

**Mt. San Antonio College**  
**Assessment and Matriculation (A&M) Committee Minutes**

November 9, 2022  
 2:30–4:15 pm  
 Online via Zoom

**Committee Members:**

X	George Bradshaw (Co-chair) (Assessment)	X	Dianne Rowley (LERN)	X	Jaime Rodriguez (RIE)
X	Jimmy Tamayo (Co-chair)(Math)		Michelle Dougherty (English)		Liza Becker (Associate Dean, Continuing Ed.)
X	Francisco Dorame (Dean, Counseling)		Jesse Lopez (Counseling)	X	Sarah Plesetz (Associate Dean, Tech & Health / Instruction Office)
X	Elizabeth Casian (AmLa)		Vacant (Counselor, Continuing Ed.)	X	Dana Johnson (ACCESS)
	Vacant (Associated Students)				

**Absent: Liza Becker, Michelle Dougherty, Jesse Lopez**

<u>ITEM</u>	<u>DISCUSSION</u>	<u>OUTCOME</u>
1. Approval of Minutes from 10.26.22 meeting	The minutes were reviewed by the committee. One correction needed under Item #8, Counseling Update: Change: "88%" to "ADA" compliant...	The meeting minutes were approved after one correction was made.
2. Committee Goals 2022-23 – Update (George)	The Committee Goals 2022-23 were forwarded to the SPEAC committee.	The Committee Goals were accepted by the SPEAC Committee.
3. Purpose and Function Statement/Membership Terms – Update (George)	The Purpose and Function Statement/Membership was forwarded to the SPEAC Committee. Upon Liza Becker's retirement in December 2022, Kata Gyurindak will be replacing her as the School of Continuing Education representative. Her term will begin next year.	The Purpose and Function Statement was accepted by the SPEAC Committee.
4. AB1705 Seymour Campbell Student Success Act of 2012 – Continued Discussion (Jimmy)	Jimmy, George and Dianne attended the Curriculum & Instruction meeting and had a long discussion on AB1705 as it relates to the offering of Math 71 and the implications regarding Math but also in terms of assessment and placement for students. One item brought up was making sure there is a system in place to tell	

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	<p>students which math course they need to enroll in based off their declared major. This way the results of the AQ could give them better guidance as to which class they would need.</p> <p>Additional discussion included math and the stem track issues, basically trying to make Math 180 entry level. There are still concerns about that. Jimmy met with Kelly Fowler and she said that based off of her interpretation of the law, the Math Department would not be able to offer Math 15, 16, 18A and 18B any longer, all of which are the support courses along the stem track. Jimmy spoke with Dean Denise Bailey who in turn sent data to Kelly to make her aware of success rates for students in Math 180 and 18A. They are actually higher than those in the standalone based off of Spring 2022. Unfortunately the support courses do not appear they are working for Trigonometry and Pre-Calculus but are working for Calculus I. Jimmy is going to try to meet with Kelly again to possibly save Math 18A especially if Math 180 is going to be the entry level course. There needs to be a support course for it and the law does say that we need to find ways of supporting students in Calculus I.</p> <p>The Math Department is working on sending a letter to students who have not taken Math 71 or higher to let them know what their options are. They are also changing the language in the catalog to reflect the fact Math 71 will no longer be offered and letting them know what courses they can take.</p> <p>George noted that given all of this information, at times there are competing priorities. On one hand we want to expedite the degree, but on the other hand we want to make sure students have a good chance of being successful in the course. It's a bit of a challenge because we're not supposed to be adding units to the curriculum, elongating the time of degree. How do you accomplish all of those things simultaneously? One of the challenges on the business process of the transactional side is when you have the companion course running concurrent with the actual course. The drop dates are different and sometimes a</p>	

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	<p>student wants to drop one but not the other. This is just one of the things that needs to get worked out.</p>	
<p>5. Email from Allie Frickert (George)</p>	<p>Allie Frickert was requesting feedback from the committee relative to what they are going to submit in support of our accreditation. Both Michelle and Liza provided feedback. Liza wanted to draw a distinction between ESL and AMLA, and Michelle typed her comments directly to Allie's document. Elizabeth attached hyperlinks to the file, information re: AMLA, AMLA 1A. Francisco will continue to review the document and submit any additional comments. George thought it might be advantageous to add the Impact Study as evidence for the RIE evidence. The committee agreed. George and Jimmy will review the document in its entirety prior to submitting it to Allie.</p>	<p>The Impact Study report will be provided to Allie Frickert for possible inclusion in her report.</p>
<p>6. Updated Transfer-level Gateway Completion Dashboard (Jaime)</p>	<p>Jaime provided a general overview of the dashboard made available by the Chancellor's office and the dashboard itself, plus an overview of the internal dashboard. They provide similar data but there are some differences between them.</p> <p>Created in 2020 and recently updated in September 2022. The data is pretty straightforward in terms of the functionality and data provided. We are able to look at the successful transfer level completion rates for both English and Math over a 10-year period. Using the various filters, you can also see data for other comparable colleges within our region, same county, and how they're doing when it comes to completion as well. Another piece of information available is the disproportionate impact component. It gives us a better sense of where the equity gaps exist.</p> <p>Regarding the internal dashboard resource, Guided Pathways Early Momentum Metrics 2015-2020, this information is only available to Mt. SAC employees and not to anyone outside of our school organization. Jaime reviewed the portion of the report that was most comparable to that in the Chancellor's office document. It showed completion rates for both transfer level</p>	

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	<p>English or transfer level Math, then a combination of both transfers in a student's first year. There are several primary filters available to use that provide different information based on the filter selected.</p> <p>Jaime compared both dashboards to see the difference between starting cohorts, and then the completers as well. There was a bigger difference in some areas than expected. A couple of contributing factors may be that the Chancellor's dashboard does include dual enrollment and in terms of capturing completion data for the cohort, it begins capturing the data based on their initial attempt to complete Math and English.</p> <p>Dianne suggested that perhaps it would be helpful to have the disaggregated data showing the students who are unsuccessful, having unsuccessful attempts in English and Math. The numbers are high, they're going up not down. It would also be helpful to know if these students are from specific programs such as EOPS, ACCESS, etc. Jaime welcomed any ideas on how to dive deeper into the data or look at it from a different angle. George also suggested that we look at that population and see how we might be able to develop on that.</p>	
7. RIE Update (Jaime)	Jaime will be working on an assignment to see what other updated data is out there, as it relates to either throughput rates or assessment. It will be a matter of consolidating the up-to-date data then placing it in a folder for everyone to have access to it.	
8. Counseling Update (Francisco)	The Counseling Department is reactivating probation dismissal effective Fall of 2022. Students have not been placed on probation or dismissal since 2020. Any student that is not performing at a good standing, meaning a 2.0 GPA, will be placed on First Level Probation so as not to impact the student negatively. They will have to complete the student success workshop which is a probation success workshop. The different sections of the workshop aim to get the student to understand why they've been placed on probation, understanding GPA,	

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	<p>providing campus resources and support services, then do an action plan that will ultimately help the student in getting back on the path to educational success and the path to good standing. If a student does not go off First Level Probation at the end of Fall semester, then they would be placed on Second Level Probation which would require the student to meet with the Counseling Department in person, registration is impacted, and usually the counselor's recommendation would be that the student lessen the amount of units they take.</p>	
<p>9. READ Update (Dianne)</p>	<p>The Curriculum Convening Faculty Retreat will be held at the Pacific Palms Resort on January 24-25, 2023. It will take a deep dive at a curriculum equity. We will be taking faculty through working through their course outlines record through an equity lens then these faculty will share some of the work they're doing. Keynote Speaker will be Dr. Regina Stanback-Stroud for both days.</p>	<p>The retreat flyer was shared with all committee members.</p>
<p>10. AMLA Update (Elizabeth) -AB 705 ESL Adoption Plan -International Student Placement Process Survey</p>	<p>The American Language Department has been working with Lisa Didonato to create an email to students to let them know they are this many classes away from a certificate. That should be coming out within the next few weeks to try to capture students in time for Spring, not Winter because we only have one section of 80, and maybe one or two sections of 90. We wanted to reach out to let students know about this because it's a brand new certificate.</p> <p>Regarding the International Student Placement Process Survey, it was just a couple of questions. They asked if we still have an essay or set a writing sample for placement. Since the response was no to the questions, that was the end of the conversation.</p>	
<p>11. English Update (Michelle)</p>	<p>Tabled</p>	
<p>12. School of Continuing Education Update (Liza)</p>	<p>Tabled</p>	
<p>13. Math Update (Jimmy)</p>	<p>The Math Department will be editing both the AA and AST in Math to accommodate the new courses that will be coming out.</p>	

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Next Official Meeting: November 23, 2022 from 2:30-4:15pm online via Zoom.