

MEETING NOTES
APRIL 10, 2017, 10:00 – 12:00

- PRESENT:** Ashley Gallegos, Construction Projects Specialist, Facilities Planning & Management (Notes)
Brian Moon, Student Representative, Student Life
Eric Kaljumagi, Professor, Learning Assistance
Gary Nellesen, Director, Facilities Planning & Management
Katherine MacDonald, Administrative Specialist II, Counseling Department
Marc Ruh, Professor/Assistant Athletic Director, Kinesiology, Athletics, and Dance Division
Mika Klein, Sr. Facilities Planner, Facilities Planning & Management
Ruben Flores, Grounds Equipment Operator, Grounds
- ABSENT:** Andi Fejeran Sims, Director, Student Life
Bill Eastham, Director, Technical Services
Executive Assistant to the President/CEO and Board of Trustees (TBD)
Grace Hanson, Dean, Disabled Student Programs & Services and Student Health
Joumana McGowan, Associate Vice President, Instructional Services
- GUESTS:** Kevin Owen, Assistant Director, Technical Services

SUMMARY OF DISCUSSION:

1. MASTER PLAN UPDATE: EXISTING FACILITIES ANALYSIS PRESENTATION (HMC)

- A. The purpose of this meeting was to provide the group with an update of the Master Plan Existing Facilities Analysis which was previously presented to the Master Plan Task Force Steering Committee on February 10th 2017. Guest, Sheryl Sterry presented the following.
- B. Open Space Analysis reviewed:
- Vehicular Circulation
 - Bicycle Circulation
 - Pedestrian Circulation
 - Universal Circulation
 - Site Lighting
 - Wayfinding
 - Softscape
 - Hardscape
 - Farm Facilities
 - Landscape Character
- C. Environmental Analysis reviewed:
- Landscape Irrigation
 - Heat Island
 - Campus Natural Habitat
 - Master Planning for Sustainability
 - Carbon Footprint

D. Opportunities for Best Planning Practices:

- Maximize functional space.
- Eliminate non-functional space.
- Improve the efficiency/utilization of space.
- Right-size the campus for program needs.
- Enhance the campus learning and working environment.
- Promote sustainable design, construction, and operations.
- Simplify implementation.
- Connect the community.

E. Next steps:

- HMC will prepare big picture planning options to present to the Master Plan Steering Task Force.

Future Meetings

Monday, May 8, 2017, 10:00 a.m. - 12:00 p.m.

Monday, June 12, 2017, 10:00 a.m. - 12:00 p.m.

Monday, July 10, 2017, 10:00 a.m. - 12:00 p.m.