

**Mt. San Antonio College
Health and Safety Committee
Group Memory of October 3, 2023**

Committee Members:

- | | | | |
|---|--|--|---|
| <input type="checkbox"/> Mike Williams | <input checked="" type="checkbox"/> Sayeed Wadud | <input checked="" type="checkbox"/> Peter Gonzales | <input type="checkbox"/> Becky Zhu/Student Rep |
| <input checked="" type="checkbox"/> Patricia Swint (Keenan) | <input type="checkbox"/> | <input type="checkbox"/> Carlos Duarte | <input checked="" type="checkbox"/> Duetta Langevin (Chair) |
| <input checked="" type="checkbox"/> Donna Lee | <input checked="" type="checkbox"/> Connie Kunkler | <input checked="" type="checkbox"/> Timothy Engle | <input checked="" type="checkbox"/> Andie Solorzano (Notes) |
| <input type="checkbox"/> Nerissa Uiagalelei | <input checked="" type="checkbox"/> Joe Jennum | <input checked="" type="checkbox"/> Ken McAlpin | |
| <input type="checkbox"/> Irma Arvizu | <input checked="" type="checkbox"/> Bill Asher | <input checked="" type="checkbox"/> Ray Mosack | |

ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
1. Welcome/Introductions	Introductions were done and welcomed Connie Kunkler. Sergeant Owen attended for Chief Williams.	
2. Agenda Review	Reviewed.	
3. Review Group Memory – August 1, 2023	Reviewed and approved.	Andie will post to the website.
4. WC Claims – August & September –Andie	Andie reviewed the Worker’s Compensation Claims with the committee for August & September.	
5. Hazard Reports Updates	<p>The committee reviewed the following Hazard Reports:</p> <ul style="list-style-type: none"> • Reviewed the round-about at the Athletics facilities and the safety concerns. Requesting to make it 2 lanes with a drop off and pick up lanes. We will work with Psomas. • Reviewed the Hazard Report on the Swim Facility Bleacher and the height of the rails. 	IIIB

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	<p>Per Joe they are up to code and have been looked at.</p> <ul style="list-style-type: none"> • Updated the committee with the updates to the main stairs in building 4. • Reviewed the Hazard report for LOT B and marking the sign poles. Duetta will work with planning on possible yellow markings. • Discussed the concern regarding regular vehicles entering the Foothills Transit Center. Duetta will work with Bill on possible solutions. 	
<p>6. Emergency Management & Environmental Safety Updates – Sayeed</p>	<p>Sayeed reported out:</p> <ul style="list-style-type: none"> • On October 19, 2023, is the great shake out. It is an opportunity to test all our systems. Discuss as a committee. Currently working on updates for the computers and desk top notifications. The athletics office has 3 or more Alertus set up and we will need to review this. • We will test the Emergency Notifications next month and every three months on-going. • Reviewed the Campus Map and the new marked assembly areas. • Building Evacuation Trainings are available twice a month and supplies are being distributed. • Active Shooter Tabletop with Keenan will be on November 16th. • Fire Marshall visited campus and it was a 6-hour visit. The pool and chemicals were an issue, but it was fixed and there was no violation. • There is class D fire extinguisher in 3 different places on campus, we are currently looking for an employee to do fire extinguisher checks. It could 	<p>IIIB</p>

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	<p>also be modified duty for someone temporarily on restrictions and assist with the regular employee.</p> <ul style="list-style-type: none"> • On August 1, 2023, we had our first laboratory training. • The first lockdown drill with the planetarium was rescheduled. • The Food Safety Program is currently being worked on. • There has been a Biohazard pick up issue which we are working on resolving. Going to start the RFP process. Discussed safety money for the moving of the universal waste and the shed we need to order which did not happen in the past. • FEMA is conducting their national alert tomorrow on 10/4/23. • Discussed a visible Student Health Services sign to let students know where to go. • Monthly Managers Training on Thursday – Emergency & Responses – Who makes the decisions? Email text and voice all at the same time. Radio communication – for facilities. Notifications are being worked on the flow of getting them out. Mobility issues. Trams drivers to help? Lianne, the director of DHHS is meeting with the police and campus safety advisory committee. No threat announcement. Safe refuge area. Facility dispatch to facilities employees. 	
<p>7. Campus Safety Updates – August & September – Sergeant Owen</p>	<p>Sergeant Owen reported out:</p> <ul style="list-style-type: none"> • They are still investigating the groping incident. • The Sexual Assault in 26B is still being investigated and reviewing the facts. • Catalytic Converters thefts have had a slight 	<p>IIIB</p>

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	<p>decrease.</p> <ul style="list-style-type: none"> • There has been minor vandalism in the foothill transit centers but no violent crimes. The Bus line stops at 11pm. • Recently a student hurt his head in gateway parking lot. 	
<p>8. Safety Spotlight</p>	<p>Patricia discussed the Keenan Safety Flyers and will make them available.</p>	<p>IIIB</p>
<p>9. Department Updates</p>	<p>Donna Lee: Faculty and staff have concerns about the cleanliness of the building and rooms. The Dean is getting involved and has met with the swing manager. Custodial has had concern about the nature of the jobs in those areas.</p> <p>Sayed Wadud: See Emergency Management Updates.</p> <p>Ken McAlpin: Discussed a night custodian training for emergency situations. Ken announced he is retiring as of October 20, 2023.</p> <p>Sergeant Owen: See campus safety updates.</p> <p>Joe Jennum: Discussed the student Incident with the Fire extinguisher and injuring their hand. It has since been corrected.</p> <p>Ray Mosack: Continuing to do the stop the bleed training each month. He will look into athletics and training as well.</p> <p>Bill Asher: There were 22 health and safety work orders.</p>	<p>IIIB</p>

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	<p>Only one is currently open. Reported on some items of concern in the Gateway parking structure and working on fixing these items. M&O has done an inspection on the fire extinguishers and are working on the replacement of them.</p> <p>Connie Kunkler: Discussed safety concerns within her area. There are early classes in the morning as early as 6am. Is there training for Faculty on incidents. Is it possible to have visibility during early hours of Police & Campus Safety. Discussed that EMS could not get to the most recent incident in September due to construction. Currently working on the Crisis response team/Emergency Response team.</p>	
<p>10. Future Action Items</p>		

FUTURE MEETING DATES (9:00 – 10:30 a.m.)

November 7, 2023

December 5, 2023