

1. Assessment Plan - Four Column



PIE - Technology & Health: Mental Health Unit

Narrative Reporting Year

2017-18

Contact Person: Bruce Nixon

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Program Planning Dialog: Advisory meeting held on 4/10/18. Committee approved continuation of all existing program goals and funding for items listed in the resources section.

Issues on the horizon include: BVNPT exploring decreasing faculty to student ratios to 1:10, and charging schools fees for curriculum revisions, continued program approval, etc. There is precedence with other health career programs, but will significantly increase the cost of the program to the college.

External Conditions, Trends, or Impacts: 1. Decrease in institutional-based services, with shift to community-based services

2. Increased use of psychiatric technicians within the correctional system.
3. Shifting of jobs from local area to central part of the state
4. Clinical sites wanting smaller clinical groups. BVNPT exploring decreasing faculty to student ratios to 1:10
5. Clinical sites wanting 1 instructor per clinical group (no splitting between two instructors)
6. Clinical sites wanting students to have completely "clean" livescans
7. BVNPT exploring charging schools fees for curriculum revisions, continued approval, etc.

Internal Conditions, Trends, or Impacts : 1. Multiple retirements (2009, 2011, 2013, 2015, 2016) of a full-time faculty members. Program is now in a re-building mode.

2. Two new probationary faculty members (beginning year two) requiring mentoring
3. 1 clinical section usually requires splitting between two instructors. Clinical sites are requesting continuity of instruction by using only one clinical instructor.
4. Increased requirements to maintain clinical sites (livescans, CPI (department staff are required to be the CPI instructors))
5. Assistant program director (AD) position is vacant. New AD will require training

6. Potential hiring of a new full-time faculty member in the psychiatric technician program will require mentoring

7. Stabilization of cohort start sizes.

8. Pattern of significant decreases in program Board scores for first-time licensure examination testers.

Critical Decisions Made by Unit: 1. Change the way student tutors are utilized in the program. Assure students receiving tutoring are not just being taught to pass a course, but rather are being prepared for licensure.

2. To have all program full-time faculty attend 2018 Statewide CAPTE conference

3. To continue involvement in HOSA

4. To continue to seek upgrades of classroom computers/printers/simulation equipment/audio-visual material

5. To continue to update program web page

6. To increase tracking employment of program graduates

7. To increase utilization of program graduates as industry partners/student mentors

8. To maintain faculty certification as Non-Violent Crisis Intervention trainers (clinical site requirement)

9. To update all program examinations

10. To replace faculty retiree positions with new full-time faculty.

11. To keep Division leadership aware of progress of BVNPT plans to implement fees for curriculum changes, continued approval, etc.

Notable Achievements for Theme A: To Advance Academic Excellence and Student Achievement: 1. 7 program students won a total of 7 gold medals at the Health Occupations Students of America (HOSA) 2018 State Leadership Conference.

2. 2 full-time faculty, along with 5 program graduates selected by the Department of Consumer Affairs as Psychiatric Technician Subject Matter Experts.

3. All due SLOs for PT program inputted into Tracdat.

4. Changes to Alcohol/Drug counseling degree and certificate programs completed and approved.

5. Both the Psychiatric Technician and Alcohol/Drug Counseling programs were recognized as Silver Star recipients for meeting at least two strong workforce metrics.

Notable Achievements for Theme B: To Support Student Access and Success: 1. Students in multiple semesters attended BVNPT disciplinary hearings either in person or via webcast.

2. 5 program graduates were selected by the Department of Consumer Affairs as a Psychiatric Technician Subject Matter Expert.

3. 4 program faculty continue to be certified assault response trainers in non-violent crisis intervention. All students trained in assault response techniques within the first

intersession in the program.

4. 7 program students won a total of 7 gold medals at the Health Occupations Students of America (HOSA) 2018 State Leadership Conference.

Notable Achievements for Theme C: Secure Human, Technological, & Financial Resources: 1. 18 current students and program graduates participated in program advisory meeting.

Notable Achievements for Theme D: To Foster an Atmosphere of Cooperation and Collaboration: 1. 4 program students (and PT PD) participated in program outreach at Palomares Health Academy.

2. 18 current students and program graduates participated in the program advisory meeting.

3. Elwyn Homes, Pacific Clinics, and Porterville Developmental Center participated in job recruitment of program students in both fall and spring semesters.

4. 17 program students (and PR PD) participated in the High School Articulation Health Day. High schools that attended the program's sessions included Los Altos, Baldwin Park, Palomares, and Wilson.

5. 2 program students (and PT PD) participated in the Caduceus Club's Health Fair.

Contributors to the Report: Bruce Nixon

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<i>Unit Goals</i>	<i>Resources Needed</i>	<i>Where We Make an Impact: Closing the Loop on Goals and Plans</i>	
<p>Board Scores - Maintain passing score on State Board Examination for program's first-time test takers at 90% or higher</p> <p>Status: Active</p> <p>Goal Year(s): 2016-17, 2017-18, 2018-19</p> <p>Date Goal Entered (Optional): 09/01/2016</p>	<p>Full Funding Requested - Funding for program tutors/mentors.</p> <p>Describe Plans & Activities Supported: Continue/modify tutoring program for current students utilizing tutors (at present utilizing current students). Explore the expanded use of program graduates/licensees to act in a mentorship/tutoring capacity. Tutoring utilizing program students has actually coincided with a significant drop in state licensing</p>	<p>Reporting Year: 2017-18</p> <p>% Completed: 100</p> <p>Funded via Perkins grant. Tutoring has been funded each year that funding has been requested. Board scores, however, have dropped significantly since the utilization of tutors began (as much as 30 percentage points). We are going to re-assess the utilization of tutors in the program. (03/08/2018)</p>	<p>: Course success rates have improved, but state licensure exam results have decreased to 66% annual pass rate. (07/10/2017)</p>

Unit Goals

Resources Needed

Where We Make an Impact: Closing the Loop on Goals and Plans

examination pass rate.

Lead: Bruce Nixon

One-Time Funding Requested (if applicable): 2000

Type of Request: Staffing

Planning Unit Priority: Low

What would success look like and how would you measure it?:

Program not funded in 2018-2019 Perkins grant. Will explore funding staffing through college utilizing mentors paid at non-instructional pay rate or student tutors paid as student assistants.

Documentation Attached?: No

Full Funding Requested - Additional tenure-track full time faculty

Describe Plans & Activities

Supported: CTE programs, especially ones that have licensing requirements, need consistent faculty to teach the theory to clinical correlation required for success on the licensure examination. A faculty hire will fill in the gaps left by two retirements (2015, 2017).

Lead: Bruce Nixon

On-Going Funding Requested (if applicable): 100000

Type of Request: Staffing

Planning Unit Priority: High

What would success look like and how would you measure it?:

Department would see increased pass rates on the state licensure examination within two years of a new faculty hire.

Documentation Attached?: No

Full Funding Requested - Funding for program tutors/mentors.

<i>Unit Goals</i>	<i>Resources Needed</i>	<i>Where We Make an Impact: Closing the Loop on Goals and Plans</i>
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Describe Plans & Activities
Supported: Continue/modify tutoring program for current students utilizing tutors (at present utilizing current students). Explore the expanded use of program graduates/licensees to act in a mentorship/tutoring capacity. Tutoring utilizing program students has actually coincided with a significant drop in state licensing examination pass rate.
Lead: Bruce Nixon
One-Time Funding Requested (if applicable): 2000
Type of Request: Staffing
Planning Unit Priority: Low
What would success look like and how would you measure it?:
 Program not funded in 2018-2019 Perkins grant. Will explore funding staffing through college utilizing mentors paid at non-instructional pay rate or student tutors paid as student assistants.
Documentation Attached?: No

<p>Cohort start - Begin each cohort with a full class of 48 students Status: Active Goal Year(s): 2016-17, 2017-18, 2018-19 Date Goal Entered (Optional): 09/01/2016</p>	<p>Report directly on Goal</p> <hr/> <p>Full Funding Requested - Funding for materials to promote programs at local high schools/adult education programs. Describe Plans & Activities Supported: Would like to establish Pathways partnerships with local high schools/adult education programs to increase pool of</p>	<p>Reporting Year: 2017-18 % Completed: 100 Program has started with full cohorts of 48 students for the last two class submissions (05/21/2018)</p>
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<i>Unit Goals</i>	<i>Resources Needed</i>	<i>Where We Make an Impact: Closing the Loop on Goals and Plans</i>
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candidates entering the psychiatric technician and alcohol/drug counseling programs.

Lead: Bruce Nixon

One-Time Funding Requested (if applicable): 1000

Type of Request: Non-Instructional Supplies

Planning Unit Priority: Medium

What would success look like and how would you measure it?: Will increase the number of applicants to programs. Number of students reporting that they heard about the program through partnership with local high school/adult education program will increase.

Documentation Attached?: No

Full Funding Requested - Funding for program tutors/mentors.

Describe Plans & Activities Supported: Continue/modify tutoring program for current students utilizing tutors (at present utilizing current students). Explore the expanded use of program graduates/licensees to act in a mentorship/tutoring capacity. Tutoring utilizing program students has actually coincided with a significant drop in state licensing examination pass rate.

Lead: Bruce Nixon

One-Time Funding Requested (if applicable): 2000

Type of Request: Staffing

Planning Unit Priority: Low

What would success look like and how would you measure it?:
Program not funded in 2018-2019

<i>Unit Goals</i>	<i>Resources Needed</i>	<i>Where We Make an Impact: Closing the Loop on Goals and Plans</i>
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Perkins grant. Will explore funding staffing through college utilizing mentors paid at non-instructional pay rate or student tutors paid as student assistants.
Documentation Attached?: No

Retention - Increase student retention throughout the program
Status: Active
Goal Year(s): 2016-17, 2017-18, 2018-19
Date Goal Entered (Optional): 02/27/2017

Full Funding Requested - Tutoring program for current students utilizing tutors (current students and program graduates).
Describe Plans & Activities Supported: Would like to redesign current tutoring program, reinventing it as a mentoring program utilizing program graduates.
Lead: Bruce Nixon
One-Time Funding Requested (if applicable): 8000
Planning Unit Priority: Medium
What would success look like and how would you measure it?: Funding received via Perkins Grant.
Documentation Attached?: No

Full Funding Requested - Begin tutoring program for current students utilizing tutors (current students and program graduates).
Lead: Bruce Nixon
One-Time Funding Requested (if applicable): 2000
Type of Request: Staffing
Planning Unit Priority: Medium
What would success look like and how would you measure it?:
 Program not funding in Perkins Grant 2018-2019 cycle
Documentation Attached?: No

Full Funding Requested - Funding

<i>Unit Goals</i>	<i>Resources Needed</i>	<i>Where We Make an Impact: Closing the Loop on Goals and Plans</i>
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for program tutors/mentors.
Describe Plans & Activities Supported: Continue/modify tutoring program for current students utilizing tutors (at present utilizing current students). Explore the expanded use of program graduates/licensees to act in a mentorship/tutoring capacity. Tutoring utilizing program students has actually coincided with a significant drop in state licensing examination pass rate.
Lead: Bruce Nixon
One-Time Funding Requested (if applicable): 2000
Type of Request: Staffing
Planning Unit Priority: Low
What would success look like and how would you measure it?:
 Program not funded in 2018-2019 Perkins grant. Will explore funding staffing through college utilizing mentors paid at non-instructional pay rate or student tutors paid as student assistants.
Documentation Attached?: No

Clinical sites - Maintain full complement of clinical sites
Status: Active
Goal Year(s): 2016-17, 2017-18, 2018-19
Date Goal Entered (Optional): 09/01/2016

Full Funding Requested - Modified/updated program brochures/advertising material to target potential clinical partners.
Describe Plans & Activities Supported: Program brochures would include something along the lines of "Benefits of partnering with Mt. San Antonio College's Psychiatric Technician or Alcohol/Drug Counseling Programs." This would be included in the introductions sent

Unit Goals

Resources Needed

Where We Make an Impact: Closing the Loop on Goals and Plans

to potential clinical partners.

Lead: Bruce Nixon

One-Time Funding Requested (if applicable): 500

Type of Request: Non-Instructional Supplies

Planning Unit Priority: Medium

What would success look like and how would you measure it?: The program would have increased number and variety of clinical sites. This will become increasingly important if the BVNPT decreases faculty to student ratios to 1:10.

Documentation Attached?: No

Full Funding Requested - Funding for program tutors/mentors.

Describe Plans & Activities

Supported: Continue/modify tutoring program for current students utilizing tutors (at present utilizing current students). Explore the expanded use of program graduates/licensees to act in a mentorship/tutoring capacity. Tutoring utilizing program students has actually coincided with a significant drop in state licensing examination pass rate.

Lead: Bruce Nixon

One-Time Funding Requested (if applicable): 2000

Type of Request: Staffing

Planning Unit Priority: Low

What would success look like and how would you measure it?:

Program not funded in 2018-2019 Perkins grant. Will explore funding staffing through college utilizing mentors paid at non-instructional pay

<i>Unit Goals</i>	<i>Resources Needed</i>	<i>Where We Make an Impact: Closing the Loop on Goals and Plans</i>	
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rate or student tutors paid as student assistants.
Documentation Attached?: No

<p>Educational experience - Increase student success by offering varied clinical/educational experiences Status: Active Goal Year(s): 2016-17, 2017-18, 2018-19 Date Goal Entered (Optional): 09/01/2016</p>	<p>Full Funding Requested - Purchase upgrades to Audio-Visual material. Describe Plans & Activities Supported: Funding for ADA approved educational resources. Lead: Bruce Nixon One-Time Funding Requested (if applicable): 1200 Planning Unit Priority: Medium What would success look like and how would you measure it?: All program audio-visual educational materials will meet ADA standards.</p>	<p>Reporting Year: 2017-18 % Completed: 0 Request not funded 2016-2017 Request not funded 2017-2018 Faculty are currently utilizing YouTube audio-visual material that meets ADA requirements. (03/08/2018)</p>	<p>: Project not funded as of yet. (07/10/2017)</p>
	<p>Full Funding Requested - Will replace outdated computers (and associated equipment), and printers. Lead: Bruce Nixon One-Time Funding Requested (if applicable): 10000 Planning Unit Priority: Medium What would success look like and how would you measure it?: Outdated/non-functioning computers in the classrooms will be replaced. Documentation Attached?: No</p>	<p>Reporting Year: 2016-17 % Completed: 0 Funding denied 2016-2017. (07/10/2017)</p>	<p>: A number of computers had been replaced via funding in 2015-2016, but older computers and printers need to be replaced. (07/10/2017)</p>
	<p>Full Funding Requested - Modify tutoring program for current students utilizing tutors (current students and program graduates). Describe Plans & Activities Supported: Modify/reorganize the current tutoring program which utilizes peers as tutors into a mentorship program that utilizes program graduates/licensees. Lead: Bruce Nixon</p>		

<i>Unit Goals</i>	<i>Resources Needed</i>	<i>Where We Make an Impact: Closing the Loop on Goals and Plans</i>
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One-Time Funding Requested (if applicable): 2000
Type of Request: Staffing
Planning Unit Priority: Medium
What would success look like and how would you measure it?: Tutoring not approved in Perkins Grant 2018-2019 funding cycle
Documentation Attached?: No
Full Funding Requested - Funding for program tutors/mentors.
Describe Plans & Activities Supported: Continue/modify tutoring program for current students utilizing tutors (at present utilizing current students). Explore the expanded use of program graduates/licensees to act in a mentorship/tutoring capacity. Tutoring utilizing program students has actually coincided with a significant drop in state licensing examination pass rate.
Lead: Bruce Nixon
One-Time Funding Requested (if applicable): 2000
Type of Request: Staffing
Planning Unit Priority: Low
What would success look like and how would you measure it?: Program not funded in 2018-2019 Perkins grant. Will explore funding staffing through college utilizing mentors paid at non-instructional pay rate or student tutors paid as student assistants.
Documentation Attached?: No

Technology - Students will have access to the latest	Full Funding Requested - Examination generation/grading	Reporting Year: 2017-18 % Completed: 0
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<i>Unit Goals</i>	<i>Resources Needed</i>	<i>Where We Make an Impact: Closing the Loop on Goals and Plans</i>
<p>technology/equipment Status: Active Goal Year(s): 2016-17, 2017-18, 2018-19 Date Goal Entered (Optional): 09/01/2016</p>	<p>software with sophisticated data analysis capabilities Describe Plans & Activities Supported: Enhanced examination generation/grading software would allow for more sophisticated item analysis, addition/deletion of questions, creation of test banks that could be moved in mass to generate examinations. Lead: Bruce Nixon One-Time Funding Requested (if applicable): 500 Type of Request: Instructional Supplies Planning Unit Priority: Medium What would success look like and how would you measure it?: Examination analysis would become more refined. Examinations could be modified more efficiently Documentation Attached?: No Full Funding Requested - Modify tutoring program for current students utilizing tutors (current students and program graduates). Describe Plans & Activities Supported: Modify/reinvent tutoring program which utilizes current program students into a mentorship program which utilizes program graduates/licensees as mentors. Lead: Bruce Nixon One-Time Funding Requested (if applicable): 2000 Type of Request: Staffing Planning Unit Priority: Medium What would success look like and how would you measure it?: Tutoring not funded in Perkins Grant 2018-</p>	<p>Not funded 2017-2018 (05/21/2018) Reporting Year: 2016-17 % Completed: 0 Not funded 2016-2017 (07/10/2017) : Funding pending. (07/10/2017)</p>

<i>Unit Goals</i>	<i>Resources Needed</i>	<i>Where We Make an Impact: Closing the Loop on Goals and Plans</i>
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2019 funding cycle.
Documentation Attached?: No
Full Funding Requested - Funding for program tutors/mentors.
Describe Plans & Activities Supported: Continue/modify tutoring program for current students utilizing tutors (at present utilizing current students). Explore the expanded use of program graduates/licensees to act in a mentorship/tutoring capacity. Tutoring utilizing program students has actually coincided with a significant drop in state licensing examination pass rate.
Lead: Bruce Nixon
One-Time Funding Requested (if applicable): 2000
Type of Request: Staffing
Planning Unit Priority: Low
What would success look like and how would you measure it?:
 Program not funded in 2018-2019 Perkins grant. Will explore funding staffing through college utilizing mentors paid at non-instructional pay rate or student tutors paid as student assistants.
Documentation Attached?: No

<p>"Just in Time" learning - Students will be able to access information on a "real-time" basis Status: Active Goal Year(s): 2016-17, 2017-18, 2018-19 Date Goal Entered (Optional): 09/01/2016</p>	<p>Full Funding Requested - Loaner textbook library for program tutors Describe Plans & Activities Supported: The psychiatric technician program purchased textbooks that are housed in the LAC, TERC, and HCRC. Additional funding would allow AD textbooks to be added, as well as the latest</p>	<p>Reporting Year: 2016-17 % Completed: 100 Project funded, and purchases completed. (07/10/2017)</p>	<p>: Textbook loaner library now located in three locations--the HCRC, TERC, and LAC. Additional copies of textbooks located in Program offices. (07/10/2017)</p>
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Unit Goals

Resources Needed

Where We Make an Impact: Closing the Loop on Goals and Plans

editions of the PT textbooks.

Lead: Bruce Nixon

On-Going Funding Requested (if applicable): 1000

Planning Unit Priority: Low

What would success look like and how would you measure it?:

Students will have access to the most updated editions of textbooks

Documentation Attached?: No

In Progress - Modify tutoring program for current students utilizing tutors (current students and program graduates).

Describe Plans & Activities

Supported: Continue/modify tutoring program for current students utilizing tutors (at present utilizing current students). Explore the expanded use of program graduates/licensees to act in a mentorship/tutoring capacity. Tutoring utilizing program students has actually coincided with a significant drop in state licensing examination pass rate.

Lead: Bruce Nixon

One-Time Funding Requested (if applicable): 2000

Type of Request: Staffing

Planning Unit Priority: Medium

What would success look like and how would you measure it?:

Program not funded in 2018-2019 Perkins grant. Will explore funding staffing through college utilizing mentors paid at non-instructional pay rate or student tutors paid as student assistants.

Documentation Attached?: No

<i>Unit Goals</i>	<i>Resources Needed</i>	<i>Where We Make an Impact: Closing the Loop on Goals and Plans</i>
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Full Funding Requested - Funding for program tutors/mentors.
Describe Plans & Activities Supported: Continue/modify tutoring program for current students utilizing tutors (at present utilizing current students). Explore the expanded use of program graduates/licensees to act in a mentorship/tutoring capacity. Tutoring utilizing program students has actually coincided with a significant drop in state licensing examination pass rate.
Lead: Bruce Nixon
One-Time Funding Requested (if applicable): 2000
Type of Request: Staffing
Planning Unit Priority: Low
What would success look like and how would you measure it?:
 Program not funded in 2018-2019 Perkins grant. Will explore funding staffing through college utilizing mentors paid at non-instructional pay rate or student tutors paid as student assistants.
Documentation Attached?: No

<p>Student competition - Students will participate in student competitions on a state and national level Status: Active Goal Year(s): 2016-17, 2017-18, 2018-19 Date Goal Entered (Optional): 09/01/2016</p>	<p>Full Funding Requested - Faculty and student participation in HOSA Describe Plans & Activities Supported: Program students and faculty club advisors will participate in State and National HOSA competition/leadership conferences. Lead: Mary-Ellen Reyes On-Going Funding Requested (if applicable): 29000 Type of Request: Lottery,</p>	<p>Reporting Year: 2017-18 % Completed: 100 Students and faculty participation in HOSA state and national leadership conferences fully funded in 2017-2018. Plan to continue requesting funding for participation in 2018-2019 (05/21/2018)</p> <hr/> <p>Reporting Year: 2016-17 % Completed: 100 Faculty and students funded for participation in both state and international competitions (07/10/2017)</p> <p>: Students and faculty advisors were able to participate in state and international competition. All student participants were medalists at the state level, and all</p>
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Unit Goals	Resources Needed	Where We Make an Impact: Closing the Loop on Goals and Plans
	<p>Professional Development Planning Unit Priority: Medium What would success look like and how would you measure it?: Students and faculty will attend State and National Leadership Conferences Documentation Attached?: No Full Funding Requested - Student participation in HOSA state and international competitions Lead: Bruce Nixon One-Time Funding Requested (if applicable): 8000 Planning Unit Priority: Medium What would success look like and how would you measure it?: Funding will be received for students to participate in competitions. Documentation Attached?: No</p>	<p>were finalists at the international level, with 6 medalists at the international level. (07/10/2017)</p> <p>Reporting Year: 2016-17 % Completed: 100 Funding for students and faculty to participate in the state and international competitions received in 2016-2017 (07/10/2017)</p> <p>: Fully funded for 2016-2-2017. All state competitors qualified for international competition. All program students were finalists at the international level, with 6 students receiving medals. (07/10/2017)</p>
	<p>Full Funding Requested - Funding for program tutors/mentors. Describe Plans & Activities Supported: Continue/modify tutoring program for current students utilizing tutors (at present utilizing current students). Explore the expanded use of program graduates/licensees to act in a mentorship/tutoring capacity. Tutoring utilizing program students has actually coincided with a significant drop in state licensing examination pass rate. Lead: Bruce Nixon One-Time Funding Requested (if applicable): 2000 Type of Request: Staffing Planning Unit Priority: Low What would success look like and how would you measure it?:</p>	

<i>Unit Goals</i>	<i>Resources Needed</i>	<i>Where We Make an Impact: Closing the Loop on Goals and Plans</i>	
	<p>Program not funded in 2018-2019 Perkins grant. Will explore funding staffing through college utilizing mentors paid at non-instructional pay rate or student tutors paid as student assistants.</p> <p>Documentation Attached?: No</p>		
<p>Faculty training and Best Practice - Faculty will remain current with best practice</p> <p>Status: Active</p> <p>Goal Year(s): 2016-17, 2017-18, 2018-19</p> <p>Date Goal Entered (Optional): 09/01/2016</p>	<p>Full Funding Requested - Train key department faculty as Certified CPI Assault Response Instructors</p> <p>Describe Plans & Activities Supported: Key department will be trained as Certified Assault Response Trainers. This is a requirement to maintain clinical site agreements.</p> <p>Lead: Bruce Nixon</p> <p>On-Going Funding Requested (if applicable): 12000</p> <p>Type of Request: Professional Development</p> <p>Planning Unit Priority: High</p> <p>What would success look like and how would you measure it?: Faculty will train students in assault response and maintain clinical sites.</p> <p>Documentation Attached?: No</p>	<p>Reporting Year: 2017-18</p> <p>% Completed: 50</p> <p>Funded, but certification does not expire until 2019. Plan to roll over funding to 2018-2019 fiscal year. (05/21/2018)</p>	
	<p>Full Funding Requested - Replace retired faculty (2)</p> <p>Describe Plans & Activities Supported: CTE programs, especially ones that have licensing requirements, need consistent faculty to teach the theory to clinical correlation required for success on the licensure examination. A faculty hire will fill in the gaps left by two retirements (2015, 2017).</p> <p>Lead: Bruce Nixon</p> <p>On-Going Funding Requested (if</p>	<p>Reporting Year: 2017-18</p> <p>% Completed: 0</p> <p>Positions were not filled in 2017-2018. Plan to request replacement of retired faculty in 2018-2019 fiscal year. (05/21/2018)</p>	
		<p>Reporting Year: 2016-17</p> <p>% Completed: 0</p> <p>Positions were not filled in 2016-2017 (07/10/2017)</p>	<p>: Department can use two additional full-time faculty. Program is in a rebuilding mode as the result of multiple retirements (at least one retirement every two years since 2009). (07/10/2017)</p>

<i>Unit Goals</i>	<i>Resources Needed</i>	<i>Where We Make an Impact: Closing the Loop on Goals and Plans</i>
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applicable): 100000
Type of Request: Staffing
Planning Unit Priority: High
What would success look like and how would you measure it?:
 Department would see increased pass rates on the state licensure examination within two years of a new faculty hire.

Documentation Attached?: No
Full Funding Requested - Faculty attendance at CAPTE
Describe Plans & Activities
Supported: Faculty will attend CAPTE conference to be held in Napa in Fall 2018

Lead: All program full-time
One-Time Funding Requested (if applicable): 10500
Planning Unit Priority: Medium
What would success look like and how would you measure it?: Faculty will attend CAPTE conference, and increase knowledge of best practice and trends in field. Faculty will also network with educators from other parts of the state.

Documentation Attached?: No
Full Funding Requested - Begin tutoring program for current students utilizing tutors (current students and program graduates).
Lead: Bruce Nixon
One-Time Funding Requested (if applicable): 8000
Planning Unit Priority: Medium
What would success look like and how would you measure it?: Funding received via Perkins Grant.
Documentation Attached?: No

Reporting Year: 2017-18
% Completed: 100
 5 program faculty were funded to attend CAPTE conference. Plan to request funding to send program faculty to CAPTE in 2018-2019 fiscal year. (05/21/2018)

Reporting Year: 2016-17
% Completed: 100
 Funding received for 2016-2017 (07/10/2017)

: 5 program faculty were able to participate in State Educators' Conference. Two were elected as state-wide officers (President and Secretary). (07/10/2017)

Unit Goals

Resources Needed

Where We Make an Impact: Closing the Loop on Goals and Plans

Full Funding Requested - Funding for program tutors/mentors.

Describe Plans & Activities

Supported: Continue/modify tutoring program for current students utilizing tutors (at present utilizing current students). Explore the expanded use of program graduates/licensees to act in a mentorship/tutoring capacity. Tutoring utilizing program students has actually coincided with a significant drop in state licensing examination pass rate.

Lead: Bruce Nixon

One-Time Funding Requested (if applicable): 2000

Type of Request: Staffing

Planning Unit Priority: Low

What would success look like and how would you measure it?:

Program not funded in 2018-2019 Perkins grant. Will explore funding staffing through college utilizing mentors paid at non-instructional pay rate or student tutors paid as student assistants.

Documentation Attached?: No