



Create a campus culture where outcomes are understood and valued and where assessment functions as a resource leading to improved instruction, curricula, programs, and/or services. (2016)

12-1220 • 1st and 3rd Tuesdays • 2:45-4:15pm

MINUTES (September 20, 2016)

Attendance:

X	Fawaz Al-Malood Associate Dean, Business	X	Mark Lowentrout, Co-Chair Associate Dean, Arts	X	Jim Ocampo Director, Assessment and Matriculation
	TBA Professor (Business Division)	X	Parisa Mahjoor Professor, Chemistry	X	Annel Medina Tagarao Educational Research Assessment Analyst
X	Mary Ann Gomez-Angel Professor, Adult Basic Education		Clark Maloney Professor, Kinesiology	X	Lori Walker Professor, Learning Assistance
X	Jonathan Hymer Professor, Electronics and Computer Technology	X	Karen Marston Professor, Music	X	Emily Woolery, Co-Chair Professor, Library
X	Eddie Lee Professor, Counseling	X	Doug Mullane Professor, English, Literature and Journalism		Vacant (Student) Associated Students

Approval of Minutes: September 6, 2016

Old Business

- Four-Year Review and Outcomes Assessment Cycles
 - The Outcomes Committee is preparing to send the Curriculum and Instruction Council (C&I) a list of courses, which are overdue in reporting outcomes assessment activities in TracDat.
 - Given the upcoming accreditation site visit, the committee recommends departments update their TracDat entries by the end of this semester.
 - Action: Emily will review the list of courses and TracDat status prior to sending it to C&I.
 - Action: Committee members agree to serve as an outcomes assessment resource to the departments within their divisions.
- Welcome Letter to Campus
 - The committee is sending a welcome letter to the campus, with information about 2016 winners of the President's Award for Excellence and Innovation in Teaching and Learning and upcoming TracDat training sessions.
 - Action: Emily will forward the letter to the campus announcement listserv.

New Business

- Committee Purpose and Function Statement
 - Committee members reviewed the Outcomes Committee Purpose and Function statement and membership list. Members propose no changes to the current purpose and function. We are excited to have new members join the

committee, including Christina Cammayo (Business; pending Senate confirmation), Mary Ann Gomez-Angel (Continuing Education), Karen Marston (Arts), Parisa Mahjoor (Natural Sciences), and Lori Walker (Library and Learning Resources).

- **Action:** Emily will forward the statement with the updated members list to the President’s Advisory Council and C&I.

- **Committee Goals / Strategic Plan**
 - Upon reviewing the [Strategic Plan 2015-17](#), committee members offered suggestions for revising strategic objectives related to outcomes assessment – see College Goal #3.
 - It was suggested the committee could strengthen its training efforts by aligning its efforts with those of the Professional Development Council.

Open Issues (tabled until further notice)

- **Accreditation**
 - 2017 Self-Evaluation – sections including outcomes:

I.A.2	I.B.1	I.B.2	I.B.4	I.B.5	I.B.6	I.B.8	I.B.9
I.C.1	I.C.3	I.C.4	II.A.1	II.A.2	II.A.3	II.A.4	II.A.6
II.A.9	II.A.11	II.A.13	II.A.16	II.B.3	II.C.2	III.A.6	

http://www.mtsac.edu/accreditation/college_accreditation/2017/index.html

- **Save the Dates!**
 - Spring Flex Day – TBA (maybe mock interviews)
 - Site Visit – March 6-9, 2017