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| P | John Vitullo  (Co-Chair/Designee) | P | Lisa Rodriguez  (POD, Acting Director) | P | Kelley Lyons  (Part-Time Faculty, AS) | P | Tamra Horton  (FA) | P | Rita Page  (FLAC) |  | VACANT  (AS Faculty at large) |  |  |
| P | Lizbet Sanchez  (Co-Chair) | P | Tania Anders  (AS, VP Senate) | P | Dalia Chavez  (Noncredit, AS) | P | Emily Versace  (AS) | P | Carol Impara  (AS, DL) |  |  |  |  |
| A | Elda Blount  (POD, Classified) | A | Allison Wibowo  (Student AS) | A | Chara Powell  (Guest) |  |  |  |  |  |  | A | *Scribe: Vanessa Salazar* |

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| **Item** | **Outcomes** | **ACCJC Standards** |
| 1. **Approval of Minutes** | 1. 5/11/2023 meeting minutes    1. Minutes were voted on and approved    2. A council member asked that all current FPDC minutes be added to the website. | * II.A.2 * II.A.7 * III.A.1 * III.A.8 * III.A.14 |
| 1. **Report Out**   **Group 1 to report out on 5/25/23**   1. FLEX (Tania) 2. POD (Lisa) 3. Conference & Travel (Lisa) 4. PGI/PGH (Elda)   **Group 2 to report out 6/8/23**   1. Noncredit (Dalia) 2. FLAC (Rita) 3. Carol (DL) 4. Tamra (S&L) | 1. Lisa reported that the POD office reopening was pushed to the end of August. A virtual walkthrough video of the new POD office will be made and put in the fall faculty newsletter.    1. A poll is out from Regina Standback Stroud for the Equity Literacy & Leadership Academy; there’s 100 people on the list who have shown interest. The videos are being captioned and the links will be sent out by the end of summer. The first sessions were: Race & Equity, Literacy groups (open to all constituent groups), Principles of Equity, and Social Construction of Race, are all avaible on POD website. Students Cultural Assets session will be in June and is on the POD Connect calendar.       1. In the summer there will be an Administrative Leadership team series, Lisa told them that it needs to be open to any faculty leaders who are going to serve on governance committees; these will be recorded.    2. A communication on How to Have Difficult Conversations Around Race and DEISA will be in the fall. Also in the fall, a Culturally Responsive Faculty series, Decolonizing the Classroom- parts 1, 2 & 3.    3. A poll is out for the summer and fall to find out when people find it most useful to attend, it will go by majority.    4. All of this information will be available in the faculty newsletter. 2. Lisa reported that right now no managers or classified have received conference & travel money since May 3rd. Faculty have been approved for $112,946. Only 2 faculty members have submitted for the month of May, for online Distance Learning Conference, for a total of $3,370. There will be $8,000 in the account after that and there’s $85,000 rolled over.    1. A council member suggested that the specific dollar amount of remaining conference & travel money be put into the faculty newsletter, some members did not agree. They did agree that the specific remaining dollar amount be announced at Academic Senate, put into the report and senators can take that information back to their departments. A council memember asked that the specific remaining conference and travel amount be added to the FPDC minutes every 2 weeks.    2. Lisa will share a fiscal analysis report at the first fall FPDC meeting, that reviews all of the conference & travel that’s been done over the last 8 years. To be on fall FPDC agenda.    3. Lisa stated that 96 faculty have traveled this year, 66 full time and 30 part time. There was a maximum allotment of 1,800 was used up. Faculty attended 60 in-person and 7 virtual conferences. A year end report that aligns with the professional development plan and the number of employees supported, will be available in the fall. 3. Lisa reported on PGI/PGH on behalf of Elda. The pending PGI/PGH submissions that were sent to Salary & Leaves by Elda are:    1. Submitted on 5/15- Leveraging StoryMaps to Center Student Voices. Los Angeles County School Threat Assessment Response Team (START) presents- Workplace Violence & Threat Risk Assessment.    2. Submitted on 4/27- Online Assessment & Emerging AI Platforms. Improving Equity in Your Online Course Through CVC Alignment: Best Practices. Creative Commons Licenses & Copyright. Ain’t No Distance Far Enough: Examining Online Equity Through Research Inquires.    3. 10 submissions were approved on 5/5 and 5/8    4. At the end of June, Lisa will run a one year report from the POD Connect calendar on professional development that faculty participated in, and break it down by adjunct and fulltime. This report will be available in the fall. 4. A suggestion by the council was made to have the Chancellor webinars launched through POD Connect Zooms, to verify attendance. Lisa to ask Elda if this is a possibility. 5. Dalia reported that School of Continuing Ed had their Spring Advisory meeting, where all 5 areas of SCE: 1) EOA- Education for Older Adults 2) AWD- Adults with Disabilities/Impact 3) STV- Short Term Vocational 4) ABE- Adult Basic Ed and 5) ESL. They looked at their data, areas of strength and where they can improve. Students from each area were also invited to share their experiences and what brought them to the program. In the future, Dalia will report out faculty professional development information from all 5 areas. 6. Tania reported that the Flex committee decided that there will be a keynote speaker afterall, so there will only be 2 breakout sessions instead of 3. The committee reviewed over 30 proposals, half of them were accepted, 7-8 presentations will be offered during the breakout sessions for faculty to chose from. There will also be 1 hour available for division meetings.    1. There will be an in-person meet & greet the day before Flex Day, the new President and new VP of Student Services and incoming new faculty will be there. | * II.A.2 * II.A.7 * III.A.1 * III.A.8 * III.A.14 * III.C.1 |
| 1. **Guest(s)** | 1. No guests |  |
| 1. **Discussion Items** | 1. Draft Purpose and Goals    1. Goal 2- CCEJC (Climate Committee and Environmental Justice Committee) added.    2. Goal 5- Infusing Sustainabilty into Your Curriculum added.    3. The updated goals will be sent out to the council. 2. President Scroggins decided that Salary & Leaves will now fall under Human Resources. | * II.A.2 * II.A.7 * III.A.1 * III.A.8 * III.A.14 * III.C.1 |
| 1. **Action Items** | 1. No new action items |  |
| 1. **Informational Items** | 1. Email Chrome River challenges to Elda Blount at [eblount@mtsac.edu](mailto:eblount@mtsac.edu) by Thursday May 18, 2023 at 4:00pm. A compilation of this information will be shared with Lizette Henderson and Delana Miller. |  |

**Next meeting: June 8, 2023**

Updated FPDC webpage: <https://www.mtsac.edu/governance/committees/fpdc/>