



# Retention and Persistence Committee - Minutes

September 26, 2023

## Attending

Y/N	Member Name
Y	Katie Datko (Co-Chair)
N	Ned Weidner
Y	Elizabeth Casian (Temporary Co-Chair)
Y	Julie Cortez
Y	Lesley Johnson
N	Jasmine McLeod
Y	Marcell Gilmore
Y	Gizelle Ponzillo
Y	Krysten DeWilde
Y	David Sarabia
Y	Jannet Ortiz (Recorder)

## Agenda Topics

Topic	Discussion	Outcome
<b>Welcome &amp; Introductions</b> <b>Review and Approve <a href="#">5/23/23 meeting minutes</a></b>		The 5/23/2023 meeting minutes were reviewed and approved.
<b>External Committee Participation, Updates &amp; News</b> (Relevant topics or items from related committees germane to our work) <ul style="list-style-type: none"> <li><b><a href="#">Platforms &amp; Projects</a></b></li> </ul>	<ul style="list-style-type: none"> <li>EC presented Equity Accelerator from the Chancellor's Office and possibility of applying for program as a campus committee               <ul style="list-style-type: none"> <li>Evidence based social belonging program</li> <li>How do we foster a sense of belonging on campus?</li> <li>Committee discussed interest in applying for the following academic year in order to get buy-in from campus community</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>KD will reach out to Chancellor's Office for more information on Equity Accelerator program.</li> <li>KD will reach out to NCLET Just In Time rep for additional information.</li> </ul>

	<ul style="list-style-type: none"> <li>○ Role of committee in discussing program with various stakeholders</li> <li>○ Questions to ask Chancellor’s Office: Is funding attached? What resources will be offered? Is this program geared towards a specific group on campus or for all students? Are they able to present to the group?</li> <li>● Just In Time Math – tool that helps with instruction delivery and equitable student outcomes in co-requisite math classes. Assesses student skills and Math professors can view data on what concepts students understand and which areas they should focus on. <ul style="list-style-type: none"> <li>○ Free and interactive platform</li> <li>○ Committee member has a concern with this tool specifically working with co-requisite courses. Would the tool be helpful if co-requisites go away?</li> <li>○ This tool may create the possibility for faculty to create OER</li> <li>○ Can committee members have access to tool to preview?</li> </ul> </li> </ul>	
<p><b>Purpose &amp; Function Review</b></p> <ul style="list-style-type: none"> <li>● <u>22-23 Purpose &amp; Function</u></li> </ul>	<ul style="list-style-type: none"> <li>● Committee reviewed the R&amp;P purpose and function and discussed edits.</li> <li>● What groups do we need to focus on? Drop Survey will help gather this information.</li> <li>● Defining persistence and retention - <ul style="list-style-type: none"> <li>○ Persistence: term to term</li> <li>○ Retention: class completion</li> </ul> </li> <li>● Establish goals that support persistence and goals that support retention</li> <li>● Part of the goal of the committee is for Math and English departments to understand how to ensure students feel safe and supported to complete their courses.</li> <li>● Role of tutoring in supporting purpose of committee. Math and English Bridge. GPS/cohort <ul style="list-style-type: none"> <li>○ Normalizing help-seeking behaviors.</li> </ul> </li> <li>● Purpose was revised to include just the first sentence of the 22-23 Purpose. The committee determined that the second paragraph best described functions.</li> </ul>	<ul style="list-style-type: none"> <li>● Committee began a working document to update the purpose and function of the committee.</li> </ul>

<p><b>Goals Review</b></p> <ul style="list-style-type: none"> <li>• <a href="#"><u>22-23 Goals Summary</u></a></li> <li>• <a href="#"><u>22-23 Purpose &amp; Function</u></a></li> </ul>	<ul style="list-style-type: none"> <li>• Establish goals that support persistence and goals that support retention</li> <li>• Part of the goal of the committee is for Math and English departments to understand how to ensure students feel safe and supported to complete their courses.</li> <li>• Deleted Function #2.</li> <li>• Edited Function #4</li> </ul>	<ul style="list-style-type: none"> <li>• To be discussed – Functions 5-7</li> </ul>
<p><b>Drop Survey Discussion</b></p> <ul style="list-style-type: none"> <li>• <b>Review Purpose</b></li> <li>• <a href="#"><u>Review Questions</u></a></li> <li>• <b>Review Collection Times/Methods</b></li> </ul>	<p>Not discussed. Review will be put on October's agenda.</p>	

Future Fall 2023 Meetings:

10/24/23, 11/28/23