Mt. San Antonio College

**Campus Equity and Diversity Committee (CEDC)**

**Group Minutes of September 13, 2021**

**9:00 a.m. – 10:30 a.m. Zoom**

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| **Committee Members:**

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| [x]  Cara Tan, Faculty[ ]  Malia Flood, ACCESS [x]  Michelle Sampat, Management Appointement.[ ]  Lucy DeLeon, Confidential Rep.[x]  Marisa Fierro, Management Appointement. | [x]  Kambiz Khoddam, Faculty[x]  Ryan Wilson, Designee (VP, HR) [x]  Eugene Mahmoud, Faculty[ ]  Sheila Espy, Faculty Association Rep | [x]  Lizette Henderson (Notes)[ ]  Juan Mendoza, Student Rep[x]  Eric Kaljumagi, Faculty [ ]  Mica Stewart, Faculty[ ]  Vacant, CSEA 262 Rep | [ ]  Antoine Thomas, Faculty (Co-Chair)[x]  Rosa Asencio, CSEA 262 Rep [x]  Peter Lot-Gonzales, CSEA 651 Rep[x]  George Gutierrez (Interim), CSEA 651 Rep | [x]  Diane Jette, Continuing Ed Rep[x]  Sokha Song, Deputy Director, Human Resources (Co-Chair)[x]  Marlene Espina, Classified Senate Rep [x] Emily Woolery, Faculty Association Rep  |

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| **ITEM** | **DISCUSSION/COMMENTS** | **ACTION/OUTCOME** |
| **1. Welcome/Introductions** | * Check-in began at 8:30am. Meeting began at 9:00am
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| **2. Agenda Review** | * Agenda reviewed and approved
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| **3. Review Minutes from October**  | * Minutes approved as amended.
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| **4. Classified Tri-Chair Nominations** | * No interest has been received
* LH will send out another email soliciting nominations.
* The nomination period is be extended for 1 week.
* The committee discussed including the confidential rep as part of the CSEA group for nominations
* The committee discussed and approved by motion having candidate statements be optional
	+ The motion was amended to include a candidate statement form.
* The committee discussed and approved by motion to allow committee members to nominate a Classified or Confidential member as Tri-Chair.
* The committee discussed including a form that would include Name, positon, interest statement for those interested in serving as Tri-Chair.
 | LH will create the form today and send it to the committee for review. LH will then send another email to classified and confidential members soliciting Tri-Chair nominations including the new form. Members will have 1 week to submit their interest statements. If members are nominated by another committee member, LH will confirm whether the member is interested in the nomination.  |
| **5. Recruitment Demographics Report (Chris Estrada – Guest)** | * Chris presented demographic data for the 2020-21 FY.
* She went through the workflows and discussed in detail the data as it pertains to each classification (Classified (262 & 651), Management, Faculty, Confidential).
* The committee discussed concerns with the Adjunct hiring process – Sokha spoke to those concerns and how HR plans to address them.
* Chris will email the reports to LH to distribute to the committee
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| **6. EEO Plan Update** | * Tabled to October meeting
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| **7. Recruitment Survey Update** | * Tabled to October Meeting
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| **8. Open Sessions**  | * No open session items discussed
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| **9. Set Agenda for Next Meeting** | * Co-Chairs will meet to discuss agenda items
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Meeting ended at: 10:33 am