

# 1. Assessment Plan - Four Column



## PIE - Administrative Services: Facilities - Planning & Space Management

### Where We Are Now: Analysis and Summary

**2018-19**

**Contact Person:** Gary Nellesen

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<i>Unit Goals</i>	<i>Resources Needed</i>	<i>Where We Make an Impact: Closing the Loop on Goals and Plans</i>
<p><b>Deliver high quality facilities planning, design, construction, and operational services of campus buildings, infrastructure, and equipment, while providing superior customer service.</b> - Deliver responsive, timely, accurate, and predictable project intake, development, and planning services. Ensure compliance with federal, state, regional, and local development requirements, including mitigation of environmental impacts. Provide document resources and project file management for all facilities and project types.</p> <p><b>Status:</b> Active  <b>Goal Year(s):</b> 2018-19  <b>Goal Entered:</b> 09/20/2019</p> <p><b>Promote and integrate sustainable</b></p>	<p><b>Report directly on Goal</b></p> <hr/> <p><b>Request - Full Funding Requested -</b>            Increase capacity to support the number, size, and complexity of major and minor capital improvement projects related to Measure GO.  <b>Lead:</b> Gary Nellesen  <b>What would success look like and how would you measure it?:</b> Timely and cost effective execution of Measure GO projects.  <b>Type of Request:</b> STAFFING: Requests for permanent employee positions or temporary/hourly employees.  <b>Planning Unit Priority:</b> High  <b>On-Going Funding Requested (if applicable):</b> 400000</p>	<p><b>Reporting Year:</b> 2018-19  <b>% Completed:</b> 0            Continue to request project management staff to complete major and minor Measure GO projects. (09/25/2019)</p>

<i>Unit Goals</i>	<i>Resources Needed</i>	<i>Where We Make an Impact: Closing the Loop on Goals and Plans</i>
<p><b>facilities, infrastructure, and equipment by implementing principles of the 2018 Educational and Facilities Master Plan, the 2018 Educational and Facilities Master Plan Environmental Impact Report, and the 2018 Climate Action Plan. -</b> Provide project level planning services that meet the needs of the campus community and demonstrate the highest commitment to shaping a sustainable society. Monitor all facilities design, construction, and operations activities to ensure compliance with the principles of sustainability embraced by the college and enumerated in the Facilities Master Plan, Environmental Impact Report, and Climate Action Plan.</p> <p><b>Status:</b> Active  <b>Goal Year(s):</b> 2018-19  <b>Goal Entered:</b> 09/20/2019</p>	<p><b>Report directly on Goal</b></p> <hr/> <p><b>Request - Full Funding Requested -</b> Expand sustainability efforts consistent with the 2018 Educational and Facilities Master Plan, the 2018 Educational and Facilities Master Plan Environmental Impact Report, and the 2018 Climate Action Plan.  <b>Lead:</b> Gary Nellesen  <b>Type of Request:</b> STAFFING: Requests for permanent employee positions or temporary/hourly employees.  <b>Planning Unit Priority:</b> High  <b>On-Going Funding Requested (if applicable):</b> 125000</p>	<p><b>Reporting Year:</b> 2018-19  <b>% Completed:</b> 0  Continue to request staff to support major and minor capital Measure GO projects. (09/25/2019)</p>
<p><b>Improve teamwork at all levels within Facilities Planning and Management -</b> Develop and implement consistent standards for project planning deliverables for all project types. Develop and maintain the master design and construction schedule in collaboration with all facilities units. Support all facilities units by preparing biddable construction drawings for small projects.</p> <p><b>Status:</b> Active  <b>Goal Year(s):</b> 2018-19  <b>Goal Entered:</b> 09/20/2019</p>	<p><b>Report directly on Goal</b></p>	<p><b>Reporting Year:</b> 2018-19  <b>% Completed:</b> 0  Request staff to complete major and minor capital Measure GO projects. (09/25/2019)</p>

<i>Unit Goals</i>	<i>Resources Needed</i>	<i>Where We Make an Impact: Closing the Loop on Goals and Plans</i>
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**Update the Utility Master Plan -**  
 Update the utility master plan  
**Status:** Active  
**Goal Year(s):** 2018-19  
**Goal Entered:** 09/27/2017

**Report directly on Goal**

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**In Progress** - Select a team of engineering consultants.  
**Describe Plans & Activities Supported (Justification of Need):**  
 Approximately \$250,000 from Measure RR Bond funds.  
**Lead:** Gary Nellesen, Director  
**Planning Unit Priority:** High  
**Documentation Attached?:** No

**Reporting Year:** 2018-19  
**% Completed:** 0  
 Work with consulting firm to create a revised utility master plan. (09/25/2019)