***Attendance:***

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **√** | Lisa Rodriguez | A | Mary Ann Gomez-Angel |  | CSEA 651 Vacant | **√** | Tania Anders | **√** | John Lewallen | **√** | Kolap Samel  |
| A | Sarah Plesetz | **√** | Rosa Asencio | **√** | Maria Macedo | **√** | Lizbet Sanchez |  | ***Minutes:***  | **√** | *Maria Cardenas* |

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| --- | --- | --- | --- |
| Standard | Item | Purpose | Outcome |
|  | **Welcome**  | * Review minutes from March 2, 2023 meeting
 | Minutes from March 2, 2023 meeting were reviewed, moved to approve by Tania Anders, Lisa Rodriguez 2nd, Rosa Asencio abstained, all other members present voted to approve the minutes. |
|  | **Conference and Travel** | * Budget Update
* 2023-24 Manager Funding Discussion
* Defining Professional Development C&T
 | * Classified group have exhausted C&T funding for 2022-23. Management balance of $3900 was voted to be moved to cover negative amount of $4685 for Classified group by Lisa, Rosa, John, Tania and Kolap, Maria Macedo abstained. Faculty have a balance of $13,849 and $1800 pending approval.
* PDC discussed for all groups (Faculty Classified & Management) to request 10% increase. Lisa and Lizbet will work on document and figure out where to share the joint message. The message should contain a request for increase amount allotted for each group.
* Lisa and Lizbet will get something in writing that PDC can decide to use management C&T funding towards Classified C&T.
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|  | **Reports** | * CPDC

 * FPDC

 * MPDC
 | * CPDC Tri-Chairs met earlier with Lizette, discussed not to pursue request for emergency funding for conference and travel. CPD Day task force have secured keynote speaker for CPDC Day. Will put out proposals along with FLEX Day to campus for workshops.
* FPDC may consider offering longer blocks for training for Fall FLEX Day. Faculty are frustrated with Chrome River, they are working on a process similar to the C&T paper forms. Per requests by Salary & Leaves, FPDC will no longer review POD activity proposal forms submitted for PGI, they will go directly to Salary & Leaves. They have started to plan FLEX Day, looking to offer a hybrid event, will vote on it.
* MPDC are planning Fall gathering for August 21, will focus on Franklin Covey: Leading Hybrid Teams. The managers monthly meeting this morning took a tour of the new Wellness Center.
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|  | **PDC Workgroups Next Step** | * Professional Development Plan
* Need a sub/work group to create a formal assessment for the PD Plan
 | * PD Plan expires June 2024. It was proposed to start looking in June and by October send out.
* Lisa is seeking the assistance of a research analyst to compile an assessment for the PD Plan and POD department. Hoping to have something by CPD Day/FLEX Day.
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|  | **Other** | * Review BP 7160
* CSEA 651 Vacancy
 | * Will review BP and AP 7160 at May meeting.
* John asked Johnny Jauregui about PDC membership to represent CSEA 651, Johnny was going to think about it.
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*Next Meeting: May 4, 2023*