1. Assessment Plan - Three Column

PIE - Arts - CEA: Photography Unit

Narrative Reporting Year

2019-20

Contact Person: Chris Benoe
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Summary of Notable Achievements: • Substantial changes to curriculum and instruction, including: new course offerings to support more specialized fields in the drone and photography industries such as Social Media Marketing and Thermal Imaging, prerequisite and certificate changes to support a better guided pathway, and hiring of a new full-time faculty growth position

•   Two Photography students were accepted to ArtCenter and a Drone student jobbed out into the industry, while we continue to work on work experience, on-campus collaborations, and internship opportunities for students.

•   New equipment purchased this year was put directly into student's hands and saw results immediately. Full frame Canon systems, new Macbook Pros, DJI Matrice drone, new LED lighting systems and more.

Program Planning (Equity, Retention and Success): •   Obviously, there has been much discussion regarding adapting to Covid19. All Photography classes were moved online while the Drone courses had been canceled.

•   For the upcoming year, the Program is adapting and adjusting to student class preferences. Course offerings have been adjusted to better suit student schedules and even a Drone course will be adapted to be taught online.

•   Purchasing has similarly been adjusted to support online student's goals and to aid instructors in conveying information traditionally taught in the studio. Faculty and staff are still working on how to maintain contact with students who are near to completing their educational goals and ensuring they complete the required paperwork.

External and Internal Conditions Analysis: •   Covid19 will have a lasting impact on our Program, as we cannot teach students in the traditional manner.

•   Additionally, the anticipated CA fiscal restrictions will force us to purchase with great caution.

•   Internally, we are happy to have faculty and staff that are willing to adjust and work in the ever-changing environment we now find ourselves in. While one full-time faculty member did retire, the addition of another will help spread the workload.

Critical Decisions Made by Unit: •   Curriculum: Adjustments to Photography and Drone curriculum were deemed necessary once we saw students register for classes that they were unprepared for, or were unable to sign up for the beginning Drone class because of it's prerequisite.

- Student Assistants: Requested Perkins funds for Drone student assistants separately from Photography student assistants. Students enrolled in the Drone classes benefit greatly from their instructor having additional support during lab time, both on campus and on location.

- Pathways and Certificates: Will pursue the creation of a Commercial Video pathway or certificate to address the specialty in the industry. Will continue to improve the Photography Video Production Certificate with the addition of a Director of Photography course in conjunction with the Film & Television program. Will continue to work with the Aeronautics Department in pursuit of a FAA Authorization.

Contributors to the Report: Chris Benoe, Jason Perez, Terah Williams

Unit Goals	*Resources Needed*	*1. Where We Make an Impact: Closing the Loop on Goals and Resources*
Support Student Goals - Provide instruction and services that support our student's educational and career goals **Status:** Active **Goal Year(s):** 2017-18, 2018-19, 2019-20, 2020-21 **Date Goal Entered (Optional):** 09/01/2016	**Report directly on Goal**	**Reporting Year:** 2018-19 **% Completed:** 50 Increased enrollment due to adding new courses for the PHOT program. (03/07/2019) **Related Documents:** 2018 PHOT Chart.pdf
	Request - Full Funding Requested - Campus Work Experience (internal/external) ***Describe Plans & Activities Supported (Justification of Need):** Work experience funding (stipends).Campus Work Experience (internal/external); We plan to continue to support student access to campus internal and external work experience opportunities. In 2016-17 several students participated in the work experience. ***Lead:** Jason Perez **What would success look like and how would you measure it?:** At least 50% or more of students surveyed indicate that the activity was very helpful or somewhat helpful in supporting their educational goals. **Type of Request:** STAFFING: Requests for permanent employee positions or temporary/hourly employees.	**Reporting Year:** 2017-18 **% Completed:** 100 During 2016-17 we had several students participate in the (paid) campus Work Experience and several participate in off-campus, "unpaid' Work Experience. During 2017-18 we had no students participate in the (paid) campus Work Experience, but we did have several participate in off-campus "unpaid" Work Experience. As a result at least one student (Patty De La Vega) was offered full-time employment at her Work Experience site. (03/28/2018)	
		Reporting Year: 2016-17 **% Completed:** 100 During the 2016-17 academic year, five students participated in the internal Work Experience program. (06/27/2017) **Related Documents:** 2017PIESurvey.pdf	: 100% of students surveyed indicated that our student workers provided services that were very helpful or somewhat helpful in supporting their educational goals (06/27/2017)

Unit Goals	Resources Needed	1. Where We Make an Impact: Closing the Loop on Goals and Resources

Planning Unit Priority: Medium
In Progress - Equity Lab and Tutors: We plan to continue to use the services of the Equity Lab, including the student tutors to support all students, particularly economically disadvantaged students.
*Describe Plans & Activities Supported (Justification of Need): Equity Lab funding
*Lead: Laurie Hartman
What would success look like and how would you measure it?: At least 50% of students surveyed indicate that the activity was very helpful or somewhat helpful in supporting their educational goals.
Planning Unit Priority: Medium

Reporting Year: 2017-18
% Completed: 50
57% of students surveyed report that the Equity Lab Tutors are "very helpful" and 26.2% reported the Equity Lab Tutors were "somewhat helpful" in achieving their educational goals. (04/29/2018)

Reporting Year: 2016-17
% Completed: 50
During the 2016-17 academic year, five photography students were employed as student tutors through the Equity Lab. These students provide valuable assistance to our students, particularly our economically disadvantaged students. (06/27/2017)
Related Documents:
2017PIESurvey.pdf

: Criteria Met: 82% of students surveyed indicated that the Equity Lab Tutors provided services that were very helpful or somewhat helpful in supporting their educational goals. (06/27/2017)

Request - Full Funding Requested - Director of Photography Course
*Describe Plans & Activities Supported (Justification of Need): We plan to continue to improve our Photography Video Production Certificate with the addition of a Director of Photography course. We plan to work collaboratively with the Film/Television program to develop and implement this curriculum., Facilities, Instructional Equipment, Professional Development are needed to support this activity.
*Lead: Jason Perez
What would success look like and how would you measure it?: At least 50% of students surveyed will indicate this activity was very helpful or somewhat helpful in achieiving their educational goals.
Type of Request: OTHER OPERATING

Reporting Year: 2017-18
% Completed: 25
We have spoken to faculty in Mt. SAC's Film and Television Program regarding a collaborative effort to develop this curriculum. (04/29/2018)

Unit Goals	Resources Needed	1. Where We Make an Impact: Closing the Loop on Goals and Resources
	EXPENSES AND SERVICES: Requests for contracted, legal/ audit, personal/ consultant, rent/ leases, repairs/ maintenance, and other misc. services. May also include request for travel and conference that does not require the assistance of POD. **Planning Unit Priority:** Medium **Total Funding Requested:** Unknown **Request - No Funding Requested -** 360 Imaging and VR Program ***Describe Plans & Activities Supported (Justification of Need):** As we continue to support the expansion of the Photography Industry, we will be exploring the creation of a 360 Imaging and VR guided pathway with an emphasis on Photography. We are addressing the need to teach students to create content in several mediums. We are looking to join efforts with Animation and Gaming. ***Lead:** Jason Perez **What would success look like and how would you measure it?:** At least 50% of students surveyed will indicate this activity was very helpful or somewhat helpful in achieiving their educational goals. **Type of Request:** OTHER OPERATING EXPENSES AND SERVICES: Requests for contracted, legal/ audit, personal/ consultant, rent/ leases, repairs/ maintenance, and other misc. services. May also include request for travel and conference that does not require the assistance of POD. **Planning Unit Priority:** Medium **Total Funding Requested:** Unknown	

Unit Goals	Resources Needed	1. Where We Make an Impact: Closing the Loop on Goals and Resources
	Request - No Funding Requested - Commercial Video Program ***Describe Plans & Activities Supported (Justification of Need):** As the Photography Industry continues to change and spread into video, we would like to work on a Commercial Video Pathway in conjunction with the Film & Television Program. ***Lead:** Jay P Morgan **What would success look like and how would you measure it?:** At least 50% of students surveyed will indicate this activity was very helpful or somewhat helpful in achieving their educational goals. **Type of Request:** OTHER OPERATING EXPENSES AND SERVICES: Requests for contracted, legal/ audit, personal/ consultant, rent/ leases, repairs/ maintenance, and other misc. services. May also include request for travel and conference that does not require the assistance of POD. **Planning Unit Priority:** Medium **Total Funding Requested:** Unknown	
Completions - Continue to advise students on course selection and scheduling to maximize degree and certificate completions **Status:** Active **Goal Year(s):** 2017-18, 2018-19, 2019-20, 2020-21 **Date Goal Entered (Optional):** 09/01/2016	**Report directly on Goal**	**Reporting Year:** 2018-19 **% Completed:** 50 Awards in the arts division have increased year over year, with 2017-18 having an increase in awards. (03/07/2019) **Related Documents:** Arts Div Awards 2013-2018.pdf Arts PHOT Awards 2013-2018.pdf
	Request - Full Funding Requested - Counseling Liasion ***Describe Plans & Activities Supported (Justification of Need):** Advising Students: We plan to	**Reporting Year:** 2017-18 **% Completed:** 50 Photography faculty have continued to meet with classes and individual students to increase completion rates. However, this is very time consuming, and we have not met

Unit Goals	Resources Needed	1. Where We Make an Impact: Closing the Loop on Goals and Resources

| | continue to schedule our Counseling Liasion, Sara Mestas, to meet with students to develop Individual Education Plans (IEP) and assist them with degree/certificate completion. This is critically important to help us meet the benchmarks linked to continued SWP funding.
18/19 - ongoing
*Lead: Laurie Hartman
What would success look like and how would you measure it?: At least 50% of students surveyed indicate that the activity was very helpful or somewhat helpful in supporting their educational goals.
Type of Request: STAFFING: Requests for permanent employee positions or temporary/hourly employees.
Planning Unit Priority: High
Related Documents:
counseling liason - sara.png | with as many students as we would like to. Therefore, we think our completion rates could be higher, if we had more time to meet individually with students. During Spring 2018 our counseling liasion, Sara Mestas will be visiting all advanced photography classes to introduce herself, provide instruction on the use of MAP, and give a brief introduction to other ways she can assist students . She will also hold three 'open office hours" sessions in our classrooms for drop-in educational planning sessions. We think this will help improve completions. (04/29/2018) |
| | | **Reporting Year:** 2016-17
% Completed: 100
During the 2016-17 academic year, Laurie Hartman and Jason Perez met with many students assist them with Individual Education Plans and completing degree/certificate completion forms (06/28/2017) | **:** The photography program had a total of 21 completions: 6 AS Degrees and 15 Certificates (06/28/2017) |

| **Secure Resources -** Provide technology and resources that prepare our students for entry into the photography industry and related field
Status: Active
Goal Year(s): 2017-18, 2018-19, 2019-20, 2020-21
Date Goal Entered (Optional): 06/26/2017 | **Request - Full Funding Requested -** Purchase Equipment: Canon Lens Kit
*Describe Plans & Activities Supported (Justification of Need): Due to the growth of our existing program , new programs, and student demand, we need to purchase more professional Canon lenses. Students need to use professional quality lenses to produce professional quality images for their portfolios. Professional quality portfolios will increase their opportunities for employment. The lenses will also provide experience with equipment students will be using when assisting other | **Reporting Year:** 2017-18
% Completed: 50
We purchased one lens, but student demand indicates that we need additional lenses. 88.1% of students surveyd indicated that the equipment was "very helpful" or "somewhat helpful" in supporting their educational goals. (05/01/2018)
Related Documents:
PIE Resources Survey ResultsApril2018.pdf |
| | | **Reporting Year:** 2016-17
% Completed: 50
One lens was purchased and put into service during the 2016-17 academic year. We need one more lens. (06/27/2017)
Related Documents:
2017PIESurvey.pdf | **:** Criteria Met: 92% of students surveyed indicated that the equipment was very helpful or somewhat helpful in supporting their educational goals. (06/27/2017) |

photographers, or on their own professional shoots.

18/19 - ongoing / continual investment in new & supportive technology is necessary in a tech rich field like photography.
*Lead: Jason Perez
What would success look like and how would you measure it?: At least 50% of students surveyed indicate that the equipment was very helpful or somewhat helpful in supporting their educational goals
Type of Request: INSTRUCTIONAL SUPPORT PROGRAM FUNDING (INSTRUCTIONAL EQUIPMENT): Equipment, library material, or technology for classroom instruction, student instruction or demonstration, or in preparation of learning materials in an instructional program, equal or over $500.
Planning Unit Priority: Medium
One-Time Funding Requested (if applicable): 23422.05
Related Documents:

camera survey.png

Request - Full Funding Requested - Resources to support New Curriculum: equipment, staffing, facilities, software, professional development
*Describe Plans & Activities Supported (Justification of Need): We will need resources in addition to those funded by the Strong Workforce Program to be successful with our new Drone and 360 VR curriculum. In particular, we will

Reporting Year: 2017-18
% Completed: 75
We purchased some grip equipment: sandbags, spring clamps, gaffer tape, overhead skilk with frame, silk diffuser, floppy cutter, Hi Hi Rollers. 88.1 % of students surveyed indicated that the equipment was "very helpful" or "somewhat helpful" in achieving their educational goals. (04/29/2018)
Related Documents:
PIE Resources Survey ResultsApril2018.pdf

need more equipment, software, facilities, staffing and professional development.

*Lead: Laurie Hartman, Jason Perez, Chris Benoe

What would success look like and how would you measure it?: At least 50% of students surveyed indicate that the activity was very helpful or somewhat helpful in supporting their educational goals.

Type of Request: INSTRUCTIONAL SUPPORT PROGRAM FUNDING (INSTRUCTIONAL EQUIPMENT): Equipment, library material, or technology for classroom instruction, student instruction or demonstration, or in preparation of learning materials in an instructional program, equal or over $500.

Planning Unit Priority: High

Related Documents:

grip survey.png

Request - Full Funding Requested - Purchase Equipment: Speedotron Lighting Modifiers.

*Describe Plans & Activities Supported (Justification of Need): Studio Lighting ModifiersThis equipment will support all students working in the photo studio. Experience with this equipment will prepare our students to be more employable.

*Lead: Jason Perez, Chris Benoe, Laurie Hartman

What would success look like and how would you measure it?: At least 50% of students surveyed indicate that the activity was very helpful or

Reporting Year: 2018-19
% Completed: 50
See attached doc for purchases. Continued growth demands growth in resources, and need for additional modifiers (05/13/2019)
Related Documents:
PIE Equipment Review.pdf

lighting.png

Reporting Year: 2017-18
% Completed: 50
We purchased Savage 40x60 5-in-1 reflectors Photoflex Umbrella Diffusion Covers, various lighting gels/diffusion,. We are still in need of more studio lighting modifiers. 88.1% of students surveyed indicated that the equipment is "very helpful" or "somewhat helpful" in achievieng their educational goals. (04/29/2018)

Unit Goals	Resources Needed	1. Where We Make an Impact: Closing the Loop on Goals and Resources

somewhat helpful in supporting their educational goals.

Type of Request: INSTRUCTIONAL SUPPORT PROGRAM FUNDING (INSTRUCTIONAL EQUIPMENT): Equipment, library material, or technology for classroom instruction, student instruction or demonstration, or in preparation of learning materials in an instructional program, equal or over $500.

Planning Unit Priority: High
One-Time Funding Requested (if applicable): 1149.31
Related Documents:
Light Modifiers.pdf

lighting.png

Request - Full Funding Requested - Purchase Equipment: Arri light Kits. 18/19 - On going instructional materials, equity access

*Describe Plans & Activities Supported (Justification of Need): Arri Fresnel kit This equipment will support all students working in the photo studio. Experience with this equipment will prepare our students to be more employable.

*Lead: Jason Perez, Chris Benoe, Laurie Hartman

What would success look like and how would you measure it?: At least 50% of students surveyed indicate that the activity was very helpful or somewhat helpful in supporting their educational goals.

Type of Request: INSTRUCTIONAL SUPPORT PROGRAM FUNDING (INSTRUCTIONAL EQUIPMENT): Equipment, library material, or

Related Documents:
PIE Resources Survey ResultsApril2018.pdf
PIE Equipment Review.pdf

Reporting Year: 2017-18
% Completed: 50
Some Arri lighting equipment was purchased and put into service in 2017-18. However, given program growth, and the large number of classes using the studio, and the industry trend toward continuous lighting. more Arri lighiting is needed. 88.1% of students surveyed indicated that the equipment was "very helpful" or "somewhat helpful" in achieveing their educational goals. (04/29/2018)
Related Documents:
PIE Resources Survey ResultsApril2018.pdf

technology for classroom instruction, student instruction or demonstration, or in preparation of learning materials in an instructional program, equal or over $500.

Planning Unit Priority: Medium
One-Time Funding Requested (if applicable): 22831
Related Documents:

lighting.png

videoequipment.png

Request - Full Funding Requested - Purchase Equipment: LED Light Panels. Arri Sky Panel LED 3 Light Panel Kit.

*Describe Plans & Activities Supported (Justification of Need): This equipment will support all students working in photography and video. Experience with this equipment will prepare our students to be more employable.

*Lead: Jason Perez, Chris Benoe, Laurie Hartman

What would success look like and how would you measure it?: At least 50% of students surveyed indicate that the activity was very helpful or somewhat helpful in supporting their educational goals.

Type of Request: INSTRUCTIONAL SUPPORT PROGRAM FUNDING (INSTRUCTIONAL EQUIPMENT): Equipment, library material, or technology for classroom instruction, student instruction or demonstration, or in preparation of learning materials in an instructional program, equal or over $500.

Planning Unit Priority: Medium

Reporting Year: 2018-19
% Completed: 50
See attached doc for purchases. Continued growth demands growth in resources, and need for additional modifiers (05/13/2019)
Related Documents:
lighting.png
PIE Equipment Review.pdf

Reporting Year: 2017-18
% Completed: 50
We purchased some LED light panels, but given program growth and the industry shift towards continuous lighting, we will need more LED Light panels. 88.1% of students surveyed indicated that this items was "very helpful" or "somewhat helpful" in supporting their educational goals (05/01/2018)
Related Documents:
PIE Resources Survey ResultsApril2018.pdf

One-Time Funding Requested (if applicable): 18241.61
Related Documents:
lighting.png
videoequipment.png

Request - Full Funding Requested - Purchase Equipment: DJI Inspire Drone Kits.
18/19 - On going instructional materials, equity access, drone program
*Describe Plans & Activities Supported (Justification of Need): This equipment will support all students working with drones. Experience with this equipment will prepare our students to be more employable.
*Lead: Jason Perez, Chris Benoe, Laurie Hartman
What would success look like and how would you measure it?: At least 50% of students surveyed indicate that the activity was very helpful or somewhat helpful in supporting their educational goals.
Type of Request: INSTRUCTIONAL SUPPORT PROGRAM FUNDING (INSTRUCTIONAL EQUIPMENT): Equipment, library material, or technology for classroom instruction, student instruction or demonstration, or in preparation of learning materials in an instructional program, equal or over $500.
Planning Unit Priority: High
One-Time Funding Requested (if applicable): 62654.08
Related Documents:
[drone equipment.png](drone%20equipment.png)

Reporting Year: 2018-19
% Completed: 75
Purchased, continued technology demands further purchase (05/13/2019)

Reporting Year: 2017-18
% Completed: 0
This item was not purchased. We still need this item, (05/01/2018)

Unit Goals	Resources Needed	1. Where We Make an Impact: Closing the Loop on Goals and Resources
	Request - Full Funding Requested - Purchase Software: Flight Logbook (yearly subscription). ***Describe Plans & Activities Supported (Justification of Need):** Software: Flight logbook.This equipment will support all students working in drones. Experience with this equipment will prepare our students to be more employable. ***Lead:** Jason Perez, Chris Benoe **What would success look like and how would you measure it?:** At least 50% of students surveyed will indicate that this activity was very helpful or somewhat helpful in supporting their educational goals. **Type of Request:** IT SUPPORT: Requests for projects related to the implementation, integration, application, delivery, and support of information and instructional technologies. **Planning Unit Priority:** Low **One-Time Funding Requested (if applicable):** 400	**Reporting Year:** 2018-19 **% Completed:** 50 In Progress (05/13/2019) **Reporting Year:** 2017-18 **% Completed:** 0 This item was not purchased. We still need this item (05/01/2018)
	Request - Full Funding Requested - Professional Development: Commercial UAV Conference/Las Vegas $3,000 ***Describe Plans & Activities Supported (Justification of Need):** Commercial UAV Conference/Las Vegas $3,000. Professional Development for our faculty so they are better able to teach our students the skills necessary for successful employment in our industry. ***Lead:** Jason Perez, Chris Benoe, Laurie Hartman	**Reporting Year:** 2019-20 **% Completed:** 75 One faculty and one staff member attended the Commercial UAV Conference with the Drone Equipment Van to reach out to industry experts and connect with other drone programs. Funding provided by POD. (06/14/2020) **Reporting Year:** 2018-19 **% Completed:** 50 See attached doc for purchases. Continued growth demands growth in resources, and need for additional modifiers (05/13/2019) **Related Documents:** drone conference.png

Unit Goals	Resources Needed	1. Where We Make an Impact: Closing the Loop on Goals and Resources
	What would success look like and how would you measure it?: At least 50% of students surveyed indicate that the activity was very helpful or somewhat helpful in supporting their educational goals. **Type of Request:** PROFESSIONAL & ORGANIZATION DEVELOPMENT (POD): Requests that provide professional learning opportunities for Mt. SAC employees. **Planning Unit Priority:** High **One-Time Funding Requested (if applicable):** 3000 **Related Documents:** conferences.png drone conference.png	conferences.png ___ **Reporting Year:** 2017-18 **% Completed:** 50 Two faculty members attended the conference in 2017. This is an ongoing activity. 88.1% of students surveyed indicated that this item was "very helpful" or "somewhat helpful" in supporting their educational goals. (05/01/2018) **Related Documents:** PIE Resources Survey ResultsApril2018.pdf
	Request - Full Funding Requested - Professional Development: NAB Show, Las Vegas $2,500 ***Describe Plans & Activities Supported (Justification of Need):** NAB Show, Las Vegas $2,500 Professional development for our faculty so they can teach our students the skills that will successfully prepare them for employment in our industry ***Lead:** Jason Perez, Chris Benoe, Laurie Hartman **What would success look like and how would you measure it?:** At least 50% of students surveyed indicate that the activity was very helpful or somewhat helpful in supporting their educational goals. **Type of Request:** PROFESSIONAL & ORGANIZATION DEVELOPMENT (POD): Requests that provide professional learning opportunities	**Reporting Year:** 2018-19 **% Completed:** 50 some funding provided by POD - will request for 19/20 (05/13/2019) ___ **Reporting Year:** 2017-18 **% Completed:** 0 This item was not funded. We still need this item. (05/01/2018)

for Mt. SAC employees.
Planning Unit Priority: High
One-Time Funding Requested (if applicable): 2500
Related Documents:
conferences.png

[drone conference.png](drone%20conference.png)

Request - Full Funding Requested - Purchase Equipment: Video Shoot Production Accessories.T
*Describe Plans & Activities Supported (Justification of Need): video shoot production accessories $2762.86.This equipment will support all students working in video. Experience with this equipment will prepare our students to be more employable.
*Lead: Jason Perez, Chris Benoe
What would success look like and how would you measure it?: At least 50% of students surveyed indicate that the activity was very helpful or somewhat helpful in supporting their educational goals.
Type of Request: INSTRUCTIONAL SUPPORT PROGRAM FUNDING (INSTRUCTIONAL EQUIPMENT): Equipment, library material, or technology for classroom instruction, student instruction or demonstration, or in preparation of learning materials in an instructional program, equal or over $500.
Planning Unit Priority: Low
One-Time Funding Requested (if applicable): 2762.86
Related Documents:
videoequipment.png

Reporting Year: 2018-19
% Completed: 50
See attached doc for purchases. Continued growth demands growth in resources, and need for additional (05/13/2019)

Reporting Year: 2017-18
% Completed: 25
Some video accessories were purchased. We need more. 59.6 % of students surveyed indicated that this item was "very helpful" or "somewhat helpful" in supporting their educational goals. (05/01/2018)
Related Documents:
[PIE Resources Survey ResultsApril2018.pdf](PIE%20Resources%20Survey%20ResultsApril2018.pdf)

Unit Goals	Resources Needed	1. Where We Make an Impact: Closing the Loop on Goals and Resources
	Request - Full Funding Requested - Purchase Equipment: Matthews Medium Overhead Roller Stands (4) ***Describe Plans & Activities Supported (Justification of Need):** Equipment: MSE Medium Rollerr Stands ._Practice with this industry-standard equipment will better prepare our students for employment in our industry ***Lead:** Jason Perez **What would success look like and how would you measure it?:** At least 50% of students surveyed will indicate the equipment was very helpful or somewhat helpful in supporting their educational goals. **Type of Request:** INSTRUCTIONAL SUPPORT PROGRAM FUNDING (INSTRUCTIONAL EQUIPMENT): Equipment, library material, or technology for classroom instruction, student instruction or demonstration, or in preparation of learning materials in an instructional program, equal or over $500. **Planning Unit Priority:** Medium **One-Time Funding Requested (if applicable):** 1500	**Reporting Year:** 2019-20 **% Completed:** 50 Two medium rollers were purchased to better secure overhead softboxes on booms. There were concerns regarding the safety of using old rollers and these were purchased to ensure no students would be adversely affected. (06/14/2020) **Reporting Year:** 2018-19 **% Completed:** 50 See attached doc for purchases. Continued growth demands growth in resources, and need for additional grip (05/13/2019) **Related Documents:** PIE Equipment Review.pdf grip survey.png **Reporting Year:** 2017-18 **% Completed:** 0 This item was not purchased. We still need this item (05/01/2018)
	Request - Full Funding Requested - Purchase Equipment: Nikon Lenses 18/19 In process ***Describe Plans & Activities Supported (Justification of Need):** Replacement lenses for our Nikon FM10 cameras.his equipment will support all students working in photography. Experience with this equipment will prepare our students	**Reporting Year:** 2018-19 **% Completed:** 50 Replacement lenses for our Nikon FM10 cameras.his equipment will support all students working in photography. Experience with this equipment will prepare our students to be more employable. (05/13/2019) **Reporting Year:** 2017-18 **% Completed:** 0 This item was not purchased. We still need this item. These lenses are replacement lenses for the "kit" lenses on our

Unit Goals	Resources Needed	1. Where We Make an Impact: Closing the Loop on Goals and Resources
	to be more employable. ***Lead:** Jason Perez, Chris Benoe **What would success look like and how would you measure it?:** At least 50% of students surveyed indicate that the activity was very helpful or somewhat helpful in supporting their educational goals. **Type of Request:** INSTRUCTIONAL SUPPORT PROGRAM FUNDING (INSTRUCTIONAL EQUIPMENT): Equipment, library material, or technology for classroom instruction, student instruction or demonstration, or in preparation of learning materials in an instructional program, equal or over $500. **Planning Unit Priority:** High **One-Time Funding Requested (if applicable):** 700 **Related Documents:** camera survey.png	NIkon FM10 film cameras. When the lenses are damaged, it is often less expensive to replace the lens than repair it. (05/01/2018)
	Request - Full Funding Requested - Purchase Equipment: Canon EOS C100 Kit (2) ***Describe Plans & Activities Supported (Justification of Need):** Video Camera Kits. We need additional video camera kits to support our new video curriculum. This equipment will support all students working in video. Experience with this equipment will prepare our students to be more employable. ***Lead:** Jason Perez, Chris Benos **What would success look like and how would you measure it?:** At least 50% of students surveyed indicate that the equipment was very helpful	**Reporting Year:** 2018-19 **% Completed:** 50 In progress - Video Camera Kits.We need addtional video camera kits to support our new video curriculum.This equipment will support all students working in video. Experience with this equipment will prepare our students to be more employable. (05/13/2019) **Reporting Year:** 2017-18 **% Completed:** 50 We purchased two Sony Alpha A7R II Digial Camera kits with lenses in 2017-18. Given program growth and the demand for video production, we will need more of this item. 59.6% of students surveyed indicated this item was "very helpful" or "somewhat helpful" in supporting their educational goals. (05/01/2018) **Related Documents:** PIE Resources Survey ResultsApril2018.pdf

or somewhat helpful in supporting their educational goals

Type of Request: INSTRUCTIONAL SUPPORT PROGRAM FUNDING (INSTRUCTIONAL EQUIPMENT): Equipment, library material, or technology for classroom instruction, student instruction or demonstration, or in preparation of learning materials in an instructional program, equal or over $500.

Planning Unit Priority: High
One-Time Funding Requested (if applicable): 8900
Request - Full Funding Requested - Purchase Equipment: Sager Notebook Laptops (4)
*Describe Plans & Activities Supported (Justification of Need): PC Sager laptops to run the mapping software Pix4D for the Drone classes. This equipment will support all students working with drones. Experience with this equipment will prepare our students to be more employable.
*Lead: Jason Perez
What would success look like and how would you measure it?: At least 50% of students surveyed indicate that the activity was very helpful or somewhat helpful in supporting their educational goals.
Type of Request: INSTRUCTIONAL SUPPORT PROGRAM FUNDING (INSTRUCTIONAL EQUIPMENT): Equipment, library material, or technology for classroom instruction, student instruction or demonstration, or in preparation of learning

Reporting Year: 2018-19
% Completed: 50
PC computers for flight simulators.his equipment will support all students working in drones. Experience with this equipment will prepare our students to be more employable. (05/13/2019)

Reporting Year: 2017-18
% Completed: 0
This item was not purchased. We still need this item. (05/01/2018)

Unit Goals	Resources Needed	1. Where We Make an Impact: Closing the Loop on Goals and Resources
	materials in an instructional program, equal or over $500. **Planning Unit Priority:** Medium **One-Time Funding Requested (if applicable):** 13000	
	Request - Full Funding Requested - Purchase Equipment: Pocket Wizards. ***Describe Plans & Activities Supported (Justification of Need):** Pocket Wizards.This equipment will support all students working in photography. Experience with this equipment will prepare our students to be more employable. ***Lead:** Jason Perez, Chris Benoe **What would success look like and how would you measure it?:** At least 50% of students surveyed indicate that the activity was very helpful or somewhat helpful in supporting their educational goals. **Planning Unit Priority:** Medium **One-Time Funding Requested (if applicable):** 700	**Reporting Year:** 2018-19 **% Completed:** 50 Pocket Wizards.This equipment will support all students working in photography. Experience with this equipment will prepare our students to be more employable. (05/13/2019) **Reporting Year:** 2017-18 **% Completed:** 0 This item was not purchased. We still need this item. (05/01/2018)
	Request - Full Funding Requested - Purchase Equipment: Kessler Slider with Second Shooter. ***Describe Plans & Activities Supported (Justification of Need):** Equipment: Kessler Second Shooter: Experience with this equipment will better prepare our students for successful employment in our industry and video. ***Lead:** Jason Perez **What would success look like and how would you measure it?:** At least 50% of students surveyed indicate the equipment was very helpful or	**Reporting Year:** 2018-19 **% Completed:** 50 not purchased - demand for new tech & tools requires further purchases (05/13/2019) **Reporting Year:** 2017-18 **% Completed:** 0 This item was not purchased. We still need this item. (05/01/2018)

somewhat helpful in supporting their educational goals.

Type of Request: INSTRUCTIONAL SUPPORT PROGRAM FUNDING (INSTRUCTIONAL EQUIPMENT): Equipment, library material, or technology for classroom instruction, student instruction or demonstration, or in preparation of learning materials in an instructional program, equal or over $500.

Planning Unit Priority: Medium
One-Time Funding Requested (if applicable): 3600
Request - Full Funding Requested - Purchase Equipment: Two DJI Phantom 4 Pro+ Quadcopter Kits
*Describe Plans & Activities Supported (Justification of Need): Equipment: Ten Quadcopter Kit.DJI Phantom 4, Quadcopter Kits. with batteries . This equipment meets professional standards and prepares our students for successful employment in our industry in drones.
*Lead: Jason Perez
What would success look like and how would you measure it?: At least 50% of students surveyed indicate the equipment was very helpful or somewhat helpful in supporting their educational goals.
Type of Request: INSTRUCTIONAL SUPPORT PROGRAM FUNDING (INSTRUCTIONAL EQUIPMENT): Equipment, library material, or technology for classroom instruction, student instruction or demonstration, or in preparation of learning

Reporting Year: 2018-19
% Completed: 75
See attached document for purchases - we purchased 4 Phantoms (05/13/2019)
Related Documents:
PIE Equipment Review.pdf

drone equipment.png

Reporting Year: 2017-18
% Completed: 0
This item was not purchased. we still need this item (05/01/2018)

| | materials in an instructional program, equal or over $500.
Planning Unit Priority: High
One-Time Funding Requested (if applicable): 6600

Request - Full Funding Requested - Purchase Equipment: Marshall Electric Portable Monitort.
*Describe Plans & Activities Supported (Justification of Need): Equipment: Marshall Monitor. his equipment meets professional standards and prepares
 our students to be more employable in our industry.
*Lead: Jason Perez
What would success look like and how would you measure it?: At least 50% of students surveyed indicate the equipment was very helpful or somewhat helpful in supporting their educational goals.
Planning Unit Priority: Medium
One-Time Funding Requested (if applicable): 1095 | **Reporting Year:** 2018-19
% Completed: 50
Still in planning (05/13/2019)

Reporting Year: 2017-18
% Completed: 0
This item was not purchased. WE still need this item. (05/01/2018) |
| | **Request - Full Funding Requested -** Purchase Equipment:2 Pentax 645Z Medium Format DSLR Comprehensive Starter Kit.
*Describe Plans & Activities Supported (Justification of Need): Equipment: Pentax 645Z (2) camera kits. $32,000.00. This equipment meets
professional standards and prepares our students to be more employable in our industry.

*Lead: Jason Perez, Chris Benoe
What would success look like and | **Reporting Year:** 2018-19
% Completed: 100
Not purchased - remove from resources (05/13/2019)

Reporting Year: 2017-18
% Completed: 0
We did not purchase this item. it is no longer needed. (05/01/2018) |

how would you measure it?: At least 50% of students indicate the equipment was very helpful or somewhat helpful in supporting their educational goals.

Type of Request: INSTRUCTIONAL SUPPORT PROGRAM FUNDING (INSTRUCTIONAL EQUIPMENT): Equipment, library material, or technology for classroom instruction, student instruction or demonstration, or in preparation of learning materials in an instructional program, equal or over $500.

Planning Unit Priority: Low

One-Time Funding Requested (if applicable): 32000

Request - Full Funding Requested - Growth: Additional funding to support additional Photography class sections (growth). Funds will be used for increased darkroom chemistry, equipment, staffing, and supplies.

*Describe Plans & Activities Supported (Justification of Need): $20,000 supplies, chemicals, equipment.

*Lead: Laurie Hartman

What would success look like and how would you measure it?: At least 50% of students surveyed will indicate this activity was somewhat helpful or very helpful in supporting their educational goals.

Type of Request: INSTRUCTIONAL SUPPORT PROGRAM FUNDING (INSTRUCTIONAL EQUIPMENT): Equipment, library material, or technology for classroom instruction, student instruction or demonstration,

Reporting Year: 2018-19
% Completed: 50
revisit additional funding request to keep up with photos Growth: Additional funding to support additional Photography class sections (growth). Funds will be used for increased darkroom chemistry, equipment, staffing, and supplies. (05/13/2019)

Reporting Year: 2017-18
% Completed: 50
We are experiencing continued growth and have a continued need for additional supplies to support the growth. (04/29/2018)

	or in preparation of learning materials in an instructional program, equal or over $500. **Planning Unit Priority:** High **On-Going Funding Requested (if applicable):** 20000	
	Request - Full Funding Requested - Sony A7RII Cameras and Lenses (Two each) ***Describe Plans & Activities Supported (Justification of Need):** Experience with this professional level equipment will better prepare our students for successful employment in our industry. ***Lead:** Jason Perez and Chris Benoe **Planning Unit Priority:** Medium **One-Time Funding Requested (if applicable):** 17498.1	**Reporting Year:** 2018-19 **% Completed:** 50 Purchased in 17/18 - Growth & Equity requires additional requests (05/13/2019)
	Request - Full Funding Requested - Studio Superbooms (two) ***Describe Plans & Activities Supported (Justification of Need):** PUrchase two superbooms to support new programs and program growth. Experience with this professional level equipment will better prepare our students for success in our industry. ***Lead:** Jason Perez and Chris Benoe **Planning Unit Priority:** Low **One-Time Funding Requested (if applicable):** 2216.48	**Reporting Year:** 2018-19 **% Completed:** 50 Not purchased (05/13/2019)
	Request - Full Funding Requested - Tether Tools Studio Kit ***Describe Plans & Activities Supported (Justification of Need):** Tether tools table Aero Traveler (five @ 195.95) and Tether Tools Starter Tethering Kit (96.55). This	**Reporting Year:** 2018-19 **% Completed:** 50 Not purchased (05/13/2019)

Unit Goals	Resources Needed	1. Where We Make an Impact: Closing the Loop on Goals and Resources
	professional level equipment will be used to support several of our studio-based classes. Experience with this equipment will prepare our students for successful employment in our industry. ***Lead:** Jason Perez and Chris beoe **What would success look like and how would you measure it?:** At least 50% of students surveyed will indicate this equipment was very helpful or somewhat helpful in supporting their educational goals. **Planning Unit Priority:** Low **One-Time Funding Requested (if applicable):** 1178.55	
	Request - Full Funding Requested - Yongnuo Speedlight Kits (Four) ***Describe Plans & Activities Supported (Justification of Need):** Yongnuo Speedlights (four @ $69) and Yongnuo Wireless Flash Triggers (four @ 28.60). This equipment will support several of our classes. Experience with this equipment will better prepare our students for successful employment in our industry. ***Lead:** Jason Perez and Chris Benoe **What would success look like and how would you measure it?:** At least 50% of students surveyed will indicate this item was very helpful or somewhat helpful in supporting their educational goals. **Planning Unit Priority:** Low **One-Time Funding Requested (if applicable):** 427.49	**Reporting Year:** 2018-19 **% Completed:** 50 purchased - (6) Yongnuo Speedlite and flash trigger kit For use on location and in studio by all students. A smaller and easier to travel with light that offers a variety of lighting options. All advanced classes, particularly Photo 18 (05/13/2019)
	Request - Full Funding Requested - Speedotron Location Travel Kits. (2)	**Reporting Year:** 2018-19 **% Completed:** 50

Unit Goals	Resources Needed	1. Where We Make an Impact: Closing the Loop on Goals and Resources
	*Describe Plans & Activities Supported (Justification of Need): This equipment will support several courses due to program growth and new programs. Experience with this equipment will better prepare our students for successful employment in our industry. ***Lead:** Jason Perez and Chris Benoe **What would success look like and how would you measure it?:** At least 50% of students surveyed will indicate this activity was very helpful or somewhat helpful in supporting their educational goals **Planning Unit Priority:** High **One-Time Funding Requested (if applicable):** 8092.05 **Related Documents:** [B&H Shopping Cart	B&H Photo Video.pdf](#) **Request - Full Funding Requested -** Speedotron Studio Strobe Powerpacks. Six @ $2075.00 ***Describe Plans & Activities Supported (Justification of Need):** We need additional powerpacks to program growth and new programs. The packs will be used by students in several classes. Experience with this equipment will better prepare our students for successful employment in our industry. ***Lead:** Jason Perez and Chris Benoe **What would success look like and how would you measure it?:** At least 50% of students surveyed will indicate this equipment was very helpful or somewhat helpful in supporting their educational goal.s	Purchased - Speedotron 1005cx Powerpack For use with currently owned 202 Speedotron heads to create a travel kit for advanced student use. Advanced students; specifically students who use equipment on location (05/13/2019)

Unit Goals	Resources Needed	1. Where We Make an Impact: Closing the Loop on Goals and Resources
	Planning Unit Priority: High **One-Time Funding Requested (if applicable):** 12450 **Related Documents:** [Speedotron	Black Line 2403CX LV Power Supply	11260.pdf](#)	
	Request - Full Funding Requested - Kino Flow Light Kits . Four @ $2698.95 ***Describe Plans & Activities Supported (Justification of Need):** These continuous light sources will be used in several classes, including our new video program, program growth and new programs. Experience with this equipment will better prepare our students for successful employment in our industry. ***Lead:** Jason Perez and Chris Benoe **What would success look like and how would you measure it?:** At least 50%of students surveyed will indicate this equpment was very helpful or somewhat helpful in supporting their educational goals. **Planning Unit Priority:** Medium **One-Time Funding Requested (if applicable):** 11821.4	**Reporting Year:** 2018-19 **% Completed:** 50 Not purchased (05/13/2019)
	Request - Full Funding Requested - Arri Tungsten Light Kit ***Describe Plans & Activities Supported (Justification of Need):** These continuous light sources will be used in several classes, including our new video program, program growth and new programs. Experience with this equipment will better prepare our students for successful employment in our	**Reporting Year:** 2018-19 **% Completed:** 50 Not purchased (05/13/2019)

| | industry.
*Lead: Jason Perez and Chris Benoe
What would success look like and how would you measure it?: At least 50% of students surveyed will indicate this equipment was very helpful or somewhat helpful in supporting their educational goals.
Planning Unit Priority: Medium
One-Time Funding Requested (if applicable): 22831.3
Request - Full Funding Requested - Canon Mount Rokinon Cine Bundle 01.
*Describe Plans & Activities Supported (Justification of Need): This professional level equipment will support several clases, program growth and new programs. Experience with this equipment will better prepare our students for successful employment in our industry.
*Lead: Jason Perez and Chris Benoe
What would success look like and how would you measure it?: at least 50% of students surveyed will indicate this item was very helpful or somewhat helpful in supporting their educational goals
Planning Unit Priority: Medium
One-Time Funding Requested (if applicable): 12587.03 | **Reporting Year:** 2018-19
% Completed: 50
not purchased (05/13/2019) |
| | **Request - Full Funding Requested -** Lens Adapters- Metabones (two)
*Describe Plans & Activities Supported (Justification of Need): Experience with this equipment will better prepare our students for successful employment in our | **Reporting Year:** 2018-19
% Completed: 50
not purchased (05/13/2019) |

industry. This item will support the use of current equipment in conjunction with new technology.
*Lead: Jason Perez and Chris Benoe
What would success look like and how would you measure it?: at least 50% of students surveyed will indicate this equipment was very helpful or somewhat helpful in supporting their educational goals.
Planning Unit Priority: Medium
One-Time Funding Requested (if applicable): 1421.31

Request - Full Funding Requested - Olympus M. Zukio Premium Lens Kits (two kits)
*Describe Plans & Activities Supported (Justification of Need): These drone lenses will be used in several classes and will support program growth and new programs. Experience with this equipment will better prepare our students for successful employment in our industray
*Lead: Jason Perez and Chris Benoe
What would success look like and how would you measure it?: At least 50% of students surveyed will indicate this equipment was very helpful or somewhat helpful in supporting their educational goals.
Planning Unit Priority: Low
One-Time Funding Requested (if applicable): 4190.33

Reporting Year: 2018-19
% Completed: 50
Not purchased (05/13/2019)

Request - Full Funding Requested - DJi Matrice 600 Pro Kit (one)
*Describe Plans & Activities Supported (Justification of Need): THis equipment will support new

Reporting Year: 2018-19
% Completed: 50
Did not purchase (05/13/2019)

programs. Experience with this equipment will better prepare our students for successful employment in our industry.

*Lead: Jason Perez and Chris Benoe

What would success look like and how would you measure it?: At least 50% of students surveyed will indicate this equipment was very helpful or somewhat helpful in supporting their educational goals.

Planning Unit Priority: Low

One-Time Funding Requested (if applicable): 47777.27

Request - Full Funding Requested - Leica BLK 360 System Package .

*Describe Plans & Activities Supported (Justification of Need): This equipment will support new programs. Experience with this 360 camera equipment will better prepare our students for employment in our industry. It is an emerging technology that will be used in a new program and incorporated into our existing programs.

*Lead: Jason Perez and Chris Benoe

What would success look like and how would you measure it?: At least 50% of students surveyed will indicate this equipment was very helpful or somewhat helpful in supporting their educational goals.

Planning Unit Priority: Medium

One-Time Funding Requested (if applicable): 20257.5

Reporting Year: 2018-19
% Completed: 50
Did not purchase (05/13/2019)

Request - Full Funding Requested - Portable Generators (2)

*Describe Plans & Activities

Reporting Year: 2019-20
% Completed: 50
One generator was purchased to support the Drone

Unit Goals	Resources Needed	1. Where We Make an Impact: Closing the Loop on Goals and Resources
	Supported (Justification of Need): This equipment will support program growth and new programs. It will support staff, students and equipment during on-location shoots. Experience with this equipment will better prepare students for successful employment in our industry ***Lead:** Jason Perez and Chris Benoe **What would success look like and how would you measure it?:** At least 50% of students surveyed will indicate this equipment was very helpful or somewhat helpful in supporting their educational goals. **Type of Request:** INSTRUCTIONAL SUPPORT PROGRAM FUNDING (INSTRUCTIONAL EQUIPMENT): Equipment, library material, or technology for classroom instruction, student instruction or demonstration, or in preparation of learning materials in an instructional program, equal or over $500. **Planning Unit Priority:** High **One-Time Funding Requested (if applicable):** 2500 **Related Documents:** Honda Generator.pdf	Program on location. Faculty and staff will have access to power on location during class. (06/14/2020) **Reporting Year:** 2018-19 **% Completed:** 50 Purchased (1)- Honda Generator For use by the drone classes on location, primarily to charge batteries and process footage after flight. All Drone classes Home Depot (05/13/2019)
	Request - Full Funding Requested - Flixel Business Software. Price/year ***Describe Plans & Activities Supported (Justification of Need):** This software will be used in several classes. Experience with this software will better prepare our students for successful self employment in our industry ***Lead:** Jason Perez and Chris Benoe	**Reporting Year:** 2018-19 **% Completed:** 50 Not purchased (05/13/2019)

Unit Goals	Resources Needed	1. Where We Make an Impact: Closing the Loop on Goals and Resources
	What would success look like and how would you measure it?: At least 50% of students surveyed will indicate this item was very helpful or somewhat helpful in supporting their educational goals. **Planning Unit Priority:** Low **One-Time Funding Requested (if applicable):** 299.99 **Request - Full Funding Requested -** Plotagraph Software. price/user/year $99.99 x 5 users ***Describe Plans & Activities Supported (Justification of Need):** This software will support new programs. Experience with this software will better prepare students for successful employment in our industry. ***Lead:** Jason Perez and Chris Benoe **What would success look like and how would you measure it?:** AT least 50% of students surveyed will indicate this item was very helpful or somewhat helpful in supporting their educational goals. **Planning Unit Priority:** Low **One-Time Funding Requested (if applicable):** 499.95	**Reporting Year:** 2018-19 **% Completed:** 50 not purchased (05/13/2019)
	Request - Full Funding Requested - Capture One Software. price/seat $105 x 5 seats ***Describe Plans & Activities Supported (Justification of Need):** This software will support existing programs, program growth and new programs. Experience with this software will better prepare our students for successful employment in our industry.	**Reporting Year:** 2018-19 **% Completed:** 100 Capture One Pro 12 (10 seats) An industry standard tethering and editing software. Students will learn to use in Photo 11B. This request was for additional seats and an update to currently licensed software. Advanced students; particularly Photo 11B Digital Transitions (05/13/2019)

Unit Goals	Resources Needed	1. Where We Make an Impact: Closing the Loop on Goals and Resources
	*Lead: Jason Perez and Chris Benoe **What would success look like and how would you measure it?:** At least 50% of students surveyed will indicate this item was very helpful or somewhat helpful in supporting their educational goals. **Planning Unit Priority:** High **One-Time Funding Requested (if applicable):** 571.17 **Related Documents:** [CaptureOne Perkins 17:18.pdf](#)	
	Request - Full Funding Requested - Marketing Materials (CEA) ***Describe Plans & Activities Supported (Justification of Need):** Brochures and promotional materials to support our in-reach and outreach efforts to increase enrollments in existing and new programs. ***Lead:** Jason Perez, Chris Benoe, and Terah Williams **What would success look like and how would you measure it?:** At least 50% of students surveyed will indicate this item was very helpful or somewhat helpful in supporting their educational goals. **Type of Request:** MARKETING: Requests for services in the areas of graphic design, news, and photography, posting information, communication and social media. **Planning Unit Priority:** High **One-Time Funding Requested (if applicable):** 2500	**Reporting Year:** 2018-19 **% Completed:** 50 not funded - will revisit request 19/20 (05/13/2019)
	Request - Full Funding Requested - Conference attendance: Spar 3D Expo and Conference	

Unit Goals	Resources Needed	1. Where We Make an Impact: Closing the Loop on Goals and Resources
	*Describe Plans & Activities Supported (Justification of Need): Funding for staff attendance and registration at 3D Conference in Anaheim, CA. ***Lead:** Jason Perez and Chris Benoe **Type of Request:** PROFESSIONAL & ORGANIZATION DEVELOPMENT (POD): Requests that provide professional learning opportunities for Mt. SAC employees. **Planning Unit Priority:** Low **One-Time Funding Requested (if applicable):** 600 **Request - Full Funding Requested -** Lidar Conference Registration ***Describe Plans & Activities Supported (Justification of Need):** Funding for staff registration, travel and lodging to attend Lidar Conference. This conference in integral in the mapping and photogrammetry fields, related to the Drone program. Support is necessary to keep staff up to date on current trends, technology and advancements in a quickly changing field. ***Lead:** Jason Perez and Chris Benoe **Type of Request:** PROFESSIONAL & ORGANIZATION DEVELOPMENT (POD): Requests that provide professional learning opportunities for Mt. SAC employees. **Planning Unit Priority:** Medium **On-Going Funding Requested (if applicable):** 2000	
	Request - Full Funding Requested - Equipment Purchase: (2) DJI Mavic Pro 2 Bundle	

Unit Goals	Resources Needed	1. Where We Make an Impact: Closing the Loop on Goals and Resources
	*Describe Plans & Activities Supported (Justification of Need): Used in the Drone classes, these drone kits along with those currently used by the Drone Program would give students a more varied flying experience. This equipment meets professional standards and prepares our students for successful employment in our industry in drones. ***Lead:** Jason Perez **Type of Request:** INSTRUCTIONAL SUPPORT PROGRAM FUNDING (INSTRUCTIONAL EQUIPMENT): Equipment, library material, or technology for classroom instruction, student instruction or demonstration, or in preparation of learning materials in an instructional program, equal or over $500. **Planning Unit Priority:** Medium **One-Time Funding Requested (if applicable):** 4950 **Request - Full Funding Requested -** Matterport Pro2 3D Camera (MC 250) with Matterport Business Plan ***Describe Plans & Activities Supported (Justification of Need):** Funding requested for a 3D mapping and photogrammetry camera, to be used in conjunction with drones. Will be used with data captured in drone flight to create accurate 3D models. This equipment meets professional standards and prepares our students for successful employment in our industry in drones. ***Lead:** Jason Perez **Type of Request:** INSTRUCTIONAL	

SUPPORT PROGRAM FUNDING (INSTRUCTIONAL EQUIPMENT): Equipment, library material, or technology for classroom instruction, student instruction or demonstration, or in preparation of learning materials in an instructional program, equal or over $500.

Planning Unit Priority: Medium

One-Time Funding Requested (if applicable): 3650

Request - Full Funding Requested - DJI Flir Thermal Lenses

*Describe Plans & Activities Supported (Justification of Need): Funding requested to purchase lenses necessary to teach the Photo 56, the thermal imaging drone class. Without this equipment, students would not be able to complete the course in a way that would adequately prepare them for a career in this field.

*Lead: Jason Perez

Type of Request: INSTRUCTIONAL SUPPORT PROGRAM FUNDING (INSTRUCTIONAL EQUIPMENT): Equipment, library material, or technology for classroom instruction, student instruction or demonstration, or in preparation of learning materials in an instructional program, equal or over $500.

Planning Unit Priority: Medium

One-Time Funding Requested (if applicable): 38400

Reporting Year: 2019-20
% Completed: 25
A single DJI Flir Thermal Lens was purchased with SWP funds. This is just a starting point for the thermal imaging class. Other lenses will be needed to teach students the complete breadth of working with this technology. (06/14/2020)

Request - Full Funding Requested - (5) Medium Format Film Cameras

*Describe Plans & Activities Supported (Justification of Need):

Unit Goals	Resources Needed	1. Where We Make an Impact: Closing the Loop on Goals and Resources
	Funding requested to support the Intermediate Photography classes. This class is often a prerequisite for the advanced classes and requires equipment that supports a foundational skill. The medium format film cameras are used by all students but as the currently owned cameras age and degrade, replacement cameras are required. ***Lead:** Jason Perez and Chris Benoe **Type of Request:** INSTRUCTIONAL SUPPORT PROGRAM FUNDING (INSTRUCTIONAL EQUIPMENT): Equipment, library material, or technology for classroom instruction, student instruction or demonstration, or in preparation of learning materials in an instructional program, equal or over $500. **Planning Unit Priority:** High **On-Going Funding Requested (if applicable):** 13000 **Request - Full Funding Requested -** (2) Canon 60" Imag Prograf Pro Printer ***Describe Plans & Activities Supported (Justification of Need):** Funding requested to support the printing and output of student work. Will be used by students to submit projects, staff to present student work, create marketing and promotional materials for use around campus and for outreach events. ***Lead:** Jason Perez and Chris Benoe **Type of Request:** INSTRUCTIONAL SUPPORT PROGRAM FUNDING (INSTRUCTIONAL EQUIPMENT):	

Equipment, library material, or technology for classroom instruction, student instruction or demonstration, or in preparation of learning materials in an instructional program, equal or over $500.
Planning Unit Priority: Medium
One-Time Funding Requested (if applicable): 24640
Request - Full Funding Requested - Sigma Canon Mount Art Lens Bundle
*Describe Plans & Activities Supported (Justification of Need): Lenses to be used in all advanced photography classes. This equipment meets professional standards and prepares our students for successful employment in our industry in drones.
*Lead: Chris Benoe
Type of Request: INSTRUCTIONAL SUPPORT PROGRAM FUNDING (INSTRUCTIONAL EQUIPMENT): Equipment, library material, or technology for classroom instruction, student instruction or demonstration, or in preparation of learning materials in an instructional program, equal or over $500.
Planning Unit Priority: Low
One-Time Funding Requested (if applicable): 25630

Request - Full Funding Requested - DSLR Camera Kits such as Canon 5D MIV , Canon T5, Canon T6, Canon T7i, etc
*Describe Plans & Activities Supported (Justification of Need): Funding requested to further support our students. This is a

Unit Goals	Resources Needed	1. Where We Make an Impact: Closing the Loop on Goals and Resources

foundational equipment in our industry and necessary for student success. This equipment meets professional standards and prepares our students for successful employment in our industry in drones.

*Lead: Chris Benoe and Terah Williams

Type of Request: INSTRUCTIONAL SUPPORT PROGRAM FUNDING (INSTRUCTIONAL EQUIPMENT): Equipment, library material, or technology for classroom instruction, student instruction or demonstration, or in preparation of learning materials in an instructional program, equal or over $500.

Planning Unit Priority: Medium

One-Time Funding Requested (if applicable): 25000

Request - Full Funding Requested - (3) Macbook Pro 15" Apple Laptops

*Describe Plans & Activities Supported (Justification of Need): Funding requested for laptops necessary to support students shooting in class and lab time, both in studio and on location. As the Photography program grows, our current laptops cannot support the amount of students who shoot in studio and on location at one time. This equipment meets professional standards and prepares our students for successful employment in our industry.

*Lead: Chris Benoe and Terah Williams

Type of Request: INSTRUCTIONAL

Reporting Year: 2019-20
% Completed: 50
New Macbook Pro laptops were purchased and were put into rotation for student and faculty use in the studio. The laptops are also used on location shoots around campus. Students were pleased to have access to the newest version of the Macbook Pro and immediately saw the results of having faster connections and download speeds. Rendering videos and editing capabilities were greatly increased with these laptops. We hope to further support students by purchasing more laptops. Perkins funds were used to purchase this resource. (06/14/2020)

SUPPORT PROGRAM FUNDING (INSTRUCTIONAL EQUIPMENT): Equipment, library material, or technology for classroom instruction, student instruction or demonstration, or in preparation of learning materials in an instructional program, equal or over $500.
Planning Unit Priority: Medium
One-Time Funding Requested (if applicable): 10135
Request - Full Funding Requested - Studio Grip Essentials
*Describe Plans & Activities Supported (Justification of Need): Funding requested for the ongoing requirements of supporting full studio and location shoots. This includes C-stands, sandbags, superclmaps, scrims and flags, extra large diffusion panels, etc. This equipment meets professional standards and prepares our students for successful employment in our industry.
*Lead: Chris Benoe and Terah Williams
Type of Request: SUPPLIES AND MATERIALS: Instructional supplies and materials are items to be used by students, faculty and other personnel in connection with an instructional program, less than $500.
Planning Unit Priority: Medium
One-Time Funding Requested (if applicable): 3000

Request - Full Funding Requested - Variety of photography frames. _copy
*Describe Plans & Activities

Supported (Justification of Need):
Frames to present student work to be displayed in student shows in the DTC gallery.
*Lead: Terah Williams
What would success look like and how would you measure it?: At least 50% of students surveyed indicate this activity was very helpful or somewhat helpful in supporting their educational goals
Planning Unit Priority: Medium
One-Time Funding Requested (if applicable): 1000
Request - Full Funding Requested - Classroom Sets of iMac Pro Desktop Computers
*Describe Plans & Activities Supported (Justification of Need):
As the Photo Program begins to add drone mapping, 360 imaging, video editing, and other high data software editing projects to curriculum, it is necessary to have computer systems that can support that. Students success is dependent on the software and computers being able to handle working on their projects as assigned.
*Lead: Chris Benoe, Jason Perez
What would success look like and how would you measure it?: At least 50% of students surveyed will indicate the equipment was very helpful or somewhat helpful in supporting their educational goals.
Type of Request: INSTRUCTIONAL EQUIPMENT: Equipment, library material, or technology for classroom instruction, student instruction or

	demonstration, or in preparation of learning materials in an instructional program, equal or over $500. **Planning Unit Priority:** High **One-Time Funding Requested (if applicable):** 65000 **Total Funding Requested:** 65000	
Outreach - Increase enrollments and awareness through marketing, promotion and outreach to high schools and the local community **Status:** Active **Goal Year(s):** 2017-18, 2018-19, 2019-20, 2020-21 **Date Goal Entered (Optional):** 09/01/2016	**Request - Full Funding Requested -** Dual Enrollment : PHOT 9. Staffing: Adjunct Instrutor, computer lab, software ***Describe Plans & Activities Supported (Justification of Need):** We plan to consider offering PHOT 9 Digital Image Editing for Photographers as a Dual Enrollment course at a local high school. This will provide a pathway for high school students to continue into our program. ***Lead:** Laurie Hartman, **What would success look like and how would you measure it?:** At least 50% of students surveyed indicate that the activity was very helpful or somewhat helpful in supporting their educational goals. **Type of Request:** INSTRUCTIONAL SUPPORT PROGRAM FUNDING (INSTRUCTIONAL EQUIPMENT): Equipment, library material, or technology for classroom instruction, student instruction or demonstration, or in preparation of learning materials in an instructional program, equal or over $500. **Planning Unit Priority:** Medium	**Reporting Year:** 2017-18 **% Completed:** 25 we still would like to offer PHOT 9 to high school students and have suggested this to our Deans. It is unclear what the "next step" is for us. (04/29/2018)
	In Progress - Outreach: Articulation. We plan to continue articulating	**Reporting Year:** 2017-18 **% Completed:** 50

Unit Goals	Resources Needed	1. Where We Make an Impact: Closing the Loop on Goals and Resources

with our local high schools to create awareness of our program and facilities.

*Describe Plans & Activities Supported (Justification of Need): Staffing

*Lead: Jason Perez

What would success look like and how would you measure it?: At least 10 high school students successfully completing articulation process .

Type of Request: INSTRUCTIONAL SUPPORT PROGRAM FUNDING (INSTRUCTIONAL EQUIPMENT): Equipment, library material, or technology for classroom instruction, student instruction or demonstration, or in preparation of learning materials in an instructional program, equal or over $500.

Planning Unit Priority: Medium

We are continuing to articulate PHOT 10 with our local high schools every year. This year we are also offering articulation to PHOT 9. (04/29/2018)

Reporting Year: 2016-17
% Completed: 100
In the 2016-17 academic year, 5 schools participated in the articulation process with 41 students successfully earning units for PHOT 10. This is an ongoing initiative. (06/28/2017)

: Criteria Met: 41 students from 5 local high schools successfully completed the articulation process and earned credit for PHOT 10. We plan to continue this activity next year. (06/28/2017)

In Progress - Outreach: High School Darkroom Experience. This initiative is funded by Tech Prep, and provides one day of black and white darkroom experience for students from our articulating high schools 18/19 - ongoing

*Describe Plans & Activities Supported (Justification of Need): Staffing

*Lead: Jason Perez

What would success look like and how would you measure it?: At least 5 students that participate in the darkroom experience will successfully complete the articulation process

Type of Request: INSTRUCTIONAL SUPPORT PROGRAM FUNDING (INSTRUCTIONAL EQUIPMENT):

Reporting Year: 2017-18
% Completed: 50
We plan to continue this successful activity. (04/29/2018)

Equipment, library material, or technology for classroom instruction, student instruction or demonstration, or in preparation of learning materials in an instructional program, equal or over $500.

Planning Unit Priority: Medium

Request - Full Funding Requested - Supplies and refreshments for student show openings in DTC Gallery

*Describe Plans & Activities Supported (Justification of Need): Supplies and refreshments for student show openings in DTC Gallery

*Lead: Terah Williams

What would success look like and how would you measure it?: At least 50% of students surveyed will indicate this activity was very helpful or somewhat helpful in supporting their educational goals.

Type of Request: SUPPLIES AND MATERIALS: Instructional supplies and materials are items to be used by students, faculty and other personnel in connection with an instructional program, less than $500.

Planning Unit Priority: Low

On-Going Funding Requested (if applicable): 500

Total Funding Requested: 500

Request - No Funding Requested - Program Collaborations

*Describe Plans & Activities Supported (Justification of Need): The Photo Program faculty and staff are endeavoring to reach out to multiple Programs and Departments

across campus to collaborate. As in the professional world, many programs interlink with other mediums and collaborating with these areas, such as the Dance Department, Culinary Arts, Film & Television, Animation & Gaming, Studio 13, Aeronautics, Geology, etc, are beneficial to students.

*Lead: Chris Benoe, Jason Perez, Terah Williams

What would success look like and how would you measure it?: At least 50% of students surveyed will indicate the equipment was very helpful or somewhat helpful in supporting their educational goals.

Type of Request: OTHER OPERATING EXPENSES AND SERVICES: Requests for contracted, legal/ audit, personal/ consultant, rent/ leases, repairs/ maintenance, and other misc. services. May also include request for travel and conference that does not require the assistance of POD.

Planning Unit Priority: Medium

Total Funding Requested: Unknown

Request - Full Funding Requested - Photography Professional Conference

*Describe Plans & Activities Supported (Justification of Need): As recommended by the Photography Advisory Committee, we would like to create a Photography Professional Conference, inviting industry professionals from several branches of the photography world. This would give students the opportunity

| | to interact with professionals and ask questions and see tech and equipment perhaps not available to them previously.
*Lead: Chris Benoe, Jason Perez, Terah Williams
What would success look like and how would you measure it?: At least 50% of students surveyed will indicate the equipment was very helpful or somewhat helpful in supporting their educational goals.
Type of Request: MARKETING: Requests for services in the areas of graphic design, news, and photography, posting information, communication and social media.
Planning Unit Priority: Low
One-Time Funding Requested (if applicable): 5000
Total Funding Requested: 5000 | |
| **Adequate Staffing -** Provide adequate staffing that supports student success.
Status: Active
Goal Year(s): 2017-18, 2018-19, 2019-20, 2020-21
Date Goal Entered (Optional): 09/01/2016 | **Request - Full Funding Requested -** Staffing: Additional LHE to support program growth and new programs
*Describe Plans & Activities Supported (Justification of Need): Additional LHE for GrowthAs a result of "In-Reach" activities, we have seen an increase in the number of advanced
students needing classes. Waitlists for several of our Spring 2015 classes exceeded 15
students per class. We believe there is a demand for additional sections of advanced
students. As a result, students will be able to complete the program more quickly and we | **Reporting Year:** 2018-19
% Completed: 50
In process, continued pursuit in 19/20 (05/13/2019)

Reporting Year: 2017-18
% Completed: 75
We have secured additional LHE for program growth. We anticipated additional LHE will be needed for future growth. (04/29/2018)

Reporting Year: 2016-17
% Completed: 50
We have secured additional LHE for growth and successfully added courses each semester. We expect continued growth, and the need for additional LHE for the forseeable future. (06/28/2017) |

expect to see an increase in degree/certificate completions. 2015-16: We anticipate continued growth and need for increased LHE for additional course sections.

What would success look like and how would you measure it?: At least 50% of students surveyed will indicated this activity was very helpful or somewhat helpful in supporting their educational goals

Planning Unit Priority: High

Request - Full Funding Requested - Staffing: full-time faculty. Column 2, Step 1= $70,217

Reporting Year: 2018-19
% Completed: 25
Not Funded - We will be requesting a full time faculty member again next year (19/20) (05/06/2019)

*Describe Plans & Activities Supported (Justification of Need): Staffing: Full-time Faculty. :Photography Professor (growth position).

5/9/2019 - As of this date approval of full-time hire in process. Committee has been selected for hiring during summer 2019

Our state of the art program is growing, with successful increased course offerings every year. We have recently hired one full-time and several adjunct faculty but we are still in need of more instructors. We currently have three full-time faculty and 13 adjunct instructors. We believe the following data clearly supports the need for another full-time Photography Professor.

Reporting Year: 2017-18
% Completed: 0
THis item was not funded. This is still a need in our program, so we will be requesting this again. (04/29/2018)

Unit Goals	Resources Needed	1. Where We Make an Impact: Closing the Loop on Goals and Resources
	In 2016 (calendar year) we filled 57 sections (225 LHE) with 142.75 LHE taught by adjuncts and 22.75 LHE full-time faculty overload. In 2018, we filled 74 sections (274.75 LHE) with 127.75 taught by adjuncts and 57 LHE full-time faculty overload. In other words, from 2016-2018 our program increased by 49.25 LHE's (22%) and 17 sections (30%). Therefore, in addition to 45 LHE base load for our three full-time faculty, in 2018 there were 57 LHE (overload) plus 127.75 LHE (part-time) for a total of 184.75 LHE remaining to support additional full-time faculty members. These numbers do not reflect PHOT 98, PHOT 99, or Dept. Chair reassigned time. We are growing steadily every year and we have ample LHE's to support another full-time professor in the Photography Program. It should be noted that our growth is particularly impressive at a time when the other photography programs in our area are struggling with shinking enrollment and class cancellations.

As a CTE program, in addition to instruction, our three full-time faculty members have numerous other program management responsibilities (Advisory Committee, Outreach/In-Reach, high school articulation, scheduling, Perkins, SWP, budget, hiring and oversight of adjunct faculty, student | |

workers and lab staff, PIE, Outcomes, supervising students in on-campus and off-campus work experience, program marketing, connecting students to industry, advising students for transfer and workforce entry, equipment and facilities oversight, student club advising, assisting students with course selection and educational planning, and more.). A recent poll indicates that full-time faculty in our department (CEA) work an average of 400+ hours/yearly on program management. This means that each of our current full-time faculty members work in excess of 200 hours (each) over the contracted 192 service hours. This indicates that there is a large deficit of person-hours for program management activities, some of which could be fulfilled by an additional full-time faculty member. Due to rapidly changing technology, photography faculty also spend a considerable amount of time attending conferences and workshops, networking, and researching emerging technologies and industry trends and writing new curriculum for classroom integration.

The new faculty member will need a diverse set of skills to support the broad range of curriculum we currently offer which includes: analog, digital still and motion capture, digital editing workflow and output, studio and location lighting,

Unit Goals	Resources Needed	1. Where We Make an Impact: Closing the Loop on Goals and Resources
	fashion and commercial portraiture, wedding and family portraiture, advertising, historic and alternative processes, and studio business practices. In addition to program growth in our existing program, the photography program is also expanding into new areas: we have responded to the "convergence" of still and motion technologies with PHOT 26 Video for Photographers, and the Photography Video Production Certificate. We plan to update this curriculum with the addition of a new Director of Photography course (in collaboration with our Film/Television Program). We are also on the forefront of new emerging technologies with two new programs: Drones and 360VR Imaging. The new drone curriculum consists of four new courses, two certificates and one A.S degree and the 360 VR curriculum has four new courses and a new certificate. These new programs are funded by the Strong Workforce Program and are supported by recent surveys indicating high student interest and very strong labor market data. To meet our SWP performance benchmarks, fulfill our commitment to the grant, and to support student demand, we expect the new programs will require a significant increase in course offerings (LHE). We do not have enough faculty with the necessary skills to teach all our existing courses plus the new curriculum, and it is crucial that we	

hire an additional full-time faculty member to support these exciting and innovative new programs.

In conclusion, our program, but more importantly, our students, will be better served by the addition of another full-time Photography Professor with special expertise (digital still/motion, drones and 360VR), current knowledge of our industry to steward the program into the future, and greater availability to assist our students in and out of the classroom. All this will ultimately result in greater success and employment for our students. This is an extremely high priority for our program.

*Lead: Laurie Hartman, Jason Perez, Chris Benoe
What would success look like and how would you measure it?: At least 50% of students surveyed indicate that the activity was very helpful or somewhat helpful in supporting their educational goals.
Type of Request: STAFFING: Requests for permanent employee positions or temporary/hourly employees.
Planning Unit Priority: High
On-Going Funding Requested (if applicable): 70217

Unit Goals	Resources Needed	1. Where We Make an Impact: Closing the Loop on Goals and Resources
	Request - Full Funding Requested - Drone Equipment Manager: Laboratory Technician. Range 79, Step One	**Reporting Year:** 2018-19 **% Completed:** 25 In process , new requests next year (05/13/2019)
	*Describe Plans & Activities Supported (Justification of Need): Full-time drone equipment managerAssembling and maintaining fragile drone equipment requires specialized knowledge. We are seeking a dedicated position to manage our new drone equipment. This person would be responsible for maintaining FAA flight logs (required), repairing and maintaining drone equipment, and transporting/maintaiing/supporting the equipment during all drone instruction (on and off site). 18/19 - Spring2019 first drone courses, became very obvious a full-time drone technician will be needed. Currently we have increased our Perkins student worker budget by 18K ignorer to have enough support. ***Lead:** Jason Perez, Chris Benoe, Laurie Hartman **What would success look like and how would you measure it?:** At least 50% of students surveyed indicate that the activity was very helpful or somewhat helpful in supporting their educational goals. **Type of Request:** STAFFING: Requests for permanent employee positions or temporary/hourly employees. **Planning Unit Priority:** High **On-Going Funding Requested (if applicable):** 49897	**Reporting Year:** 2017-18 **% Completed:** 25 We received SWP funding for a 25% Lab Tech position. We believe this is insufficient, and we need additional lab tech support (more hours) and training for our lab tech to be able to manage our new drone equipment and accompany the drone class to manage the equipment during on-location shoots. (04/29/2018)

Unit Goals	Resources Needed	1. Where We Make an Impact: Closing the Loop on Goals and Resources
	Related Documents: [CSEA Chapter 262 Salary Schedule and Assignments 7.1.17 Updated 5.17.18.pdf](#) **Request - Full Funding Requested -** Staffing: Reclassification of Lab Tech position to "Lead Laboratory Technician" or "Laboratory Technician II". ***Describe Plans & Activities Supported (Justification of Need):** Our full-time laboratory technician has additional responsibilities that are of a higher level than our part-time laboratory technicians, despite the fact that they all have the same job title and hourly compensation. For example: training and directing the work of two (classified) part-time laboratory technicians and several student tutors, equipment/supply ordering and inventory, maintaining records, participation in department meetings and activities, budget oversight and management, and submitting work orders. We would like to see the full-time position re-classified and compensated to reflect the increased responsibilities of this position. 18/19 continuing the process ***Lead:** Chris Benoe, Jason Perez, Laurie Hartman **What would success look like and how would you measure it?:** At least 50% of students surveyed indicate that the activity was very helpful or somewhat helpful in supporting their	**Reporting Year:** 2019-20 **% Completed:** 25 Paperwork has been completed at the Program level. (06/15/2020) **Reporting Year:** 2018-19 **% Completed:** 25 This has not been completed. We are still moving forward with this process. We hope to complete this reassignment next year. (05/06/2019) **Reporting Year:** 2017-18 **% Completed:** 0 This has not been completed. It remains a very high priority for our program. (04/29/2018)

educational goals.

Type of Request: STAFFING: Requests for permanent employee positions or temporary/hourly employees.

Planning Unit Priority: High

Request - Full Funding Requested - Reassigned time for increased faculty workload. 12 LHE/year x 18 x 80= $17,280

*Describe Plans & Activities Supported (Justification of Need): Reassigned time.The Photography Program is the largest program in our department. Recent data collected shows that each of the full-time instructors in the Photography Program typically log 400 hours/year in the faculty agreement. We are requesting compensation (reassigned time) for each of the full-time photography faculty to compensate them for the 200+ additional hours. This will benefit our students as the faculty will be able to dedicate more time to classroom instruction and assisting students.

*Lead: Laurie Hartman

What would success look like and how would you measure it?: At least 50% of students surveyed indicate that the activity was very helpful or somewhat helpful in supporting their educational goals.

Type of Request: OTHER OPERATING EXPENSES AND SERVICES: Requests for contracted, legal/ audit, personal/ consultant, rent/ leases, repairs/ maintenance, and other misc. services. May also include request for

Reporting Year: 2018-19
% Completed: 50
applied for additional reassigned time , results not confirmed. (05/13/2019)

Reporting Year: 2017-18
% Completed: 25
All three full-time photography faculty members submitted applications for Reassigned time for program management. We have not heard the results of our applications. However, this is a growing problem and an ongoing need. (04/29/2018)

Unit Goals	Resources Needed	1. Where We Make an Impact: Closing the Loop on Goals and Resources
	travel and conference that does not require the assistance of POD. **Planning Unit Priority:** High **On-Going Funding Requested (if applicable):** 17280 **Request - Full Funding Requested -** Student Tutors ***Describe Plans & Activities Supported (Justification of Need):** Student tutors are an essential part of supporting our students. 17/19 - Student Tutor III 19 hours/week x 32 weeks (608 hours) x $11.50/hour = $6992.00. Student Tutor V 9 hours/week x 32 weeks (288 hours) x $13.50/hour = $3,888.00 total= $10,880.00 18/19 - Perkins request ranked #1 Granted - $28,605 student worker funding. An increase in funding was requested to supplement support in drone program 3 Student Assistants Level III - $12.50/hour, 19 hours/week, 19 weeks= $ 13,537.50 (16 weeks in Fall and 3 weeks in Summer) x 1.59%(2152.25) = 13,752.75 PLUS $13.50/hour, 19 hours/week x 19 weeks (3 weeks in Winter and 16 weeks in Spring) = 14,620.50 x 1.59% (323.45) = 14,852.46 ***Lead:** Chris Benoe, Terah Williams **What would success look like and how would you measure it?:** Increase in funding for student workers **Type of Request:** STAFFING: Requests for permanent employee positions or temporary/hourly employees.	

Unit Goals	Resources Needed	1. Where We Make an Impact: Closing the Loop on Goals and Resources
	Planning Unit Priority: High **One-Time Funding Requested (if applicable):** 28605 **Total Funding Requested:** 28605 **Request - Full Funding Requested -** Professional Expert Level III Technical Expert for Drone Program ***Describe Plans & Activities Supported (Justification of Need):** Technical Expert to work with the Drone classes and bring additional expertise to students. Will assist with the class lab time and work students in a group setting on proper flying technique, drone safety, and production issues. ***Lead:** Jason Perez **What would success look like and how would you measure it?:** Students would get the experience and perspective of another actively shooting commercial drone pilot. **Type of Request:** STAFFING: Requests for permanent employee positions or temporary/hourly employees. **Planning Unit Priority:** Medium **On-Going Funding Requested (if applicable):** 6840	
	Request - Full Funding Requested - Lab Technician 10 month to 12 month ***Describe Plans & Activities Supported (Justification of Need):** Funding requested to support the nighttime Photography Lab Technician changing from a 10 month to a 12 month employee in order to more fully support the classes offered during Summer and Winter. Classes continue to need Lab	

Tech support at night where previously no classes were offered. This would offer better coverage in the Issue Room, more fully meet students needs during the night classes, and create a better consistency in Lab Tech hours.
*Lead: Chris Benoe and Terah Williams
What would success look like and how would you measure it?:
Instructors and Students in classes during the Summer and Winter sessions will be better supported in the Issue Room and in class lab times.
Type of Request: STAFFING: Requests for permanent employee positions or temporary/hourly employees.
Planning Unit Priority: High
On-Going Funding Requested (if applicable): 9535.3
Request - Full Funding Requested - Staffing and facilities to support program growth._copy
*Describe Plans & Activities Supported (Justification of Need):
Our program is growing, with successful increase in course offerings each semester. As a result we need continued instructor staffing (LHE) and facilities to support our growth
*Lead: Laurie Hartman
What would success look like and how would you measure it?: At least 50% of students surveyed will indicate this activity was "very helpful" or "somewhat helpful' in supporting their educational goals.
Planning Unit Priority: High

Unit Goals	Resources Needed	1. Where We Make an Impact: Closing the Loop on Goals and Resources
	Request - Full Funding Requested - Full-time Laboratory Technician. Range 79 Step One _copy ***Describe Plans & Activities Supported (Justification of Need):** Additional full-time Laboratory Technician to support our existing program, program growth and new programs. ***Lead:** Jason Perez and Chris Benoe **What would success look like and how would you measure it?:** At least 50% of students surveyed will indicate this item was very helpful or somewhat helpful in supporting their educational goals. **Planning Unit Priority:** High **On-Going Funding Requested (if applicable):** 48813.6	