



MT. SAN ANTONIO COLLEGE

PRESIDENT’S ADVISORY COUNCIL

MINUTES

January 11, 2023

Location: 4-2440		Time: 3:00–4:30 p.m.	
Council Members:			
<input checked="" type="checkbox"/> Bill Scroggins, Chair	<input checked="" type="checkbox"/> Tania Anders	<input checked="" type="checkbox"/> Tamra Horton	<input checked="" type="checkbox"/> Juan Mendoza
<input checked="" type="checkbox"/> Madelyn Arballo	<input checked="" type="checkbox"/> Allie Frickert	<input checked="" type="checkbox"/> Rosa Asencio	<input checked="" type="checkbox"/> An Ha
<input checked="" type="checkbox"/> Koji Uesugi	<input checked="" type="checkbox"/> Roger Willis	<input type="checkbox"/> George Gutierrez	
<input checked="" type="checkbox"/> Rosa Royce	<input type="checkbox"/> Sara Mestas	<input type="checkbox"/> John Lewallen	
<input type="checkbox"/> Mica Stewart	<input checked="" type="checkbox"/> Emily Woolery	<input checked="" type="checkbox"/> Carol Nelson	<input checked="" type="checkbox"/> Brigitte Hebert Notes)

1. Review of December 12, 2022, Meeting Notes

The minutes of December 12, 2022, were approved, as amended.

2. Overall, Campus Equity Update

Academic Senate leadership is meeting with Instruction and Human Resources to discuss AP 7120 Recruitment and Hiring – Faculty to ensure equity measurement is part of the faculty hiring and EEO plan. Roger Willis and Kelly Fowler discussed with committee chairs the use of an equity lens during faculty interviews, as well as including anti-racism in the hiring process. In the future, personal information such as the candidate’s name and educational institution will be eliminated to remove unconscious bias. Roger will keep PAC updated.

3. AP 4105 – Distance Learning

This AP was presented for first reading.

Motioned, second, and carried.

This AP will be brought back to PAC for second reading.

4. BP 4250 – Probation, Dismissal, and Reinstatement

This BP was presented for first reading.

Motioned, second, and carried.

This BP will be brought back to PAC for second reading.

5. AP 6330 - Purchasing

This AP was presented for second reading.

Motioned, second, and carried.

This AP will be sent to the Board for information.

6. AP 6340 – Bids and Contracts

This AP was presented for second reading.

Motioned, second, and carried.

This AP will be sent to the Board for information.

7. BP/AP 7350 - Resignations

This BP/AP was presented for first reading.

Motioned, second, and carried.

This BP/AP will be brought back to PAC for second reading.

8. Purpose and Function Statement and Committee Goals Review

The following Purpose and Function Statements were approved, some with suggested revisions.

1. Accreditation Steering Committee **get updates**
2. Assessment and Matriculation **send updated version to Madelyn Arballo**
3. Basic Needs Committee (BNC) **Approved**
4. Budget Committee **Recommended changes**
5. Campus Equity and Diversity Committee **An Ha added new student**
6. Climate Commitment and Environmental Justice Committee (CCEJC) **Approved**
7. Curriculum and Instruction Council **Recommended changes**
8. Diversity, Equity, Inclusion, Social Justice, and Anti-Racism (DEISA) **Recommended changes (RW)**
9. Distance Learning Committee **Approved**
10. Educational Design Committee **Approved**
11. Employee Wellness Committee **Recommended changes**
12. Health and Safety Committee **Approved**
13. Information Technology Advisory Committee (ITAC) **Recommended changes**

Postponed until next meeting

14. Institutional Effectiveness Committee (IEC)
15. Outcomes Committee
16. Planning for Institutional Effectiveness
17. Police and Campus Safety Advisory Committee

18. Professional Development Council (PDC)
19. Strong Workforce Advisory Committee (SWAC)
20. Student Equity Committee
21. Student Preparation, Equity, and Achievement Council (SPEAC)
22. VOICES

Pending

12. Facilities Advisory Committee (FAC)

9. PAC Workgroups – Members

Smoking on Campus Implementation Workgroup

1.	Koji Uesugi	Lead
2.	Brigitte Hebert	Notes
3.	Rosa Royce	Management
4.	Tania Anders	Faculty (appointed by Academic Senate)
5.	Misty Kolchakian	Faculty (appointed by Faculty Association)
6.		Classified Senate
7.		Confidential
8.	Xochilt Vallarta	CSEA 262
9.		CSEA 651
10	Yen Mai	Marketing Director
11		Facilities
12		Campus Police
13	Cristol Granados	HR Coordinator, Projects/Programs
14	Alejandra Gonzales	Assistant Director, Student Life
15	Chris Faillo	Nurse, Student Health
16	Danielle Silva	Student
17	Becky Zhu	Student
18	Ricardo Nevarez	Community Partner, Compadres for Tobacco-Free LA

Koji Uesugi provided an update on this workgroup. The task given is to launch the implementation of no smoking or tobacco use on campus in conjunction with providing educational programs and substation material. It is anticipated that a promotional campaign will be rolled out the Fall 2023.

Mascot Workgroup

1.	Uyen Mai	Lead
2.		Notes
3.	Joe Jennum	Athletic Director
4.		Board Member
5.	Juan Mendoza	Student
6.		Student
7.		Student
8.	Roger to provide	Academic Senate
9.	Sandra Bollier	CSEA 262

10	Lee Jones	Management Steering
11	John Lewallen	Marketing Graphic Designer
12		Athletic Coach (Men's)
13		Athletic Coach (Women's)
14		Student Life
15		Mt. SAC Foundation
16	Jill Dolan	Community Relations

ISER Review Workgroup

1.	Bill Scroggins	
2.		Notes
3.	John Lewallen	Classified
4.	Emily Woolery	Faculty Association
5.	Koji Uesugi	Management
6.	Roger Willis	Faculty (appointed by Academic Senate)
7.	Carol Nelson	Confidential

10. Associated Students Resolutions

An Ha shared two resolutions with PAC; Resolution 3-2223 Campus Sexual Harassment and Prevention and Education and Resolution 4-2223 Student Parent Study Space and Recommendations.

Some discussion highlights of Res. 3-2223 Campus Sexual Harassment and Prevention and Education included:

- September 1, 2024, the law will require all students to take this training within six months of starting school.
- Assoc. Students met with Police and Campus Safety and the Title IV office requesting recommendations. They will also be meeting with Koji Uesugi.
- Dr. Scroggins recommends students are provided with this information, but for the training to be done later.
- Allie Frickert suggested perhaps it be criteria to re-register for class the following semester.
- Roger Willis will check with the statewide senate on any recommendations.
- Madelyn Arballo indicated this would benefit SCE students, although translation would be needed.
- Brigitte Hebert will work with Sokha Song requesting he provides PAC with an update on the information he knows about the chancellor's work on this issue.

11. Log Review (Scroggins)

PAC Queue (3)

- BP/AP 3225– Institutional Effectiveness (sent to IEC)
- BP 5040 – Student Records (Status provided to Dr. Scroggins)

AS Queue (2)

- BP 4020 – Program and Curriculum
- BP 4100 - Graduation Requirement for Degrees and Certificates (active)

HR Queue (5)

- BP/AP 3430 - Prohibition of Harassment (per PAC of 5.13.20, return to HR)
- AP 3435 - Discrimination and Harassment Investigation (per PAC of 5.13.20, return to HR)
- AP 3540 - Sexual Assaults on Campus (per PAC of 5.13.20, return to HR)
- AP 7122 – Recruitment and Hiring – Management Employees

12. Other

At the request of Allie Frickert, an agenda item will be added at our next PAC meeting to discuss a workgroup that would review AP 2410 – Process for Revisions of APs and BPs, as well as BP/AP 3250 – Institutional Planning.

FUTURE MEETINGS:

January 25, 2022

February 8, 2023

February 22, 2023