

Mt. San Antonio College
Assessment and Matriculation (A&M) Committee Minutes

November 8, 2023
 2:30–4:15 pm
 Online via Zoom

Committee Members:

X	George Bradshaw (Co-chair) (Assessment)	X	Jesse Lopez	X	Lina Soto
X	Krysten DeWilde (Co-chair) (Math)	X	Marina McLaughlin	X	Jimmy Tamayo
X	Elizabeth Casian	A	Donna Necke		Student Representative (Vacant)
A	Michelle Dougherty	X	Jaime Rodriguez		
X	Katalin Gyurindak	X	Dianne Rowley		

Absent: Katalin Gyurindak, Donna Necke, Lina Soto

Guest: Nico Martinez

Notes: Corina Reyna

<u>ITEM</u>	<u>DISCUSSION</u>	<u>OUTCOME</u>
1. Approval of 10.25.23 Meeting Minutes	The draft meeting minutes were reviewed by the committee. One correction noted, change AIM to AIME and also spell out the acronym to indicate what it stands for (Academic Instruction for Math and English).	The committee minutes were approved as amended; one abstention noted (Lina Soto).
2. RIE Update (Jaime)	With regard to the AQ survey, Elizabeth asked if it would be possible to include the comparison between the faculty and student responses since that was important information provided in past survey reports. Jaime showed some of the findings, specifically with math since they had the most responses in the AQ survey both on the faculty and on the student side. Although the numbers were small, there was a level of consistency between the responses both for faculty and for the students. He will also provide the information for the other disciplines (English and AMLA) as well.	

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	<p>Lina asked that Jaime include the actual week# of the term the survey was administered in addition to the date it was administered. Jaime also provided the number of faculty who completed the survey by subject. Lina asked for the number of sections to be included, per each faculty member who completed the survey.</p> <p>Krysten noted that at her last department meeting, she encouraged her fellow professors to complete any upcoming surveys presented in the future. She also suggested that it might be helpful to take a look at the students who dropped in particular, English 1A, Math 180, and AMLA 1A. After reviewing retention rates for Math 180 in the fall and spring of last year, she found that Math 180 had proved difficult for so many types of students. She would like to look at things like what their GPAs were like, what time of the semester did they drop, and were they repeating the course? Any sort of this information would be valuable to assist students like those that had dropped, in the future. Many of the students that initially took these classes did so based on the suggestion of the AQ or the recommendation of their counselor (based on their major). Elizabeth commented that she thought this may be the work of the Retention & Persistence Committee and that information would be important for them to have to be able to look for interventions and possible recommendations to assist with what's proving to be difficult for the students. Lina agreed with Elizabeth in that although the Persistence and Retention committee is tasked more specifically with those issues, it is important for the Assessment & Matriculation committee to understand where students are coming from and how effective we are being helping students to get through, and if not, why not?</p> <p>George also mentioned that one of the new changes with Title 5 is the requirement for EW. Related to that is a responsibility that will fall to the campus to try to mitigate the EW. Currently</p>	

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	<p>students are required to provide proof of extenuating circumstances to facilitate an EW. It will no longer be a requirement to provide proof of extenuating circumstances. If the campus cannot mitigate the EW for a student, we must approve the EW and that can be done up to the day before the class ends. It is possible that once students become aware of this, they will opt to take an EW in lieu of a regular W.</p> <p>Although a “drop survey” would be helpful in the future when it’s ready, Krysten asked Jaime (RIE) if the information she initially requested could potentially be done to include the last academic year and this academic year, then perhaps shared with both committees. Jaime indicated it could definitely be done and would check to make sure he would not be duplicating efforts with the other committee.</p> <p>Kristen outlined the scope of her request to Jaime, and it was suggested that the committee review the current list of requests already submitted in order to have a conversation about being comfortable with the prioritization within that list. Jaime will provide the list at the next committee meeting.</p> <p>In addition, Jaime will incorporate the suggested changes made by the committee to AQ survey and it will be reviewed one final round before including it in the report to the SPEAC and eventually placed on the Assessment & Matriculation committee website.</p>	
<p>3. Memo – AB 1705 Equitable Placement, Support and Completion (continued discussion)</p>	<p>Discussion revolved around the memo received from the Chancellor’s Office (October 12, 2023), indicating by Spring of 2024, our college must correct the issue by taking one or more of the following actions: discontinued enrollment of students into certain identified courses, BS-EPCS (English Prep for College Success) ; change the status of the courses to optional, co-requisite, tied to an appropriate transfer level course; or restrict</p>	

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	<p>access to the intended student subpopulation on the list. George mentioned there were other courses listed on the AIME website that might be in jeopardy as well even though they were not listed in the Chancellor’s memo (possibly an oversight on the part of the Chancellor’s office). The committee members somewhat disagreed with the findings of the memo because of the identified course (and other math courses) are offered in AIME, are structured four-week courses, and are all listed as “optional”, not required. Collectively the committee members agreed these courses offer much needed support to students to ready them for transfer level college and university courses and should continue to be offered at the college but perhaps possibly using a different method such as workshops or a cohort model.</p> <p>George and Kristen will address this subject at an upcoming SPEAC meeting to at least make that body aware of the memo and suggestions contained in it and since the memo was also sent to the Vice President of Instruction, inquire what approach, if any, has been developed to try to respond to the memo from their end.</p> <p>Elizabeth also inquired whether data exists about the students who have taken AIME to look at their success rates and the like. Kata suggested it might be a good research study using a control group and following them and their success, compared to students who did not take AIME classes.</p>	
4. RIE Update	No additional updates in addition to the AQ survey results already discussed earlier in the meeting.	
5. Counseling Update (Lena/Jesse)	Given new policies, especially with Math, the department in general is continuing to strategically develop ways to map students to be sure they are successful in these classes.	
6. READ Update (Dianne)	No updates.	

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7. AMLA Update (Elizabeth)	No updates.	
8. English Update (Michelle)	No updates.	
9. School of Continuing Education (SCE) (Kata/Donna/Marina)	Kata mentioned enrollment data shows they are up 12% which is very exciting, they are implementing Navigate 2, and continue to prepare for their WASC accreditation.	
10. Math Update (Krysten)	In the Math department meeting, it was decided to continue offering Math 160 in the fall and not offer the 6-unit Math 175 course due to some unanticipated barriers. Given this information, it will not be necessary to rewrite another version of the AQ however, we will need to continue to draft new language and recommendations to the existing language.	
11. Document Sharing (George)	<p>George shared the document entitled Is AB 705 Contributing to Enrollment Loss in California’s Community Colleges?</p> <p>Conclusion: The fall 2019 deadline for the implementation of AB 705 reforms does not explain relative enrollment changes at the state or college-level in that year. With multiple analyses, this report did not find any indication that the implementation of AB 705 was related to enrollment declines in the California Community Colleges system.</p>	
12. Miscellaneous	Marina inquired how to navigate the School of Continuing Education (SCE) website to view AIME courses. Krysten was able to walk her through the steps, but it was a long process and not necessarily easy. Krysten will connect with Eric Turner to inquire how to make it easier to get to the AIME site.	

Next Official Meeting: November 22, 2023, from 2:30-4:15pm online via Zoom.