1. Assessment Plan - Three Column

PIE - Humanities & Social Sciences: Psychology Unit

Unit Goals	Resources Needed	1. Where We Make an Impact: Closing the Loop on Goals and Resources
Knowledge and Connection - Increase students' knowledge of and connection to the discipline of psychology. **Status:** Active **Goal Year(s):** 2016-17, 2017-18, 2018-19, 2019-20, 2020-21 **Date Goal Entered (Optional):** 09/01/2016	**Request - Partial Funding Requested -** Funding would help pay for food, honoraria for speakers and panelists , prize money for student research award winners, etc. ***Describe Plans & Activities Supported (Justification of Need):** Hold annual Psychology Day event or similar speakers and student success workshops ***Lead:** Stacy Bacigalupi **What would success look like and how would you measure it?:** Without funding, it will be difficult to continue to host a career panel for this event, as career professionals have a difficult time volunteering their time for an hour or more to speak to students. Without funding, we also limit the speakers we can invite because we are limited to people we know personally who are willing to do favors and we have almost exhausted these. With funding, we can invite professionals in the field from all over to come and talk about their research. Without funding, this event costs the students money. Some students may not be able to afford the cost, and may be passing up the	**Reporting Year:** 2018-19 **% Completed:** 0 no progress; as of yet, we have received no funding (04/30/2019)

	opportunity to attend this event. Students who attend this event report that they learn a lot about careers, transfer, and research, as well as learning about volunteer opportunities in their field. **Planning Unit Priority:** Medium **On-Going Funding Requested (if applicable):** 3000	
Communication - Increase communication/connection between external and internal constituencies (e.g., CSU/UCs, inter- and intra-department) **Status:** Active **Goal Year(s):** 2017-18, 2018-19, 2019-20 **Date Goal Entered (Optional):** 09/01/2016	**Request - No Funding Requested -** Continued updates of listservs for students declaring Psychology major statues and students enrolled in a Psychology course. ***Describe Plans & Activities Supported (Justification of Need):** To efficiently provide students with information about psychology clubs, programs and opportunities. Use psychology course and psychology major listservs to communicate with all psychology majors and students enrolled in psychology courses. ***Lead:** Shiloh Blacksher **What would success look like and how would you measure it?:** Information will be able to be sent to all psychology majors using a single listserv email address. Information will be able to be sent to all students in psychology courses using a single listserv email address. Students will receive important information, and hopefully will be more informed about department and club activities. We would like to see an increase in attendance at department and club functions and	**Reporting Year:** 2019-20 **% Completed:** 50 Although listservs have been created, they were not updated, and so we lost considerable contact with students. Thus, these listservs need to be regularly updated. (04/30/2019) **Reporting Year:** 2017-18 **% Completed:** 100 We have set up listservs for Psychology majors and students enrolled in psychology courses. We have been able to use these to recruit club officers and members. (04/30/2018)

	activities. **Type of Request:** IT SUPPORT: Requests for projects related to the implementation, integration, application, delivery, and support of information and instructional technologies. **Planning Unit Priority:** Low **Total Funding Requested:** 0	
Technological Currency - Facilities - Maintain up-to-date facilities, technology, materials, and equipment related to the discipline. **Status:** Active **Goal Year(s):** 2017-18, 2018-19, 2019-20 **Date Goal Entered (Optional):** 09/01/2016	**In Progress -** A psychology building that includes 2 lab classrooms, 7 standard classrooms, a student lounge, SPSS lab space, adjunct faculty work and storage spaces, and full time faculty offices for 10+ faculty ***Describe Plans & Activities Supported (Justification of Need):** This building and its components would provide adequate space for psychology courses, offices for full time faculty, work space for adjunct faculty, a lab for student research and data analysis, space for student-student and student-faculty collaboration and storage for department supplies (e.g., videos, posters, adjunct faculty storage, etc.). ***Lead:** Division Dean(s) **What would success look like and how would you measure it?:** The department will be able to meet student demand during high demand times as evidenced by low numbers of waitlisted students. Adjunct faculty will not have to wait for access to a computer workstation	**Reporting Year:** 2017-18 **% Completed:** 0 No progress. We would still like a dedicated space for psychology faculty and students. (04/30/2018)

or space to work or meet with students privately. Adjunct faculty will have sufficient space to store materials.

Increased collaboration and networking, which leads to higher transfer rates and degree completion.
Type of Request: FACILITIES: This section includes minor building improvement projects and alterations to specific rooms or operational areas.
Planning Unit Priority: Low
Total Funding Requested: 1 million
In Progress - Funding to purchase 5 SPSS licenses
*Describe Plans & Activities Supported (Justification of Need):
Install SPSS licenses to support ACCESS students taking Psyc 10 and 3.
SPSS will be installed on at least 3 computers in the Psychology Department and on at least 2 computers in ACCESS

$91.20 per license per year- total $456
Contact: JEFFREY DIMARCO Phone: (919) 884-3417
*Lead: Division Dean and Stacy Bacigalupi
What would success look like and how would you measure it?: Equal opportunity to all students for stats/research methods exams or extra time with the program. - Success and retention would be equal for all students.

Reporting Year: 2017-18
% Completed: 50
Although we have SPSS set up on 4 computers available to students, we are still in need of the 2 SPSS licences committed to ACCESS (formerly DSPS). This is important for ACCESS students to be able to take their applied exams in Psyc 10 (stats) or Psyc 3 (research) and to work on homework or practice. (04/30/2018)

Faculty would be able to prepare lectures demonstrating the use of SPSS

Students would be able to analyze data from research projects and increase proficiency wth SPSS

Type of Request: IT SUPPORT: Requests for projects related to the implementation, integration, application, delivery, and support of information and instructional technologies.

Planning Unit Priority: High

On-Going Funding Requested (if applicable): 456

Total Funding Requested: 456

In Progress - Office space for full time and adjunct faculty

*Describe Plans & Activities Supported (Justification of Need):
To provide space for faculty to work, store materials, and meet with students.

With the growth of Psychology, and receiving additional full time faculty, we need more office space. This will ultimately allow the department to offer more classes and meet student demand.

*Lead: Division Dean(s)

What would success look like and how would you measure it?: Faculty (full time and adjunct) will have workstations, private meeting space and storage space as often as needed without the need to wait. This would lead to increased interaction between

Reporting Year: 2017-18
% Completed: 0
No progress has been made in this area. We currently have one staff room furnished with three computers that is shared by approximately 30 adjunct faculty and our department work study students. Additional office space is needed for adjunct faculty to work as well as to meet privately with students. (04/30/2018)

Unit Goals	Resources Needed	1. Where We Make an Impact: Closing the Loop on Goals and Resources
	students and faculty, which will in turn increase student success and retention. **Type of Request:** FACILITIES: This section includes minor building improvement projects and alterations to specific rooms or operational areas. **Planning Unit Priority:** Low **Total Funding Requested:** 0 (because we need existing space devoted to our faculty)	
	In Progress - Additional psychology classrooms ***Describe Plans & Activities Supported (Justification of Need):** The department will increase course offerings during high demand times for students. ***Lead:** Division Dean(s) **What would success look like and how would you measure it?:** Students will have access to courses during times they are needed. **Type of Request:** FACILITIES: This section includes minor building improvement projects and alterations to specific rooms or operational areas. **Planning Unit Priority:** Low **Total Funding Requested:** 0 (because we need existing space devoted to our courses)	**Reporting Year:** 2017-18 **% Completed:** 75 Using enrollment data we have adjusted course offerings to meet student needs, including offering fewer 1x/week sections, and increasing online offerings. Specifically, our department now offers Distance learning versions of PSYC 1A, 5, 26, 14, 1B, and 19. Several faculty have completed SPOT training in order to teach these online courses. As a results, students have increased access to the courses they need to complete degrees and/or prepare for transfer. (04/30/2018)
	In Progress - Security cameras in bldg. 26 - at least 6 (~$200 each) ***Describe Plans & Activities Supported (Justification of Need):** Increased safety and security of students, professors, and equipment.	**Reporting Year:** 2017-18 **% Completed:** 0 No progress; this is still a need in the department. (04/30/2018)

Unit Goals	Resources Needed	1. Where We Make an Impact: Closing the Loop on Goals and Resources
	*Lead: Division Dean(s) **What would success look like and how would you measure it?:** Decreased theft and increased feelings of safety **Type of Request:** OTHER OPERATING EXPENSES AND SERVICES: Requests for contracted, legal/ audit, personal/ consultant, rent/ leases, repairs/ maintenance, and other misc. services. May also include request for travel and conference that does not require the assistance of POD. **Planning Unit Priority:** Low **One-Time Funding Requested (if applicable):** 1200 **Total Funding Requested:** 1200 **Related Documents:** Screenshot 2018-06-06 22.49.19.png	
	In Progress - Psychology student Lab workspace- a space with at least 3 computers that have SPSS ***Describe Plans & Activities Supported (Justification of Need):** Students will have access to a LAB to house the computers that have SPSS. (SPSS licenses request submitted separately) This is of particular urgency due to the 26A 2nd floor Pilot Classroom Remodel that will renovate and likely displace the current space (26A-2680). The cost of this space is not known. ***Lead:** Stacy Bacigalupi and Division Dean(s) **What would success look like and how would you measure it?:** Greater	**Reporting Year:** 2017-18 **% Completed:** 0 This is of increased urgency due to the upcoming 26A 2nd floor Pilot Classroom Remodel that will renovate and likely displace the current space (26A-2680). (05/29/2018)

	student success for students in Psyc 10 (stats) and Psyc 3 (research methods) and Psyc 99. Students will increase proficiency with SPSS and be able to complete their class projects and improve homework and test scores. **Type of Request:** FACILITIES: This section includes minor building improvement projects and alterations to specific rooms or operational areas. **Planning Unit Priority:** High **Total Funding Requested:** unknown	
	Division office open late (~7:30 pm) for evening students ***Describe Plans & Activities Supported (Justification of Need):** Division office with support staff available to help students and faculty who take/teach classes in the evening ***Lead:** Charis Louie and Division Dean(s) **What would success look like and how would you measure it?:** Evening students and faculty will have resources available to them to help ensure retention and success. **Planning Unit Priority:** High	**Reporting Year:** 2018-19 **% Completed:** 0 no progress; still needed (04/30/2019)
	Request - Full Funding Requested - Projector bulbs or new projectors in building 26 classrooms ***Describe Plans & Activities Supported (Justification of Need):** Students will be able to easily see visual materials presented on the screen, such as videos and PowerPoint slides. ***Lead:** Presentation Services	

Unit Goals	Resources Needed	1. Where We Make an Impact: Closing the Loop on Goals and Resources
	What would success look like and how would you measure it?: Students will process lecture material with greater ease and be more successful in classes. **Type of Request:** IT SUPPORT: Requests for projects related to the implementation, integration, application, delivery, and support of information and instructional technologies. **Planning Unit Priority:** Low **One-Time Funding Requested (if applicable):** 400 **Total Funding Requested:** 400 **Request - Full Funding Requested -** SPSS Licenses ***Describe Plans & Activities Supported (Justification of Need):** Students will have access to a LAB to house the computers that have SPSS. This is of particular urgency due to the 26A 2nd floor Pilot Classroom remodel ***Lead:** Stacy Bacigalupi/Charis Louie **What would success look like and how would you measure it?:** Equal opportunity to all students for stats/research methods exams or extra time with the program. - Success and retention would be equal for all students. Faculty would be able to prepare lectures demonstrating the use of SPSS Students would be able to analyze data from research projects and increase proficiency wth SPSS	

Type of Request: LOTTERY: Instructional materials that are designed for use by pupils and their teachers as a learning resource and help pupils acquire facts, skills, or opinions or to develop cognitive processes.
Planning Unit Priority: High
On-Going Funding Requested (if applicable): 9000
Total Funding Requested: 9000
Request - Full Funding Requested - Printer Toner for Lab-Classroom Printers
*Describe Plans & Activities Supported (Justification of Need): These supplies will allow students to complete projects and classroom assignments.
*Lead: Stacy Bacigalupi/Charis Louie
What would success look like and how would you measure it?: Convenient and cheap printing for students.
Type of Request: LOTTERY: Instructional materials that are designed for use by pupils and their teachers as a learning resource and help pupils acquire facts, skills, or opinions or to develop cognitive processes.
Planning Unit Priority: Low
On-Going Funding Requested (if applicable): 700
Total Funding Requested: 700

Request - Partial Funding Requested - Dedicated, permanent, lab space for Psyc 10 and 3 lab courses.

Funding requested to build

Unit Goals	Resources Needed	1. Where We Make an Impact: Closing the Loop on Goals and Resources
	necessary infrastructure to support technology (i.e., electrical engineer, HVAC, etc.). Furniture in use in current, temporary lab space (18D-1105) will be used in new lab space. Existing computers, including instructor computer and dual monitor, printer, and student computers (in 18D-1105), will be used in new lab space. ***Describe Plans & Activities Supported (Justification of Need):** When back on campus, Psyc 10 and 3 are core courses on ADT in Psych and there is a high demand and limited lab space. We need to maintain lab space for students to earn their degrees. ***Lead:** Karelyn Hoover and Stacy Bacigalupi **What would success look like and how would you measure it?:** Maintain course offerings to meet student demand for these core courses. Availability of courses will facilitate timely transfer and degree completion. **Type of Request:** FACILITIES: This section includes minor building improvement projects and alterations to specific rooms or operational areas. **Planning Unit Priority:** Urgent **Total Funding Requested:** Unknown (depends on existing classroom space and tradesperson needs)	
currency - Maintain faculty currency in the field.	**Report directly on Goal**	**Reporting Year:** 2017-18 **% Completed:** 25

Unit Goals	Resources Needed	1. Where We Make an Impact: Closing the Loop on Goals and Resources
Status: Active **Goal Year(s):** 2017-18, 2018-19, 2019-20 **Date Goal Entered (Optional):** 09/01/2016	**Report directly on Goal**	Several faculty have attended and/or presented their work at professional conferences. (04/30/2018)
	Request - Full Funding Requested - Funding for Psychology conference travel ***Describe Plans & Activities Supported (Justification of Need):** Annual funding to support travel and attendance at annual professional psychology conference such as WPA (Western Psychological Association) or Society for the Teaching of Psychology (STP). This would enable multiple members of our department to attend the same conference. Several faculty attend WPA each year as mentors of student research and institutionalized funding will streamline the process. ***Lead:** Stacy Bacigalupi **What would success look like and how would you measure it?:** Multiple psychology faculty could attend these conferences with minimal paperwork; this year we faced logistical challenges when faculty applied for travel individually but were subsequently told to apply as a group. This led to higher airfares and uncertainty regarding the funding availability. **Type of Request:** OTHER OPERATING EXPENSES AND SERVICES: Requests for contracted, legal/ audit, personal/ consultant, rent/ leases, repairs/ maintenance, and other misc. services. May also include request for travel and conference that does not require the assistance of POD.	

Unit Goals	Resources Needed	1. Where We Make an Impact: Closing the Loop on Goals and Resources
	Planning Unit Priority: Medium **On-Going Funding Requested (if applicable):** 7000 **Total Funding Requested:** 7000 **Request - Full Funding Requested -** Funding to compensate adjunct faculty for attending department-sponsored workshops and brown bag discussions on various teaching topics. - 2 hours per faculty per year x 30 adjunct faculty x $78.66/hour ***Describe Plans & Activities Supported (Justification of Need):** The department has hosted a number of workshops and brown bag discussions on teaching topics over the years, but the last few years, these workshops were not well-attended, or were cancelled due to lack of interest. Compensating faculty for their time will increase their attendance at such meetings, which will ensure excellent teaching and support for students. ***Lead:** Stacy Bacigalupi and Shiloh Blacksher **What would success look like and how would you measure it?:** Increased attendance at department sponsored teaching workshops and brown bag discussions. Ultimately, this should better the teaching and support for students, which will lead to increased success and retention in psychology courses. **Type of Request:** OTHER OPERATING EXPENSES AND SERVICES: Requests for contracted, legal/ audit, personal/ consultant, rent/ leases, repairs/	

	maintenance, and other misc. services. May also include request for travel and conference that does not require the assistance of POD. **Planning Unit Priority:** Low **On-Going Funding Requested (if applicable):** 4719.6 **Total Funding Requested:** 4719.6	
scheduling - Continue to research and implement appropriate course offerings, classes, and scheduling structures **Status:** Active **Goal Year(s):** 2017-18, 2018-19, 2019-20 **Date Goal Entered (Optional):** 09/01/2016	**Report directly on Goal**	**Reporting Year:** 2018-19 **% Completed:** 75 With the addition of 3H and 14H, our honors 1A sections were not filling. Therefore, we will be staggering honors course offerings to offer 5 total honors course per academic year and will continue to evaluate this moving forward. (05/14/2019) **Reporting Year:** 2018-19 **% Completed:** 75 With continued demand for psyc 14, we requested a new full time professor who specializes in development. This will provide stability and excellence in instruction for developmental course offerings. (05/14/2019) **Reporting Year:** 2018-19 **% Completed:** 75 Continuing to assess need and demand for online course offerings. Demand may be leveling out. (05/14/2019) **Reporting Year:** 2018-19 **% Completed:** 75 Face to face courses have struggled to fill. This is particularly evident in afternoon and evening courses. We will continue to monitor course enrollment. (05/14/2019) **Reporting Year:** 2017-18 **% Completed:** 75 This information is referenced in the "Technology" field above. Progress is being made. In addition to what was reported above, we have worked with honors center to create additional course offerings to meet students' needs and desires. We have created Psyc 14H and 3H. And plan to offer them in the 18-19 academic year. We also have

Unit Goals	Resources Needed	1. Where We Make an Impact: Closing the Loop on Goals and Resources
	Report directly on Goal	worked with honors to ensure course offerings at times that work well for students. (05/07/2018)
	Request - No Funding Requested - Support and direction from C & I and EDC ***Describe Plans & Activities Supported (Justification of Need):** We would like to investigate the creation of Psyc 98 ***Lead:** Shiloh Blacksher **What would success look like and how would you measure it?:** The department currently offers Psyc 99, which is an independent study course. Students would benefit from a Psyc 98, which would serve as a lit review or proposal stage of a project. Psyc 99 would serve as a project fulfillment. Students who enroll in this course would be better prepared for transfer. **Type of Request:** OTHER OPERATING EXPENSES AND SERVICES: Requests for contracted, legal/ audit, personal/ consultant, rent/ leases, repairs/ maintenance, and other misc. services. May also include request for travel and conference that does not require the assistance of POD. **Planning Unit Priority:** Low **Total Funding Requested:** 0	
	Request - No Funding Requested - Argos reports to review student demand in online, late start, and afternoon and evening courses, among others ***Describe Plans & Activities Supported (Justification of Need):** By reviewing Argos reports, and gauging student demand in a variety	

	of course types and times, we can adjust scheduling as needed to match the needs of the students. ***Lead:** Stacy Bacigalupi **What would success look like and how would you measure it?:** A schedule that meets the needs of the students, so that students are able to get the classes they need when they need them so that they are able to graduate and transfer in an appropriate time frame. **Type of Request:** OTHER OPERATING EXPENSES AND SERVICES: Requests for contracted, legal/ audit, personal/ consultant, rent/ leases, repairs/ maintenance, and other misc. services. May also include request for travel and conference that does not require the assistance of POD. **Planning Unit Priority:** Low **Total Funding Requested:** 0	
transfer and degree - Increase student transfer rates and degrees awarded **Status:** Active **Goal Year(s):** 2017-18, 2018-19, 2019-20 **Date Goal Entered (Optional):** 09/01/2016	**Report directly on Goal**	**Reporting Year:** 2018-19 **% Completed:** 25 We will looking for ways to implement Guided Pathways. For example, we would like to pilot a cohort model with the help of funding from the Pathways grant. This will include cohorts with tutors or SIs, as well as workshops. (05/14/2019)
	In Progress - To host annual Psychology Day event or similar speakers and student success workshops ***Describe Plans & Activities Supported (Justification of Need):** Annual Funding to host the event, provide honoraria to speakers, panelists, etc., and award student research winners.	**Reporting Year:** 2018-19 **% Completed:** 50 This is a work in progress, as we have not had enough time, resources, or funding to continue the event for the last two years. We intend to hold this event again next year. (05/14/2019) **Reporting Year:** 2017-18 **% Completed:** 50 We have been able to offer speakers and workshops for students, but we need additional funding to have access to

Unit Goals	Resources Needed	1. Where We Make an Impact: Closing the Loop on Goals and Resources
	*Lead: Division Dean and Stacy Bacigalupi **What would success look like and how would you measure it?:** We will have sufficient funding to host Psychology Day and or similar speakers and workshops for psychology students. This will lead to an increase in competitiveness among students with their peers from other institutions upon transfer. (see same request in Knowledge and Connection) **Type of Request:** OTHER OPERATING EXPENSES AND SERVICES: Requests for contracted, legal/ audit, personal/ consultant, rent/ leases, repairs/ maintenance, and other misc. services. May also include request for travel and conference that does not require the assistance of POD. **Planning Unit Priority:** Medium **On-Going Funding Requested (if applicable):** 3000 **Total Funding Requested:** 3000	a wider range of speakers and to provide food for students. This year we will not be holding our annual psychology day event; however, the psychology club has been able to host a number of speakers and workshops for students. (05/07/2018)
	In Progress - LAC Tutors for Psyc 10 and 3, Teaching assistants and Supplemental instructor ***Describe Plans & Activities Supported (Justification of Need):** Provide tutoring and support to students in the Psyc Stats and Research Methods courses. 2 to 5 hours per week- $12.75/hour for student tutor rate ***Lead:** Division Dean(s) **What would success look like and how would you measure it?:**	**Reporting Year:** 2018-19 **% Completed:** 0 We are still looking into this. (05/14/2019) --- **Reporting Year:** 2017-18 **% Completed:** 0 no progress; we would still like funding to hire TAs and SIs as needed in Psyc 10 and 3. This is especially important for sections taught by adjunct faculty. As the number of sections offered increases, the number of sections taught by adjunct also increases, and thus the need for this type of support for the students increases. (05/07/2018)

Students will achieve greater success in their Stats and research methods courses. This support is particularly important for students whose professors are adjunct.
Type of Request: STAFFING: Requests for permanent employee positions or temporary/hourly employees.
Planning Unit Priority: Medium
On-Going Funding Requested (if applicable): 2000
Total Funding Requested: 2000
In Progress - Compensation for professors to teach Psyc 99 and mentoring student research outside of the classroom
*Describe Plans & Activities Supported (Justification of Need):
More students would be able to take Psyc 99, as professors would be more likely to teach the course if they were compensated for their time. Even 1 LHE of pay would be better than nothing.
*Lead: Stacy Bacigalupi
What would success look like and how would you measure it?:
Students would benefit from taking this course, as it makes them more competitive upon transfer. They gain additional research experience that they would not otherwise be exposed to.
Type of Request: OTHER OPERATING EXPENSES AND SERVICES: Requests for contracted, legal/ audit, personal/ consultant, rent/ leases, repairs/ maintenance, and other misc. services. May also include request for travel and conference that does not

Reporting Year: 2018-19
% Completed: 0
We have made no progress in this area, and I think Faculty Association needs to make changes in this regard. (05/14/2019)

Reporting Year: 2017-18
% Completed: 0
No progress; this is still needed. We need compensation for faculty to mentor student research. (05/07/2018)

	require the assistance of POD. **Planning Unit Priority:** High **On-Going Funding Requested (if applicable):** 6000 **Total Funding Requested:** 6000	
	A repeatable independent study course, such as 98 ***Describe Plans & Activities Supported (Justification of Need):** Students will be able to develop independent research in a two-semester independent study course ***Lead:** Stacy Bacigalupi **What would success look like and how would you measure it?:** Students would have two independent study course options to more fully develop independent study	**Reporting Year:** 2018-19 **% Completed:** 0 No progress; we are still researching this as a viable option. (04/30/2019)
	Planning Unit Priority: Medium	
	Library instruction for psychology courses, in classroom and/or through a customized, guided online tutorial ***Describe Plans & Activities Supported (Justification of Need):** Student proficiency and information literacy with primary research in the discipline of psychology. Students will gain proficiency recognizing and accessing peer-reviewed, scholarly, empirical research articles estimated 10 staff hours per semester; cost unknown. ***Lead:** Charis Louie **What would success look like and how would you measure it?:** Students would increase proficiency	**Reporting Year:** 2018-19 **% Completed:** 25 in progress; working with librarians. (04/30/2019)

	in recognizing and locating scholarly and peer-reviewed psychological literature. This would increase success in psychology courses and prepare them for transfer. **Type of Request:** STAFFING: Requests for permanent employee positions or temporary/hourly employees. **Planning Unit Priority:** Medium **Total Funding Requested:** 2000 **Request - Full Funding Requested -** Funding for students to attend conferences to present research ***Describe Plans & Activities Supported (Justification of Need):** Students would be able to attend conferences regularly without having to wonder if AS will provide funding. ***Lead:** Shiloh Blacksher **What would success look like and how would you measure it?:** Students will be guaranteed funding to attend a conference to present their research. This increases their competitiveness upon transfer, increases their confidence, and allows for networking, and learning more about the field as well. **Type of Request:** OTHER OPERATING EXPENSES AND SERVICES: Requests for contracted, legal/ audit, personal/ consultant, rent/ leases, repairs/ maintenance, and other misc. services. May also include request for travel and conference that does not require the assistance of POD. **Planning Unit Priority:** Low **On-Going Funding Requested (if applicable):** 10000 **Total Funding Requested:** 10000	**Reporting Year:** 2018-19 **% Completed:** 25 in progress; looking into a link with Pathways. (04/30/2019)

	Request - Full Funding Requested - full time, tenure-track faculty position ***Describe Plans & Activities Supported (Justification of Need):** We will be able to offer more sections of research methods and statistics to psychology majors needing it for transfer and or the ADT in Psychology. With AB 705, more students can directly place into Psyc 10 (as soon as it's added to the AQ, Psych students will know to place into it), increasing the demand. Psyc 3 is already impacted and finding adjunct to teach the course is difficult. ***Lead:** Stacy Bacigalupi/ Charis Louie **What would success look like and how would you measure it?:** More sections offered and more students matriculating through the Psyc 10 / Psyc 3 sequence. **Type of Request:** STAFFING: Requests for permanent employee positions or temporary/hourly employees. **Planning Unit Priority:** High **On-Going Funding Requested (if applicable):** 150000 **Total Funding Requested:** 150000	
critical thinking - Continue to promote critical thinking throughout all courses. **Status:** Active **Goal Year(s):** 2017-18, 2018-19, 2019-20 **Date Goal Entered (Optional):** 09/01/2016	**Report directly on Goal**	**Reporting Year:** 2018-19 **% Completed:** 25 We plan to hold and/or encourage some teaching workshops or Brown Bags or Communities of Practice to help both full time and adjunct faculty facilitate critical thinking in students in all classes. (05/14/2019) **Reporting Year:** 2017-18 **% Completed:** 50 Limited progress on this; we will continue to promote

Unit Goals	Resources Needed	1. Where We Make an Impact: Closing the Loop on Goals and Resources
	Report directly on Goal	critical thinking in courses by adding course-level SLOs to classes. (05/08/2018)
	Library instruction for psychology courses, in classroom and/or through a customized, guided online tutorial ***Describe Plans & Activities Supported (Justification of Need):** Student proficiency and information literacy with primary research in the discipline of psychology. Students will gain proficiency recognizing and accessing peer-reviewed, scholarly, empirical research articles estimated 10 staff hours per semester; cost unknown. ***Lead:** Charis Louie **What would success look like and how would you measure it?:** Students would increase proficiency in recognizing and locating scholarly and peer-reviewed psychological literature. This would increase success in psychology courses and prepare them for transfer. **Type of Request:** STAFFING: Requests for permanent employee positions or temporary/hourly employees. **Planning Unit Priority:** Medium **Total Funding Requested:** 0	**Reporting Year:** 2018-19 **% Completed:** 0 Need to work with library still to develop these. (05/14/2019)
outcomes/best teaching - Ensure best teaching practices through the outcomes process. **Status:** Active **Goal Year(s):** 2017-18, 2018-19, 2019-20 **Date Goal Entered (Optional):**	**In Progress -** To mentor new and adjunct faculty, orient them to the department, evaluate them, etc. ***Describe Plans & Activities Supported (Justification of Need):** Reassignment time for a faculty mentor, 1 course equivalent	**Reporting Year:** 2018-19 **% Completed:** 75 We are continuing to do this. (05/14/2019) **Reporting Year:** 2017-18 **% Completed:** 75 Doing well; we will continue to do this moving forward. (05/08/2018)

Unit Goals	Resources Needed	1. Where We Make an Impact: Closing the Loop on Goals and Resources
09/01/2016	***Lead:** Stacy Bacigalupi **What would success look like and how would you measure it?:** There will be no significant difference in classroom and student evaluations between courses taught by new, adjunct, and full time faculty. **Type of Request:** STAFFING: Requests for permanent employee positions or temporary/hourly employees. **Planning Unit Priority:** Low **On-Going Funding Requested (if applicable):** 12000 **Total Funding Requested:** 1200	
	In Progress - Decrease class size of Psyc 3 classes to 30 ***Describe Plans & Activities Supported (Justification of Need):** Decreasing class size of Psyc 3 classes to 30 will increase access and success ***Lead:** Stacy Bacigalupi **What would success look like and how would you measure it?:** Increased retention and success rates for Psyc 3 students **Type of Request:** OTHER OPERATING EXPENSES AND SERVICES: Requests for contracted, legal/ audit, personal/ consultant, rent/ leases, repairs/ maintenance, and other misc. services. May also include request for travel and conference that does not require the assistance of POD. **Planning Unit Priority:** Low **Total Funding Requested:** 0	**Reporting Year:** 2018-19 **% Completed:** 25 This is still something we are looking into; however there is some concern that lowering class size (although appropriate and needed) will increase the need for sections, and space and professor limitations will make this difficult. We are aware that this course can act as a bottleneck to students looking to transfer and graduate. Therefore we are not actively pursuing this class size reduction. (05/14/2019) **Reporting Year:** 2017-18 **% Completed:** 0 No progress; this is still a desire to help meet the needs of the students. (05/08/2018)
	Request - Full Funding Requested - Funding for Psychology conference travel ***Describe Plans & Activities**	**Reporting Year:** 2018-19 **% Completed:** 0 We are hoping we will get funding for this for next year! (05/14/2019)

	Supported (Justification of Need): Annual funding to support travel and attendance at annual professional psychology conference such as WPA (Western Psychological Association) or Society for the Teaching of Psychology (STP). This would enable multiple members of our department to attend the same conference. Several faculty attend WPA each year as mentors of student research and institutionalized funding will streamline the process. ***Lead:** Stacy Bacigalupi **What would success look like and how would you measure it?:** Multiple psychology faculty could attend these conferences with minimal paperwork; this year we faced logistical challenges when faculty applied for travel individually but were subsequently told to apply as a group. This led to higher airfares and uncertainty regarding the funding availability. **Type of Request:** OTHER OPERATING EXPENSES AND SERVICES: Requests for contracted, legal/ audit, personal/ consultant, rent/ leases, repairs/ maintenance, and other misc. services. May also include request for travel and conference that does not require the assistance of POD. **Planning Unit Priority:** Medium **On-Going Funding Requested (if applicable):** 7000 **Total Funding Requested:** 7000 **Request - Full Funding Requested -** Funding to compensate adjunct	**Reporting Year:** 2018-19 **% Completed:** 25

Unit Goals	Resources Needed	1. Where We Make an Impact: Closing the Loop on Goals and Resources
	faculty for attending department-sponsored workshops and brown bag discussions on various teaching topics. - 2 hours per faculty per year x 30 adjunct faculty x $78.66/hour ***Describe Plans & Activities Supported (Justification of Need):** The department has hosted a number of workshops and brown bag discussions on teaching topics over the years, but the last few years, these workshops were not well-attended, or were cancelled due to lack of interest. Compensating faculty for their time will increase their attendance at such meetings, which will ensure excellent teaching and support for students. ***Lead:** Stacy Bacigalupi and Shiloh Blacksher **What would success look like and how would you measure it?:** Increased attendance at department sponsored teaching workshops and brown bag discussions. Ultimately, this should better the teaching and support for students, which will lead to increased success and retention in psychology courses. **Type of Request:** OTHER OPERATING EXPENSES AND SERVICES: Requests for contracted, legal/ audit, personal/ consultant, rent/ leases, repairs/ maintenance, and other misc. services. May also include request for travel and conference that does not require the assistance of POD. **Planning Unit Priority:** Medium **On-Going Funding Requested (if**	We are hoping to get funding for this next year! Or beginning this summer, as we have some workshops already planned. (05/14/2019)

| | **applicable):** 4719.6
Total Funding Requested: 4719.6 | |

Staffing - Recruit and maintain qualified, diverse, expert adjunct and full time faculty to ensure the best instruction for our students.
Status: Active
Goal Year(s): 2017-18, 2018-19, 2019-20
Date Goal Entered (Optional): 09/01/2016

| **Report directly on Goal** | **Reporting Year:** 2017-18
% Completed: 50
We want to continue on this by having a diverse pool. (05/08/2018) |

| **Request - No Funding Requested -** Human Resources needs to post job openings (adjunct and full time faculty) on diverse websites and within professional organizations in the field.
*Describe Plans & Activities Supported (Justification of Need): We will pull from a diverse pool of applicants when we hire adjunct or full time faculty. This will ensure that the best faculty are among the applicants.
*Lead: Charis Louie
What would success look like and how would you measure it?: We would have a diverse applicant pool from which to interview and hire.
Type of Request: MARKETING: Requests for services in the areas of graphic design, news, and photography, posting information, communication and social media.
Planning Unit Priority: High
Total Funding Requested: 0 | **Reporting Year:** 2018-19
% Completed: 0
no progress; although the pool of applicants for the full time position appeared broad, we are not convinced that our job was posted in diverse places. (04/30/2019) |

| **Request - Full Funding Requested -** Full time admin person to be shared Division-wide who is dedicated to maintaining website currency, and provide general support to department chairs.
*Describe Plans & Activities Supported (Justification of Need): | |

This will help support the departments and make websites more accessible to all students.
*Lead: Karelyn Hoover
What would success look like and how would you measure it?:
Students will be able to easily access information related to the discipline.
Type of Request: STAFFING: Requests for permanent employee positions or temporary/hourly employees.
Planning Unit Priority: Low
Total Funding Requested: 0

Technology - software/supplies -
Maintain up-to-date software and supplies for Psyc 10 and Psyc 3 classes
Status: Active
Goal Year(s): 2018-19, 2019-20
Date Goal Entered (Optional):
05/31/2018

Request - Full Funding Requested -
Sona system software
*Describe Plans & Activities Supported (Justification of Need):
Sona system software is used to recruit and maintain participant lists for research methods classes.
*Lead: Shiloh Blacksher and Stacy Bacigalupi
What would success look like and how would you measure it?: Using Sona systems to recruit participants and maintain participant lists will free up time for research methods professors to work more directly with students. It is also possible for students to learn this system which will give them another skill. Upon transfer, they will be more competitive because they know this software.
Type of Request: LOTTERY: Instructional materials that are designed for use by pupils and their teachers as a learning resource and help pupils acquire facts, skills, or

Reporting Year: 2018-19
% Completed: 75
in progress; ongoing annual need (04/30/2019)

opinions or to develop cognitive processes.
Planning Unit Priority: High
On-Going Funding Requested (if applicable): 1600
Total Funding Requested: 1600
Request - Full Funding Requested - SPSS licenses for 80 student computer and 2 instructor computers in lab spaces, 5 full time faculty computers, 2 computers in ACCESS, 4 computers in the SPSS satellite lab, and 3 for adjunct faculty computers.

$91.20 per license per year
Contact: JEFFREY DIMARCO Phone: (919) 884-3417
*Describe Plans & Activities Supported (Justification of Need): Students will be able to complete the assigned work in Psyc 3 and Psyc 10 classes. Faculty will be able to teach the material.
*Lead: Mike Dowdle and Eric Carpenter
What would success look like and how would you measure it?: Students will be able to complete assignments in Psyc 10 and 3. Professors will be able to instruct students in these classes. The COR requires the use of SPSS in these courses.
Type of Request: LOTTERY: Instructional materials that are designed for use by pupils and their teachers as a learning resource and help pupils acquire facts, skills, or opinions or to develop cognitive

Reporting Year: 2018-19
% Completed: 75
in progress; ongoing (04/30/2019)

	processes. **Planning Unit Priority:** High **On-Going Funding Requested (if applicable):** 9000 **Total Funding Requested:** 9000 **In Progress -** Funding to purchase 5 SPSS licenses ***Describe Plans & Activities Supported (Justification of Need):** Install SPSS licenses to support ACCESS students taking Psyc 10 and 3. SPSS will be installed on at least 3 computers in the Psychology Department and on at least 2 computers in ACCESS $91.20 per license per year- total $456 Contact: JEFFREY DIMARCO Phone: (919) 884-3417 ***Lead:** Division Dean and Stacy Bacigalupi **What would success look like and how would you measure it?:** Equal opportunity to all students for stats/research methods exams or extra time with the program. - Success and retention would be equal for all students. Faculty would be able to prepare lectures demonstrating the use of SPSS Students would be able to analyze data from research projects and increase proficiency wth SPSS **Type of Request:** LOTTERY: Instructional materials that are	**Reporting Year:** 2018-19 **% Completed:** 0 no progress; this is still need for equity reasons! (04/30/2019)

Unit Goals	Resources Needed	1. Where We Make an Impact: Closing the Loop on Goals and Resources
	designed for use by pupils and their teachers as a learning resource and help pupils acquire facts, skills, or opinions or to develop cognitive processes. **Planning Unit Priority:** High **On-Going Funding Requested (if applicable):** 456 **Total Funding Requested:** 456 **Request - Full Funding Requested -** Paper rolls and ink cartridges for large format printer and toner for lab classroom printers. ***Describe Plans & Activities Supported (Justification of Need):** Students will be able to print posters for conference presentations using the large format printer. Students will be able to print lab assignments for Psyc 10 and 3. Cost: Paper rolls for large format printer for a total of $169.28 (including tax and shipping) each - should need ~1 per year 6 ink cartridges (80.55 + tax each) for large format printer - should need 6 per year = $483.30 HP 81A toner ($171.31 + tax) each - should need 4 per year - $685.24 ***Lead:** Stacy Bacigalupi **What would success look like and how would you measure it?:** These supplies will allow students to complete projects and classroom assignments. **Type of Request:** LOTTERY:	**Reporting Year:** 2018-19 **% Completed:** 75 in progress; ongoing; once the printer is functioning, funding to purchase ink and paper will be needed on an ongoing basis (04/30/2019)

Instructional materials that are designed for use by pupils and their teachers as a learning resource and help pupils acquire facts, skills, or opinions or to develop cognitive processes.
Planning Unit Priority: High
On-Going Funding Requested (if applicable): 1350
Total Funding Requested: 1350
Request - Full Funding Requested - Access to SPSS software. Laptops loaded with (or access to) SPSS software, and hot spots for students enrolled in Psyc 3 and Psyc 10, as needed (Total N of students enrolled = 350; not all will require a computer or hot spot - all will need access to SPSS)

*Cost unknown
*Describe Plans & Activities Supported (Justification of Need): In light of COVID-19, we are teaching Psyc 10 and 3 remotely, and students need access to the SPSS software, as required in the COR, to complete lab assignments and statistical analyses for research projects. All students need access to SPSS; some students will also need access to reliable internet and computers to complete their assignments.
*Lead: Karelyn Hoover and Stacy Bacigalupi
What would success look like and how would you measure it?: Students will be able to complete lab assignments and research projects for

the course(s) in which they are enrolled. They will be able to meet course objectives and SLOs for the course(s).
Type of Request: INSTRUCTIONAL EQUIPMENT: Equipment, library material, or technology for classroom instruction, student instruction or demonstration, or in preparation of learning materials in an instructional program, equal or over $500.
Planning Unit Priority: Urgent
Total Funding Requested: unknown (depends on student need)