# **POLICE AND CAMPUS SAFETY ADVISORY COMMITTEE**

# **MINUTES**

# **April 8, 2024**

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| **COMMITTEE MEMBERS** |
| X | Acting Chief Veronica Saucedo |  | Kristina Allende | X | Shannon Carter |
| X | Melissa Cunningham |  | Jill Dolan | X | Robin Cash |
|  | Brigitte Hebert | X | Lesley Johnson |  | Patricia Montoya |
| X | Scott Neighbor | X | Lani Ruh | X | Jamie Solis |
|  | Koji Uesugi | X | Sayeed Wadud |  | Lance Heard |
| **ASSOCIATED STUDENT MEMBERS** |
|  | Tash Buie |  | Dani Silva |  | Ethan Wang |
| **GUESTS** |
| X | Acting Deputy Chief Aubrey Kellum | X | Sergeant Rafael Ixco | X | Sergeant Brian Owen |
|  | Michelle Shear |  | Liann Osborne | X | Stephanie Bolechowski |

1. Acting Chief Saucedo welcomed Robin Cash to the P&CS Advisory Committee. Robin is representing CSEA 262
2. Public Safety Forum update:
	* April 15th, 2:30 p.m. – 4:30 p.m. – DTC 13-1700
3. Update on Hiring committees:
	* Sergeant – the hiring committee has been formed, and interviews will take place in April.
	* PSO II – The president’s office is approving the hiring committee.
	* Lieutenant – the committee was surprised to see the position was posted and feels it should wait until the permanent Chief’s position is in place.
4. Redesign of Dispatch Center
	* The dispatch area needs to be reconfigured to allow enough space for three people.
	* Working with Tech Services to install large TVs to display the cameras across campus.
5. Survey:
	* Dr. Melba Castro has provided DHH resources to complete the video survey. Waiting for approval to launch. There is a request to have the video in other languages. Budget is an issue.
6. Contributions from around the room
	* Areas of improvement needed by P&CS
		+ Communication – the campus does not know who to call first for a medical emergency.
		+ Manpower needed at incidents.
		+ Clear information and instructions from supervisors.
		+ Dispatch doesn’t always relay the information reported correctly over the radio.
		+ Coverage on the weekends
	* Acting Chief Saucedo responded, stating she realizes the department is understaffed and would like to double the number of new hires that have been approved, but it is a process.
	* Sergeant Ixco expressed the challenges of staffing.
* Areas of recognition for P&CS
* Continued department training.
* New commitment to communicate and acknowledge shortcomings.
* Noticeable improvement in morale.
* Personnel arrive promptly, always responsive.
* Students, Faculty, and Staff feel comfortable with P&CS.
* Presence during athletic events is appreciated.
* Support and communication have improved.
* The difference between PSOs & CSOs, including their job duties and uniforms, was requested
	+ An explanation was provided by CSO Neighbor.
	+ It was suggested that this information be presented at the New Employee Orientations.
* Suggestion to create a P&CS Social Media account
	+ To provide timely communications to the campus, i.e., traffic, street closures, and events.
	+ Mirror other community colleges.
	+ Evaluated the suggestion.
* Open House
	+ The possibility for P&CS to provide small group tours through the dispatch and report writing areas.
	+ Looking at dates in May.