



## PIE COMMITTEE


May 20, 2024, Minutes  
11:00 – 12:30 PM  
Via Zoom Meeting

### Members

Jennifer Hinostroza, <i>Faculty Natural Sciences, Co-Chair</i>	✓	Krupa Patel, <i>Instruction Business Analyst</i>	✓
Patty Quinones, <i>Director, RIE, Co-Chair</i>	✓	Vacant, <i>Faculty - credit</i>	
Meghan Chen, <i>Associate Vice President, Instruction</i>		Stacy Bacigalupi, <i>Psychology, Faculty</i>	✓
Vacant, <i>formerly Associate Dean, Business</i>		Pauline Swartz, <i>Library/Learning, Faculty</i>	✓
Annel Medina Tagarao, <i>Educational Research Assessment Analyst</i>	✓	Minerva Avila, <i>School of Continuing Ed. Manager</i>	✓
Christopher Jackson, <i>Faculty Outcomes Coordinator</i>	✓	Vacant, <i>Student Services, Faculty</i>	
Tania Anders, <i>Academic Senate President</i>	✓	Cathy Hayward, <i>Facilities – CSEA 262</i>	✓
Clarence Banks, <i>Director, Student Services</i>	✓	Vacant, <i>CSEA 651</i>	
Lance Heard, <i>Associate Dean, Humanities and Social Sciences, Instruction</i>	✓	Sophie Gieng, <i>Student Representative</i>	
Sarah Plesetz, <i>Associate Dean, Technology &amp; Health, Instruction</i>		Rosa Royce, <i>Budget Committee Liaison</i>	
Vacant, <i>Associate Dean of Natural Science, Instruction</i>		Tika Dave-Harris, <i>Human Resources</i>	✓
Vacant, <i>formerly Dean, Natural Sciences</i>		Megan Moscol, <i>Senior Facilities Planner</i>	
Monica Cantu-Chen, <i>Director of Technology, IT Services</i>	✓	Lianne Greenlee, <i>Professional and Organizational Development</i>	✓

### Guests:

<u>Meeting Agenda</u>	<u>ACCJC Standard</u>	<u>Outcomes</u>
<b>I. Welcome &amp; Introductions</b>		<ul style="list-style-type: none"> <li>• Welcome PIE committee members</li> </ul>
<b>II. Approval of Minutes: May 6, 2024</b>		<ul style="list-style-type: none"> <li>• The meeting minutes for May 6, 2024, have been approved with the following corrections on Section IV: Update on PIE revision:               <ul style="list-style-type: none"> <li>○ Rethinking the roll-up process: add (e.g., unit to manager to VP to President).</li> <li>○ Change "<del>Brainstorming new names for the PIE platform</del>" to "Brainstorming new names for PIE".</li> </ul> </li> </ul>
<b>III. IEC Invitation - 5/22/2024</b>		<ul style="list-style-type: none"> <li>• Patty and Lianne mentioned that the PIEC has been invited to the IEC meeting scheduled for May 22, 2024, from 1:30 PM to 3:00 PM.</li> <li>• The purpose of the IEC meeting is to review the PIE committee recommendations, once reviewed, IEC will report the recommendations to PAC on June 5, 2024.</li> </ul>
<b>IV. Review of IEC Recommendations for 3 YR Comprehensive Program Review</b>		<ul style="list-style-type: none"> <li>• Patty shared the IEC Recommendation for the 3-Year Comprehensive Program Review.</li> </ul> <p><u>Committee discussed the following topics in detail:</u></p> <ol style="list-style-type: none"> <li>1. Re-envision Redesign program review.</li> <li>2. Introduce Program Review</li> <li>3. Program Review Structure and Prioritization Transparency</li> <li>4. Adopt the ASSESS – REFLECT – COLLABORATE – ACT</li> </ol>

<b><u>Meeting Agenda</u></b>	<b><u>ACCJC Standard</u></b>	<b><u>Outcomes</u></b>
		<p>5. Create Program Review Templates customized to support meaningful reflection and planning. Cycle of program review would be based upon template used:</p> <ul style="list-style-type: none"> <li>○ Instructional Template (IT)</li> <li>○ Services Template (ST)</li> <li>○ Administrative Unit Template (AUT)</li> </ul> <p>6. Program Review Communication (1.5, 3.5)</p> <ul style="list-style-type: none"> <li>• PIEC added additional comments to the 3-Yr Program Review.</li> <li>• It was said that if PIEC members are unable to attend the IEC meeting on 5/22/24 but have additional information to contribute to the Program Review. Members may contact Patty or Jennifer to add their comments to the following link.</li> </ul> <p> <a href="#">IEC Recommendations for 3 Yr Comprehensive Program Review.</a></p>
<p><b>V. Update on Function Recommendation from PAC</b></p>		<ul style="list-style-type: none"> <li>• Patty gave an update on Function Recommendation from PAC: <ul style="list-style-type: none"> <li>1. IEC accepted PIEC, function #1 recommendation. IEC sent the information back to PAC as an action item. Feedback on changes will still need to be made to function #1.</li> <li>2. IEC will be submitting a recommendation to essentially have one planning document, which will be recommended as an Educational Facilities Comprehensive Plan (EFCP) and will incorporate whatever elements are still relevant of the strategic plan.</li> <li>3. IEC recommended having an IEC voting member in PAC as well as an IEC representative that will work on Educational Facilities Comprehensive Plan (EFCP).</li> </ul> </li> </ul> <p>PAC will vote on these three recommendations on 5/29/24.</p>
<p><b>VI. Nuventive Updates – Approval Process</b></p>		<p>Patty asked committee member "What should the PIEC approval process be as Krupa makes Nuventive updates?"</p> <p><u>Suggestions:</u></p> <ul style="list-style-type: none"> <li>○ Krupa should have the authority to make minor changes otherwise, major changes should be brought back to committee members for feedback.</li> <li>○ Chris explained that he and Kelly took the lead in making most of the decisions for Outcomes, and then presented them to the committee for feedback.</li> <li>○ Option to create tickets if needed.</li> </ul>
<p><b>VII. Other</b></p>		