

Retention and Persistence Committee - Minutes



February 27, 2024

Attending

| Y/N | Member Name |
|-----|---------------------------------------|
| Y | Katie Datko (Co-Chair) |
| | Elizabeth Casian (Temporary Co-Chair) |
| Y | Michelle Dougherty |
| Y | Julie Cortez |
| Y | Lesley Johnson |
| | Jasmine McLeod |
| | Marcell Gilmore |
| | Gizelle Ponzillo |
| Y | Krysten DeWilde |
| Y | Jeze Lopez |
| | Jimmy Tamayo |
| Y | David Sarabia |
| Y | Haneen Alghita-Aguilar |
| Y | Jannet Ortiz (Recorder) |

Agenda Topics

| | Discussion |
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| Welcome & Introductions Review and Approve <u>11/28/23</u> <u>Minutes</u> | The 11/28/2023 meeting minutes were reviewed and approved. |
| Committee Membership <ul style="list-style-type: none"> • Approve Elizabeth Casian as Co-Chair • Discussion: Vacant Position Membership | The committee voted to approve Elizabeth Casian as Co-Chair. Discussion – possibility of meeting in person or in a hybrid format. <ul style="list-style-type: none"> • Members agreed to meeting in a hybrid format for the remaining meetings for the semester to accommodate schedule and location needs |
| External Committee Participation, Updates & News (Relevant topics or items from related committees germane to our work) | <ul style="list-style-type: none"> • MMAP results were released last week - members had a brief discussion on the study - https://rpgroup.org/Portals/0/Documents/Projects/MultipleMeasures/AB705_Workshops/PreparatoryPathwaysSTEMCalcCompletion_February2024.pdf?ver=2024-02-23-070133-477 |
| Drop Survey Updates <u>S 24 Drop Survey</u> <u>Drop Codes</u> <u>IT Project Request</u> | <ul style="list-style-type: none"> • Committee is hopeful that the survey can be released for the second half of the semester based on IT's timeline • Feedback from SPEAC <ul style="list-style-type: none"> ○ Wording changes from “death of a loved one” to “illness or loss of a loved one” ○ Addition of “class not needed for major/career goals” • When inputting survey into Qualtrics - addition of examples of what accessibility issues are (ex: captions) • Addition of two questions at the end of survey. https://mitsac0-my.sharepoint.com/:w:/g/personal/cdatko_mtsac_edu/Ef4dVaaZ0nBBvdD-OoBEc-gBSp03XZ4uNNkuW6r8FJJNIA?e=ekCClo • Committee continued to edit the Drop Survey • IT needs list of who the survey should be sent to based on drop type. <ul style="list-style-type: none"> ○ Does IT have number of drops based on type? ○ Committee discussed inviting a team member from Admissions and Records to go over drop types or to meet with them in committees they overlap in • IT also requires a Project Request Form in order to launch survey • Suggestion that Co-Chairs meet with RIE member before next meeting to discuss the following: • Anonymous or collect emails <ul style="list-style-type: none"> ○ If emails: option to connect students to resources: <ul style="list-style-type: none"> ▪ What if students have suicidal thoughts? How can we send them to a referral. ▪ Suggestion to add option for students who receive the Drop Survey to request a meeting with a counselor • Smartsheet versus Qualtrics? Can we get a dashboard so that information is updated in real time? |
| Spring Tasks & Goals <u>Padlet/Brainstorm</u> | |

Future Spring 2024 Meetings:

3/26/24; 4/23/24; 5/28/24