campus COVID Update- Duetta/Joanne</p>	<p>The group reviewed and discussed the email sent by the President last week. Mandates are expiring.</p> <p>There has been uptick in cases on campus. Hopefully doesn’t turn into a surge.</p> <p>Joanne reviewed numbers with the group and reviewed the sub-variants with the committee.</p>	

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	Health Services will be at commencement at a tent.	
<p>11. Campus Safety Updates – April – Mike</p>	<p>Crime Report: There have been burglaries where contractors keep their equipment and tools.</p> <p>There was an attempted burglary in 67B, fire extinguishers over couple months in gateway.</p> <p>The ticket machine was broken into and vending machine. These incidents are happening but not happening as a crime spree.</p> <p>A incident where someone yelling from building 1 at the ground’s employees which there is ladder that is accessible.</p> <p>A concern about contact tracing communication was discussed with the group.</p>	<p>IIIB</p>
<p>12. Safety Spotlight – IM Ready Keenan Safe Colleges, Cyber Security - Duetta</p>	<p>Duetta reviewed all the trainings available to the campus with the committee.</p>	

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<p>13. AP/BP 6750 – Pending PAC Review</p>	<p>The AP/BP was sent to PAC on 3/23/22 and will be reviewed on 5/11/22.</p>	
<p>14. Roundtable – Safety Hazard</p>	<p>Reviewed the Hazard Report regarding stop signs in multiple LOTs we will submit a work order.</p> <p>Need to submit work order for 26A automatic doors.</p> <p>A concern was brought up about Saturday events and communication regarding what should be open and not. Who should be given access? Mike will discuss with Campus safety on looking at the 25live and the report.</p>	
<p>14. Future Action Items: Electric Vehicle AP/BP Identification Badges – Updates from Bill Asher on the committee</p>		

FUTURE MEETING DATES (9:00 – 10:30 a.m.)

June 7, 2022