***Attendance:* PDC**

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| X | Lianne Greenlee | X | Mary Ann Gomez-Angel | A | Diondre McBride |  | AS Vacant | X | John Lewallen | X | Linda Chan |
| X | Sarah Plesetz | X | Rosa Asencio | X | Maria Macedo | X | Tania Anders |  | **Minutes:** |  | Maria Cardenas |

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| Standard | Item | Purpose | Outcome |
|  | **Welcome** | * Review minutes from November 5, 2020 meeting * Introduce new member | * Linda C. move to approve, Lianne G. 2nd to approve, Sarah P. abstained. Minutes from November 5, 2020 meeting approved by acclamation. * Sarah Plesetz of Tech & Health was introduced as newest PDC member representing Management Steering. |
| III. A.14 | **POD Updates** | * One Book One Campus Event * Planning for Winter Term (Mental Health Series, CORA, * AP/BP at PAC | * Sandra Cisneros author of The House on Mango Street book was on campus virtually last month to kick off the One Book One Campus event, 300 people attended which included students, faculty and staff. * Mental Health series will start now and go into January. Will partner with Seth Meyers of the Health center and Wellness center to promote opportunities for employees to come together for conversation and a place where they can talk about things we’re all feeling right now. * CORA series will be starting up in winter along with other professional development offerings for managers, faculty and classified. * POD hired a new staff member, as an instructional designer to the team. Her focus is on Title V projects, Dr. Ebony Gina Coburn. * PAC had a question on BP 7160, the word “eligible” in the first paragraph was asked to be defined. PDC agreed to amend the last sentence, which now reads “Employees will be afforded opportunities to continue growth through participation in professional development activities as outlined in Mt. SAC’s Professional Development Plan. |
| III. A.8, III. A.14 | **Conference and Travel** | * Budget Update | * PDC has not processed many conference funding requests this year, many virtual conferences are free. Most likely $170,000 will be returned to the college general fund. The college does not allow for those funds to roll over. Lianne is going to ask if there is a way to utilize unused conference and travel funds to bring in speakers to the college. |
| II. A.2, III. A.1, III. A.14 | **Reports** | * CPDC * FPDC * MPDC | * CPDC will now be meeting twice a month, they are working on survey results from CPD Day. * FPDC started to form sub groups to target tasks more efficiently for FLEX Day. Ideas were shared on how to bring together all faculty and staff to participate on FLEX Days and how to market it to promote involvement by all campus faculty and staff. * MPDC is getting ready for their yearly retreat in January They are working on wellness to include mindfulness series for managers. They have a speaker; Dr. Michael Benitez coming to campus in the near future. Managers are working on a lot of professional development. Dr. Beverly Tatum facilitated a speaking engagement at today’s manager’s meeting. She was well received, with plenty of positive feedback from the managers in attendance. |
| II. A.7 | **Committee Membership** | * Student member Interest | * Per Ed Code, there needs to be student input. A suggestion was made to collaborate with FPDC student member to bring input to be shared with PDC. Another idea was to put out a student survey to use the results for input for professional development. |
| III. A.14 | **Communities of Practice** | * Ideas for engagement of all constituents * Elements to include to make it actionable | * President Scroggins is pushing to have more communities of practice on our campus to address a certain theme such as Equity. * PDC will come back in the winter and look to bring all constituents together to come up with ideas. |

*Next Meeting: March 4, 2021*