***Attendance:* PDC**

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| √ | Lianne Greenlee | √ | Mary Ann Gomez-Angel | A | Diondre McBride |  | AS Vacant | √ | John Lewallen | √ | Linda Chan |
| A | Sarah Plesetz | √ | Rosa Asencio | √ | Maria Macedo | √ | Tania Anders |  | **Minutes:** | √ | Maria Cardenas |

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| Standard | Item | Purpose | Outcome |
|  | **Welcome** | * Review minutes from December 3, 2020 meeting | * Linda C. move to approve, Lianne G. 2nd to approve. Minutes from December 3, 2020 meeting approved by acclamation. |
| III. A.14 | **POD Updates** | * AP/BP progress * POD office reconstruction | * Cabinet is in support of the AP/BP, approved at PAC on January 13, 2021, read at Board February 24, 2021 (Information Item). * Received update last week, timeline for reconstruction completion is being pushed to Spring 2022. Innovation room (6-144) will remain with POD after the move. |
| III. A.8, III.A.14 | **Conference and Travel** | * Budget Update * Vote on Teaching conference * Chrome River | * Total amount approved for C&T: $1614, Pending requests: $2322 * Five pending requests were approved by PDC. * PDC approved by acclamation for 10 faculty to attend the annual Teaching Conference in June for a total of $3000. * PDC recommends some of POD’s C&T funding to be used for a different purpose: $40,000 ACUE cohort for faculty, $25,000 Custodial University training for 651 members, $8,000 Classified facilitation skills training. Maria M. move to approve, Linda C. 2nd to approve. Request for use of funding recommendation to be used for a different purpose approved by acclamation. Lianne to check with HR first. * The college will begin to use Chrome River within the next month to process all C&T requests. The POD current C&T application process will be revised, will add a place for requestors to include manager name and email, POD will then seek manager approval before PDC reviews request for approval. |
| II. A.2, III. A.1, III. A.14 | **Reports** | * CPDC * FPDC * MPDC | * CPDC is now meeting twice a month, they are currently planning for CPD Day. Also looking to offer some more training based on Classified staff requests from survey. * FPDC will meet next week for the first time this semester. FLEX Day reminder was sent campus wide to complete survey to help plan for future training events. * Manager’s retreat was held in January. Dr. Benitez, keynote speaker/facilitator was very motivating and well received by management. He provided good information on diversity and equity to retain a positive work environment. Dr. Benitez is highly recommended for Classified staff as a potential speaker. Management steering committee is negotiating a 2nd unfunded retreat. It’s a commitment managers have made date to hold a designated day every year on the topic of diversity, equity, inclusion and social justice possibly at the start of the year event. |
|  | **Other** | * Goals & Objectives 2020-21 * Revisit PD Plan | Table for April meeting |

*Next Meeting: April 1, 2021*

Future meeting items:

* C&T evaluation information collected – follow-up
* Develop something for governance training – input on developing a professional development module on the governance process, it’s tied to funding including the Mt. SAC processes, general governance, and implementation of the Brown Act, etc. 1. Is this something there is a need for? 2. If yes, what content would you want to include in the professional development training? 3. Is there somebody from within your organization that can be designated as content expert to contribute to the development of that training.