# PIE COMMITTEE

**Members**

✓Jennifer Hinostroza, *Faculty Natural Sciences,* **Co-Chair**
✓Patty Quinones, *Director, Research and Institutional Effectiveness,*
**Co-Chair**
✓Meghan Chen, *Associate Vice President, Instruction*
✓Mark Lowentrout, *Dean, Arts*
✓Thomas Mauch, *Associate VP, Student Services*
Krupa Patel, *Business Analyst, IT Services*
✓Kim Leiloni Nguyen, *Faculty Outcomes Coordinator*
Christopher Jackson, *Outcomes*
✓Pedro Suarez, *Instruction Business Analyst*
✓Annel Medina Tagarao, *Educational Research Assessment Analyst*
✓Chisa Uyeki, *Academic Senate President*
Instructional Services, *Vacant*
Instructional Services, *Vacant*
✓John Vitullo, *Associate Dean, Natural Sciences*

Bruce Nixon, *Technology and Health Faculty - Regrets*
✓Jimmy Tamayo, *Natural Sciences, Faculty*
Vacant, *Faculty*
✓Landry Chaplot, *School of Continuing Ed Faculty*
✓Bernard Somers, *Faculty-Student Services*
Anqi Zhao, *Student Representative*
Alexis Carter, *Human Resources*
Vacant, *Classified CSEA 262*
Vacant, *Classified CSEA 262*
✓Rosa Royce, *Budget Committee Liaison*
Gary Nellesen, *Executive Director, Facilities Plan and Management- Regrets*

**Guests**

✓Caitlin Rodriguez - Guest

| | Meeting Agenda | ACCJC Standard | Outcomes |
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| I. | Welcome: Jennifer Hinostroza & Patty Quinones | | J. Hinostroza and P. Quinones welcomed all committee members. Caitlin Rodriguez from Facilities attended as a guest. |
| II. | Approval of Minutes: April 18, 2022 | | April 18, 2022 minutes were approved, as written. |
| III. | Operational and planning requests - Update | I.B.9 | J. Hinostroza discussed with the committee defining Operational vs. Planning requests. <br><br> P. Suarez – Met with Nuventive on challenges defining Operational vs. Planning requests; Nuventive provided brief examples from other schools. <br><br> Suggestions: <br> • Review other schools' operational/planning information. <br> • Add resource request check box (yes or no) question in PIE. "Is this request operational/planning? <br> • Nuventive has agreed to help create a Sandbox. <br> • Review AP 6610 - Facilities Project Prioritization <br> • Review Smartsheet PIE requests. <br> • Discuss operational/planning items with the Facilities manager. <br> • Separate training in 2022-23 for those who have PIE entry questions. <br><br> P. Suarez said it would be helpful to add the AP 6610 report into the 2022-23 PIE process. |

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| IV. Review facilities requests | I.B.9 | • On-going discussion with Facilities manager. |
| V. PIE Next Steps | I.B.1 | J. Hinostroza asked the committee to provide feedback on improving 2022-23 PIE process.<br><br>Suggestions:<br>• Provide a lock date, specify a due date, and add the org number to resource requests.<br>• Have cross-team planning groups for communication, and collaboration across Campus. (e.g., Instruction with Student Services, Instruction with IT) this collaboration may help address the equity gaps.<br>• Feedback to unit members after completing their PIEs<br>• Share A. Medina-Tagarao Outcomes metrics information.<br>• Department Chairs should provide examples of what should be added to PIE and discuss the examples with the Management group.<br>• The Campus should be data-informed and data-driven. |
| VI. Other | | |

2021-22 Meetings 11:00-12:30PM 1st & 3rd Mondays
**Fall 2021** September 20 October 4 & 18 November 1 & 15
**Spring 2022** March 7 & 21 April 4 & 18 May 2 & 16