PIE COMMITTEE

Members

Member		Member	
Jennifer Hinostroza, *Faculty Natural Sciences*, **Co-Chair**	✓	Krupa Patel, *Instruction Business Analyst*	✓
Patty Quinones, *Director, RIE,* **Co-Chair**	✓	Vacant, *Faculty - credit*	
Meghan Chen, *Associate Vice President, Instruction*		Stacy Bacigalupi, *Psychology, Faculty*	✓
Vacant, *formerly Associate Dean, Business*		Pauline Swartz, *Library/Learning, Faculty*	✓
Annel Medina Tagarao, *Educational Research Assessment Analyst*	✓	Minerva Avila, *School of Continuing Ed. Manager*	✓
Christopher Jackson, *Faculty Outcomes Coordinator*		Vacant, *Student Services, Faculty*	
Tania Anders, *Academic Senate President*	✓	Cathy Hayward, *Facilities – CSEA 262*	✓
Clarence Banks, *Director, Student Services*	✓	Vacant, *CSEA 651*	
Lance Heard, *Associate Dean, Humanities and Social Sciences, Instruction*	✓	Sophie Gieng, *Student Representative*	✓
Sarah Plesetz, *Associate Dean, Technology & Health, Instruction*	✓	Rosa Royce, *Budget Committee Liaison*	✓
John Vitullo, *Associate Dean of Natural Science, Instruction*		Tika Dave-Harris, *Human Resources*	
Vacant, *formerly Dean, Natural Sciences*		Megan Moscol, *Senior Facilities Planner*	
Monica Cantu-Chen, *Director of Technology, IT Services*	✓	Lianne Greenlee, *Professional and Organizational Development*	

Regrets: Tika Dave-Harris, Lianne Greenlee

Meeting Agenda	ACCJC Standard	Outcomes
I. Welcome & Introductions **II. Agenda Review**		• Welcome to committee members. • No changes were made to the agenda.
III. Approval of Minutes: April 15, 2024		• April 15, 2024, meeting minutes were approved.

IV. Update on PIE revision		• Patty and Jennifer had a meeting with the Outcomes Coordinators and Institutional Effectiveness Committee (IEC) Chairs to review the PIE revisions and the 3-year PIE cycle. During the meeting, the following topics were discussed:
		
		  o The main emphasis of PIE should be on program review rather than resource requests.
		  o The possibility of having staggered years for divisions.
		  o Ways to guide the data review process with specific questions and provide data to unit members.
		  o Ways to include specific questions to lead and support through the data review process and provide data to unit members.
		  o Using Data Coaches to support the unit members as they complete their program review process.
		  o Ensuring that outcomes are tied into the PIE process.
		  o Rethinking the roll-up process (e.g., unit to manager to VP to President)
		  o Possibly replacing manager PIE.
		  o Adding a template for specific areas.
		  o Discussed the action plan on goals.

Meeting Agenda	ACCJC Standard	Outcomes
		o Determining which part of the redesign process falls under the purview of PIE and include IEC with the Nuventive redesign. o Possibly adding a School of Continuing Ed (SCE) representative to help with the redesign. o Discussing the possibility of moving the due dates to March or April. o Brainstorming new names for PIE. • Approval on Nuventive changes will take place by the PIE committee, IEC, and PAC, and possibly include Academic Senate. • Next Steps: Timeline discussion with the Nuventive representative still needs to take place. Looking at implementing these changes during Fall 2025. • It was suggested to send out a survey by the end of May to gather feedback on the PIE process. Further discussion at the next PIE meeting.
V. **Comprehensive PIE examples**		• Jennifer shared an example of a comprehensive PIE report from a different institution. She explained the information in detail. • Additional comprehensive examples are available and will be emailed to committee members for review.
VI. **IEC Update – Function Recommendation**		• Patty mentioned that the Institutional Effectiveness Committee (IEC) accepted PIEs Purpose & Function, #1 Function recommendation below. Once the IEC meeting minutes are completed, the PIE committee will work together to align the recommendations with IEC. • Function #1 accepted by IEC: o Align PIE with campus efforts and plans, included the College's Strategic Plan, the Climate Action Plan, the Educational and Facilities Master Plan the Student Equity and Achievement Program, Guided Pathways, and the Chancellor's Office Vision for Success. • This recommendation will be submitted to President's Advisory Committee (PAC) for approval on May 15, 2024.
VII. **Nuventive updates**		• Krupa shared and discussed the following Nuventive platform: • Sub goals section: Krupa purposed adding an Activities tab under the current unit PIE section. o After committee discussion, it was decided not to add the activities tab until the new platform is created. • Managers PIE section: A new Resource tab has been added to the managers PIE section. To utilize this feature, managers will need to map unit goals in the managers resource tab.

		o After committee discussion, it was decided that managers tab should not be made active until Krupa investigates which departments and divisions are aligning their unit goals with the manager's goals.
VIII. Other		