

1. Assessment Plan - Three Column



PIE - Arts - CEA: Television & Film Unit

Narrative Reporting Year

2019-20

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Summary of Notable Achievements: 1- Increased utilization of Facilities: R-TV Studio was fully utilized during the Fall 2019 and Spring 2020 semesters. All production courses were working on the stage and surrounding spaces, for class practicals and productions. Primary classroom was booked heavily for classes working in space five days a week.

2- Equipment utilization was maximized by relocation of some inventory to Studio for practicals, demos and Student Projects.

3- Increase in the number of sections offered and filled over the last two semesters. Three sections of R-TV19A Beginning Studio Production; along with one section of R-TV21 Remote Multi-Camera production and R-TV20 Beginning Studio indicated a healthy growth.

Program Planning (Equity, Retention and Success): 1- A) Core Indicators metrics YoY comparison and trends:

1) There was a 23.44% increase in the CTE Enrollments and a 16.75% in CTE Headcount reflected in the 2019-20 report to 2020-21. This trend shows a robust increase in program enrollment and with that follows an increase in program completers as indicated in Core Indicator 2. 2) For Core Indicator 1: Technical Skill Attainment indicators continue to show marked improvement. Of note, for Non-traditional: a Count of 23 in 2019-20 to over 40 in 2020-21, with an increase from 95.83% to 97.56% in the Colleges performance. Economically Disadvantaged students rose in the program from 66 to 86 in 2020-21. For Core Indicator 2: Non-Traditional, there was an 85.7% increase from the previous year where the Count rose from a count of 14 to 26. In addition, the Economically Disadvantaged increased 24.3% from 37 to 46. 3) Core Indicator 4, metrics are not granular and does not indicate true employment picture. It is impossible to track "1099" employee's that dominate the Industry. However, LMI TOPS codes indicate a large number of openings that are both In Demand and High Wage positions.

2- The mission of the Program is vocational training for individuals perusing a career in the Entertainment Industry so that at completion; they are marketable and competitive in finding employment. To continue to build on the levels of our success regarding Program Growth, Completions, Persistence and Transfer, the Program needs to continue to maintain and enhance the following:

1) Incorporating Student Tutors for R-TV production classes in Fall/Spring semesters and Winter/Summer intersessions where applicable.

2) Participation in National Association of Broadcasters convention April 2021. Largest national trade convention designed for both the education of working members and the general public. Vendors introduce and train participants in the latest in technologies for the motion picture and television industries.

3) Develop partnerships with local Production companies, Equipment Rental Houses and Post-Production companies to build a placement pipeline for apprenticeships and entry level positions in Production Staffing, Video Engineering, Post-Production.

4) Hands-on training with the current tools used in the trade of content creation needs to be addressed. Current inventory of some hardware and software are antiquated or non-existent in the facilities used by the Program. Targeted improvements include: A- Essential tools for Cinematography instruction: Digital Cinema Cameras, Grip/Electric and Lighting equipment. B- Laboratory/Technical Operations Center for Broadcast Operations and Video Engineering 3- Television Production Studio. The Program Advisory Committee meeting held in January of this year noted that there are two primary components of job training that were stressed by the Members: 1) Development of Soft Skills and 2) Technical Competency. The majority of the Advisory Committee are hiring managers responsible for large production business units. The recent rapid changes in technologies have resulted in amended and re-tooled workflows. In order to be competitive as a hiring candidate, it is necessary to have completed training with the latest hardware/software components used in the trade

6) In partnership with the Photography program, develop new courses and a certificate in Digital Cinematography. These courses will be modeled after IATSE (International Alliance of Theatrical Stage Employees) and SOC (Society of Camera Operators) trade unions hierarchy starting with 1st and 2nd Assistant Camera to Director of Photography.

External and Internal Conditions Analysis: 1- Advisory Committee recommendations 1/31/20: Majority of Members of the Committee were hiring managers for their respective business units. 1) Noted at the time of the meeting that business trends within the local Los Angeles County base were very robust. Members expressed the lack of entry level candidates in the area of Production and especially in Post Production. One member’s opinion was that this was the best time for employment opportunities. 2) Members impressed with the level of hands on experience given during training and urged the importance of currency in software/hardware available for training. They agreed with the technology spend proposals as outlined in the agenda. 3) There are more Equity/Diversity programs within the Entertainment Industry than ever before; with a focus on Female recruitment from all ethnic backgrounds; which are at its peak for this section of the work force.

2- After Covid 19 shutdown in Los Angeles area, I.A.T.S.E. Unions are reporting anywhere for 103,00 to 180,00 unemployed within the Film and Television production industry. As of this writing, long term impact to employment picture is unclear. How this will impact the LMI published for the following years will be critical in determining workforce needs.

Critical Decisions Made by Unit: 1- Continued to seek and establish partnerships with industry organizations such as SMPTE, SBE, International Alliance of Theatrical Stage Employees (IATSE). Producers Guild of America, Directors Guild of America. Look and explore for ways to provide pipelines for internships and business relationships with local production companies and organizations. In 2019, we have started developing partnerships with the following industry companies: Fotokem (Burbank), MobileTV Group (Colorado), All Mobile Video (Los Angeles), Marwar Junction Productions (Los Angeles), Vista Studios (Playa Vista). Partnerships with Society of Motion Picture and Television Engineers (SMPTE) and the Society of Broadcast Engineers (SBE) are in process and will spotlight our existing program. Students have joined SMPTE starting in the Fall 2018 session and there is initiative to start a SMPTE Student chapter at the College. (On Going)

2- Application for Perkins grant to support Cinematography emphasis.

Contributors to the Report: Stillman L. Kelly

<i>Unit Goals</i>	<i>Resources Needed</i>	<i>1. Where We Make an Impact: Closing the Loop on Goals and Resources</i>
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FACILITIES AND TECHNOLOGY -
Ensure all classrooms and online production facilities meet the requirements of a safe, adaptive and comfortable work/learning environment. Upgrade as needed classrooms and facilities to support goals and objectives of Program.

Request - Full Funding Requested -
Upgrade of Instructors station and video projection system. Bldg. 13 . Room 1420.
***Describe Plans & Activities Supported (Justification of Need):**
Ability to accurately project student projects content for review and

<i>Unit Goals</i>	<i>Resources Needed</i>	<i>1. Where We Make an Impact: Closing the Loop on Goals and Resources</i>
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Status: Active
Goal Year(s): 2018-19, 2019-20, 2020-21, 2021-22
Date Goal Entered (Optional): 03/01/2019

comment. Current system falls outside HD and UHD standards. System needs to be compliant with REC 709 and future REC 2020 resolutions and color spaces. Interfaces to the projection system should include HDMI, DVI and SDI for UHD/HD playback and display. Stereo and 5.1 surround sound system should match the display/projection system.

***Lead:** Stillman Kelly
What would success look like and how would you measure it?: The limitations of the college facility will limit learning. Playback of HD and UHD images will be seen as intended (with full resolution and color rendering). Instructors will be able to interface broadcast level equipment and play back video and audio materials as intended to demonstrate lesson.

Type of Request: INSTRUCTIONAL EQUIPMENT: Equipment, library material, or technology for classroom instruction, student instruction or demonstration, or in preparation of learning materials in an instructional program, equal or over \$500.

Planning Unit Priority: High
One-Time Funding Requested (if applicable): 20000

Total Funding Requested: 20000.00

In Progress - Provide stereo and 5.1:1 sound playback, new media console for instructor's station with updated inputs, new lighting controls.

***Describe Plans & Activities**

Unit Goals

Resources Needed

1. Where We Make an Impact: Closing the Loop on Goals and Resources

Supported (Justification of Need):

Stereo and 5.1:1 sound playback unit and speakers. Media console with digital inputs accessible for wiring of new equipment, replacement of fluorescent area lighting with balanced color lighting using controls to allow clear view of projection screen.

***Lead:** Stillman L. Kelly

What would success look like and how would you measure it?:

The limitations of the college facility will not limit learning. Playback of HD images will be seen as intended (with full resolution and color), instructors will be able to plug in all equipment and play back video and audio materials as intended to demonstrate lesson.

Type of Request: FACILITIES: This section includes minor building improvement projects and alterations to specific rooms or operational areas.

Planning Unit Priority: High
One-Time Funding Requested (if applicable): 12000

Total Funding Requested: 12000.00

Request - Full Funding Requested -
Replacement computers for room 1420, bldg 13. Thirty (30) new HP Z4 Xeon workstations to replace MAC workstations. Configuration of units include: Xeon CPU, x1 500 gig SSD system drive, x1 1TB Media drive, P2000 at min. GPU, Min. 27 inch monitor for each workstation.

***Describe Plans & Activities**

Supported (Justification of Need):

Unit Goals

Resources Needed

1. Where We Make an Impact: Closing the Loop on Goals and Resources

Current computers are reaching end of life (EOL) and possibility end of support (EOS) with-in the next year. Standing computers should be evaluated for currency, support and capability. They are crashing and hanging up when running current versions of Adobe Premiere and Audition. They are also hindering our capability of staying current with Avid Media Composer and Pro-tools, because the machines are at bare minimum requirements.

***Lead:** Stillman L. Kelly

What would success look like and how would you measure it?: New computers must have capability of running Avid Media Composer v2019. 4 utilizing multi-camera configuration for HD or 4K media streams. It is imperative that Students be trained on similar platforms to what is currently being used in the industry for both production and post-production.

Type of Request: INSTRUCTIONAL EQUIPMENT: Equipment, library material, or technology for classroom instruction, student instruction or demonstration, or in preparation of learning materials in an instructional program, equal or over \$500.

Planning Unit Priority: Urgent
One-Time Funding Requested (if applicable): 67000

Total Funding Requested: 67000.00

CAMPUS PROMOTION AND

OUTREACH - Billboard and promote the Film and Television program

Unit Goals

Resources Needed

1. Where We Make an Impact: Closing the Loop on Goals and Resources

within the local College District and to outline communities. Formulate a Marketing strategy that attracts potential Majors, and provides them with the information needed to make informed decisions on career path. Utilize YouTube, Vimeo and other social media platforms to enhance program awareness.

Status: Active

Goal Year(s): 2019-20, 2020-21

Date Goal Entered (Optional):
03/24/2019

TRANSFER AND ARTICULATION -

Ensure on a yearly basis that Film and Television program meets current C-ID Descriptors and requirements. Change/amend/update courses within the program to ensure currency and compliance.

Status: Active

Goal Year(s): 2019-20, 2020-21

Date Goal Entered (Optional):
03/24/2019

In Progress - Gather student major data, and work with students so identified to orient and build a 2-year plan with them. Classes are offered in sufficient quantity to allow them to complete their plans._copy

***Lead:** Daniel Smith

Planning Unit Priority: High

In Progress - Lack of relevant data to track employment_copy

***Lead:** Steve Burgoon

Planning Unit Priority: Medium

In Progress - Exit Skills_copy

***Describe Plans & Activities**

Supported (Justification of Need):

Meetings with students.

***Lead:** Daniel Smith

What would success look like and how would you measure it?:

Students complete the above in alignment with their Ed Plans.

Planning Unit Priority: High

In Progress - Counseling Liaison dedicated to CEA Programs_copy

***Lead:** Steve Burgoon

Unit Goals

Resources Needed

1. Where We Make an Impact: Closing the Loop on Goals and Resources

Planning Unit Priority: Medium

QUALITY PROGRAMS - Upgrade and maintain Instructional facilities (Studio and Classrooms) to technological currency to support Program and Curriculum outcomes in the field of Film and Television Production.

Status: Active

Goal Year(s): 2019-20, 2020-21

Date Goal Entered (Optional): 03/24/2019

Completed - Perceptual License (Educational Discount) of Avid Pro-Tools software licenses (target of a total of 28 seats) for R-TV 29 Introduction to Audio for Film and Television.

***Describe Plans & Activities**

Supported (Justification of Need):

Curriculum is centered around the instruction of using this industry-standard software. This application is integral in the Editorial process in high-end Film and Television content creation.

***Lead:** Stillman L. Kelly

What would success look like and how would you measure it?: Directly supports those students preparing for employment within the Entertainment industry; specifically in the areas of sound for film and television program creation.

Type of Request: SUPPLIES AND MATERIALS: Instructional supplies and materials are items to be used by students, faculty and other personnel in connection with an instructional program, less than \$500.

Planning Unit Priority: High

One-Time Funding Requested (if applicable): 7800

Total Funding Requested: 7800.00

Completed - Edit Bay Workstations (Post Production facility compliment):

Purchase to include the following:

Unit Goals

Resources Needed

1. Where We Make an Impact: Closing the Loop on Goals and Resources

Core Technology-

- (3) -HP Z8xx Avid Compliant Workstations: Includes dual 27" monitors.
 - Avid Media Composer *
 - Adobe CC Production. *
 - ProTools*
 - DaVinci Resolve *
- (3) Critical Monitoring: Sony LMD or PVM series with Blackmagic SmartScopes.
- (3) 65-inch Client Monitors with VESA stands.
- (3 pair) Meyer or equivalent Critical Audio Monitoring (Self-Powered speakers); include outboard

- (3) Avid Artist Series MC mixers/drivers.
- (3) Avid Artist | DNxIQ Interfaces
- (3) Ingest/Media Management workstations.

workstations.
HP Z8xx

readers
Red and Sony card

Shared Storage

- (1) Avid Nexis Shared Storage. (40TB capacity)
 - System Director

w/expansion crate.

- (2) Include GbE 24 port switch in bundle.

Media Assets for editing practicals: Editstock Professionally shot footage for instruction practicals. (Narrative

scenes)

Requisite interconnect, networking and baseband cabling, electrical work, equipment racks and workbenches to fully integrate the above described hardware.

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***Describe Plans & Activities**

Supported (Justification of Need):

Train students on an Editorial track with industry standard post production equipment compliment. Provide environment and resources that mirror traditional post house compliment. Train in project creation, asset management and current finishing and color correction workflows widely adopted in the industry. This facility design is compliant with current ATSC 1.3 and future ATSC 3.0 /REC 2020 (UHD/4K) specifications.

***Lead:** Stillman L. Kelly

What would success look like and how would you measure it?: Target is to qualify students to secure employment as Assistant and Junior Editors. This is the standard path to become a Craft Editor. (Pathway per IATSE Local 600 and American Cinema Editors as found on their websites.) In addition, students will have facilities to craft professional portfolios of their body of work during their tenure at the college. Facility operation is modeled after Studio 13 and Makerspace.

Type of Request: SUPPLIES AND

Unit Goals

Resources Needed

1. Where We Make an Impact: Closing the Loop on Goals and Resources

MATERIALS: Instructional supplies and materials are items to be used by students, faculty and other personnel in connection with an instructional program, less than \$500.

Planning Unit Priority: High
One-Time Funding Requested (if applicable): 110000

Total Funding Requested: 46000.00

Request - Full Funding Requested -

Core Technology Studio:
Grass Valley Switcher (Three stripe, six keyers, StillStore,)
GVG K-2 Summit four channel server. 12Tb internal storage. PB workstation/position
Evertz Router/Multiview System. (3 stations C&C)
I-Comm Clear-Com communications system, with Free Speak. (15 station system, with 4 channels of IFB)
(6) Sony Broadcast Camera Chains: with Canon lens systems; RCP's, CCU's and MCU. EFP/ENG Finders, Fibre adaptors.
(4) Vinten Camera Support Systems.
Command/Control Infrastructure: Related Switches and KVMs system.
(4) Quality Assurance Stations to include Critical Monitors, Tektronix/Sony/TvLogic. (VC, Engineering, PCR and Tech. Ops.)
(6) Channels Frame Synchronizers.
Ross Xpression Graphics Engines (1 Compose and 2 OAG workstations.)
(6) AJA Ki Pro Ultra Plus Recorders (Capture)
Studer Vista Series 24 input Digital Audio mixer.
Critical Audio Monitoring system to

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support 5.1
 Cisco Network switch core
 (requirements to be determined)

Ancillary:
 Patch bay to compliment router build.
 Source DVDA's and DVDA farm.
 AES source routing. (contingent on requirement)
 (4) BSP's stage Audio and Video drylines (routables)
 ACR Source/Pgm monitoring (multi-view)
 PCR Source/Pgm monitoring (multi-view)
 OAG/Compose Source/Pgm monitoring (multi-view)
 VC Source/Pgm monitoring (multi-view)
 PB Source/Pgm monitoring (multi-view)

Facility:
 Requisite cabling, electrical and HVAC work, equipment racks, patchbays and production workbenches to fully integrate above. Current space (Bldg. 6 rooms 172 Stage and Control Room, Room XXX Master Control to be reconfigured to PCR, ACR, MC and CER.)

Core Technology (Master Control/Technical Operations Center
 1- Master Control/Tech. Ops:
 Core Technologies-
 • Multi-Channel Automation system (To be specified)

Unit Goals

Resources Needed

1. Where We Make an Impact: Closing the Loop on Goals and Resources

- Video Servers: (To be specified)
 - o 36 hrs storage capacity.
 - Router (Existing Evertz system)
 - Multi-View system: (Existing Evertz system)
 - Quality Assurance Station to include Critical Monitors, Tektronix/Sony/TVLogic.
- Ancillary-
- Source/Pgm monitoring. (Sony/TVLogic)
 - Audio Monitoring
 - I-Comm (Existing Clear-Com system)
- Transmission (Streaming)-
- Terradeck Slice encoders (h.265/h.264)

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***Describe Plans & Activities**

Supported (Justification of Need):

Current facility equipment compliment is antiquated analog and digital standard definition equipment. It is beyond repair and does not meet current industry standards . Upgraded studio facility technology spend would reflect current ATSC 1.3 and future ATSC 3.0/REC 2020 standards of current broadcast television facilities (1080p/60 and or UHD). Target is to provide a training platform for live to air (Streaming) and recorded multi-camera content creation. Both advanced and intermediate training in the disciplines of: Producing/ Directing/Technical Directing/Video Control Operator/ Graphics (OAG)/

<i>Unit Goals</i>	<i>Resources Needed</i>	<i>1. Where We Make an Impact: Closing the Loop on Goals and Resources</i>
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Audio/Camera Operator. Multi-disciplinary training opportunities with Theater, Music, Journalism, Forensics and Radio programs can be realized; providing working crew and facilities for content creation.

Master Control/Technical Operations Center component would allow for live and recorded programming to be distributed over campus Points of Presents and streamed on the web (Facebook Live and YouTube) This facility would be the training platform for Video Engineering/Broadcast Operations track students.

Facility operation would mirror current Studio 13 and Makerspace. Broadcast Services would manage facility maintenance and have operational oversight.

The foundation of this facility is affording economically disadvantaged students; who lack technology literacy, the opportunity to be exposed to and trained on the latest technology.

***Lead:** Stillman L. Kelly
What would success look like and how would you measure it?: Develop intern and work experience partnerships with Los Angeles based production companies and "For Hire" facilities. Billboard/Market program and the quality of instruction/facilities offered. Place students in front of hiring managers,

Unit Goals

Resources Needed

1. Where We Make an Impact: Closing the Loop on Goals and Resources

emphasizing hands-on training components and the quality of work created by the student. Develop metrics of student placement through Work Experience program.

Type of Request: INSTRUCTIONAL EQUIPMENT: Equipment, library material, or technology for classroom instruction, student instruction or demonstration, or in preparation of learning materials in an instructional program, equal or over \$500.

Planning Unit Priority: High

One-Time Funding Requested (if applicable): 1500000

Total Funding Requested: 1500000

Request - Full Funding Requested -

Core Technology-

- 2- Arri Alexa Mini Digital Cinema Cameras packages
Media, Viewfinders,

On-Camera monitoring,
To include:

system
Arri wireless follow focus

(manufacture to be specified) PL
Set of four (4) prime lens
mount.

hardware.
Mounting and support

- (2) O'Connor Tripods and Pan Heads
- (2) Terradeck wireless remote system

Monitors

- (2) Arri shoulder mounts systems

• (2) Matthew Cinema grade Slider platforms

***Describe Plans & Activities**

Supported (Justification of Need):

Current inventory of equipment lacks cinema class camera systems. Digital Cinema packages would afford trade specific instruction in the area of Digital Cinematography (for both Theatrical and Television distribution). This spend would dovetail with the above editing workstations as a resource for high end editorial of content. In partnership with Photo Program, develop Digital Cinematography Certificate. Technology spend is in alignment with other film trade schools and colleges. Reference Columbia College. This is especially important for economically disadvantaged students who lack technology literacy and exposure to that technology.

***Lead:** Stillman L. Kelly

What would success look like and how would you measure it?: Develop intern and work experience partnerships with Los Angeles based production companies and cinema equipment rental facilities. Billboard/Market program and the quality of instruction/facilities offered. Place students in front of hiring managers, emphasizing hands-on training components and the quality of work created by the student. Develop metrics of student placement through Work Experience program.

Type of Request: INSTRUCTIONAL
EQUIPMENT: Equipment, library

<i>Unit Goals</i>	<i>Resources Needed</i>	<i>1. Where We Make an Impact: Closing the Loop on Goals and Resources</i>
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material, or technology for classroom instruction, student instruction or demonstration, or in preparation of learning materials in an instructional program, equal or over \$500.

Planning Unit Priority: High
One-Time Funding Requested (if applicable): 175000

Total Funding Requested: 175000
Request - Full Funding Requested -

2nd Phase of fabrication or purchasing of general purpose set pieces, to include: Dining table, Office furniture, Living room furniture. General set dressing.

***Describe Plans & Activities Supported (Justification of Need):**

To be used to instruct students in the areas of: Digital Cinematography and cinematic studio lighting. Blocking and staging actors within an environment. Camera movement and blocking. Set pieces will be used for practicums and class projects.

***Lead:** Stillman L Kelly

What would success look like and how would you measure it?:

Completion of individual and/or class practicums relating to the topics of cinematic lighting, camera operation and blocking (staging) actors within a space to denote power or relationships within a scene.

Type of Request: LOTTERY:
 Instructional materials that are designed for use by pupils and their teachers as a learning resource and help pupils acquire facts, skills, or opinions or to develop cognitive processes.

Unit Goals

Resources Needed

1. Where We Make an Impact: Closing the Loop on Goals and Resources

Planning Unit Priority: High
One-Time Funding Requested (if applicable): 2500
Total Funding Requested: 2500.00
Request - Full Funding Requested -
Entry level Digital Cinema Camera packages. Two kits with cameras capable of recording/capturing moving images in a RAW/LOG format.
***Describe Plans & Activities Supported (Justification of Need):**
Industry has migrated over to capturing images in RAW and LOG formats for film and television production. Currently, we have no camera systems that utilize both these formats in the same camera system. Students must be able to understand workflow and image processing.
***Lead:** Stillman L. Kelly
What would success look like and how would you measure it?:
Students would be able to process images from acquisition formats (RAW and LOG) to a finished color graded product.
Type of Request: LOTTERY:
Instructional materials that are designed for use by pupils and their teachers as a learning resource and help pupils acquire facts, skills, or opinions or to develop cognitive processes.
Planning Unit Priority: High
One-Time Funding Requested (if applicable): 11000
Total Funding Requested: 11,000.00

<i>Unit Goals</i>	<i>Resources Needed</i>	<i>1. Where We Make an Impact: Closing the Loop on Goals and Resources</i>
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INSTRUCTIONAL SUPPORT AND STAFFING - Staffing: Increase facility and lab technicians staffing levels in line with and to fully support current and projected courses offered within the Program.
Status: Active
Goal Year(s): 2019-20, 2020-21
Date Goal Entered (Optional): 03/24/2019

Request - Full Funding Requested -
 Add ongoing budget funds adequate to support two (2) Student Lab Tutor on a yearly basis. This includes both Spring and Fall semesters, along with Winter and Summer Intersessions.
***Describe Plans & Activities Supported (Justification of Need):**
 In-class Student Tutors to provide supplemental help to students during in-class and on-site practicals.
***Lead:** Stillman Kelly
What would success look like and how would you measure it?: Enough money would be provided in the regular budget to provide a student lab tutor 19 hours a week during the regular semester and 5 hours a week during winter and summer sessions without applying for outside funding. Current funding supplied by Perkins, which may not be available and is not a guaranteed source of funds.
Type of Request: STAFFING: Requests for permanent employee positions or temporary/hourly employees.
Planning Unit Priority: High
On-Going Funding Requested (if applicable): 18000

In Progress - Full-time TV or Film Production hire._copy
***Describe Plans & Activities Supported (Justification of Need):**
 Full-time TV or Film Production faculty hire.
***Lead:** Stillman L. Kelly
What would success look like and how would you measure it?: A second, full-time tenure track professor is hired.

Unit Goals

Resources Needed

1. Where We Make an Impact: Closing the Loop on Goals and Resources

Type of Request: STAFFING: Requests for permanent employee positions or temporary/hourly employees.

Planning Unit Priority: High

One-Time Funding Requested (if applicable): 135000

On-Going Funding Requested (if applicable): 135000

Total Funding Requested: 1350000

Request - Full Funding Requested -

Participation in NAB Convention for years 2021, 2022 and 2023

***Describe Plans & Activities**

Supported (Justification of Need):

This is the primary technological conference for both the television and film industries. New technologies are rolled out with accompanying new workflows.

***Lead:** Stillman L. Kelly

What would success look like and

how would you measure it?: Able to gain insight on new technologies and latest industry trends and standards.

Type of Request: PROFESSIONAL & ORGANIZATION DEVELOPMENT

(POD): Requests that provide professional learning opportunities for Mt. SAC employees.

Planning Unit Priority: High

On-Going Funding Requested (if applicable): 1500

Total Funding Requested: 4500.00

Request - Full Funding Requested -

Lab Tech Film/Television 12 month

***Describe Plans & Activities**

Supported (Justification of Need):

Roles and responsibilities would include: inventory and light maintenance of film and television

<i>Unit Goals</i>	<i>Resources Needed</i>	<i>1. Where We Make an Impact: Closing the Loop on Goals and Resources</i>
-------------------	-------------------------	----------------------------------------------------------------------------

production equipment located in the Photo lockup, storage in TV Studio and TV Production Truck. Coordinate and pre-set equipment assets with Adjunct and Full-Time Instructors. Would oversee Edit Bay facility during operational hours.

***Lead:** Stillman L. Kelly

What would success look like and how would you measure it?:

Increased efficiency in equipment staging and deployment in support of R-TV Production classes at studio, field and classroom locations.

Type of Request: STAFFING: Requests for permanent employee positions or temporary/hourly employees.

Planning Unit Priority: High

On-Going Funding Requested (if applicable): 28000

Total Funding Requested: 28000.00