Manager PIE Report



**Manager PIE Report**

Student Services: Admissions & Records Manager

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undefined

Division Goals

**Goal Name**

Increase admissions and enrollment of International Students

**Division Goals**

Increase enrollment of International Students

**Goal Status**

Active

**Goal Year**

2023-24, 2024-25, 2025-26

**Mapping**

Student Services: VP Analysis & Summary: (X - Highlight Selected)

* Ongoing/Multi-Year Goal: X
* Ongoing/Multi-Year Goal: X
* Ongoing/Multi-Year Goal: X
* Ongoing/Multi-Year Goal: X
* Ongoing/Multi-Year Goal: X

Updates on Goals

**Date of Analysis**

09/26/2022

**Results/Analysis of Progress**

Increasing International enrollment remains a difficult challenge for the entire country and Mt. SAC is not any different. We remain hopeful that the Visa issues related to the pandemic will lessen and we will be able to enjoy an increase in international enrollment. The unit has worked hard to increase our partnerships with international recruiters and has initiated several promising initiatives that can bring enrollment numbers back up.

**Reporting Year**

2021-22

**% Completed**

25

Updates on Goals

**Date of Analysis**

09/29/2021

**Results/Analysis of Progress**

Due to COVID-19 and international immigration policy we were unable to increase international student enrollment.

**Reporting Year**

2020-21

**% Completed**

50

Updates on Goals

**Date of Analysis**

09/23/2020

**Results/Analysis of Progress**

Due to SEVP restrictions and the worldwide pandemic our efforts to increase the international student population was met with limited success.

**Reporting Year**

2019-20

**% Completed**

25

Updates on Goals

**Date of Analysis**

08/26/2019

**Results/Analysis of Progress**

International enrollment has remained flat due to current political climate with China and other top feeder countries.

**Reporting Year**

2018-19

**% Completed**

25

Division Goals

**Goal Name**

Ongoing/Multi-Year Goal

**Division Goals**

Develop an Online International Students Application Process, eliminating the paper application.

**Goal Status**

Inactive

**Goal Year**

2018-19

**Mapping**

Student Services: VP Analysis & Summary: (X - Highlight Selected)

* Ongoing/Multi-Year Goal: X
* Ongoing/Multi-Year Goal: X
* Ongoing/Multi-Year Goal: X

Updates on Goals

**Date of Analysis**

08/26/2019

**Results/Analysis of Progress**

Testing and implementation completed Spring 2019.

**Reporting Year**

2018-19

**% Completed**

100

Division Goals

**Goal Name**

Ongoing/Multi-Year Goal

**Division Goals**

Assessment Questionnaire Research - Research the effectiveness of the AQ related to student placement and success in courses students are placed in

**Goal Status**

Active

**Mapping**

Student Services: VP Analysis & Summary: (X - Highlight Selected)

* Ongoing/Multi-Year Goal: X
* Ongoing/Multi-Year Goal: X
* Ongoing/Multi-Year Goal: X
* Ongoing/Multi-Year Goal: X
* Ongoing/Multi-Year Goal: X
* Ongoing/Multi-Year Goal: X

Updates on Goals

**Date of Analysis**

09/26/2022

**Results/Analysis of Progress**

The AQ is generally favorably looked upon by both students and faculty members alike. Moreover, the total throughput (i.e., more students completing transfer level English and mathematics) is having the desired effect. Although, racial inequities still exist and may be widening.

**Reporting Year**

2021-22

**% Completed**

100

Updates on Goals

**Date of Analysis**

09/29/2021

**Results/Analysis of Progress**

It is ongoing. However, the AQ placement and distribution dat is now available via the assessment website.

**Reporting Year**

2020-21

**% Completed**

75

Updates on Goals

**Date of Analysis**

09/23/2020

**Results/Analysis of Progress**

The assessment and matriculation committee has received extensive feedback and continues to work on finalizing the appropriate metrics to determine the appropriateness of the AQ2 in meeting the campuses placement goals.

**Reporting Year**

2019-20

**% Completed**

75

Division Goals

**Goal Name**

Ongoing/Multi-Year Goal

**Division Goals**

Customer Service Continue to improve processes which will help us better serve students.  Given the changing landscape around AB705 and Mt. SAC's evolving implementation, it is important for assessment to take an active role in helping inform the campus of the new assessment processes

**Goal Status**

Active

**Mapping**

Student Services: VP Analysis & Summary: (X - Highlight Selected)

* Ongoing/Multi-Year Goal: X
* Ongoing/Multi-Year Goal: X
* Ongoing/Multi-Year Goal: X
* Ongoing/Multi-Year Goal: X
* Ongoing/Multi-Year Goal: X

Updates on Goals

**Date of Analysis**

09/29/2021

**Results/Analysis of Progress**

The department conducted training on how to effectively utilize new office business processes related to Smartsheet and AdobeSign technologies.

**Reporting Year**

2020-21

**% Completed**

75

Updates on Goals

**Date of Analysis**

09/23/2020

**Results/Analysis of Progress**

The A&R office with the help of IT was able to successfully implement and AdobeSign/ Smartsheet document intake, tracking and imaging business process that allows students, faculty and departments to submit required forms.

**Reporting Year**

2019-20

**% Completed**

100

Division Goals

**Goal Name**

Ongoing/Multi-Year Goal

**Division Goals**

Increase Professional Development Opportunities for Staff Ensure adequate funding for managers and front line staff to attend local, regional and national professional development opportunities.

**Goal Status**

Active

**Mapping**

Student Services: VP Analysis & Summary: (X - Highlight Selected)

* Ongoing/Multi-Year Goal: X

Updates on Goals

**Date of Analysis**

09/26/2022

**Results/Analysis of Progress**

Although participation in professional development was limited this cycle (both due to lack of conferences and lack of internal interest), we anticipate increased involvement in the upcoming year.

**Reporting Year**

2021-22

**% Completed**

50

Updates on Goals

**Date of Analysis**

09/29/2021

**Results/Analysis of Progress**

Professional development resources were limited due to COVID-19 restrictions. However, there were a handful of virtual conferences attended by staff members.

**Reporting Year**

2020-21

**% Completed**

50

Updates on Goals

**Date of Analysis**

09/23/2020

**Results/Analysis of Progress**

Due to the pandemic, opportunities for professional development outside of technological advancement were limited.

**Reporting Year**

2019-20

**% Completed**

50

Division Goals

**Goal Name**

Ongoing/Multi-Year Goal

**Division Goals**

Facilities - Improve storage capacity for records.

**Goal Status**

Active

**Mapping**

Student Services: VP Analysis & Summary: (X - Highlight Selected)

* Ongoing/Multi-Year Goal: X

Updates on Goals

**Date of Analysis**

09/23/2020

**Results/Analysis of Progress**

Issue still remains due to COVID-19 concerns, research in this area was limited.

**Reporting Year**

2019-20

**% Completed**

25

Division Goals

**Goal Name**

Ongoing/Multi-Year Goal

**Division Goals**

F-1 Student Outreach and Recruitment - To increase the number of overseas and local recruitment trips in an effort to boost international student enrollment.

**Goal Status**

Inactive

**Goal Year**

2020-21

**Mapping**

Student Services: VP Analysis & Summary: (X - Highlight Selected)

* Ongoing/Multi-Year Goal: X

Updates on Goals

**Date of Analysis**

09/23/2020

**Results/Analysis of Progress**

Campus wide hiring "frost" limited any progress in this area.

**Reporting Year**

2019-20

**% Completed**

25